

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, March 17, 2014
7:00 PM**

RECEIVED
TOWN CLERK
BELMONT, MA.
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CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:05 p.m. by Chair Paolillo in the Selectmen's Meeting Room. Selectmen Jones and Rojas were present. Town Administrator David Kale was present; Assistant Town Administrator Marshall was not present.

Chair Paolillo reviewed the agenda.

QUESTIONS FROM TOWN RESIDENTS

Mr. Roy Epstein, Town Meeting and Warrant Committee member, spoke to the Board about the Belmont Housing Trust (BHT). It seems, he said, that the appropriate audits have not been carried out or filed since 1999. He said that, while they may not have assets, it would be important to hear from the BHT regarding the issue of audits, especially in light of the CPA application for \$375K.

The Board seemed aware of this and agreed that the BHT Chair should verify that little or no assets are the reason for the lack of audits. Chair Paolillo informed Mr. Epstein that the Board would follow up with BHT Chair Alisa Gardner Todreas.

ACTION BY APPOINTMENT

Public Hearing on Petition by National Grid for Royal Road

Ms. Barbara Kelleher, from National Grid, appeared before the Board to request a petition for Royal Road.

Chair Paolillo reviewed where the gas meter lines connect near Royal Road. Chair Paolillo expressed concern that the reason for the gas meter connection was not clearly stated in the application. The Board agreed that it was not willing to move forward without a clear explanation for doing so. The hearing was continued to the March 31, 2014 meeting.

Public Hearing on Petition by National Grid for Homer Road

Ms. Kelleher remained before the Board to request a petition for Homer Rd. Mr. Kelleher said that this petition is to connect a new home on Homer Road. The abutters have been notified.

The Board moved: To approve the petition, as noted above.
The motion passed unanimously (3-0).

Public Hearing on Petition by Verizon for new sidewalk anchor and guy wire at Pole 168/1 on Jackson Road

Ms. Elizabeth Kelly, from Verizon, appeared before the Board regarding the public hearing for the matter noted above.

A resident from 10 Jackson Way asked about the direction of the pole.

The Board moved: To approve the Petition by Verizon for new sidewalk anchor and guy wire at Pole 168/1 on Jackson Road.
The motion passed unanimously (3-0).

Public Hearing on Petition by Verizon for new sidewalk anchor and guy wire at Pole 169/7 on Selwyn Road

Ms. Kelly remained before the Board regarding the public hearing for the matter noted above.

The Board moved: To approve the Petition by Verizon for new sidewalk anchor and guy wire at Pole 169/7 Selwyn Road.
The motion passed unanimously (3-0).

ACTION BY CONSENT

New Business License: Livery License to Lee Transport, 463 Belmont Street

Mr. Lee, of Lee Transport, appeared before the Board regarding his new business license.

The Board moved: To approve the livery license request, as noted above.
The motion passed unanimously (3-0).

Approval of a One Day Liquor License: Wine & Malt Beverages. Belmont Hill School Jordan Athletic Center for Special Event; April 10, 2014

The Board moved: To approve the liquor license request, as noted above.
The motion passed unanimously (3-0).

Update: Community Path Advisory Committee (CPAC)

Mr. Jeff Roth, CPAC Chair, and Mr. Brian Burke, CPAC member, appeared before the Board to provide an update. Mr. Roth noted that the committee will release its final report next month. He said that, while there are still many unresolved issues, the report will put forth several preliminary recommendations.

He said that the Public Forum, held on January 22, was well attended and questions raised at the forum are being addressed. The data from the abutters' questionnaire is currently being

reviewed. He highlighted some data points, noting that there is a lot of data to consider from Channing Road residents.

Mr. Roth then reviewed the CPAC meetings with the MBTA. The MBTA has been helpful in providing information and feedback on potential route options and rail corridor options. However, the MBTA has requested a letter from the town confirming the request for feedback on potential routes.

The Board discussed the role of the MBTA.

Mr. Roth noted that two primary routes are under consideration. He described the concept of the network of paths, noting that each option has pros and cons. He said that the town prefers an off-road path, but acknowledged that the underpass in Belmont Center poses a challenge for the purposes of a West/East connection. He said that the CPAC has worked very hard to accommodate the concerns of the abutters.

The Board discussed the implications of the construction process. The Board thanked Chair Roth for his work.

