Town of Belmont
Employment Opportunity

The Town of Belmont is now accepting applications for the T**emporary**, Full-Time, position of:

Heavy Motor Equipment Operator

for the

Department of Public Works Highway Division

Hourly Rate - $ 18.9367

Applicants must submit the required Town of Belmont application form, resume and cover letter to the Town's Human Resources Department by the closing date of September 23, 2016

Will perform duties involving considerable physical activity and use of heavy trucks, vehicles, and equipment in support of Highway Division operations, and to perform skilled manual labor. Performs operational duties related to specific vehicles and equipment. Lays pipe and sewer drains, pours and finishes concrete sidewalks, installs street signs and paints street lines, plants trees and flowers, prepares streets and sidewalks for asphalt, builds and repairs manholes, installs street curbing, builds and repairs catch basins, assists and works with tree companies and assists homeowners with sewer backups. Performs other related duties as assigned or required.

High School Diploma or the equivalent with one year of experience in operating light and heavy equipment or equivalent. Requires a valid Massachusetts Commercial Driver's License, Class B, with airbrake and tank vehicle endorsement or ability to obtain within first 6 months of employment. Subject to Federal Drug and Alcohol testing requirements. All candidates must satisfactorily complete a CORI background check.

This position does not qualify for benefits and is not covered under a collective bargaining agreement. This position has an hourly rate of $18.9367, working 40 hours weekly.

Resumes with the Required Town of Belmont Application accepted at the HR Department, 455 Concord Avenue, Belmont, MA 02478 or humanresources@belmont-ma.gov or fax 617-993-2741 by the closing date of September 9, 2016.

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Application Process

All applicants are required to complete a Town application form, available from the Town's website, www.belmont-ma.gov, by emailing humanresources@belmont-ma.gov, calling (617) 993-2740 or by visiting the Human Resources Department at the Belmont Town Hall. Applicants may attach resumes to the Town application form as additional information but cannot use this in lieu of completing the required form.

All full-time and some part-time employees will need to complete a pre-employment physical and drug-screening examination. All full-time and part-time positions will require a CORI criminal background screening. The Town reserves the right to modify the application deadline and/or accept applications after the deadline in order to best serve the interest of the community.

After the submission deadline, the Human Resources Department and a review committee will review all completed applications and will select the most highly-qualified respondents for interviews. The Town will acknowledge receipt of completed applications that it receives and will only further contact individuals who the Town selects to interview.

Individuals who need accommodations in order to participate in this process should contact the Town's Human Resources Department. Please address all questions regarding the Town's hiring process to:

Human Resources Department
Town of Belmont
455 Concord Avenue
Belmont, Massachusetts 02478
(617) 993-2740
humanresources@belmont-ma.gov