

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE**

Minutes: Wednesday, June 13, 2012, Town Hall Conference Room 1, 5:00PM
Present: Donna Brescia, Floyd Carman, Joe DeStefano, Lisa Harrington, Andy
Rojas, Paul Solomon, Margaret Velie
Absent: John Owens, Anne Marie Mahoney

Paul Solomon called the meeting to order at 5:00 PM.

Old Business:

- Approved minutes of May 9, 2012.

To Do:

- Floyd with Committee approval hire contractor to write a Town of Belmont CPA Application Process and Timeline.
- Donna prepare updated CPA project list for discussion at July 11, 2012 meeting. CPC will adopt list on September 12, 2012.
- Donna and Lisa finalize job description for consultant and part time CPA coordinator for July 11, 2012 meeting.

Committee voted to hire contractor:

The Community Preservation Committee will hire contractor to write a Town of Belmont CPA Application Process and Timeline. The contractor will adhere to the following schedule:

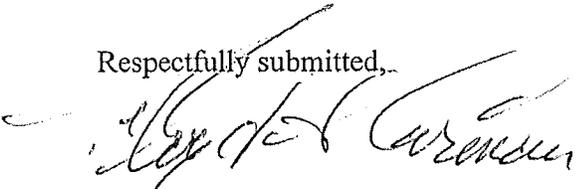
7/11/12	Verbal update to Committee
8/8/12	Deliver draft report
8/24/12	E-mail draft report for comment
9/7/12	Delivery final report
9/12/12	Present final report for Committee approval

The compensation will be \$30.00 per hour not to exceed \$3500

The next meeting is scheduled for Wednesday, July 11, 2012 at 5:00 PM, Town Hall Conference Room 1.

The meeting was adjourned at 6:40 PM.

Respectfully submitted,


Floyd S. Carman

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