

# WATER ADVISORY BOARD



BELMONT, MA, 02478  
(617) 993-2700

## Water Advisory Board Meeting Minutes of September 27, 2007

In attendance: Chairman Frank E. French Jr., Member Joseph F. Greene, DPW Director Peter J. Castanino, Assistant Director Michael A. Santoro, Business Manager Judi Carmody, Water Superintendent Gerard Schultz, Assistant Water Superintendent Michael Bishop, Resident Paulette Black.

1. Chairman French called the meeting to order at 8:35 am.
2. Resident Paulette Black pled her case to make a one time adjustment on her water /sewer bill from June 13, 2007. Two of her three toilets were leaking causing very high water consumption in her home at 723 Belmont Street, she called about her high bill and had the Water Division come to her home, diagnosed the problem, she then called a plumber to make the necessary repairs and had the Water Division re-read the meter.  
Chairman French made a motion to accept the Water Superintendent's recommendation of a one time water and sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Greene  
Voted unanimously.
3. Director Castanino started a discussion about including more outreach to educate on water conservation, putting general information for the public on the web page about the policies of the Water Division, water/sewer bills going to monthly billing to reduce the public from unknowingly wasting water.
4. Director Castanino explained how a pipe burst causing very high water consumption at 325 Trapelo Road, when the pipe was repaired the water was pumped out into the street and did not go into the waste stream, the owner is asking for a one time sewer only adjustment of \$982.08.  
Chairman French made a motion to accept the Water Superintendent's recommendation of a one time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Greene  
Voted unanimously.

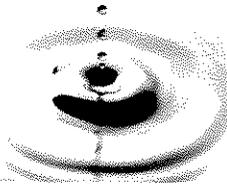
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5. Superintendent Schultz explained the issue with the bill for 70-72 Beech Street, the owner unknowingly had a leak causing high consumption, the Superintendent authorized the Office Supervisor to apply credits to this account, the water/sewer bill was not paid prior to the Town's lien process with the and his property had a lien placed on it for the entire amount of the original bill of \$4266.24.  
Chairman French made a motion to accept the Water Superintendent's recommendation of a one time refund for the amount of the lien portion only for 70-72 Beech Street approximately \$4,200.00 not to exceed \$4,500.00.  
Seconded by Mr. Greene with the suggestion that there be a letter included with the refund explaining the refund and including the water billing policy.  
Voted unanimously.
  
6. Assistant Superintendent Bishop explained the billing complaint at 24 Cowdin Street.  
Chairman French made a motion to accept the Water Superintendent's recommendation of a one time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Greene  
Voted unanimously.
  
7. Director Castanino explained the billing complaint at 661 Pleasant Street.  
Chairman French made a motion to accept the Water Superintendent's recommendation of a one time sewer adjustment based on the average usage for the prior two similar quarters.  
Seconded by Mr. Greene  
Voted unanimously.
  
8. Assistant Superintendent Bishop explained the billing complaint for 55 Alexander Avenue from their August bill, the residents had a new irrigation system installed and did not feel they should have to pay the sewer charges. Mr. Bishop had a discussion with the resident about installing an irrigation meter, as of this meeting there has been no application for a second meter. Chairman French would like to see the plumbing permit for the irrigation system, and would like the office of Community Development and Engineering to distribute the Water Division's second meter policy and requirements to any plumbers applying for an irrigation permit.  
Chairman French made a motion to defer this issue until additional information has been attained.  
Seconded by Mr. Greene  
Voted unanimously.

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9. Director Castanino gave a Capital Budget update to the Board about the Kilburn Park Area. The contract has been designed, bid and awarded, there will be a pre-construction meeting and a resident meeting scheduled prior to the anticipated start date of October 2, 2007. The roads affected in this project will be overlaid not re-constructed. The areas affected this fall will be Clark Street @ Common Street, Common Street to Royal Road. Thomas Street to Royal Road will be reclaimed with a binder and top coat of asphalt. Director Castanino reminded everyone that the Water Division coordinates with the office of Community Development and Engineering when considering water main work and roads that need repairing.
10. Director Castanino suggested creating a Request for Proposal for a consultant to analyze the water and sewer rate schedule, and the possibility of monthly water and sewer bills. The consultant hired would frame each issue and make a recommendation on each item to the Water Advisory Board and the Board of Selectmen.
11. Director Castanino discussed the FY09 budget schedule and invited the Water Advisory Board to review the proposed FY09 budget prior to submittal to the Town Officials. Chairman French agreed to put this on the agenda for the November 20, 2007 meeting.
12. Chairman French motioned to accept the meeting minutes of May 10, 2007.  
Seconded by: Mr. Greene.  
Voted Unanimously
13. Mr. Greene motioned to adjourn meeting at 10:25am.  
Seconded by: Chairman French  
Voted Unanimously



Joseph F. Greene, Clerk