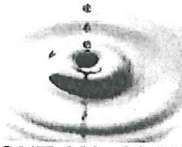


# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

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## Water Advisory Board Meeting Minutes of November 29, 2017.

In attendance: Chairman Frank E. French Jr., Member Joseph Barrell, Member William Shea, DPW members; Director Jay Marcotte, Assistant Director Michael Santoro, Water Manager Michael Bishop, Water Operations Manager Mark Mancuso and Business Manager Judi Carmody, customers; Susan Bennett, Carole Winkler.

1. Chairman French called the meeting to order at 10:05 am.
2. Water Manager Mr. Bishop presented the issue with water/sewer bill from September 30, 2016 for 11 Dunbarton Road. The customer is requesting a one-time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Shea made a motion for a one time irrigation adjustment of 25% based on the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
3. Water Manager Mr. Bishop and Operations Manager Mr. Mancuso presented the issue with water/sewer bill from October 31, 2016 for 51 Stella Road. The customer is requesting the board re-visit the 25 % irrigation adjustment that was granted in February 2017 and grant an adjustment based on the wholesale cost of the water from MWRA not the rate structure. There was a lengthy discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion stating that the adjustment was fair and no further action will be taken for this customer.  
Seconded by Chairman French.  
Voted unanimously.
4. Water Manager Mr. Bishop presented the issue with water/sewer bill from August 31, 2017 for 237 Washington Street. The customer is requesting a one-time irrigation adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion for an irrigation adjustment of 25% based on the average usage for the prior two similar quarters.  
Seconded by Mr. Shea.  
Voted unanimously.
5. Operations Manager Mr. Mancuso presented the issue with water/sewer bill from September 30, 2017 for 59 Hawthorne Street. The customer is requesting a one-time sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion based on extenuating circumstances for a one-time sewer adjustment of 100% based on the average usage for the prior two similar quarters.  
Seconded by Chairman French.  
Voted unanimously.
6. Water Manager Mr. Bishop presented the issue with water/sewer bill from September 30, 2017 for 59 Maple Street. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.  
Mr. Barrell made a motion based on extenuating circumstances for a one-time water and sewer adjustment of 50% based on the average usage for the prior two similar quarters, provided that the property owner signed acknowledging that they were aware that this would be a one-time adjustment on this property.  
Seconded by Mr. Shea.  
Voted unanimously.
7. Operations Manager Mr. Mancuso presented the issue with water/sewer bill from October 31, 2017 for 3 Beatrice Circle. The customer is requesting a one-time water and sewer adjustment. There was a brief discussion to grant relief to this customer as requested.

# WATER ADVISORY BOARD



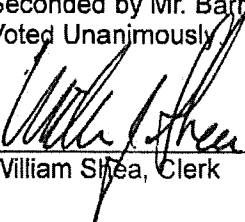
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Mr. Shea made a motion based on extenuating circumstances for a one-time water and sewer adjustment of 50% based on the average usage for the prior two similar quarters.

Seconded by Mr. Barrell.

Voted unanimously.

8. Chairman French made a motion to approve the meeting minutes of August 17, 2017.  
Seconded by Mr. Barrell.  
Voted unanimously.
9. Water Manager Mr. Bishop updated the board on the FY18 capital projects.
10. Water Manager Mr. Bishop updated the board on the Smart Meter implementation.
11. Chairman French moved to adjourn the meeting at 12:02 pm.  
Seconded by Mr. Barrell.  
Voted Unanimously.

  
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William Shea, Clerk