

RECEIVED
TOWN CLERK
BELMONT, MA

2016 APR 15 PM 2: 15

MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
WORKING SESSION
SELECTMEN'S MEETING ROOM
Friday, February 12, 2016
2:00 PM

APPROVED
BOARD OF SELECTMEN
DATE: 4-11-2016

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 2:08 p.m. by Chair Sami Baghdady in the Selectmen's Meeting Room. Selectmen Mark Paolillo and Jim Williams were present. Town Administrator David Kale and Assistant Town Administrator Phyllis Marshall were also present.

Chair Baghdady reviewed the agenda.

QUESTIONS FROM TOWN RESIDENTS

(There were none.)

Action by Consent

Vote the Warrant for the Presidential Primary Election, March 1, 2016

Ms. Ellen Cushman, Town Clerk appeared before the Board to ask they vote to approve the Warrant for the Presidential Primary Election which is scheduled for March, 1, 2016. Ms. Cushman briefly reviewed the Warrant with the Board. She explained that the Warrant allows the Town to run the election from 7:00 a.m. to 8:00 p.m. on March 1, 2016 and the usual polling locations will be utilized.

The Board moved: To approve the Warrant for the Presidential Primary Election, March 1, 2016

The motion passed unanimously (3-0).

Sign the Warrant for the Annual Town Election, April 5, 2016

Ms. Ellen Cushman, Town Clerk remained before the Board to ask they approve and sign the Warrant for the Annual Town Election which is scheduled for April 5, 2016. Ms. Cushman reviewed the Warrant with the Board.

The Board moved: To approve the Warrant for the Annual Town Election, April 5, 2016.

The motion passed unanimously (3- 0).

Executive Session

The Board moved: To enter into executive session at 2:13 p.m. to discuss strategy

APPROVED
BOARD OF SELECTMEN

with respect to litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;

Trapelo Road

A roll call vote was taken: Chair Baghdady said aye, Selectman Paolillo and Williams also said aye and the motion passed unanimously (3-0).

The Board moved: To enter into executive session at 2:13 p.m. to consider the purchase, exchange, lease or value of real property if an open meeting may have a detrimental effect on the negotiating position of the public body and the Chair so declares; Cushing Village

A roll call vote was taken: Chair Baghdady said aye, Selectman Paolillo and Williams also said aye and the motion passed unanimously (3-0).

The Board moved: To exit Executive Session and return to Open Session at 3:40 p.m.

A roll call vote was taken: Chair Baghdady said aye, Selectman Paolillo and Williams also said aye and the motion passed unanimously (3-0).

Open Session

Committee Liaison Reports

Energy Committee

The Board has a brief discussion about the Energy Committee and the need for a liaison from the BOS.

The Board moved: To appoint Mark Paolillo as liaison to the Energy Committee. The motion passed unanimously (3- 0).

Minuteman Vocational Regional High School Committee

Vice Chair Paolillo provided a brief update about the new Minuteman Regional Agreement. Vice Chair Paolillo stated his reasons for supporting the new agreement. He explained to the Board that DESE will most likely also support the new agreement. Vice Chair Paolillo explained that the debt can still be voted down at the May Town Meeting and, if it does, Belmont will be better off under the new agreement.

There was a brief discussion related to the Minuteman District roles and obligations under the old Regional Agreement. Mr. George Hall, Town Counsel, answered several questions related to the Town's liability to the Minuteman District. Vice Chair Paolillo continued that under the revised agreement, non-member towns may join the district. He concluded by speaking of the disadvantages of Belmont leaving the district.

Town Administrator's Report

Town Administrator Kale provided the Board with an update on the FY2017 Budget. Town Administrator Kale briefly reviewed the new growth projections for FY2017 through FY2020

from the Board of Assessors.

Town Administrator Kale provided an update of the following items related to the FY17 budget that would be presented to the BOS.

- General update on revenues and expenditures contained in the proposed FY17 Budget. This included an update on additional State Aid. The FY17 Proposed Budget will allow the School Budget to add the planned 5 FTE teaching positions and cover the cost of a bus all related to increased enrollment, continued implementation of the ipad program and adequate funding to cover the FY16 SPED tuition shortfall in the FY17 Budget including planned increases for SPED tuitions, transportation and other services.
- Non-salary accounts related school facilities maintenance and operations accounts will be budgeted in the Facilities Budget instead of the School Budget, Utilities and Maintenance resulting in a \$2.5m shift. This is part of a planned strategy to phase-in all facilities costs from the schools and library into one budget. This will lend itself to a more efficient management of resources and allow for better coordination of preventative maintenance activities.
- The FY17 budget includes \$144,000 in parking meter revenues, an increase of \$50,000 related to the installation of parking stations in Belmont Center. The proposed budget will include the addition of a part-time Parking Control Officer.
- The proposed FY17 Budget will include a planning position as requested by the BOS.
- The \$985,000 settlement for the Fire Stations has not yet been received. Once this settlement is received it will be coupled with approximately \$400,000 to provide adequate funding to execute repairs. This request will be contained in the the FY17 Capital Budget request. A spreadsheet listing the proposed capital budget requests was distributed to the BOS.
- The Capital budget will contain an allocation to fund a \$2.8M water and sewer meter replacement program from the retained earnings fund. This will be included in the budget that will be used to set the FY17 water and sewer rates.
- A Special Town Meeting should be considered in May to include an appropriation of funds for the Belmont High School Building Committee and for the proposed Middle School modular classrooms. Possible sources of funds include the proceeds from the sale Woodfall Road (\$1.75M) and Free Cash (\$1.5M).
- PGA has made a contribution to support Rock Meadow maintenance efforts.

Town Administrator Kale continued his budget discussion by explaining that several requests from the Board have been considered during this budget planning process. These requests include the addition of a new position within the Planning Department, painting work that will be completed within Facilities and new turnout gear for the Fire Department. Mr. Kale added that a new fire management system will also be considered in the FY17 budget as the current system does not interface with the Town system. He expects this item to be approximately \$96,000.

Annual Town Meeting Review

Chair Baghdady told the Board he is waiting for the draft report of the OPEB Study Committee. Vice Chair Paolillo added that the RFP (request for proposal) by the Community Path Implementation Committee is nearly ready and asked if more meetings are required. Mr. Kale

informed the Board that warrant articles around the residential snow removal bylaw and demolition delay will be part of the annual Town Meeting. Selectman Williams asked the Board if a RFP in draft stage is acceptable for submission to the Board. Chair Baghdady suggested that a schedule be established to include details and deadline information for the BOS to make decisions about the RFP. The Board is awaiting Selectman Williams to complete a scope of services document to explore opportunities around pension unfunded liabilities.

Selectman Williams asked that the Board consider revising the pension schedule amortization and change the OPEB policy. He continued that the pension report and actuary review was less critical than OPEB. Selectman Williams added that the Board should consider his plan for OPEB funding in FY16.

The Board moved to adjourn the meeting at 4:58 p.m.



Mr. David J. Kale
Town Administrator