

Minuteman School Committee Member Job Description

The Belmont representative on the Minuteman School Committee both represents Belmont interests on matters related to the Minuteman Regional Vocational Technical School District and also works to maximize the educational outcomes for all of the students in the school. The School Committee reviews and approves the annual budget and monitors school spending throughout the year, oversees the hiring and performance assessment of the Superintendent and approves the Superintendent's hiring of other key administrative staff, oversees the development and revision of certain key school policies, and reviews and approves various other administrative matters. The Belmont representative also is responsible for keeping key elected and appointed officials within Belmont aware of various developments at Minuteman which impact Belmont and, when appropriate, for recommending actions that are in Belmont's interests and/or advocating within Belmont on Minuteman's behalf. Included in that responsibility is meeting, on an as-needed basis, with the Board of Selectmen, Warrant Committee, and making presentations before Belmont's Town Meeting on Minuteman matters. Lastly, in light of Belmont's recent decision to withdraw from the Minuteman School District, the Belmont representative on the Minuteman School Committee will likely also be expected to work closely with the Belmont School Committee and with the Belmont Superintendent of Schools to help ensure a smooth withdrawal from the District in 2020 and to explore Belmont's continued utilization of Minuteman as a non-member community.