

BELMONT MEMORIAL LIBRARY BELMONT, MASSACHUSETTS
MEETING OF THE BOARD OF TRUSTEES SEPTEMBER 20, 2011

The meeting was called to order at 7:35 by Chair Matt Lowrie. Present were Trustees Elaine Alligood, Mark Carthy, Mary Keenan, and Director Maureen Conners. Trustees Sarah Phillips and Matt Sullivan were absent. Selectman Mark Paolillo attended the meeting.

The minutes for the July 26th meeting were unanimously approved on a motion by Trustee Carthy, seconded by Trustee Alligood.

Old Business: Selectman Paolillo updated the group on the status of the town's acquisition of the Purecoat site. This would allow the room for an athletic field, clearing the way for the library's move to the north side of Concord Avenue.

No one from the Belmont Library Foundation (BLF) was able to attend this meeting. The trustees are most anxious that the BLF meet with them to chart a fund-raising course. Trustee Keenan reported for Trustee Phillips that the Friends of the Library have as their focus current library programs and services.

Director Conners updated the Massachusetts Board of Library Commissioners (MBLC) grant, noting the reduction in the amount of funding expected due to a combination of numerical errors not caught by the project reviewers. The total amount to be awarded by the state is now \$7,597,928. As Belmont is third on the wait list, it is difficult to predict when the Building Committee appointment and Debt Exclusion vote will be needed.

Director Conners is continuing to explore the digitization project for local newspapers. The money from the Capital Budget Committee for a reader for these cannot be used for this project.

Chair Lowrie noted that the Director's Evaluation will be on the October agenda; he will review the evaluation with the Director prior to the meeting.

New Business: Belmont will have representatives at either the October 19 or the November 9 Design Review Meeting. Director Conners explained that the FY13 Capital Budget is due November 1. Starting with FY14, a long range five year listing of replacement items will be included. Ellen Girouard is the new Young Adult librarian.

Committee Reports: Union Negotiations will soon have items to consider. Policies should resume meetings.

Ideas: The reception to honor former trustees Heli Tomford and Hal Shubin was discussed; possible dates include a Tuesday, Wednesday, or Thursday in early November from 5pm to 7 pm. Trustee Keenan will check with the honorees.

Director's Report Circulation is up!

A motion by Trustee Carthy seconded by Trustee Alligood and passed by a 3-1 voted established that the library will close on the Saturdays of December 24 and December 31. As is stated in the union contract, the library is closed the day after Thanksgiving.

The next meeting will be on THURSDAY October 20th at 7:30 p.m.

The meeting adjourned at 9:15 p.m. on a motion by Chair Lowrie, seconded by Trustee Carthy and voted unanimously.

Respectfully submitted,
Mary E. Keenan, secretary

Exhibits

Agenda

Minutes for meeting July 26, 2011

MBLC Applicant Calculation Error Explored 89/18/2011

Belmont Public Library Expenditures September 2011

Activity Report August 2011

Director's Report September 20, 2011

DIRECTOR'S REPORT

September 20, 2011

Buildings and Grounds

The date to install the key pads on the four lower doors has been rescheduled to October 11. When the company came to do the work in August, they were going to use a very elaborate key pad, similar to the one we use to arm the building at night. Since we want the simple version, the cost is now just under \$2,500- down from \$5,000.

Director's Report

BLF -I have asked the BLF to attend our meeting - I haven't heard back. While I was on vacation Scott Ferson sent out an email stating that he wants to have a meeting soon "to revive our efforts, come up with a plan to raise the private funds necessary to support the construction of the new library". A date has not been set at this time. How do we move forward? The next three months are when people give- can the BLF do some type of mailing? Or should the trustees do a mailing - like an appeal letter or something. It won't bring in the big bucks but it would bring in something?

FUNDRAISING - We are not going to use *War* for OBOB. I would like to know if you would like us to have Sebastian Younger come as a fundraiser -providing he is willing to do that. I was thinking we could say the money raised would be used to help move the War Memorial to the new building. He will be in town on Oct 26th. Cambridge selected *War* for their Community Read which means he will be speaking at Saunders Theater for free that evening. Emily R., Jenny A. and I all feel that if people in Belmont knew he was coming to Belmont either before or after the Cambridge talk - Belmont folks would come here to see him. If you do not like this idea or he is not willing to come for fundraising purposes- we would just invite him to come and give an author talk.

