

Town of Belmont
Public Services Subcommittee of the Warrant Committee

Minutes: Subcommittee Meeting

Wednesday, May 3, 8:30am

Virtual meeting via Zoom

Committee Attendees: Bill Anderson, Laurie Slap, Marie Warner, Jack Weis.

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DATE: June 21, 2023

TIME: 2:26 PM

1. Call to Order: The meeting was called to order at 8:35am

2. Draft Report Review: The Committee reviewed the final draft report for Public Services FY2024 Budget Report and discussed the format and content for the summary planned for the FY24 Warrant Report.

The detailed Water and Sewer Enterprise budget has not yet been released by the Town Administration, delaying completion of this section of the report. The draft for May 5 will include information from the presentation to the Select Board on the proposed Water and Sewer rate increase and related study.

Also, yet to be determined by the Town Administration and the Department Head is how the Recreation Department will address allocated budget dollars for ice activities, since the Rink will be closed for the FY24 budget timeframe. Added to the Recreation Department report is a brief narrative on the Revolving Fund, voted by Town Meeting.

3. Report Format and Key findings and/or recommendations: The Subcommittee discussed recommendations and key findings for each department within Public Services; Staff shortages are a key theme in both Community Development and the DPW. It was agreed that the narrative for each department would include:

- A brief description of the department responsibilities and activities
- An FTE comparison between FY23 and FY24
- A budget dollar comparison between FY23 and FY24
- Key factors and recommendations, if any

4. Comments from the Public: Lisa Pargoli commented that she considered the Department of Public Works budget was not clear as to where money was being spent. She also questioned how and where DPW employees' use of vehicles was tracked, as there was personal use of town-funded vehicles.

Marie Warner responded that the Structural Change Impact Group had recommended revised policies for vehicle use, so this was a possible area for future review.

5. Minutes: Review, and unanimously approved the minutes for March 22 and March 29

6. Adjournment: Moved to adjourn by Bill Anderson, seconded by Jack Weis. Meeting adjourned at 9:40.

Submitted by Marie Warner