

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, July 15, 2013
7:00 PM**

RECEIVED
TOWN CLERK
BELMONT, MA.
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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:04 pm by Chair Paolillo in the Selectmen's Meeting Room. Selectmen Jones and Rojas were present. Town Administrator David Kale and Assistant Town Administrator Kellie Hebert were also present.

Moment of Silence for Allen Rayen

Chair Paolillo requested a moment of silence for a former Selectman who passed away recently and contributed much to the community.

A Welcome for Canine Grim

Police Chief McLaughlin appeared before the Board to receive a proclamation for the new police dog, Canine "Grim". Chief McLaughlin said Grim has been hard at work assisting residents in Belmont and has provided services to surrounding communities, as well. Officer Taylor presented "Officer Grim" to the Board.

QUESTIONS FROM TOWN RESIDENTS

Ms. Tomi Olson appeared before the Board to request permission to place three banners at local businesses regarding the Payson Park Music Festival.

The Board moved: To approve placing the banner at three locations and to temporarily waive the banner by-law for this purpose.

The motion passed unanimously (3-0).

Mr. Clancy noted that signage regulations are typically under the authority of the Zoning Board of Appeals; however, he said he would work with Mr. Kale to figure out the placement of the banners in a location that would not impact the existing zoning regulations.

ACTION BY APPOINTMENT

Executive Session

The Board moved: To enter into executive session at 7:13 p.m. to consider the purchase, exchange, lease or value of real property if the Chair declares that an open meeting may have a detrimental effect on the bargaining or litigation position of the public body. The Board will return to open session. A roll call vote was taken: Chair Paolillo said aye,

Selectman Jones and Rojas also said aye and the motion passed unanimously (3-0).

Return to Open Session

The Board moved: To return to open session at 7:45 p.m. A roll call vote was taken: Chair Paolillo said aye, Selectman Jones and Rojas also said aye and the motion passed unanimously (3-0).

Parking Management Plan Update

Mr. Glenn Clancy, Town Engineer, appeared before the Board to provide a brief report on the parking management plan. Mr. Kale noted that a team is assembled to gather data on the Belmont Center parking issues via a survey. Mr. Clancy said that he and Mr. Kale have reviewed the plan that is in place. He said the plan is fluid and will be tweaked depending on what happens with the property formally occupied by Macy's Department Store.

Chair Paolillo asked about next steps. Mr. Kale said updates will be forthcoming in the fall after the survey data is analyzed.

200 Beech Street License Agreement

Mr. Glenn Clancy remained before the Board. Mr. Kale said that this license agreement allows the owner to use town property for parking purposes.

The Board moved: To approve the license agreement as noted above.
The motion passed unanimously (3-0).

Proclamation for Willa Wye Rockett – Happy 100th Birthday!

Chair Paolillo read a Proclamation to honor a Belmont resident, Willa Wye Rockett, who turns 100 later this month.

108 Woodfall Road – Request for Proposals

Mr. Glenn Clancy remained before the Board to regarding the Woodfall Road RFP. Mr. Kale noted that the parcel did not sell when it was put out to bid recently. He reviewed some of the prohibiting issues that may have arisen (in addition to the inclusionary building by-law), e.g., the underground electrical conduit, the road construction, and the number of properties allowed on the lot. Mr. Kale reviewed some of the adjustments to the updated RFP to be released and stated that he has been in communication with the neighbors regarding their concerns (e.g., tree buffer zone).

Mr. Clancy spoke to the setback guidelines for the trees. He noted that sections of the land are not buildable due to the existing wetlands on the parcel. The goal is to post the RFP for advertising by the end of July.

The Board then took questions from the audience.

Ms. Connie Jefery, 40 Stony Brook, asked for more information on what percentage of the parcel can be built on and if there are any interested parties. Mr. Clancy stated that the parcel information and RFP will be posted on the website.

Mr. Edmonds, Spring Valley Road, expressed concern about the removal of trees. He said that more specific guidelines on tree removal would be appreciated by the surrounding residents. The Board said they were satisfied with the language in the RFP concerning tree removal, which will also be a part of the evaluation process.

The Board moved: To approve the issuance of the RFP, as amended.
The motion passed unanimously (3-0).

ACTION BY WRITING

Pavement Management Contract Approval

Mr. Clancy remained before the Board to discuss the Pavement Management Contract bids. He recommends that the contract be awarded to E.H. Perkins from Hudson, MA. Funding for the project is from Chapter 90 funds awarded by the Commonwealth. He provided information regarding the areas that will be impacted by the project. The Board briefly discussed the scope of work that will be completed.

The Board moved: To approve the contract with E.H. Perkins as presented by Mr. Clancy.
The motion passed unanimously (3-0).

The Board signed the contract.

A resident asked how the town will review the quality of the work done by the pavement contractors, given that quality has been an issue in the past. Mr. Clancy gave an overview of the many steps the Town takes to make sure that quality and performance of work meets standards. He agreed that some issues have arisen in the past. He said good inspection and good contract specifications can help mitigate problems down the road. He added that when a road has been poorly paved in the past, contractors have re-constructed the road.

Community Path Advisory Committee (CPAC)

Mr. Jeff Roth, Chair, and various CPAC members appeared before the Board to discuss a progress report on the Committee's activities and next steps. Mr. Roth provided a brief update, including the committee's membership and charge. He then reviewed some details concerning the Massachusetts Central Rail Trail (MCRT), noting that Belmont needs access to the trail,

Mr. Roth said that CPAC has been gathering information (via public forums, a questionnaire, Town Day booth, general outreach, etc.). They have been identifying potential routes and

segments and intend to provide recommendations to the Board in the fall after its public forum is held.

