

BELMONT PUBLIC LIBRARY  
BELMONT, MASSACHUSETTS

MINUTES OF THE BOARD OF TRUSTEES  
July 17, 2007

The monthly meeting was called to order by Chair Hal Shubin at 7:35 p.m. in the Flett Room. Also present: Trustees Elaine Alligood, Matt Lowrie, and Heli Tomford, and Director Maureen Conners. Absent: Trustees Mary Keenan and Jil Westcott.

Chair Shubin gave an update of the MBLC's legislative agenda for the Public Library Building Construction Program. At this time no legislation has been filed, making it unlikely that Belmont would receive grant notification in September. Given Belmont's waiting list status at the number ten place, it is difficult to ascertain whether we would be last in the next round of grant awards, or at the top of the subsequent funding group.

Chair Shubin conferred with Town Administrator Tom Younger regarding Director Conners annual evaluation.

Director Conners reported that Steve Sala, the Permanent Building Committee's liaison to the Library reviewed the plans from architect David Johnson who has volunteer his professional services to reconfigure the circulation desk area. A stamped set of plans will be required and the project probably will have to go out to bid.

The Library Policy sub-committee-Mary Keenan and Heli Tomford-met last month with Director Conners to review the Food and Drink Policy. A motion was made by Trustee Alligood to accept the sub-committee's revisions, seconded by Trustee Lowrie and passed unanimously. [see Policy Handbook]

Director Conners noted the Library's Long-Range Plan's action items must be updated and submitted to the MBLC by September 30, 2008. The Board reviewed the current document, and will consider changes and approve the submission at its September meeting.

Chair Shubin noted that the Town appointed Capital Project Overview Committee (CPOC) has been meeting over the summer. Shubin and Ms. Conners plan to meet with the group which has been charged with reviewing the building projects remaining in the Town's queue, focusing on possible combined projects and building reuse.

Respectfully submitted,

Heli Tomford, Acting Secretary