Ms. Anne Paulson, commented from the audience, said that the MBTA is reducing its trains, and that it would not be in Belmont's best interest to see the trains reduced any further. The Board agreed.

Proclamation on Power's Music School 50th Anniversary

Ms. Kelley Marshall and President Robert Halstead, both members from Power's Music School, appeared before the Board regarding the Proclamation.

Mr. Halstead provided some background information on Power's Music School. Chair Paolillo noted that the Power's Music School has several upcoming celebratory events.

Chair Paolillo read the Proclamation. The Board signed the Proclamation.

Proclamation for National Public Works Week May 18-24, 2014

Mr. Kale provided more information about a DPW event to be held on Saturday, May 24, 2014 from 10 a.m. to 2 p.m. The Public is invited to attend. There will be recycling opportunities including shredding services provided. DPW Equipment will be on display as part of the event.

Chair Paolillo read the Proclamation.

The Board signed the Proclamation and thanked Mr. Castanino and all the DPW members.

Update: Cushing Village

Mr. Mark L. Donahue, Attorney on behalf of Smith Legacy Partners, appeared before the Board

to provide an update on the timing of the parking plan and construction phases. He noted that this information pertains to the extension request of the Purchase & Sales Agreement for the existing parking lot. He said he hopes that the parking lot sale should be completed between June and August. Regarding the start of construction, Mr. Donahue said that it is hoped that the demolition will begin in early fall. He said he has been meeting with town staff on a regular basis regarding the construction schedule and plan.

The Board discussed issues relating to the Cushing Village project.

The Board moved: To approve the extension for 30 days for the P & S (noting the \$20K fee associated with this extension).

The motion passed unanimously (3-0).

Pay Study Presentation

Ms. Diane Crimmins, HR Director, and Ms. Sandy Stapczynski, President and Principal Consultant of Human Resources Services, Inc., appeared before the Board to present the board with highlights from the recent non-union Pay Study. Mr. Kale provided some background information regarding the compensation study. He said there was a desire to understand and validate Belmont's salary ranges for non-union positions in comparison to comparable communities in our local area.

Ms. Crimmins said that every 10 years, a compensation study is necessary. She said Belmont's peer communities are undertaking similar studies. Mr. Kale said that having an up-to-date pay plan in place will help with succession planning and in hiring.

Ms. Stapczynski reviewed the basics of the study, including the process and the compensation analysis. She noted that 50 non-union positions were evaluated. She listed the communities that were also surveyed, as well as the comparison criteria. Ms. Crimmins reviewed the basics of the new pay plan. She discussed both position grades and pay ranges.

Ms. Stapczynski reviewed the key recommendations, which include pay equity, COLA raises, and merit-based pay based on performance.

Chair Paolillo said that the Board will read the report and evaluate the recommendations. He said he would like to see examples of performance evaluation forms. The recommendations in this report, he stated, may have a small cost impact on the budget. He said the Board will revisit this issue when it meets again on March 31st.

Town Administrator's Report

Mr. Kale reported on the following items:

- The Board will hold a TM Precinct meeting on Thursday, April 17, 2014 to discuss issues relating to Minuteman and the non-financial Warrant articles.
- Mr. Clancy has been working hard to finalize the storm water regulations.

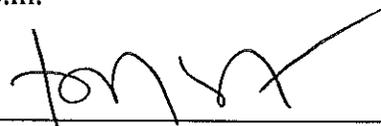
- The Capital Budget Committee is meeting with department heads regarding capital budget requests. The Board discussed how it would evaluate the CBC's recommendations.
- The Town will receive an award from "Green Streets" on its 2013 participation in the program which promotes employees choosing an alternative to a car in commuting to work one day a month from April to October.

Chair Paolillo raised the topic of Minuteman and the amendments to the regional agreement. He noted that Minuteman (both the amended agreement and the new facility proposal) will be discussed on March 31 as well as with the WC on April 2.

NEXT MEETINGS

Friday: March, 28, 2014 at 9:30 a.m. (FTF meets at 8:00 a.m.)
Monday: March 31, 2014 at 7:00 p.m. (will need new location due to the election)
Wednesday: April 2, 2014 at 7:00 p.m.

The Board moved to adjourn the meeting at 8:50 p.m.



Mr. David Kale, Town Administrator