NEW BUILDING - I have set up the DVD that Greg Stone updated for us which talks about why we need a new library. It is on a continuous loop - some folks have stopped to listen. I've started working on the bulletin board. Right now only the plans are up and the BLF bookmarks are out. I will probably add what the new building will offer -anything else?????

I sent Hal the updates that should be made to the BLF website. He said he will take down the old information for now and will work on inputting the new at the beginning of next week.

GRANT - RoseMary Waltos sent the explanation for the reduction of the grant. There was a miscalculation in what was used for the eligible costs- appears the total cost of the project was used. There were also three areas that were not clearly defined so the state did not include them. Rachael Masse had asked for an explanation of these items. After clarifying them with Stewart, I sent her an email explaining each. Patience told me they never received it.

I spoke with the new assistant administrator, Kellie Hebert, about using the \$11,000 to digitize the Belmont Citizen microfilm instead of purchasing a new reader. She said we wouldn't be able to do that because the digitization would fall under an operational type of expense.

DIGITIZING - The Boston Public Library (BPL) has been awarded a provisional LSTA grant for Federal FY12 to make its digitization services available to individual members of Digital Commonwealth. These services would include the scanning of library collections, transportation of materials to and from BPL labs, and individual assessments and advisement on metadata preparation. There would be no extra charge for these services beyond the Digital Commonwealth membership fee. I'm looking into this.

Wellesley is using Lyrassis, Massachusetts Digitization Project. They negotiated a price of 20 cents per page. They are projecting \$18,000 for the digitization and \$4,000 for the website portion. Seems expensive.

DESIGN MTG - The two dates we are looking at to attend the MBLC design review meeting are October 19 at 10:00 and November 9 at 10:30. I'm waiting to here from Pat Brusch and Stew Roberts to see if either date works.

October 19, 2011 Mark C., Elaine, Sarah, Steve S. - Lakeville Free Public Library, 4 Precinct St., Lakeville

November 9, 2011 Elaine, Sarah and Steve S. - Chicopee Public Library, 449 Front St., Chicopee .

CAPITAL BUDGET - The FY 13 Capital Budget will be due on November 1. We haven't received any directives yet but we are assuming it will be the same format as past years. Since we are number three on the wait list - I think we should only put in the new building. I think for the 5 year plan we should start with FY14 and put in the replacement of the tile floors on the lower level. I think in a couple of more years we would consider them a safety hazard. I would then prioritize, using the list that we have from Stewart Roberts, which items should be replaced.

Good things to report

Circulation is up!

777 kids were signed up for summer reading, more than ever before. Children's is adding to their story hour line-up. Infant Lapsit is the new program - it was formally called Book Babies and included 1 year olds. Now they will have a Storytime for One's. We also purchased an area rug, brightly colored, for the infant program. Storycraft times have been changed to 3:00 to attract the Kindergarten children after school.

The Infant Lapsit had 14 attendees and the after school Storycraft had 30 - so the changes were a good idea.

The Literacy section is undergoing a change in cataloging - we are reducing the number of colors/categories and relabeling. It is hoped that this will make the collection more accessible.

The new server will be upgraded in about 3 or 4 weeks. The Equitrac printing station (for the copiers) at reference will be upgraded and we are adding wireless printing. This means patrons will be able to print from any wireless device they have that has internet access.

Corinne has lined up a program on gluten free Thanksgiving side dishes for early November and she has started planning the Music on Saturday that will begin in January.

The Friends author series: Mary Keenan will speak on Sept. 22 about her book "In Haste Julia," based on the letters of Julia Robbins Barrett, an abolitionist, artist, and suffragist who lived in Lexington during the 1800s.

Sally Jacobs, author of "The Other Obama" about the President's father, will be speaking in November. She is a Belmont resident and a Boston Globe reporter.

Belmont

APPLICANT CALCULATION ERROR EXPLORED 8/18/2011

Potential Award shown in Application

8,507,915

*See #4 comments below.

