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**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, November 2, 2015
6:45 PM**

**APPROVED
BOARD OF SELECTMEN
DATE: 12.14.15**

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 6:45 p.m. by Chair Sami Baghdady in the Selectmen's Meeting Room. Selectman Jim Williams was present; Selectman Mark Paolillo was not. Town Administrator David Kale and Assistant Town Administrator Phyllis Marshall were present, as well.

Chair Baghdady reviewed the agenda.

ACTION BY APPOINTMENT

Police Chief McLaughlin appeared before the Board to introduce the newest member of the Belmont Police Department, Mr. Michael Stewart. He joins his brother who has been on the force for several years. Chair Baghdady welcomed Officer Stewart to the department.

American Heart Association and Massachusetts Emergency Medical Services Region IV Team Award Presentation

Fire Chief Frizzell joined Police Chief McLaughlin before the Board to discuss the American Heart Association and Massachusetts Emergency Medical Services Region IV Team Award Presentation. Chief Frizzell provided some information about a recent car accident and cardiac arrest scenario. Both departments are receiving the awards and the recognition. He introduced the Police Officers and Fire Department employees who are being recognized and honored for their outstanding life-saving actions during that incident. He noted that the ALS program has been enhanced recently, within the current budget constraints.

Chair Baghdady thanked the individuals for their heroic work. Belmont, he said, is "lucky to have all of you."

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

CONVENING AS BOARD OF SURVEY

The Board moved: To convene as the Board of Survey at 6:58 p.m.
The motion passed unanimously (2-0).

Acorn Park Road Request to change name to Acorn Park Drive

APPROVED

BOARD OF SELECTMEN

Ms. Ellen Cushman, Town Clerk, and Mr. Glenn Clancy, Director of Community Development, appeared before the Board to discuss the request to change the name from Acorn Park Road to *Acorn Park Drive*. Ms. Cushman explained the process concerning the changing of street names and numbers. She noted that the name was originally approved as Acorn Park Road. The preference is to rename the street to Drive, which will keep the name of the street consistent from its Cambridge origin.

The Board expressed support for the request to change the name to Acorn Park Drive.

The Board moved: To approve the request to rename the street to *Acorn Park Drive*.
The motion passed unanimously (2-0).

905 Concord Avenue

Mr. Clancy remained before the Board to discuss 905 Concord Ave. He was joined by Mr. Terry Morris of Newton, representing Mr. Duffy, the applicant. Mr. Morris explained the request, noting that it concerns five waivers: 1) the pavement width, 2) the installation of sidewalks, 3) the planting of street trees, 4) the installation of granite curbing, and 5) the length of the roadway. He said the impetus for the waivers is to keep the area looking "pastoral" and "bucolic." He then explained the curb cuts and the drainage structures and their impact on sight lines.

Mr. Michael Cosmo, the engineer for the project, explained the configuration of the driveways involved. He also touched on issues relating to the driveway drainage (manholes). Mr. Clancy noted that he sought Fire Department input concerning the diameter of the cul-de-sac.

The Board asked several questions pertaining to the design.

Mr. Russell DeBurlo, of 855/57 Concord Avenue, asked if the road would be public or private. The answer was that it is public, since the town is responsible for snow removal. Mr. DeBurlo said that this proposal will impact the density of the area. He said it should be considered a private road. Mr. Morris responded to the comments. He said that the waivers are meant to take into consideration what Belmont tends to look like.

Chair Baghdady explained the Board's thinking concerning the subdivision of this section of Concord Ave. He said driveways are not public roads. Furthermore, the Board needs to be consistent with its decision on the 863 Concord Ave property. Selectman Williams raised other issues: elevation and storm water drainage.

Mr. Morris said that this development is different from 863 in several ways. He said he believes that what is put forth is consistent with the look and feel of Belmont.

The Board continued to discuss issues relating to this matter. Chair Baghdady suggested that the proposal not include the waivers, and then it would be considered.

The Board moved: To continue the hearing until the Board meeting on Monday, December 7, at 7:00 p.m.

The motion passed unanimously (2-0).

Return to Board of Selectmen

The Board moved: To exit Board of Survey and to re-convene as the Board of Selectmen, at 7:38 p.m.

The motion passed unanimously (2-0).

BOARD OF SELECTMEN – RESUMED

National Grid Petition – Ernest Road

Mr. Clancy remained before the Board and Mr. Dennis Regan, from National Grid, appeared before the Board to discuss the Ernest Road Petition. Mr. Regan explained the request (90 feet of four-inch main). Mr. Clancy said that he is aware that a street-opening permit is not required for a private way – and Ernest Road is a private way. He mentioned Jackie's Law, as it pertains to trench safety, and stated that a permit for trenching is required by the DPW. He suggested that there be some oversight on the project in order to comply with the law. He also made a suggestion concerning the grading of the trench so that runoff will reach a catch basin located down the road.

Selectman Williams raised several issues concerning the reconstruction of private ways. Mr. Clancy addressed these issues. He said he has been in conversation with the Ernest Road residents for years, and noted that they cannot reach consensus on a plan to reconstruct the road.

Mr. Michael Barron, 29 Ernest Road, stated that he is concerned about water runoff and requested that a catch basin be used for the runoff. He said Mr. Clancy had addressed this concern.

The Board moved: To approve the National Grid petition request for Ernest Road for 90 feet of four-inch main.

The motion passed unanimously (2-0).

Verizon Grant of Location Petition – Common Street and Royal Road

Mr. Clancy remained before the Board and Mr. Scott Burns, of Verizon, appeared before the Board to discuss the Verizon Grant of Location Petition to install approximately 230 feet of conduit, along with two hand holes, at the corner of Royal Road and Common Street.

