

**BELMONT PERMANENT BUILDING ADVISORY COMMITTEE**  
**APPROVED MINUTES**

March 11, 2003

The meeting of the Permanent Building Advisory Committee was called to order by Chairman Brusch on March 11, 2003 at 7:30 P.M. Present were: Patricia Brusch, Karen Pressey and Joel Mooney. Robert Jones, Robert McLaughlin, Rick Kobus, and Mark Szpak were absent.

Town Hall Complex Committee: Joel Mooney provided an update on the Town Hall Complex. The renovations in the Town Hall and in the Electric Light Building are almost completed and seem to have gone smoothly, including making provisions for the Drama Club production. They hope to have their documents ready on March 24, 2003. Pat and Karen will review the contract and related documents and get back to Joel with suggestions. They have advertised in the Central Register for the project. Two suggestions for the committee were to have the bids received by the Community Development Office and to make sure that Dave Hawkins attends the bid opening.

Joel also reported that the Moderator has received a petition from 10 taxpayers to place an article on the Town Meeting Warrant. It reads as follows: "To see if Town Meeting will forgo the reconstruction of the Town Hall Annex until such time that an appeal to the Federal Court be made to permit the Town to access other options for meeting federally mandated compliance for Handicapped Access". Joel pointed out that one million dollars has already been spent on design fees and approximately one million has been spent on relocation expenses. He will update the Town Meeting on the progress of the committee and the expected timeline for the completion of the renovations.

The timeline for construction is 14 to 15 months and the modulars have been rented for 18 months so that gives plenty of flexibility. Joel indicated that he might be seeking some support in the area of office furniture.

Project Manager: Joel Mooney mentioned that he had spoken with Rob Jones and they will update us on the Project Manager RFP.

Fire Stations: Discussion continues regarding the site for the Waverly area Fire Station. The Selectmen will need to give careful consideration to regulatory compliance with environmental issues.

Cemetery: Pat Brusch and Karen Pressey have been working with Nancy Fay to prepare the contract and other documents for the work on the Highland Meadow Cemetery Site Improvements.

Next Meeting: Tuesday April 22, 2003 7:30 PM Town Hall  
Meeting Room 1

Respectfully submitted,

Karen E. Pressey