

WATER ADVISORY BOARD



BELMONT, MA, 02478
(617) 993-2700

RECEIVED
TOWN CLERK
BELMONT, MA.
Nov 4 11 32 AM '11

Water Advisory Board Meeting Minutes of June 16, 2011

In attendance: Chairman Frank E. French Jr., Member William Shea, DPW Director Peter J. Castanino, Assistant DPW Director Michael Santoro, Water Manager Michael Bishop, DPW Business Manager Judi Carmody, Customers Carol Torrey and Katie Moustakas.

1. Chairman French called the meeting to order at 8:35 am.
2. Mrs. Moustakas pled her case to the Board; Water Manager Bishop explained the issue with the water /sewer bill #87101 from February 28, 2011 for 367 Pleasant Street. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.
3. Ms. Torrey pled her case to the Board; Water Manager Bishop explained the issue with the water /sewer bill # 92893 from February 28, 2011 for 5-7 Exeter Street. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.
4. Water Manager Bishop explained the issue with the water /sewer bill #56880 from February 28, 2011 for 16 Temple Street. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion to table this request until further investigations have been made.
Seconded by Mr. Shea.
Voted unanimously.
5. Water Manager Bishop explained the issue with the water /sewer bill #106520 from March 31, 2011 for 28-30 Walnut Street. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.

WATER ADVISORY BOARD



BELMONT, MA, 02478
(617) 993-2700

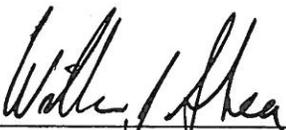
6. Water Manager Bishop explained the issue with the water /sewer bill #108006 from March 31, 2011 for 117 School Street. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Mr. Shea made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.
Seconded by Chairman French.
Voted unanimously.
7. Water Manager Bishop explained the issue with the water /sewer bill #108313 from March 31, 2011 for 29 Summit Road. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion for a one time water and sewer adjustment based on 50% of the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.
8. Water Manager Bishop explained the issue with the water /sewer bill # 124928 from April 30, 2011 for 83 Spring Valley Road. The customer is asking for a one time sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion for a one time sewer adjustment based on the average usage for the prior two similar quarters.
Seconded by Mr. Shea.
Voted unanimously.
9. Water Manager Bishop explained the issue with the water /sewer bill #51798 from October 31, 2010 for 94 Somerset Street. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion to deny the request since the customer has used similar amounts of water in the past.
Seconded by Mr. Shea.
Voted unanimously.
10. Water Manager Bishop explained the issue with the water /sewer bills for 4 Merrill Avenue. The customer is asking to reconsider the request for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
Chairman French made a motion to deny this request due to the widely varying consumption along with the Board's inability to clearly determine a justification for relief.
Seconded by Mr. Shea.

WATER ADVISORY BOARD



BELMONT, MA, 02478
(617) 993-2700

- Voted unanimously.
11. Chairman French made a motion to have member Shea act as interim clerk for the Water Advisory Board until a new member is appointed.
Seconded by Mr. Shea.
Voted unanimously.
 12. Chairman French made a motion to approve the meeting minutes of September 30, 2010.
Seconded by Mr. Shea.
Voted unanimously.
 13. Mr. Shea made a motion to approve the meeting minutes of November 4, 2011.
Seconded by Chairman French.
Voted unanimously.
 14. Mr. Shea made a motion to approve the meeting minutes of March 17, 2011.
Seconded by Chairman French.
Voted unanimously.
 15. Director Castanino updated the board on the Water Main Improvement Program stating that the construction contract has been approved and signed with an expected start date of July 11, 2011.
 16. Director Castanino discussed monthly water and sewer billing with the board and would like to wait for a third member to be appointed to the board before a decision is made.
 17. Director Castanino informed the board about initiation of the annual fire service charges that are effective July 1, 2011.
 18. Chairman French moved to adjourn the meeting at 10:00 am.
Seconded by Mr. Shea.
Voted Unanimously.



William Shea, Clerk