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WELLINGTON SCHOOL BUILDING COMMITTEE  
MINUTES  
April 3, 2013  
School Administration Building Conference Room  
7:30 AM

**Meeting #164**

Members attending: Mark Haley, Laurie Graham, John Bowe, William Lovallo, Heidi Sawyer, Eric Smith

Liaisons Attending: Amy Spangler, Fred Domenici

Architect: Jonathan Levi

Guest: Susan Carey

*Mark Haley, Chair, called the meeting to order at 7:37 a.m.*

**Invoices:** Mr. Lovallo moved for approval of the PMA invoice in the amount of \$2,266 for testing of concrete by Briggs in August-September 2011. Ms. Graham seconded the motion. It was approved by a vote of 5-0.

Ms. Sawyer joined the meeting.

The Committee discussed the three JLA invoices totaling \$17,004 under the Second Amendment to the JLA Contract. Mr. Lovallo moved to approve the invoices totaling \$17,004, and the motion was seconded by Mr. Bowe. The motion was approved by a vote of 6-0.

**Commissioning:** Mr. Lovallo reported that N.B. Kenney was expected to finish up the final commissioning items during the week of April 15, 2013, and the Owner's commissioning agent (SBS) would review the work shortly thereafter.

**Neighborhood meeting:** Mr. Lovallo reported that the baffling has been installed on the roof top unit and that acoustic testing by Acentech is now scheduled for the night of April 11, 2013. The Committee discussed scheduling of the neighborhood meeting to hear comments on the school improvements, and the meeting was set for April 10, 2013 at 7:00 p.m. in the Wellington Community Room. Mr. Lovallo will ask the Planning Board to add the Wellington to the agenda at the Planning Board's May 14, 2013 meeting.

**Plantings:** The Committee discussed the possibility of placing evergreen plantings around the transformer, including issues about height, growth rates, and maintenance. Mr. Lovallo moved that the Committee agree to spend not more than \$3,000 to plan evergreen bushes (in particular holly) around the transformer. Mr. Smith seconded the motion. It was approved by a vote of 6-0.

**School issues:** Mr. Domenici reported that the kitchen fan controls are working. He also reported that the school has changed its trash pickup schedule. Trash is now put out curbside in green bags at 1:30 p.m. (as opposed to 10:30 a.m.). The contractor is scheduled to pick up trash daily between 2:00 and 4:30, but is usually there shortly after 2:00. Recycling is subject to a different contract and must be put out by 7:30 a.m. on the days scheduled for recycling pickup. Recycling is picked up weekly from bins placed at curbside.

**MSBA:** Mr. Haley and Mr. Bowe reported that the MSBA is still holding funds. PMA has sent the MSBA the first reallocation, and the MSBA contractor is to respond shortly. PMA is currently working on the reallocation of the architects invoices and will start on the change orders.

**JLA:** Mr. Levi requested that the Owner approve allocating an energy efficient tax deduction for the sustainable Wellington project to the designer (JLA) as provided under federal law. He noted that the Owner, as a governmental entity, cannot receive the deduction. The deduction requires an energy audit that will be conducted at JLA's expense. JLA will provide a copy of the audit report to the Committee. Mr. Smith will review this issue with counsel.

The Committee, Ms. Spangler, and Mr. Levi discussed the design process and various issues regarding the operations and function of the Wellington School. Among the issues raised were the location of bathrooms, the size of the cafeteria serving area, interior sound, the use of glass walls, and maintenance.

The Committee scheduled its next meeting for May 8, 2013.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted,

Mark Haley  
Chair