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MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Friday, December 4, 2015
3:00 PM

APPROVED
BOARD OF SELECTMEN
DATE: 12.14.15

CALL TO ORDER

A (working session) meeting of the Board was called to order in open session at 3:08 p.m. by Chair Sami Baghdady in the Selectmen's Meeting Room. Vice Chair Mark Paolillo, Selectman Jim Williams and Town Administrator David Kale were present. Assistant Town Administrator Marshall was not present.

Chair Baghdady reviewed the agenda.

ACTION BY APPOINTMENT

Approval of a One Day Liquor License Application, to serve Wine and Beer from Emi's Eats, Inc. DBA Kitchen on the Common, for a Wine Tasting Dinner, Monday, December 14, 2015, 6-9 p.m. The event will take place in Kitchen on the Common located at 442 Common Street.

Chair Baghdady noted that there are no concerns with this application.

The Board moved: To approve the one-day liquor license, details noted above.
The motion passed unanimously (3-0).

Approval of a One Day Liquor License Application from Beaujolais Catering, LLC. 207 Broadway, Arlington to serve Wine and Beer at an event on December 13, 2015, 6-8 p.m. at Temple Beth El, 2 Concord Avenue.

The Board moved: To approve the one-day liquor license, details noted above.
The motion passed unanimously (3-0).

Approval of a One Day Entertainment License Application from Nicolas Market & Deli LLC. DBA the Loading Dock, for a business networking event, Saturday, December 5, 2015, 5-7p.m. This event will take place at the Loading Dock located at 11 Brighton Street.

The Board moved: To approve the one-day entertainment license, details noted above.
The motion passed unanimously (3-0).

Chair Baghdady stated that the process in which One Day Liquor and One Day Entertainment License applications are received, processed and approved is very administrative. Chair

APPROVED

MEMO TO BOARD OF SELECTMEN

Baghdady continued that these applications are received by the Selectmen's office sporadically. Chair Baghdady proposed that the Board authorize the Town Administrator to approve One Day Liquor and One Day Entertainment License applications. Town Administrator Kale commented that he would further consult with Town Counsel and report back to the BOS. However, the BOS approved the following motion pending a report back.

The Board moved: To approve the proposal that the approval of all One Day Liquor License applications and One Day Entertainment License applications be delegated to the Town Administrator subject to all required approvals be reported to the Board of Selectmen at the next scheduled BOS meeting and filter in judgment. The Town Administrator to establish licenses are routine and subject to Town Counsel advise.
The motion passed unanimously (3-0).

TOWN ADMINISTRATOR'S REPORT

- Town Administrator Kale distributed to the BOS a letter from the League of Women Voter's which was received earlier that day in the Selectmen's office. The letter expressed the League's opinion on the vacant Planning Board position.
- Town Administrator Kale distributed a copy of the Planning Board decision related to Cushing Village which was filed by Mr. Jeffery Wheeler, Senior Planner, with the Town Clerk earlier that day.
- Town Administrator Kale reviewed a memo he had distributed to the BOS. The memo stated that during the past contract negotiation cycle, both the AFSCME and the SEIU Unions negotiated an agreement with the Town to have Christmas Eve designated as a half day holiday, beginning at noon for all employees covered under those contracts. Town Administrator Kale recommended to the Board that they extend the same benefit to the non-union employees, and close Town Offices at 12:00 noon on Thursday, December 24th. The approval of this recommendation would allow Town offices to provide adequate notice to the public.

The Board moved: To close Town Offices at 12:00 noon on Thursday, December 24, 2015.

The motion passed unanimously (3-0).

- Town Administrator Kale explained to the Board that the FY17 Preliminary Revenue Estimates document was distributed to the Warrant Committee. Chair Baghdady noted this report was well received. The document provided preliminary information for FY17 General Fund Revenues. Town Administrator Kale continued that these preliminary revenue estimates are subject to revision and refinement as the final FY17 budget is developed.
- Town Administrator Kale summarized the legal opinion from Town Counsel on the scope of the authority of the Board of Selectmen to determine the amount of the Town's annual

pension liability. Town Administrator Kale continued that the legal opinion states that the Selectmen in a town have no direct authority to determine town's pension/retirement funding schedule. That authority is conferred by statute (G.L. c. 32) on the retirement board for that municipality.

- Town Administrator Kale reviewed a document from Town Counsel with the BOS. The document outlined that the Massachusetts House recently unanimously passed a new public records bill that has been subject to debate since last spring. Town Administrator Kale concluded that the House appears to have crafted a compromise bill that all sides, public interest groups and the media and municipalities can agree to.
- Town Administrator Kale ended his report by stating that Free Cash is expected to be certified in late December or early January.

LIASION REPORTS

There were no liaison reports. The Board had a brief discussion about goal setting for next year and agreed to schedule an additional meeting in early January to discuss goals and priorities.

PUBLIC COMMENTS

Ms. Julie Crockett, TMM Precinct 5, appeared before the Board on behalf of the Friends of PQ Park to inform them that the final application for the CPA proposal had been submitted to Treasurer Floyd Carman. Ms. Crockett provided the Board with a brief overview of phase one which includes a survey of the conceptual plan which will retain the existing footprint. Chair Baghdady thanked Ms. Crockett for the update and added that she will be invited back for a future update.

NEXT MEETINGS

Monday, December 14, 2015 at 8:00 a.m. Selectmen's Meeting Room, Town Hall
Monday, December 14, 2015 at 7:00 p.m. Selectmen's Meeting Room, Town Hall

The Board moved to adjourn the meeting at 3:40 p.m.



Mr. David Kale, Town Administrator