

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, June 17, 2013
7:00 PM**

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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:04 pm by Chair Paolillo in the Selectmen's Meeting Room. Selectmen Jones was present; Selectman Rojas was not present. Town Administrator David Kale and Assistant Town Administrator Kellie Hebert were present.

Chair Paolillo reviewed the evening's agenda.

QUESTIONS FROM TOWN RESIDENTS

Mr. Steve Tomczyk, a Town Meeting member from Precinct 1, requested that the Board support sidewalk and curbing on Hamilton Road, given that the street does not have sidewalks. Many of the surrounding streets, he said, do have sidewalks. Selectman Jones explained that there is no money for sidewalks and that the town residents voted down an override that would have instituted widespread sidewalks throughout town. He said it is difficult to make exceptions and maintain roads within the limited pavement management budget. He said he would like to raise the topic of revisiting a sidewalk focused debt exclusion in the near future. Chair Paolillo concurred, stating that the town simply does not have the money.

Mr. Tomczyk spoke to the issues of fairness and public safety.

ACTION BY APPOINTMENT

Convene in Joint Session with the Capital Budget Committee (CBC)

Chair Mahoney called the CBC to order at 7:16 p.m.

Members of the CBC (CBC Chair Mahoney, Ms. Pat Bruschi, Ms. Anne Lougée, Ms. Becky Vose) appeared before the Board to provide an update on the "criteria and priorities" document. Chair Mahoney said that the CBC met with the WC; she noted that some of the WC's feedback has been incorporated into the updated document. She summarized two of the WC's concerns, specifically the issue of subjectivity and the weighting of the seven categories, as well as weighting the answers to the questions. The CBC said that they will not weigh the answers. The CBC, continued Chair Mahoney, is comfortable with the tool as it stands. She stated that this document has been created to assess the six major capital projects, identified as the pool, the library, the DPW, the police station, the BHS, and the rink/White Field House. She said the document is now ready for the Board to use to move forward with the prioritizing.

Chair Paolillo said that he would like input on prioritizing going forward, since the Board is comprised of only three people. Ms. Vose suggested that the Board somehow gather the community's input. The document, she said, lays out a process for beginning to prioritize those six projects.

The Board discussed how to best use the "criteria and priorities" document going forward. Mr. Kale noted that these capital projects have operating costs associated with them. Chair Mahoney said that the synergy and the forward thinking embedded in this document will be appreciated by Town Meeting.

The Board will meet again with the CBC.

Library Update

Mr. Matt Lowrie, Chair of the Library Trustees, approached the table to address the issue of turning back the grant money from the state. He noted that there may be a way to keep the grant money (\$7.5M) without relocating the Library. He cited a similar case, involving a state grant, from West Springfield. He said he would like to send a letter to the state suggesting that the library be rebuilt on the existing site. He reviewed the process by which this letter would be submitted.

Chair Paolillo asked why it was previously believed that the library could not be rebuilt on its present site. Mr. Lowrie said that it might be more expensive to do this and that parking spaces may have been an issue.

The Board discussed issues relating to rebuilding the library at its existing location.

The Board re-convened as the Board of Selectmen at 7:48 p.m.

Animal Control By-law – Board to Decide on a Resident's Dog Issue

Mr. Stefan Russakow (Health Director), Dr. David Alper (the Board of Health), and Mr. John Maguranis (Animal Control Officer) appeared before the Board to discuss the application of the Animal Control By-law. Dr. Alper said that the dog in question has been complained about numerous times. The dog has been involved in three biting incidents. He quoted the state ordinance saying that dogs can't be removed from the premises. He then explained what the Board of Health could do under these circumstances, noting that a pen should be created for the dog, and, failing that, the dog should be euthanized.

The Board agreed that the dog's behavior is unacceptable and dangerous and it supports the Board of Health's recommendation (regarding the pen). Mr. Kale said that the owner has stated he will comply with the recommendations. If he does not comply within 30 days, the dog will be euthanized.

The Board moved: To support the Board of Health's recommendations.
The motion passed unanimously (2-0).

OPEB Report with Linda Bournival, KMS Actuaries

Ms. Linda Bournival (of KMS Actuaries), Town Treasurer Floyd Carman, and Town Accountant Chitra Subramanian appeared before the Board to provide an OPEB report. Ms. Bournival provided a summary of the key GASB 45 results. She briefly reviewed the accounting methodology as well as the GASB 45 assumptions. She then touched on the projected pay-as-you-go costs for the retiree health benefits for Belmont. She reviewed what Belmont owes to date, as well as the ARC (annual required contribution) concerning these benefits.

