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BOARD OF SELECTMEN  
MARCH 21, 2005  
REGULAR SESSION

**Call to Order**

The Board convened in regular session at 6:03 p.m. in the Principal's Room at the Belmont High School prior to the Special Town Meeting. All members were present.

**Questions from Town Residents**

There were none.

**Action by Appointment**

*Public Hearing on Utility Petitions*

- *Keyspan Petition for Harris Street*
- *Keyspan Petition for Beech Street*
- *Keyspan Petition for Pleasant Street*

The Board convened a public hearing for gas main installations by Keyspan in Harris Street, Beech Street, and Pleasant Street. Keyspan representative Danny O'Leary appeared in support of his petitions.

The Board moved: to approve the Keyspan petitions at Harris, Beech and Pleasant Streets, conditional upon Keyspan meeting requirements established by the Community Development Director Glenn Clancy as documented in his memorandum dated March 17, 2005.

The motion was approved unanimously (3-0).

*Discussion of Waverley Fire Station RFP*

The Board of Selectmen discussed the wording of the final Waverley Fire Station RFP with Senior Planner Tim Higgins and other residents including Historic District Commission Co-Chairs Richard Cheek and Lydia Phippen Ogilby, Waverley Fire Station Re-Use Steering Committee Chair Roger Colton.

Several participants expressed their desire to include a permanent deed restriction for the historical preservation of the façade of the building.

Chairman Solomon expressed his agreement with this view.

The Board moved: to approve the RFP document as drafted by Senior Planner.

The motion was approved (2-1), with Chairman Solomon opposing because the document offers no guarantee that the historical nature of the building will be preserved in perpetuity.

*Discussion of FY06 Budget*

The Board of Selectmen discussed the Interim Budget Director's revised "Cuts and Adds" spreadsheet for FY 2006. The Interim Budget Director participated in this discussion.

The Board moved: to adopt the Interim Budget Director's spreadsheet as budget recommendation; and that any new revenue is to be evenly split between the School budget and the Capital budget.

The motion was approved unanimously (3-0).

The Board also moved: that the numbers indicated in the Changes in Capital Budget spreadsheet be adopted as a recommendation by the Board of Selectmen.

The motion was approved unanimously (3-0).

The Board also discussed the Interim Budget Director's monthly stipend moving forward. This stipend is currently secured through April 2005.

The Board of Selectmen expressed its view that the newly appointed Town Administrator will make his recommendation on the status of this stipend after such time, once he starts working for the Town.

*Discussion of Reserve Policy*

The Board of Selectmen discussed a fourth draft reserve policy resolution.

The Board moved: to approve the proposed draft resolution, with one edit in the first paragraph which reads "The Board of Selectmen, after full consultation with the Warrant Committee and the Capital Budget Committee and by unanimous vote, hereby adopts the following reserve policy."

The motion was approved unanimously (3-0).

*Discussion of Committee Appointments*

The Board moved: to appoint Rosario Sacco, Josh Coburn, Martin Klein, and Chris Delorey to the Healthcare Insurance Committee.

The motion was approved unanimously (3-0).

The Board moved: to appoint Eric Smith to the Zoning Board of Appeals as Associate Member.

The motion was approved unanimously (3-0).

*Discussion of Police Bylaw*

The Board of Selectmen discussed with Police Chief O'Malley a new Solicitors bylaw which was drafted by the Police Chief and Town Counsel, to be presented to the Annual Town Meeting for approval.

*Approval of Minutes (02/03/05, 02/07/05, 02/09/05)*

The Board moved: to approve all the minutes for the February 3, February 7, and February 9, 2005 Selectmen's meetings.

The motion was approved unanimously (3-0).

**Action by Writing**

*Request from Acting Assistant Town Administrator re: Request for Committee Description and Member Qualifications*

The Board of Selectmen discussed a request from a Town Meeting Member relative to providing the general public with some basic information about the general purpose of a few appointed committees (Planning Board, Zoning Board of Appeals, Warrant Committee, and Capital Budget Committee) along with a brief description of its members.

The Board moved: to recommend approval of this request; and that Acting Assistant Town Administrator Becky Vose draft such information for the approval of all named Committees chairs.

The motion was approved unanimously (3-0).

*Letter from Resident re: Pothole Claim Rejection*

The Board moved: that the Acting Assistant Town Administrator reassert the Town's position against this claim and that the Public Works department be informed of this decision.

The motion was approved unanimously (3-0).

*Letter from Resident re: Request for Driveway*

The Board moved: to forward this letter to Police Chief O'Malley for his recommendation.

The motion passed unanimously (3-0).

*Letter from Resident re: Parking on Belmont Street and Park Road*

The Board moved: to forward this letter to Police Chief O'Malley for his recommendation.

The motion passed unanimously (3-0).

**Other**

The Board moved: to enter an executive session for the purpose of discussing non-union personnel negotiation and land acquisition; and further that the Board will stay in session through the end of the Special Town Meeting.

The motion passed unanimously (3-0).

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Dr. Paul Solomon, Chairman  
Board of Selectmen