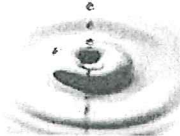


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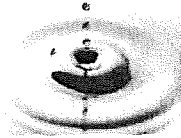
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Water Advisory Board Meeting Minutes of June 21, 2018.

In attendance: Chairman Frank E. French Jr., Member Joseph Barrell, Member William Shea, DPW members; Director Jay Marcotte, Assistant Director Michael Santoro, Water Manager Mark Mancuso Water Operations Manager Gerry Daigle and Business Manager Judi Carmody, customers; Peter Grilli, Mrs. Hatzigiannis.

1. Chairman French called the meeting to order at 10:04 am.
2. Water Manager Mr. Mancuso presented the issue with water/sewer bill from January 30, 2018 for 580 Concord Avenue. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Mr. Shea made a motion to table this request until June 25, 2018 so the Town administrator could review and approve a one-time sewer adjustment of 66% (to cover the Town's fixed costs) based on the average usage for the prior two similar quarters for the past two quarterly bills.
Seconded by Mr. Barrell.
Voted unanimously.
3. Water Manager Mr. Mancuso presented the issue with water/sewer bill from March 29, 2018 for 382A Trapelo Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Chairman French made a motion to table this request until June 25, 2018 to ensure that this account has not had any past adjustments.
Seconded by Mr. Shea.
Voted unanimously.
4. Water Manager Mr. Mancuso presented the issue with water/sewer bill from March 29, 2018 for 24-26 Walnut Street. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Mr. Shea made a motion to table this request until June 25, 2018 so the Town administrator could review and approve a denial based on the Town's Water and Sewer Rules and Regulations.
Seconded by Mr. Barrell.
Voted unanimously.
5. Water Manager Mr. Mancuso presented the issue with water/sewer bill from November 29, 2016 for 28-30 Watson Road. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Mr. Shea made a motion to table this request until June 25, 2018 for further investigation.
Seconded by Mr. Barrell.
Voted unanimously.
6. Water Manager Mr. Mancuso presented the issue with water/sewer bill from April 26, 2018 for 496 Pleasant Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Mr. Shea made a motion for a sewer adjustment of 66% (to cover the Town's fixed costs) based on the average usage for the prior two similar quarters.
Seconded by Mr. Barrell.
Voted unanimously.
7. Water Manager Mr. Mancuso presented the issue with water/sewer bill from April 26, 2018 for 44 Plymouth Avenue. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.
Chairman French made a motion for a sewer adjustment of 66% (to cover the Town's fixed costs) based on the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.

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8. Mr. Barrell made a motion to approve the meeting minutes of March 21, 2018.
Seconded by Chairman French.
Voted unanimously.
9. Water Manager Mr. Mancuso updated the board on the FY18 capital projects.
10. Director Marcotte updated the board on the Smart Meter implementation.
11. Chairman French moved to adjourn the meeting at 12:10 pm.
Seconded by Mr. Barrell.
Voted Unanimously.



William Shea, Clerk