Funding options were then discussed.

Mr. Carman and Mr. Kale each reviewed how Belmont is funding its OPEB obligations. Ms. Bournival reviewed the highlights of recent health care reform.

The Board discussed some the issues relating to the OPEB obligation.

AT&T Utility Petition – Belmont Street

Mr. David Edgar, from AT&T, appeared before the Board to request approval for utility work planned for Belmont Street. He explained what will need to be done. Mr. Kale noted that Mr. Clancy approved this request.

The Board moved: To approve the AT&T Utility Petition for Belmont Street.
The motion passed unanimously (2-0).

Permanent Audit Committee - Annual Report

Mr. Neal Fay, Chair of the Permanent Audit Committee, Town Accountant Chitra Subramanian, and Town Treasurer Floyd Carman appeared before the Board to discuss the annual report. Mr. Fay explained how the committee operates. He explained that an annual report audit occurs every three years. He said the Belmont received a AAA rating, while the BMLD received a AA-rating, which means stable.

In answer to a question from Chair Paolillo about the Light Department's rating, Mr. Carman explained that the Light Department is a stand-alone entity. He thought that some of their borrowing practices may account for their AA- rating.

The Board moved: To accept the financial statements for the town as of June 2013.
The motion passed unanimously (2-0).

The Board moved: To accept the financial statements for the Light Board as of December 2012.
The motion passed unanimously (2-0).

307 Trapelo Road - Board to Sign Agreement on Easement

Mr. Ed Fitzgerald, an attorney, appeared before the Board to request approval for the easement at 307 Trapelo Rd.

The Board moved: To approve the easement at 307 Trapelo Rd.
The motion passed unanimously (3-0).

The Board signed the appropriate papers.

Belmont Second Soccer (BSS) - Winn Brook Field Renovation Project

Mr. Charlie Conroy (BSS), Mr. Jim Fitzgerald (BSA), and Mr. David Hamer (BSS) appeared before the Board to discuss the Winn Brook Field Renovation Project. Mr. Conroy noted that this undertaking is similar to the BSS request (of a few years ago) to renovate and improve the grass at Town Field. This proposal, he said, concerns improving the Winn Brook field. He said the project will have two phases concerning improving the irrigation and drainage of the field.

Mr. Conroy noted that BSS is working with the DPW as well as with the Recreation Department. Phase 1, he said, would begin in August. The section of field near Joey’s Park would be addressed next spring (phase 2). Mr. Conroy then explained the implementation of a new well.

The associated fees for this project were discussed, as were the ongoing costs. Chair Paolillo suggested that the BSS consider requesting donations from the community.

Ms. Siobhan Gallagher, from Broad Street, said there are no assurances that this will not worsen the drainage problem that the neighborhood is already burdened with. Mr. Conroy replied that he has been assured by the engineer involved that the flow off the field will not worsen the drainage issue in the neighborhood.

The Board moved: To accept the Winn Brook Renovation project and to accept the gifts.
The motion passed unanimously (2-0).

ACTION BY CONSENT

Think Big-Think Belmont Organization seeks approval to conduct a neighborhood event in Cushing Square on September 21, 2013

Ms. Heather Walsh and Ms. Donata Barber, from Think Big, Think Belmont (a non-profit whose mission is to make Belmont a shopping and dining destination), appeared before the Board to request permission to shut down one block of road to allow for a sidewalk art walk event in the fall. Police detail has been worked out.

The Board expressed its support for this event.

The Board moved: To approve the Think Big-Think Belmont neighborhood event in

Cushing Square on September 21, 2013.
The motion passed unanimously (2-0).

Acceptance of Anonymous Donation – Electronic Voting System

The Board accepted an anonymous donation of \$19,500 to cover the costs for an electronic voting system/equipment and to accept \$10K for the operating and maintenance costs for the next two years.

The Board moved: To accept the Acceptance of Anonymous Donation of \$19,500 to cover the cost of electronic voting machine, and to accept \$10K for ongoing costs for two years.

The motion passed unanimously (2-0).

LODGING HOUSE LICENSE

Theodore A. Speros, 386 Common Street, Belmont - Occupancy: 20 tenants only

The Board moved: To approve the license request as noted above.

The motion passed unanimously (2-0).

ACTION BY WRITING

70 Concord Avenue Covenant

Mr. Kale explained this request.

The Board moved: To approve the 70 Concord Ave. covenant request.

The motion passed unanimously (2-0).

2 Trapelo Road Agreement

Mr. Kale explained this request.

