

Town of Belmont
Public Services Subcommittee of the Warrant Committee

DATE: March 2, 2023
TIME: 2:37 PM

Minutes: Subcommittee Meeting

Wednesday, January 24, 2023. 7:30pm
Conference Room 1, Town Hall

Committee Attendees: Bill Anderson, Laurie Slap, Marie Warner, Jack Weis
Other Attendees: Geoff Lubien, Warrant Committee Chair

The meeting was called to order at 7:33pm

1. Discussion of plans to review FY24 budget

The subcommittee reviewed the outline of the Public Services chapter of the 2022 Warrant Committee Report and noted that the Facilities section would now be included in the 'Shared Services' section. All agreed that there should be a more in-depth review of the enterprise funds in the 2023 report.

There followed a general discussion of the process to review the FY24 budget: jointly compiling questions for department heads, setting up meetings with department heads, joint budget analysis and review, and dividing up writing responsibilities for the report.

A tentative calendar was set:

- March 1: Subcommittee meeting to review budgets and prepare questions for meeting with Department Heads
- March 16: Department Head meetings
- March 29: Subcommittee meeting to discuss overview of budget analysis and highlights of meetings with Department Heads
- April 14: 1st draft of report due
- May 5: Final draft of report due

2. Election of Subcommittee Chair

Marie Warner was unanimously elected as Subcommittee Chair.

The meeting was adjourned at 8:24 p.m.

Submitted by Laurie Slap