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**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, April 9, 2012
7:30 PM**

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:48 pm by Chair Paolillo in the Selectmen's Meeting Room. Selectman Rojas was present; Selectman Jones was not. Interim Town Administrator Hebert was present.

Chair Paolillo reviewed the evening's agenda.

ACTION BY APPOINTMENT

Bond Authorization

Town Treasurer Carman appeared before the Board to request that Board members approve and sign the loan documents for Bond Refinancing for the 2002 Town Hall Complex and the 2004 Fire Station debt. Mr. Carman stated that the savings will be \$1.4M over the next 11 years. He requested that the Board sign the documents.

Chair Paolillo noted that the Board had previously approved the plan to refinance.

Mr. Carman presented the Board with the loan notes to sign and Board members signed them.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY APPOINTMENT (continued)

Annual Report: Benton Library

Ms. Elizabeth Gibson, President of the Friends of the Benton Library, appeared before the Board to provide a first year update on the Benton Library. She began by saying that it has been a great year for the Benton. She noted that the two-year license will expire in December of 2012. She said that both fundraising and volunteering are going extremely well. She said they are covering their expenses and are in excellent shape financially. She reviewed the Benton's goals and objectives. She also reviewed the hours they are open, the number of books acquired, the special events, and the outreach efforts. Ms. Gibson then reviewed the budget numbers (\$12K for operating), noting that the generosity of donors has made many unanticipated items possible. There is presently \$7K budgeted for capital repairs. She noted that 70% of the budget is covered for 2013.

Chair Paolillo noted that there has been tremendous support for this asset throughout the town. He said it has been a great example of a public/private partnership.

Selectman Rojas said that the success and growth of the Benton is impressive.

Traffic Issues at Intersection of Dalton and Betts Roads

Mr. Glenn Clancy, Town Engineer, appeared before the Board to discuss the traffic issues at the intersection of Dalton and Betts Roads. Mr. Clancy explained that a resident wrote with concerns regarding the safety of this intersection. The Traffic Advisory Committee (TAC) met with the neighborhood and then proposed a four-way stop for this intersection. This proposal is consistent with the federally mandated engineering requirements of four-way stops. Mr. Clancy then demonstrated why the intersection is unsafe.

The Board confirmed that the residents are in support of this proposal.

The Board moved: To approve the TAC's recommendation for a four-way stop sign at the above noted intersection.

The motion passed unanimously (2-0).

Status of Town-Owned Property: Woodfall Road

Mr. Glenn Clancy remained before the Board to discuss the letter of interest from Integra Medical for the Woodfall Road property. Mr. Clancy stated that construction has been approved for this property. He noted that the property did not sell (at auction) as the economy had just crashed. He said that he and Mr. Szklut would meet to touch base on the Conservation Commission's (ConCom) order of conditions, which has probably expired. He said this site will need to go back before the ConCom, which may prompt a different order of conditions. The new proposal is not for single family housing units, but for Integra Medical. Mr. Clancy will review this internally and then meet with Integra to see if they are still interested in moving forward.

Annual Report: Belmont Media Center (BMC)

Mr. Jeff Hansell, Executive Director of the BMC and several Board of Directors, including: Mr. Jonathon Green, Mr. Myron Kassaraba (Chair of the Board of Directors), appeared before the Board to provide the annual report update. Mr. Kassaraba gave a brief update on the BMC programs. He then reviewed the staffing at the BMC. He next reviewed where the funding comes from (Verizon and Comcast cable fees). He provided an overview of the meetings, programs and classes held this past year.

Mr. Hansell noted that the quality of the audio and video equipment has improved. He added that there were plenty of volunteer opportunities for anyone interested.

Mr. Kassaraba said that new programs were added as well as new activities and accomplishments. He said athletic coverage is one area where the BMC would like to expand;

equipment is in-hand, but volunteers are needed. Mr. Green added that the BMC has reached out to other communities to share programming, and that Belmont is a leader in programming efforts.

Chair Paolillo noted that the Board would like to pursue the notion of appearing on a BMC show to provide updates on the budget as well as other issues facing Belmont.