Mr. Roth summarized highlights of the questionnaire and the data gleaned from the survey that was conducted by CPAC earlier this year. Notably, 73% of responders said they are “very supportive” of a community trail in Belmont.

Mr. Roth then reviewed the extensive review of existing reports and studies on current trails. He noted that the committee has conducted five site visits. The second stage of the committee’s work, Mr. Roth noted, will be to identify and to evaluate potential routes and segments that might be utilized for a community path.

The committee has discussed the potential application for CPA funding to conduct a feasibility study that could assess a potential pedestrian connection between the Winn Brook neighborhood and Belmont High School. The committee will host another public forum this fall and will present final recommendations to the Board at that time.

Selectman Rojas said that he is very concerned about the live rail in Belmont. He said he is concerned about the section from Brighton Street to Belmont Center, as are the residents who live in that area. He said that the supporters of the trail should not trump the existing residents who have concerns. Chair Paolillo suggested that the committee meet with the Board prior to determining its final recommendations.

Actuarial Valuation of the Belmont Retirement System

The Belmont Retirement Board appeared before the Selectmen to discuss the recent completion of the actuarial valuation for the Belmont Retirement System. Mr. Roy Sacco, Mr. Tom Gibson and Ms. Chitra Subramanian, Town Accountant, appeared before the Board to present the findings and to answer questions. Mr. Gibson reviewed the history of the contributions to the retirement pensions plan and explained the “system valuation” which results in Belmont’s funding schedule. He noted that the retirement system is required by the state to be fully funded by 2040, however, Belmont hopes to aggressively fund the pension liability by 2027 – thirteen years ahead of the mandated schedule. Mr. Gibson then explained PERAC’s role in setting the current funding schedule.

Mr. Gibson reviewed the significant changes to the 2012 actuarial assumptions. He noted the key numbers, e.g., market value assets, actuarial value assets, the unfunded liability, town appropriation, etc. He reviewed current membership of those who are receiving benefits and where the funding comes from. Mr. Gibson reviewed the pension reform changes of the recent years as well as the “local options” and COLA raises. The Board discussed the report.

Update: Thomas Clark House

Mr. Michael Smith, Historic District Commission (HDC) Chair, appeared before the Board to provide an update on the Thomas Clark House. Mr. Smith said that there is a private proposal under consideration and it will be known soon if that proposal will materialize. He said public

sector options will be explored, should the private options not pan out.

Chair Paolillo expressed his support for maintaining the Clark House.

ACTION BY CONSENT

One Day Liquor License: Kitchen on Common, 442 Common Street, Belmont July 24, 2013, Wine Tasting Dinner, Wine and Malt only

The Board moved: To approve the license request as noted above.
The motion passed unanimously (3-0).

One Day Liquor License: Sangeet Pre-Wedding Party – Mistry Family Beech Street Center, Belmont July 26, 2013 All Alcohol

The Board moved: To approve the license request as noted above.
The motion passed unanimously (3-0).

Acceptance of \$2,500 Donation for Public Safety Award Ceremony for Police and Fire Departments

The Board moved: To accept a \$2,500 donation for the 2014 Award Ceremony, as noted
above.
The motion passed unanimously (3-0).

Approval of Meeting Minutes

The Board approved three sets of Meeting Minutes:

May 13, 2013

The Board moved: To approve the May 13, 2013 meeting minutes.
The motion passed with one abstention.

May 29, 2013

The Board moved: To approve the May 29, 2013 meeting minutes.
The motion passed with one abstention.

June 10, 2013

The Board moved: To approve the June 10, 2013 meeting minutes.
The motion passed with one abstention.

Town Administrator's Report

Mr. Kale reported on the following items:

- October 15th will be the date for the Primary, the General Election will be on December 10th to fill Senator Markey's seat.
- Graduation for the Middlesex Sheriff Department's Public Safety Youth Camp Program will be on Friday, July 26, 2013.
- After recently being re-bid by the Commonwealth, the Trapelo Road construction project will begin late summer/early fall.
- Minuteman Regional High School meetings are ongoing; The meetings will continue to explore issues relating to the construction of a new facility (versus a rehabilitated facility), funding, academic programming, and enrollments. Issues of funding were discussed, specifically, that member towns will be required to fund the capital project with no support required from the non-member towns.
- The Belmont Library's petition to build on the existing site was not approved by the state.
- Town Departments and the Belmont Light Department collaborated to implement a separate IT network for the Light Department.
- Ms. Hebert is coordinating a schedule and list of changes for the next Town Meetings.
- Interviews for the Facilities Director position are underway.
- Applications for FY15 Community Preservation Act (CPA) Grants are now available; Preliminary applications are due by September 6th.
- The Economic Development Advisory Committee has developed a survey for local businesses.
- The state budget was reduced by the Governor; If the reductions are approved – Belmont's local aid could be impacted by approximately \$400K, however, it is anticipated that the legislature will override the Governor's veto.

NEXT MEETINGS

The next meeting of the Board will be held on Monday, July 29, 2013 at 7:00pm.

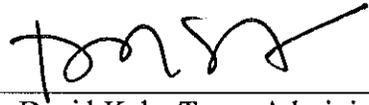
Executive Session

The Board moved: To enter into executive session at 9:50 p.m. to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will not return to open session. A roll call vote was taken: Chair Paolillo said aye, Selectman Jones and Rojas also said aye and the motion passed unanimously (3-0).

Exit Executive Session and Adjourn the Meeting

The Board moved: To exit executive session and to adjourn the meeting at 10:25 p.m. A roll call vote was taken: Chair Paolillo said aye, Selectman Jones and Rojas also said aye and the motion passed unanimously (3-0).

The Board adjourned at 10:25 pm.



Mr. David Kale, Town Administrator