1. CALCULATION BASED on Numbers in Application

Estimated Total Project Cost (TPC) in application 1/27/2011

\$ 17,710,665

19,281,092

TOTAL ELIGIBLE PROJECT (TEP) COST in application:

\$ 17,710,665

POTENTIAL GRANT AWARD:

\$7,718,245

CALCULATION OF POTENTIAL AWARD

If \$3,000,000 or less

60%

TEP Cost \$3,000,000

AWARD \$1,800,000

If \$3,000,000 - \$6,000,000

45%

\$3,000,000

\$1,350,000

If \$6,000,000 - \$15,000,000

40%

\$9,000,000

\$3,600,000

If over \$15,000,000

30%

\$ 2,710,665

\$813,200

Base Grant as % & Amt. of TEP

42.70%

\$17,710,665

\$7,563,200

Need Factor

2.05%

\$155,045.59

Total Grant Award as % & Amt. of TEP in Application

43.58%

\$7,718,245

2. ADJUSTMENTS TO ELIGIBLE COSTS 4/30/11

Eligible Costs in grant

17,710,665

Other B not specified

38,000

Other B and C expenses were not broken down as per grant application instructions

Other C not specified

195,000

Conveying systems

160,000

Total to deduct

393,000

17,317,665



3. RE-CALCULATION BASED ON ADJUSTMENTS

Est Total Project Cost (TPC) in application			19,281,092	Variance	\$0
AUDITED TOTAL ELIGIBLE PROJECT (TEP) COST:	\$	17,317,665		\$(393,000)	(BLC): This is the awarded amount.
REVISED POTENTIAL GRANT AWARD AFTER AUDIT:		\$7,597,928		(\$120,317)	
CALCULATION OF POTENTIAL AWARD					
		TEP Cost	AWARD		
<i>If \$3,000,000 or less</i>	60%	\$3,000,000	\$1,800,000	\$0	
<i>If \$3,000,000 - \$6,000,000</i>	45%	\$3,000,000	\$1,350,000	\$0	
<i>If \$6,000,000 - \$15,000,000</i>	40%	\$9,000,000	\$3,600,000	\$0	
<i>If over \$15,000,000</i>	30%	\$	\$695,300	(\$393,000)	
				\$0	
Base Grant as % & Amt. of TEP	42.99%	\$17,317,665	\$7,445,300	(\$393,000)	
Need Factor	2.05%		\$152,628.64	\$0	
REVISED Total Grant Award as % & Amt. of TEP	43.87%		\$7,597,928		
*4. CONCLUSION:					
(a) The amount shown by the applicant in the grant application for an award was incorrect, at \$8,507,915. (We speculate that the award may have been calculated based on the estimated total project cost of \$19,281,092, which would yield a theoretical grant of \$8,199,031. *)					
(b) Grant awards are calculated on total eligible costs, not total project costs. BML's total eligible cost in the grant was shown as \$17,710,655					
(c) Eligible costs as reported in all grant applications were reviewed and in many cases adjusted. BML's eligible costs were reviewed and the total eligible costs were adjusted by \$393,000, to \$17,317,665. (see comments in #2 above) BML's grant awarded was calculated on the adjusted total eligible costs and is \$7,597,928					
*In trying to retrace the discrepancy between BML's grant award amount and MBLC's, the two possibilities on the next page should be considered as explanations.					

Possible Mistake # 1: Using Total Project Cost instead of Total Eligible Cost as basis.			
Estimated Total Project Cost (TPC) in application	19,281,092		
POTENTIAL GRANT AWARD:	\$8,199,031		(BLC): Should be Eligible Project Cost, not Total Project Cost.
CALCULATION OF POTENTIAL AWARD			
If 3,000,000 or less	TEP Cost	AWARD	(BLC): Miscalculated award, based on Total Project Cost in grant.
If \$3,000,000 - \$6,000,000	60%	\$3,000,000	
	45%	\$3,000,000	
If \$6,000,000 - \$15,000,000	40%	\$9,000,000	
	30%	\$4,281,092	
If over \$15,000,000		\$1,284,328	
Base Grant as % & Amt. of TEP	41.67%	\$19,281,092	\$8,034,328
Need Factor	2.05%		\$164,703.72
Total Grant Award as % & Amt. of TEP	42.52%		\$8,199,031
Possible Mistake #2: For unknown reason, applicant must have used unexplained amount of \$20,290,995 to calculate the grant amount in the application. This amount and this calculation would be incorrect in any circumstances.			
Possible alternative amount used by applicant in miscalculating award			
BASIS OF UNKNOWN ORIGIN	20,290,029		(BLC): Origin of this number is unclear.
POTENTIAL GRANT AWARD:	\$8,507,917		But this would be the grant, in this mythical case.
CALCULATION OF POTENTIAL AWARD			
If 3,000,000 or less	TEP Cost	AWARD	
If \$3,000,000 - \$6,000,000	60%	\$3,000,000	
	45%	\$3,000,000	
If \$6,000,000 - \$15,000,000	40%	\$9,000,000	
	30%	\$5,290,029	
If over \$15,000,000		\$1,587,009	
Base Grant as % & Amt. of TEP	41.09%	\$20,290,029	\$8,337,009
Need Factor	2.05%		\$170,908.68
Total Grant Award as % & Amt. of TEP	41.93%		\$8,507,917