The Board moved: To approve the request for the DPW to maintain this public area.

The motion passed unanimously (2-0).

Renewal of membership and changes in the WestMetro HOME Consortium

Mr. Kale explained the consortium, noting that this request is to continue Belmont's involvement in the consortium.

The Board moved: To approve the renewal of membership and changes in the WestMetro HOME Consortium.

The motion passed unanimously (2-0).

Town Hall Replacement Windows

Mr. Kale explained that this project will require \$150K (from FY13) that had been allocated to the general fund for facilities management, as well \$100K from the CBC for FY14. He explained that the total estimated project cost will be approximately \$250K. Bids for the project are scheduled to be submitted at the end of June. He informed the Board that the contract needs to be awarded and executed prior to the end of the fiscal year. The Board reviewed the funding process.

The Board moved: To delegate authority to the Town Administrator to accept the bid and to approve the contract.

The motion passed unanimously (3-0).

Contract with Tyler Technologies for MUNIS Hosting Services

Mr. Kale explained to the Board that Belmont needs to pay an annual fee to MUNIS to cover the license agreement, the cloud fee, and the maintenance costs.

The Board moved: To approve the three-year contract with Tyler for MUNIS Hosting Services.

The motion passed unanimously (2-0).

Committee Appointments:

Community Path Advisory Committee (CPAC)

Chair Paolillo provided some background information on work of the committee.

The Board moved: To appoint Mr. Vincent Stanton to the Community Path Advisory Committee.

The motion passed unanimously (2-0).

Committee Appointments: Energy Committee

The Board moved: To appoint Mr. Tony Barnes and Mr. Jacob Knowles to the Energy Committee.

The motion passed unanimously (2-0).

APPROVAL OF MEETING MINUTES

- April 16, 2013 at 7:00 pm

The Board moved: To approve the meeting minutes for 4/16/13.

The motion passed unanimously (2-0).

- April 29, 2013 at 8:00 am

The Board moved: To approve the meeting minutes for 4/29/13 at 8:00 am.
The motion passed unanimously (2-0).

- June 3, 2013 at 8:00 am and June 3 at 6 pm

The Board moved: To approve the June 3, 2013 meeting minutes as noted above.
The motion passed unanimously (2-0).

- May 6, 2013

The Board moved: To approve the meeting minutes for 5/6/13.
The motion passed unanimously (2-0).

- May 13, 2013, May 29, 2013 and June 10, 2013

The Board will approve these sets of minutes, as noted above, at its next meeting.

Executive Session

The Board moved: To enter into executive session at 9:34 p.m. to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will return to open session.

A roll call vote was taken: Chair Paolillo said aye, Selectman Jones also said aye, and the motion passed unanimously (2-0).

The Board moved: To return to open session at 9:48 pm.
The motion passed unanimously (2-0).

Open Session

The Board moved: To approve the MOU for the Patrolmen's contract as detailed by Ms. Crimmins, HR Director.

The motion passed unanimously (2-0).

Town Administrator's Report

Mr. Kale reported on the following items:

- The Underwood Pool will open this week.
- Fire Chief Frizzell has received Fire Chief Accreditation from the Massachusetts Fire Services Commission.
- Fire and Police Officers received awards this week – the names of the award recipients will be posted on the web.

- This week, one of the Town's employees from the Department of Public Works bravely assisted a child during a dog attack. The employee, who prefers to stay anonymous, helped ensure the child's safety when he witnessed the incident and stopped to help the child.
- Community Development Director and Town Engineer Mr. Glenn Clancy is recommending that a contract for the Infiltration/Inflow Removal Project be awarded to BLD Services. The Board authorized Town Administrator, David Kale, to be authorized to execute the contract on behalf of the Town of Belmont.

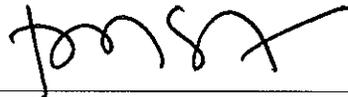
The Board moved: To award the That the **Infiltration /Inflow Removal Project** be awarded to the **BLD Services, LLC, Kenner, LA.** as the lowest responsible and responsive bidder, based on its bid price of **\$880,151**, and that the Town Administrator, David Kale, be and hereby is authorized to execute the contract for said work on behalf of the Town of Belmont, subject the approval of said contract as to form by town counsel.

The motion passed unanimously (2-0).

NEXT MEETING

- Monday, July 15, 2013 at 7:00 pm in the Town Hall, Selectmen's Meeting Room

The Board moved to adjourn the meeting at 9:55 pm.



Mr. David Kale, Town Administrator