FY13 Budget Update

Chair Paolillo stated that the Board met this morning to discuss the budget. He said they met with the School Committee and noted that funding would be moved to help close the School's budget gap. He said no formal votes were taken. He stated that the Board will need to meet again on Friday, April 20th at 5:30 pm to discuss the Warrant articles. The Board will need to vote on the Warrant articles and finalize the budget thinking that has been laid out to use both one-time and recurring funds to help reduce the gap on the school side.

He then thanked Belmont's financial team: Chitra Subramanian (Town Accountant), Glen Castro (Budget Analyst), and Kellie Hebert (Interim Town Administrator) – who worked many hours on the budget.

Town Administrator's Report

Ms. Hebert reported on the following items:

- The town election went well; she thanked the Town Clerk's office.
- The Health Insurance negotiations are moving forward with savings going toward Belmont as a positive outcome (these savings are helping to close the budget gaps); she thanked HR Director Diane Crimmins for her efforts in this area.
- The budget process is ongoing, and the TA's office is working with the Warrant Committee to make sure the numbers are aligned; numbers are being finalized and the next step will be to work on the financial articles which will go before TM on May 14. TM members should have the Warrant in their hands by April 30. She said that the special TM Warrant will be voted on then as well. Chair Paolillo said that the Board may need to meet on Tuesday the 24th of April at 8:00 am to review the budget as well as to review the general government appropriation requests.
- She noted that the budget and preparing for the upcoming Town Meeting remain the TA's office's focus.
- The annual report is published and the Board will receive copies.
- Glen Castro will follow up on grant opportunities once the budget process has wound down. She noted that there are potential grants out there and that Mr. Castro will work to form a central repository for these grant opportunities.
- Community Path Advisory Community: She would like to work with this group in the very near future. Chair Paolillo noted that the Board will need to look at its liaisons now that the Board membership has changed. He said he would like to look at this at the May 7th Board meeting.
- Solar Power: She noted that many of the Town Hall Complex buildings have historic

restrictions barring solar panels, therefore the impact to the electric bill many not be significant. However, the schools are moving forward with this.

- Regarding strategic planning: the Board will move forward on this planning once the budget is settled after the May TM.

APPROVAL OF ONE DAY LIQUOR LICENSES

1. First Church in Belmont, 404 Concord Ave., Wine and Malt
Sat., May 19, 2012 - 7-11 pm
Fundraiser for Religious Education

The Board moved: To approve the liquor license request as noted above.
The motion passed unanimously (2-0).

2. Siegal Family, Beech Street Center, Wine and Malt
Saturday, May 12, 2012 - 6-10 pm for Bat Mitzvah

The Board moved: To approve the liquor license request as noted above.
The motion passed unanimously (2-0).

3. Belmont After School Enrichment Collaborative, Wine and Malt
Friday, May 11, 2012 - 7 -10 pm at the Beech Street Center

The Board moved: To approve the liquor license request as noted above.
The motion passed unanimously (2-0).

4. Joh Kokubo, Wine and Malt
Monday, April 23, 2012 - 5-10 pm Kitchen on the Common, 442 Common Street
Wine Tasting Dinner

The Board moved: To approve the liquor license request as noted above.
The motion passed unanimously (2-0).

ACTION BY CONSENT

Renewal of Common Victualler's License – Kashish, 61 Leonard St.

The Board moved: To approve the Common Victualler's License request as noted above.
The motion passed unanimously (2-0).

PROCLAMATIONS

Official Board Proclamation: Arbor Day on April 27, 2012

Chair Paolillo read the Proclamation for Arbor Day.

NEXT MEETINGS

April 20, 2012 at 5:30 pm at the Selectmen's Meeting Room.

April 23, 2012 at 6:00 pm at Belmont High School prior to Annual Town Meeting.

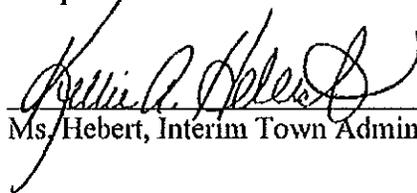
April 24, 2012 at 8:00 am at the Selectmen's Meeting Room.

OTHER

Ms. Hebert said that firearm licenses will require a formal disclosure that the Board will want to review.

Regarding hiring a new firefighter, there is a potential conflict of interest disclosure.

The Board moved to adjourn the meeting at 9:11 pm.



Ms. Hebert, Interim Town Administrator