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THE MINUTES
OF THE
REGULAR MONTHLY MEETING
OF THE
CONTRIBUTORY RETIREMENT BOARD
OF THE
TOWN OF BELMONT

SEPTEMBER 27, 2012

The meeting was called to order by Chairman Rosario Sacco at 8:15 A.M. in Conference Room #2, Belmont Town Hall. Members present were:

Rosario Sacco, Chairman	Thomas Gibson, Vice Chairman
Chitra Subramanian, Ex-Officio	Walter Wellman, Elected Member
James Sloman, Appointed Member	

Also present was the Board Attorney, James H. Quirk, Jr. P.C. and NEPC Consultant Scott Driscoll.

Scott Driscoll passed out the NEPC August 31, 2012 Total Fund Performance Flash Report. He talked about Artio International Equity. They have traded down and have laid off employees. Scott recommended the Board replace Artio. They have 12% of the portfolio.

After discussion, a motion was made and seconded and it was unanimously VOTED to replace Artio.

Mr. Quirk made a recommendation that the Board move the money into a passive international and start the RFP process. He stated that PRIM has a segmentation, that does not require a RFP and they do not charge a fee. The Board agreed to disengage by the end of October and send a letter of direction today to redeem and look at PRIM temporarily for 90 days. Mr. Sloman made a motion to get out right away, it was seconded and VOTED in favor unanimously. RFP's responses due October 30th.

Mr. Sloman recommended a passive international equity. Scott did not recommend passive, stating actives beating passives for the last several years.

Atlanta Large Cap net return for 2011 was 9.8%. Four out of the last 6 years they have outperformed the Russell Growth 100.

August, 2012 performance report shows the fund up 1.6% and year to date 8.7%. So far in September the fund has increased. PRIM is up 8.2% year to date.

Mr. Quirk's letter with PERAC's Proposed Legislation for 2013-2014

Attorney Quirk informed the Board that he wrote to Attorney Sullivan regarding Michael McHugh's Case and informed him that the Board required more medical information, before they could go back to PERAC for a new Medical Panel. Mr. Quirk stated that an Appeal would get a clear process. Mr. Gibson suggested that Attorney Sullivan and Mr. McHugh be given a 30 day notice to prove that on the last day he was permanently disabled. They were relying on the presumption and the panel found no causation to job. He was given the opportunity to give more information.

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A motion was duly made and seconded and VOTED 4 yes and 1 no to give notice to Attorney Sullivan that Mr. McHugh's request would be on the Agenda in October.

There was a discussion of the Open Meeting Law. Proper wording of Notices for meetings. Executive Session included. A sign on the door of the meeting room would be a notice of an Executive Session. The name of a person to be discussed should not be in the notice, violation of rights of citizens. Mr. Quirk stated that "Privacy trumps Open Meeting Law".

The Agenda should include what is to be discussed at the meeting. Some Boards take a vote in Executive Session then will take a vote in regular session.

Mr. Sloman requested that the Minutes of the August 27 meeting be corrected. A statement he made and the response by Mr. Quirk. The Minutes should have read that Mr. Quirk's stated "Because of the enactment of sec. 23B to Chapter 32 (the new procurement requirements) we have lost some of the flexibility of relying on side letters and having the ability to perform abbreviated reviews when new funds were created in the private equity section causing the process to go backwards which will prevent the System to be able to make carry on investments. We are going backwards".

A motion was duly made and seconded and unanimously VOTED to approve the Minutes of August 27, 2012 as amended.

RFP's for Actuarial Services were opened: There were four responses as follows:

- a. Stone Consulting, Inc. – Larry Stone
- b. The Segal Co. – Kathleen Riley
- c. KMS Actuaries, LLC - Linda Bournival
- d. Buck Consultants - David Driscoll

Each of the proposals were discussed and each Board member gave their opinion of each one. A motion was duly made and seconded and it was VOTED 4 YES and 1 NO to hire Buck Consultants for one year. Mr. Quirk was asked to contact David Driscoll to come to our next meeting to discuss the mortality table, salary and return assumption. Mr. Sloman said he would like to look at 4%, we are now 7.75%.

Mr. Sloman will be away until the end of November. A motion was made and seconded and VOTED to schedule the November meeting for November 26, 2012.

Upon a motion made and seconded it was unanimously VOTED to approve Warrant #1209 in the amount of \$844,119.35.

Upon a motion duly made and seconded it was unanimously VOTED to grant membership to:

- a. Craig Spinale, Director of Operations , Electric Light Dept. effective September 10,2012
- b. Christina Collins, Professional aide, School Dept. September 4, 2012
- c. Laura Nelson, Professional Aide, Daniel Butler School, September 4, 2012
- d. Jocelyn Record, Professional Aide, School Dept. September 4, 2012
- e. Simone Russell, Professional Aide, Chenery Middle Schoo, September 4, 2012

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Note death of Louise Batchelder on August 28, 2012, survivor of David Batchelder, retired Assistant Assessor, who passed away December 5, 1999 – Option C.

NEPC - Monthly update of Financial Market

Artio Global Investors – monthly statement and fact sheet

Rothschild Large Cap Value, LLC. monthly statement

Mondrian Global Fixed Income monthly statement

PIMCO – monthly statement

SCOUT Funds monthly statement

Upon a motion duly made and seconded it was VOTED unanimously to schedule the next meeting for October 30, 2012

Upon a motion duly made and seconded it was VOTED unanimously to adjourn at 10:00 A.M.

A true copy

ATTEST:

Joseph G. Sacco

CHAIRMAN

Chitra V. Subramanian

VICE-CHAIRMAN

Will Willmore

EX-OFFICIO

ELECTED MEMBER

APPOINTED MEMBER