BELMONT PUBLIC LIBRARY EXPENDITURES

SEPT 2011

15-Sep-11
3:35 PM

LIBRARY ADMINISTRATION	ORIG./ADJ. APPROPRTNS.	TRANSFER	ADJUSTED BUDGET	SPENT SEPT	SPENT JULY-SEPT	BALANCE	PROJECTED 3 MONTHS	% EXP
16111								
511000	SALARIES, FULL TIME		193,610.00	11,142.00	41,596.80	152,013.20	48,402.50	21.5%
511100	SALARIES, PART TIME		6,944.00	376.04	1,101.26	5,842.74	1,736.00	15.9%
513000	OVERTIME		8,000.00	640.44	2,063.64	5,936.36	2,000.00	25.8%
514800	LONGEVITY		750.00	0.00	100.00	650.00	187.50	13.3%
517000	HEALTH INSURANCE		22,413.00	0.00	0.00	22,413.00	5,603.25	0.0%
517200	WORKER'S COMPENSATION		356.00	0.00	0.00	356.00	89.00	0.0%
517800	MEDICARE		2,923.00	0.00	0.00	2,923.00	730.75	0.0%
519900	UNIFORM		675.00	0.00	725.00	(50.00)	168.75	107.4%
16112								
521100	EBSCO		8,690.00	0.00	4,345.00	4,345.00	2,172.50	50.0%
522800	GAS		22,147.00	0.00	105.91	22,041.09	5,536.75	0.5%
522900	ELECTRICITY		37,181.00	0.00	6,027.28	31,153.72	9,295.25	16.2%
523100	WATER		5,000.00	0.00	17.85	4,982.15	1,250.00	0.4%
524300	MAINTENANCE BUILDING		68,060.00	0.00	7,697.60	60,362.40	17,015.00	11.3%
	MAINTENANCE GROUNDS		0.00	0.00	0.00	0.00	0.00	
524400	REPAIRS & MAINTENANCE		412.00	0.00	0.00	412.00	103.00	0.0%
524500	MAINTENANCE OFFICE EQUIP		4,909.00	0.00	0.00	4,909.00	1,227.25	0.0%
	MAINTENANCE LIBRARY EQUIP		0.00	0.00	0.00	0.00	0.00	
530001	MEDICAL REPORTS & BILLS		120.00	0.00	0.00	120.00	30.00	0.0%
531700	EMPLOYEE TRAINING		300.00	0.00	0.00	300.00	75.00	0.0%
531900	ADVERTISING & PUBLIC RELA		250.00	0.00	0.00	250.00	62.50	0.0%
534500	POSTAGE		3,200.00	0.00	1,261.16	1,938.84	800.00	39.4%
534700	PRINTING		1,050.00	0.00	0.00	1,050.00	262.50	0.0%
542100	OFFICE SUPPLIES		840.00	0.00	0.00	840.00	210.00	0.0%
545000	CUSTODIAL SUPPLIES		9,446.00	0.00	2,412.13	7,033.87	2,361.50	25.5%
548900	GASOLINE		950.00	0.00	10.00	940.00	237.50	1.1%
571000	IN-STATE TRAVEL		250.00	0.00	73.04	176.96	62.50	29.2%
573000	DUES & MEMBERSHIP		620.00	0.00	0.00	620.00	155.00	0.0%
	TOTAL LIBRARY ADMIN		399,096.00	12,158.48	67,536.67	331,559.33	99,774.00	16.9%

