

**TOWN OF BELMONT
COMMUNITY PRESERVATION COMMITTEE**

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Minutes: Wednesday, June 11, 2014, Town Hall Conference Room #1, 5:00PM
Present: Floyd Carman, Gloria Leipzig, Anne Marie Mahoney, Andres Rojas, Paul Solomon,
Margaret Velie
Absent: Anthony Ferrante, Joe DeStefano, Lisa Harrington
Other: Michael Trainor, Franklin Tucker

Paul Solomon called the meeting to order at 5:00 PM.

Approve Minutes

Motion to approve minutes of May 28, 2014 passed with five votes.

- Andres Rojas was not present at the time voting took place.

Andres Rojas arrived at 5:06pm

FY14 Project Monitor Reports

- Landscape Plan for Intergenerational Walking Path at Clay Pit – A public meeting was held on June 10, 2014 with BETA Co, the architect chosen for the project. Among the attendees were representatives of a veterans group seeking to create a memorial by the flag pole on the walking path.
- Preserving and Digitizing Belmont's Vital Records – The New England Conservation Consultant will be visiting the Town Clerk's Office by Friday June 13, 2014 and the project is expected to be completed soon.

Michael Trainor will draft a revised list of the open FY14 and FY15 CPA projects. The CPC will assign projects for each member to monitor at the July 9, 2014 meeting.

Update: First Time Homebuyer Project

Project sponsors are working with Metro West to develop the application materials. They will also contact the state about enforcing the local preference. The goal is to have all materials available to the public by early September 2014 and publicize the program through the Town website and other various publications.

Update: Open Space and Housing Inventory Admin Project

The bid submissions are due on Friday June 13, 2014. The CPC will work with the procurement coordinator to open the bids in accordance with public procurement procedures.

Approve CPA Plan and Application Timeline

- Motion to approve the CPA timeline, referred to as "Timeline #2", passed unanimously.
- Motion to approve the CPA Plan as amended passed unanimously.

Chair Succession

The CPC discussed who will succeed Paul Solomon as the new Chair and identified Gloria Leipzig and Margaret Velie as the two best-suited candidates. The CPC agreed that either Gloria Leipzig or Margaret

Velie will be voted to the position of CPC Chair at the next meeting. Paul Solomon will remain as Chair during the interim period and contact the absent members of the CPC to confirm their presence for the July 9, 2014 meeting. If necessary, this meeting will be rescheduled to ensure the majority of CPC members are present to vote.

Other Business

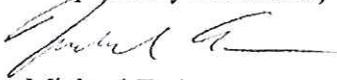
Floyd Carman stated that approximately eight or nine parties have already expressed interest in applying for FY16 CPA funds, including the Board of Library Trustees, the Community Path Advisory Committee, and the Belmont Women's Club (Winslow Homer House). In response to the growing interest in CPA funding, Floyd Carman suggested that the CPC consider adopting a policy of "banking" a certain percentage of CPA funds each year as part of the Undesignated Funds. This would give the CPC leverage should an unforeseen opportunity arise that would require use of the Special Application Process. This policy could also be used as an alternative to borrowing, as the CPC's five-year moratorium on bonding will expire in the next few years. Margaret Velie noted that the CPC could instead choose to build up reserve funds in a specific community asset fund. This would, however, restrict the use of the reserved funds to projects that meet the criteria of that specific community asset category.

Michael Trainor will continue researching the CPA funding eligibility for the potential Winslow Homer House renovation project. Floyd Carman expressed concerns about issuing a grant to a non-Town owned property, which could benefit financially from such improvements were the property to eventually be sold.

The next meeting is scheduled for Wednesday, July 9, 2014 at 5:00PM, Town Hall Conference Room 1.

Meeting was adjourned at 6:00 PM.

Respectfully submitted,



Michael Trainor