Mr. Kale explained the issue of the conduit and the shoulder area. Mr. Clancy commended Verizon for the consideration the plan showed by proposing to use the shoulder area instead of the roadway (which is in pretty good condition), but then noted that it is difficult to plant trees with conduit in the shoulder – the conduit will need to hug the gutter line. This aspect will be worked out with DPW.

The Board moved: To approve the Verizon Grant of Location Petition request for Common Street and Royal Road, with the condition that the conduit will need to hug the gutter line and this aspect will be worked out with DPW.
The motion passed unanimously (2-0).

Mr. Burns asked a question concerning the sale of the municipal parking lot property on Trapelo Road, because Verizon is working with the potential buyer of the parcel.

(Note: Later in the meeting, Mr. Al Murphy, from the Lions Club, asked if a date had been set for the Verizon Grant petition for Common Street and Royal Road. He said he was concerned about the sale of Christmas Trees. The Board and Mr. Clancy assured him it would not disrupt the Christmas Tree sale season.)

National Grid Petition – Dalton Road

Mr. Clancy remained before the Board and Mr. Dennis Regan, National Grid, re-appeared before the Board to discuss the Dalton Road Petition. Mr. Regan stated that the request is to install and maintain 84 feet of four-inch gas main on Dalton Road.

Chair Baghdady noted that Dalton Road was paved two years ago and that the road should be undisturbed for at least five years. Selectman Williams agreed with this. Mr. Clancy acknowledged the five-year policy put forth by the Board, but noted that there is a restoration plan in place and that this plan has been agreed upon – which is why he approved the plan. However, he acknowledged that the final say is up to the Board.

Selectman Williams noted that residents of Dalton Road have formally requested that this request be denied. He read their petition, noting that 14 abutters signed the document.

Mr. Steve Pinkerton, TMM Precinct 7, noted that it took two decades to get the road paved, and he said it is concerning that, just two years later, the road will be torn up. There are alternatives to the request for gas service.

The Board agreed that there are alternatives, e.g., propane.
The Board continued discussing issues relating to this topic.

The Board moved: To deny the National Grid Petition request for Dalton Road. ,
The motion passed unanimously (2-0).

Approval of Pavement Management Engineering Agreement

Mr. Glenn Clancy remained before the Board to discuss the Pavement Management Engineering Agreement. He noted that the Pavement Plan includes a pavement design for the paving of roads, density, sub-grading, and first course of asphalt, to make sure it is being done properly. Mr. Clancy read the list of impacted roads. He noted that the lower the PCI, the more needy the road.

The Board expressed its support for the proposed plan.

The Board moved: To approve the Engineering Surface Vannasse Hangen Brustlin, Inc. Pavement Management Engineering Agreement which supports the Pavement Management Plan.

The motion passed unanimously (3-0).

The Board signed the contract.

Belmont Lions Club Annual Request to Exclude Parking In Front of the Lions Clubhouse

Mr. Al Murphy, of the Lions Club, appeared before the Board to request that parking be excluded in front of the Lions Clubhouse during the holiday season for their annual Christmas tree sale. The trees, he said, need to be placed in front of the clubhouse for the annual fundraiser.

Chair Baghdady confirmed the dates of selling the trees, beginning on Saturday, November 28, and continuing through Thursday, December 24, 2015. He also noted other dates that parking will need to be restricted in that area: March 25 - 27, 2015 for the purpose of conducting the annual Easter Flower Sale, Mother's Day weekend May 6 - 8, 2015, and May 28 for the purpose of the annual plant sale.

The Board moved: To approve the request to exclude parking in front of the Lions Clubhouse beginning on Saturday, November 28, and continuing through Thursday, December 24, 2015. Also to support no parking for the following dates: March 25, 2015 to March 27, 2015 for the purpose of conducting the annual Easter Flower Sale, Mother's Day weekend May 6 - May 8, 2015 and May 28, 2015 - for the purpose of the annual plant sale).

The motion passed unanimously (2-0).

Acceptance of Donation of \$3,000.00 from Friends of Belmont S.P.O.R.T. (Special Programs Organized for Recreation Time) to offset transportation costs to Special Olympic events for Belmont S.P.O.R.T. participants and staff

Chair Baghdady noted that the donation is appreciated. He added that this is a great cause.

The Board moved: To accept the donation \$3,000.00 from Friends of Belmont S.P.O.R.T. (Special Programs Organized for Recreation Time) to offset transportation costs to Special Olympic events for Belmont S.P.O.R.T. participants and staff.
The motion passed unanimously (2-0).

Town Administrator's Report

Mr. Kale reported on the following items:

- **Ascertainment Hearing:** The hearing (concerning Verizon) will be held Monday, November 9 at 7:30 p.m. There will be a survey available that night and it is online as well.
- **Minuteman Forum:** Tuesday, November 10 at 7 p.m. at the Beech Street Center.
- **MBTA Forum:** Monday, November 16 at 7 p.m. at Town Hall.

Committee Liaison Reports

Selectman Williams spoke on his attendance at a tree removal hearing. Also, he attended a stormwater meeting.

NEXT MEETINGS

Monday, November 9, 2015 at 5:30 p.m. Selectmen's Meeting Room Town Hall
Monday, November 9, 2015 at 7:30 p.m. Selectmen's Meeting Room Town Hall
(Verizon Ascertainment Hearing)
Tuesday, November 10, 2015 at 7:00 p.m. Beech Street Center (Minuteman)
Monday, November 16, 2015 at 7:00 p.m. Beech Street Center (MBTA)

The Board moved to adjourn the meeting at 9:27 p.m.



Mr. David Kale, Town Administrator