	ORIG./ADJ. APPROPRIETNS.	TRANSFER	ADJUSTED BUDGET	SPENT SEPT	SPENT JULY-SEPT	BALANCE	PROJECTED 3 MONTHS	% EXP
LIBRARY PUBLIC SERVICE								
16121								
511000	WAGES, FULL TIME		560,768.00	31,391.14	112,790.61	447,977.39	140,192.00	20.1%
511100	WAGES, PART TIME		231,936.00	10,048.40	37,505.25	194,430.75	57,984.00	16.2%
513000	OVERTIME		0.00	0.00	0.00	0.00	0.00	#DIV/0!
514800	LONGEVITY		6,150.00	0.00	342.86	5,807.14	1,537.50	5.6%
517000	HEALTH INSURANCE		138,767.00	0.00	0.00	138,767.00	34,691.75	0.0%
517200	WORKER'S COMPENSATION		1,266.00	0.00	0.00	1,266.00	316.50	0.0%
517800	MEDICARE		10,501.00	0.00	0.00	10,501.00	2,625.25	0.0%
517900	LIFE INSURANCE		227.00	0.00	0.00	227.00	56.75	0.0%
16122								
530000	PROFESSIONAL SERVICES		790.00	0.00	110.00	680.00	197.50	13.9%
534100	TELEPHONE		7,660.00	50.00	441.27	7,218.73	1,915.00	5.8%
562900	BOOKS/PER/FILM/CD/REC		257,960.00	6,119.20	47,735.34	210,224.66	64,490.00	18.5%
573000	DUES		0.00	0.00	0.00	0.00	0.00	#DIV/0!
	TOTAL LIB PUBLIC SERVC		1,216,025.00	47,608.74	198,925.33	1,017,099.67	304,006.25	16.4%
LIBRARY TECH SERVICE								
16131								
511000	SALARIES, FULL TIME		138,915.00	7,943.00	29,587.15	109,327.85	34,728.75	21.3%
511100	SALARIES, PART TIME		19,001.00	663.84	2,550.16	16,450.84	4,750.25	13.4%
514800	LONGEVITY		875.00	0.00	0.00	875.00	218.75	0.0%
517000	HEALTH INSURANCE		16,404.00	0.00	0.00	16,404.00	4,101.00	0.0%
517200	WORKER'S COMPENSATION		347.00	0.00	0.00	347.00	86.75	0.0%
517800	MEDICARE		2,231.00	0.00	0.00	2,231.00	557.75	0.0%
16132								
530600	COMPUTER SERVICE		74,000.00	0.00	51,353.89	22,646.11	18,500.00	69.4%
542200	PROCESSING SUPPLIES		11,000.00	0.00	3,677.83	7,322.17	2,750.00	33.4%
573000	DUES		0.00	0.00	0.00	0.00	0.00	#DIV/0!
	TOTAL LIBRARY TECH SERV		262,773.00	8,606.84	87,169.03	175,603.97	65,693.25	33.2%
	TOTAL LIBRARY DEPARTMNT		1,877,894.00	68,374.06	353,631.03	1,524,262.97	469,473.50	18.8%

Belmont Public Library
Activity Report For The Month
of July 2011

Days open 2010: 25
Days open 2011: 24

Agency	July <u>2011</u>	Increase Over <u>July 2010</u>	Cumulated <u>2011</u>	Cumulated Increase <u>Over 2010</u>
Adult	22,523	(1,621)	164,460	(3,397)
Juvenile	<u>22,237</u>	<u>(970)</u>	<u>151,037</u>	<u>2,710</u>
Total	44,760	(2,591)	315,497	(687)

Average Daily Circulation

	<u>2011</u>	<u>2010</u>
Adult	938	966
Juvenile	927	928

Non-Book (included in above figures)

Adult	9,007	(1,037)	70,270	(1,819)
Juvenile	<u>4,557</u>	<u>(481)</u>	<u>31,817</u>	<u>(847)</u>
Total	13,564	(1,518)	102,087	(2,666)

DVD

Adult	6,075	(887)	47,477	(777)
Juvenile	<u>3,288</u>	<u>(331)</u>	<u>22,854</u>	<u>(127)</u>
Total	9,363	(1,218)	70,331	(904)

Downloadable Audiobooks

Checkouts	179		1,072	
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Internet Use

Internet	2,467		17,027	
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Interlibrary Loan:

