WATER ADVISORY BOARD

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Water Advisory Board Meeting Minutes of March 17, 2011

In attendance: Chairman Frank E. French Jr., Member William Shea, DPW Director Peter J. Castanino, Assistant DPW Director Michael Santoro, Water Manager Michael Bishop, DPW Business Manager Judi Carmody, Customers Mr. Paul Quinn and Joe Noone.

1. Chairman French called the meeting to order at 8:30 am.

2. Mr. Quinn pled his case to the Board; Water Manager Bishop explained the issue with the water /sewer bill #308173 from October 31, 2010 for 175 Channing Road. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
   Chairman French made a motion for a one time water and sewer adjustment based on the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

3. Mr. Noone pled his mother's case to the Board; Water Manager Bishop explained the issue with the water /sewer bills #s 308462 and 79002 from October 31, 2010 and January 31, 2011 for 291 Channing Road. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
   Chairman French made a motion for a one time water and sewer adjustment based on the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

4. Water Manager Bishop explained the issue with the water /sewer bill #38584 from October 31, 2010 for 44 Wellesley Road. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
   Chairman French made a motion to deny the request since the customer has used this amount of water in the past.
   Seconded by Mr. Shea.
   Voted unanimously.

5. Water Manager Bishop explained the issue with the water /sewer bill #30538 from October 31, 2010 for 380 Pleasant Street. The customer requesting a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
   Chairman French made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

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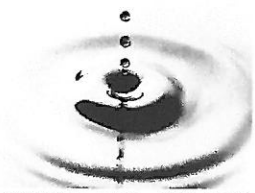
6. Water Manager Bishop explained the issue with the water /sewer bill #30232 from October 31, 2010 for 129 Claflin Street. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Chairman French made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

7. Water Manager Bishop explained the issue with the water /sewer bill #30888 from October 31, 2010 for 30 Newcastle Road. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Chairman French made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

8. Water Manager Bishop explained the issue with the water /sewer bills # 79069 from October 31, 2010 for 21 Waterhouse Road. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Chairman French made a motion for a one time water and sewer adjustment based on the average usage for the prior two similar quarters.
   Seconded by Mr. Shea.
   Voted unanimously.

9. Water Manager Bishop explained the issue with the water /sewer bill #51798 from October 31, 2010 for 94 Somerset Street. The customer is asking for a one time water and sewer adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
   Chairman French made a motion to deny the request since the customer has used this amount of water in the past.
   Seconded by Mr. Shea.
   Voted unanimously.

10. Water Manager Bishop explained the issue with the water /sewer bill #31551 from October 31, 2010 for 140 Radcliffe Road. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Chairman French made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
    Seconded by Mr. Shea.
    Voted unanimously.



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11. Water Manager Bishop explained the issue with the water /sewer bill #57144 from December 31, 2010 for 44 Chandler Street. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Chairman French made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
    Seconded by Mr. Shea.
    Voted unanimously.

12. Water Manager Bishop explained the issue with the water /sewer bill #79485 from January 31, 2011 for 15 Simmons Avenue. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Mr. Shea made a motion for a one time sewer adjustment based on 50% of the average usage for the prior two similar quarters.
    Seconded by Chairman French.
    Voted unanimously.

13. Water Manager Bishop explained the issue with the water /sewer bill # 30345 from October 31, 2010 for 130 Chilton Street. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested. Mr. Shea made a motion for a one time water and sewer adjustment based on the average usage for the prior two similar quarters.
    Seconded by Chairman French.
    Voted unanimously.

14. Water Manager Bishop explained the issue with the water /sewer bills for 4 Merrill Avenue. The customer is asking for a one time water adjustment. There was a brief discussion about this request to grant relief to this customer as requested.
    Chairman French made a motion to table this request until further investigations have been made.
    Seconded by Mr. Shea.
    Voted unanimously.

15. Chairman French made a motion to table the meeting minutes of September 30, 2010 and November 4, 2010.
    Seconded by Mr. Shea.
    Voted unanimously.

16. Director Castanino discussed that the MWRA Local Pipeline Assistance Program (LPAP) has been reissued as the MWRA Local Water System Assistance Program (LWSAP) with Belmont's allocation at $3,477,000. The goal is to continue to utilize these funds for capital water main projects.

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17. Director Castanino discussed the FY12 water rate schedule and the DPW's effort to keep both the water and sewer rate as low as possible. Director Castanino reviewed the process working with the rate consultants to utilize the financial plan developed by Raftelis and Woodcock Associates last year to maintain the long term financial integrity of the enterprise funds. Director Castanino recommended that the FY12 water rate be increased by 3.0% and the sewer rate be increased by 5.5% with the customer impact at 4.6%.
Chairman French made a motion to support the recommended water rates for FY12
Seconded by Mr. Shea.
Voted Unanimously.

18. Chairman French moved to adjourn the meeting at 11:20 am.
Seconded by Mr. Shea.
Voted Unanimously.

_____, Clerk