

**MINUTES  
TOWN OF BELMONT  
BOARD OF SELECTMEN  
SELECTMEN'S MEETING ROOM  
Monday, May 7, 2012  
7:30 PM**

**CALL TO ORDER**

A regular meeting of the Board was called to order in open session at 7:36 pm by Vice Chair Rojas in the Selectmen's Meeting Room. Selectmen Jones was present, Chair Paolillo was not. Interim Town Administrator Kellie Hebert was present.

**QUESTIONS FROM TOWN RESIDENTS**

[There were none.]

**ACTION BY APPOINTMENT**

**Armenian Genocide Proclamation**

Selectman Jones noted that April 24, 1915 marks the beginning of the Armenian Genocide. Selectman Jones read the Proclamation. He then presented the Proclamation to Mr. Jerry Hovsepian. Senator Brownsberger approached the table and Mr. Hovsepian then read a prepared statement that provided a historical perspective on the Armenian Genocide.

Reverend Haroutunian, of the First Armenian Church of Belmont, offered a prayer. He thanked the Board for its continued support.

Senator Brownsberger noted that the State House held a service commemorating the genocide.

Vice Chair Rojas thanked the Armenian residents who live in Belmont.

**Vote to Approve the Layout of Trapelo Road and Belmont Street**

Mr. Glenn Clancy, Community Development Director, appeared before the Board to discuss the modification and layout of Trapelo Road and Belmont Street. Mr. Clancy noted that (under Massachusetts General Laws) the Board needs to vote to accept alterations to a public roadway. He said TM will need to approve changes to the right-of-way. There are three properties impacted by the alterations, and he explained how the properties are impacted.

Mr. Clancy then discussed the potential cost to Belmont for the appraiser's services. He said there is \$100K set aside for these services, but he hopes it will not cost this much.

*The Board moved:* To alter the layout of Trapelo Road pursuant to G.L. c. 82, § 21, including the portion of Mill Street intersecting therewith, by expanding the existing layout to include:

1. Parcel 1-T, now or formerly of the Belmont Housing Authority, 5,114+ square feet, being a portion of the land shown on the Assessors Maps as Map 59, Parcel 11-A; and further described in Book 12540, Page 586 at the Middlesex South District Registry of Deeds;
2. Parcel SW-1, now or formerly of Powertest Realty Company, 331 square feet, being a portion of the land shown on the Assessors Maps as Map 32, Parcel 8; and further described in Book 16160, Page 69 at the Middlesex South District Registry of Deeds; and
3. Parcel SW-2, Town of Belmont, Area 2,598± square feet” being a portion of the land described in a deed recorded at the Middlesex South District Registry of Deeds in Book 45478, Page 285, and also shown on the Assessors Plans as Map 59 Parcel 11-8;

all as shown on the plan entitled “Plan and Profile of Trapelo Road and Belmont Street in the Towns of Belmont & Watertown, Middlesex County, Final Right of Way Plan,” prepared by the BSC Group, Inc., 15 Elkins Street, Boston, MA 02127, dated March 1, 2012, to which reference may be made for a more particular description.

The motion passed unanimously (2-0).

### **Approval of FY13 Water and Sewer Rates**

Mr. Peter Castanino, DPW Director, Mr. Mike Bishop, DPW Water Division Manager, and Mr. Frank French, Chair of the Water Advisory Board, appeared before the Board to request approval of FY13 Water and Sewer rates. Mr. Castanino explained that a study was undertaken in 2010 which put forth various objectives. He presented some of the capital improvements that have been undertaken and also explained the MWRA Assessments for both water and sewer. He noted the amount of the MWRA budget that is debt.

Mr. Castanino reviewed the historical rates as well as the projected rate increases. He noted that various capital improvements have been made in Belmont and he reviewed areas where pipes have been replaced.

Mr. Castanino recommended that water fees be increased (for FY13) by 2% and that sewer fees be increased by 6%. The combined impact for customers will be 4.6%.

The Board briefly discussed this recommendation.

Selectman Jones said that it is clear that Belmont is planning for the future, which will serve it well in the future.

Vice Chair Rojas clarified that the rate increases may need to be looked at again with the intention to make it less for the customer. Mr. Castanino agreed that this was the plan.

*The Board moved:* To approve the FY13 water and sewer rates as presented by the DPW Director.

The motion passed unanimously (2-0).

### **Update on Town Administrator (TA) Search**

Selectman Jones informed the Board that the TA search committee will meet on Thursday, May 10 at the Beech Street Center. He said that this will be a joint meeting with the Board and the search committee. At this meeting, the names of the four finalists will become public.

### **Town Administrator's Report**

Ms. Hebert reported on the following items:

- The TA's office has been working hard to finalize the budget.
- The Warrant Briefing will be held this Thursday evening.
- She announced the dates and time of the ATM/STM.
- She will meet with the Community Path Advisory Committee after TM.
- She explained the Summer Hours policy whereby town employees do not work on Friday afternoon (but take a shorter lunch) in an attempt to reserve energy. Selectman Jones suggested waiting to vote on this until Chair Paolillo returned.

### **ACTION BY CONSENT**

#### **Jennifer Ricker, Susan Komen 3 Day Run for the Cure**

Ms. Michelle Harper appeared before the Board to request approval for the Susan Komen 3 Day Run for the Cure. Ms. Harper thanked the Board for its past support of this walk. She noted the dates (July 28, 29) that the run would impact Belmont. She said they would like to stop at the fire station on Sunday and that the Fire Department is supportive of this.

*The Board moved:* To approve the Susan Komen 3 Day Run for the Cure as noted above as well as the fire station pit stop on Sunday, July 29.

The motion passed unanimously (2-0).

#### **Cambridge Savings Bank Charitable Donation**

*The Board moved:* To accept the Cambridge Savings Bank Charitable Donation in the amount of \$5K for the Belmont Fire Department's S.A.F.E. Program.  
The motion passed unanimously (2-0).

## **RENEWAL OF LICENSES**

Subway, 59A Leonard Street

The Board will consider this matter when it meets on Monday, May 21<sup>st</sup>.

Yellow Cab of Belmont, 61R White Street  
Dick's Place, 360-A Trapelo Road  
Sacca Junk, 51-53 Baker Street  
Fancy That, 4 Trapelo Road  
As Tyme Goes By, 97 Trapelo Road  
CTC Gold Refinery, 5 Williston Road  
Design Jewelry by GVS, 6 Trapelo Road  
Stories Inc., 432 Common Street

*The Board moved:* To approve the license renewal requests for the above named establishments.

The motion passed unanimously (2-0).

## **ACTION BY WRITING**

**DPW Contract for Professional Tree Service**  
**DPW Contract for Sidewalks and Curbing**

*The Board moved:* To approve the DPW's recommendations for both contracts.  
The motion passed unanimously (2-0).

The Board signed the sidewalk contract.

## **TOPICS FOR FUTURE DISCUSSIONS**

Selectman Jones said that the focus is on TM at this point.

The Board reviewed the schedule of upcoming meetings.

Selectman Jones thanked Ms. Kinny, the Belmont Citizen Herald reporter, and wished her luck as she is leaving her post at the Belmont Citizen.

The Board moved to adjourn the meeting at 8:35 pm.

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Ms. Hebert, Acting Town Administrator