

Information Technology Advisory Committee (ITAC)
Town of Belmont
22 June 2015
Conference Room 1

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2015 OCT 13 AM 9:11

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <illinoisalumni.org!pwl> (chair) (VM)
- Jim Berets <verizon.net!jberets> (vice-chair) (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)
- Charles Smart <verizon.net!cnsmart> (founding chair) (VM)
- Jonathan Green <gmail.com!green.jbg> (VM)
- Duane Bronson, <real-time.com!bronson> (VM)

Non-Voting Members Present:

Town Staff Present:

- David Petto (Director of IT, Town of Belmont) <belmont-ma.gov!dpetto> (TS)
- Steve Mazzola (Director of Technology, Belmont Schools) <belmont.k12.ma.us!SMazzola> (TS)
- Robin Tillberg (IT Manager, Belmont Municipal Light Department) <belmontlight.com!rtillberg> (TS)
- John Steeves (IT/Technology, Belmont Police Department) <belmontpd.org!jsteeves> (TS)

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 7:35PM

Minutes of the 26 May 2015 meeting approved as is.

Steve Mazzola reported that school will be done tomorrow. Plans for the summer are primarily a wireless upgrade.

Robin Tillberg reported that proposals for the new SCADA system are in and under evaluation. Still working on the purchase order for the new billing system.

Dave Petto reported that the move from Exchange is nearly complete. The Exchange 2003 server is now gone. Still in a hybrid with a local 2010 server and Office 365 but expects to be completely on Office 365 soon. The new SAN project should start within the next two weeks. Dave is wrapping up end of year budget work. Phil Lawrence, Jim Berets and Paul Roberts have not yet drafted a letter to the board of selectmen regarding the use of personal email for town business. They plan to do so soon and will also put it on the agenda of an upcoming presentation from ITAC to the board.

Phil Lawrence makes a motion to allow Jim Berets, Paul Roberts and himself to draft the letter to the board of selectmen expressing ITAC's concern about use of private email to conduct public business, have it reviewed by the Town IT staff and sent to the board without further review by ITAC. The motion carried.

John Steeves reported that all prior reported projects are ongoing. Jim Berets asked if there were any IT issues associated with the recent PGA Senior Tour at

Belmont Country Club. John reported that there were no problems.

At 7:50PM we moved to the Training Room where Jim Berets presented a draft of the ITAC presentation to the Board of Selectmen. Discussion led to a working draft version which is attached to these minutes.

Next meeting will be 16 September 2015 at 7:30PM

Meeting adjourned at 10:10PM