Borrowed	38		242	
Loaned	41		267	
Faxed	-		15	

Young Adult Circulation

2,004 309

ACTIVITY REPORT FOR THE MONTH OF JULY 2011

Reference and Information

	July <u>2011</u>	Increase Over <u>July 2010</u>	Cumulated <u>2011</u>	Cumulated Increase <u>Over 2010</u>
Adult	3,192	(578)	23,401	(145)
Email	<u>5</u>	<u>(9)</u>	<u>51</u>	<u>18</u>
Total	3,197	(587)	23,452	(127)

Book Processing

Added:	653
Withdrawn:	921
Repaired:	65

Meeting Room Use

<u>Room</u>	<u>Times Used</u>	<u>Attendance</u>	<u>Cumulated Times Used</u>	<u>Cumulated Attendance</u>
Assembly	26	1,078	143	5,822
Flett	6	78	177	3,145
Misc.	<u>14</u>	<u>93</u>	<u>103</u>	<u>2,234</u>
Total	46	1,249	423	11,201

Library Sponsored Programs (included in above figures)

Adult	5	147	41	2,206
Juvenile	12	907	149	5,115
Young Adult	<u>17</u>	<u>141</u>	<u>32</u>	<u>340</u>
Total	34	1,195	222	7,661

Circulating Passes:

		<u>Pass Cumulated</u>
Aquarium	- (passes not available in July)	140
Audubon	6	46
Boston By Foot	10	22
Children's	26	162
DeCordova	13	70
Discovery	14	101
Essex/Peabody	11	97
Fine Arts	56	318
Gardner	11	60
Harvard Art	4	14
Harvard Natural History	14	79
Institute of Contemp. A	15	73
Kennedy Library	9	55
Mass Parks Pass	9	20
Plimoth Plantation	7	35
Science	46	277
Zoos	<u>18</u>	<u>105</u>
Total	269	1,674

Belmont Public Library
Activity Report For The Month
of August 2011

Days open 2010: 25
Days open 2011: 27

Agency	August 2011	Increase Over August 2010	Cumulated 2011	Cumulated Increase Over 2010
Adult	24,933	1,043	189,393	(2,354)
Juvenile	23,452	1,666	174,489	5,376
Total	48,385	2,709	363,882	3,022

Average Daily Circulation

	2011	2010
Adult	923	956
Juvenile	869	871

Non-Book (included in above figures)

Adult	10,735	641	81,005	(1,178)
Juvenile	4,975	(269)	36,792	(1,116)
Total	15,710	372	117,797	(2,294)

DVD

Adult	7,339	527	54,816	(250)
Juvenile	3,648	(171)	26,502	(298)
Total	10,987	356	81,318	(548)

Downloadable Audiobooks

Checkouts	227		1,299	
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Internet Use

Internet	2,685		19,712	
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Interlibrary Loan:

Borrowed	32		274	
Loaned	46		313	
Faxed	-		15	

Young Adult Circulation

	2,000	324		
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ACTIVITY REPORT FOR THE MONTH OF AUGUST 2011

Reference and Information

	August 2011	Increase Over August 2010	Cumulated 2011	Cumulated Increase Over 2010
Adult	3,429	(549)	26,830	(694)
Email	4	(3)	55	15
Total	<u>3,433</u>	<u>(552)</u>	<u>26,885</u>	<u>(679)</u>

Book Processing

Added:	825
Withdrawn:	739
Repaired:	68

Meeting Room Use

Room	Times Used	Attendance	Cumulated Times Used	Cumulated Attendance
Assembly	17	1,055	160	6,877
Flett	6	74	183	3,219
Misc.	4	36	107	2,341
Total	<u>27</u>	<u>1,165</u>	<u>450</u>	<u>12,437</u>

Library Sponsored Programs (included in above figures)

Adult	-	-	41	2,206
Juvenile	11	819	160	5,934
Young Adult	1	7	33	347
Total	<u>12</u>	<u>826</u>	<u>234</u>	<u>8,487</u>

Circulating Passes:

		<u>Pass Cumulated</u>
Aquarium	- (not available in August)	140
Audubon	7	53
Boston By Foot	8	30
Children's	29	191
DeCordova	10	80
Discovery	14	115
Essex/Peabody	16	113
Fine Arts	45	363
Gardner	7	67
Harvard Art	2	16
Harvard Natural History	13	92
Institute of Contemp. A	10	83
Kennedy Library	3	58
Mass Parks Pass	3	23
Plimoth Plantation	14	49
Science	50	327
Zoos	23	128
Total	<u>254</u>	<u>1,928</u>