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Information Technology Advisory Committee (ITAC)  
Town of Belmont  
15 June 2016  
Conference Room 1

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <illinoisalumni.org!pwl> (chair) (VM)
- Jim Berets <verizon.net!jberets> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Dan Ellard <gmail.com!ellard> (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Paul Roberts <gmail.com!paulroberts> (VM)

Non-Voting Members Present:

Town Staff Present:

- David Petto (Director of IT, Town of Belmont) <belmont-ma.gov!dpetto> (TS)
- Robin Tillberg (IT Manager, Belmont Municipal Light Department) <belmontlight.com!rtillberg> (TS)
- John Steeves (IT/Technology, Belmont Police Department) <belmontpd.org!jsteeves> (TS)
- Ellen Girouard (Technology Librarian, Belmont Public Library) <minlib.net!egirouard> (TS)

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 7:35PM

Minutes of the 5 May 2016 meeting accepted as is.

John Steeves reported that the installation of the new radio equipment is done. All current major projects are done for this fiscal year. Next fiscal year (starting in July) the dispatch system for the fire station alert system will be replaced.

Robin Tillberg reported that the new SCADA system is arrived and under testing. A date for the final acceptance has not been determined because the vendor's project leader left the company which has delayed things. The replacement for Cogsdale accounting and billing system with NISC is nearly complete. The first phase of the replacement will only affect the light department accounting. The next phase which, will bring in the billing along with the water division billing, is still being planned as it will be more disruptive to current processes in the water division and treasurer's office. The replacement of the Toughbooks with iPads is ongoing. There are still some issues to be resolved with ESRI. The new substation is also in progress and taking up significant resources.

Ellen Girouard reported that the new library web site has rolled out. It has a new URL. The content management is much better than before and the provider does a better job than the prior one for security updates and the like. However, there are two challenges. One is that it is not ADA accessible. Another is that a number of outside services that the library would find useful require credit cards and the Town policy does not allow for that. There are plans to address the

challenges in the future. In August or September the library plans to replace its file server.

Dave Petto reported Town IT is in the process of interviewing vendors on the splunk implementation for system log analysis. Dave is reviewing options for potential storage system updates. The mobile device management system, Airwatch from VMware, has been purchased. Deployment is in process. Training is expected to be a major part of the effort. The Identity Finder system, which is used to scan the network for sensitive (e.g. personally identifiable) information as well as provide data loss prevention, has been upgraded. Upgrades to Windows 10 are still ongoing. Dave is also preparing to kick off a security awareness program. In the FY18 capital budget request there is a line item to increase fibre to provide redundancy for some of the edge networks that connect into the broader town network. Dave noted that the new technician is doing well.

Next meeting scheduled for Monday, 25 July 2016 at 7:30 PM

Meeting adjourned at 9:00PM