

Belmont Disability Access Commission

Meeting Minutes: September 27, 2007

Present: Nan Donald (Associate), Ray Glazier, Laurie Graham (Chair), Janet Macdonald, Fran Williams

Absent: Patricia Livingstone-Espiet (Associate), Gopal Gupta, Carole Williams, Joan Hantman
Special guest: Justin Poirier (Building Services Department)

The meeting was called to order at 7:35 pm in the Belmont Town Hall by Laurie Graham

1. Minutes from 8/30/07 were amended and approved; Laurie will submit to Town Office to be placed in the permanent record.
2. Discussion of finances: as books have not been closed for June 30th we have no formal report. However, there is 31,000 + in account. Fran expressed concern that this was not accurate as we have had some large expenditures (video production). Members felt that increased income for HP ticket violations (great number of spaces; higher fines accounts for additional sums in account. According to previous report from Town we anticipate 4,000 + every six months.
3. Discussion of how to coordinate with town to ensure that new businesses are ADA compliant.
4. a) Discussion with Justin Poirier and (via telephone conferencing) Chris Hartling of Hartling Communications regarding TTY options in the Town Hall Complex. Commission members recommended that five analog units be installed: Town Clerk's office, Town Treasurer's office, Office of Community Development, School Department and Police Department. In addition, Commission recommends that two acoustic/portable units be installed; Recreation Department and Health Department. This will bring the Town Complex in line with in the Consent agreement.
b) Motion made that 5 Superprint 4425 units and 2 additional acoustic units be installed within the 3 buildings of the Town Hall Complex and the Police Department. Seconded and passed unanimously.
5. Discussion of need for a pay phone with TTY capability in the Town Hall. This is not just for those with disabilities but to allow phone access for those in the building, after office hours, who are attending public meetings. Laurie will explore further with Town Manager and Assistant Manager.
6. Next meeting will be October 25th, Justin invited to attend.

Meeting adjourned at 9:25 p.m.

Recorded as understood and respectfully submitted by
Janet Macdonald, Vice Chair
Secretary pro temp