

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting

Waverley Oaks Apartments

March 22, 2010

1. Attendance: The attendance was taken at 6:00 P.M. Commissioners Leo Saidnawey, James Murphy, Don Becker, and Ann Verrilli were present. Also present were the Executive Director, Donna Hamilton; Anne Allen from the League of Women Voters; residents of Waverley Oaks Apartments; and Representative Will Brownsberger. Commissioner Sallye Bleiberg was absent.
2. Meeting with State Representative Will Brownsberger: The board and Representative Brownsberger discussed some of the proposed projects for each of the developments including new roofs for Waverley Oaks Apartments; and new heating systems, insulation and windows for Belmont Village. It was further noted that in addition to any potential dhcd funding, there may also be some other alternative sources of funding that can be identified at some future point in time. **The Director will forward a copy of the latest infrared testing report for Belmont Village to Representative Brownsberger.**
3. Meeting with Residents of Waverley Oaks Apartments: There was a brief discussion with one of the residents, who had recently attended a meeting of the Belmont Board of Selectmen, about the sidewalk in front of the Waverley Oaks Apartments development. **The board further agreed to support, in writing, the proposed extension of the existing sidewalk although it appears that funding is mostly contingent upon the approval of the Trapelo Road/Belmont Street Corridor reconstruction project.**
4. Reading and Approval of the Minutes of the Meetings:

-February 22, 2010 Regular Meeting: A motion was made by James Murphy, seconded by Don Becker, to approve the minutes of the meeting. The vote was unanimous (4).

5. Bills and Communications:

Revolving Fund: Checks #14460 through #14515: A motion was made by James Murphy, seconded by Don Becker, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (4).

4001:

MRVP – AHVP: Checks #1613 through #1614: A motion was made by James Murphy, seconded by Don Becker, to approve the checks on the MRVP – AHVP Warrant. The vote was unanimous (4).

689-1:

Section 8: EFT 3/1/2010: A motion was made by James Murphy, seconded by Don Becker, to approve the Section 8 EFTs. The vote was unanimous (4).

6. Executive Director's Report:

1. Discussion of Modernization Projects: The board reviewed the bids for the new outside steps at Sherman Gardens Apartments and the letter of recommendation from H.K. Dodge Associates, Inc. to award the contract to the lowest bidder, Dayco Construction, Inc. A motion was made by James Murphy, seconded by Ann Verrilli, to award the contract to Dayco Construction, Inc. The vote was unanimous (4).
2. Cable Replacement at Belmont Village: The board briefly discussed the cable replacement project at Belmont Village. **The Director will forward a copy of the Capital Improvement Plan Report to the board.**

7. Agenda Items for Board Vote:

8. Report of Committees:

1. Belmont Housing Trust: Commissioner Ann Verrilli updated the board on the status of the joint organization that has recently been established between Belmont, Lexington, Waltham and Watertown.

9. Unfinished Business:

10. New Business:

11. Next Meeting: It was agreed that the next regular meeting of the Authority will be held at 6:00 p.m. on April 26th at Sherman Gardens Apartments. It was further agreed that the Annual Meeting would be held in May instead of April this year.

12. Adjournment:

A motion was made by James Murphy, seconded by Ann Verrilli, to adjourn the meeting at 7:10 P.M. The vote was unanimous (4).

Donna M. Hamilton, Executive Director

A true copy

