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February 28, 2013

The Board of Assessors met at 7:45 a.m.: Mr. Reardon, Mr. Millane and Mr. Lavery were present.

The minutes of the previous session were read. On motion by Mr. Millane, seconded by Mr. Lavery, passed unanimously, the minutes were accepted as read.

The following bills/vouchers were ordered paid:

MAAO (annual dues) dated 02/07/2013

The weekly list(s) of taxes exempted or abated was (were) signed: 02/15/2013 and 02/22/2013.

The Board met with the Government Structure Review Committee (GSRC) to discuss the Warrant Article for Town Administrator Special Act.

The Board discussed the deed dated 12/31/2012 transferring the property located at 20 Flanders Road from the 20 Flanders Road Realty Trust to the Town of Belmont for the consideration paid of \$2,600,000.

The Board reviewed the letter mailed by Mrs. Knorr to E & A Properties, LLC, regarding their purchase of the property located at 471 Trapelo Road, Belmont, on January 7, 2013, and the FY2013 taxes due accordingly.

The Board reviewed and discussed the email received from David Kale pertaining to the request from Glenn Clancy, Director of Community Development, and the possibility of Community Development accessing Assessors' data on a daily basis.

The Board of Assessors reviewed and discussed the fourteen (14) applicants/resumes received for the currently vacant Assessing Administrator position.

On motion by Mr. Millane, seconded by Mr. Lavery, passed unanimously, the Board went into executive session at 9:00 a.m. for the purpose of acting on applications for exemptions. The following applications were acted upon:*

Clause 17D	1	Clause 22	2	Clause 41A	2	Clause 42	0
Clause 18	4	Clause 37A	3	Clause 41C	5	CPA	0

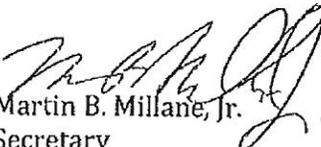
On motion by Mr. Lavery, seconded by Mr. Millane, passed unanimously, the Board came out of executive session at 9:15 a.m.

February 28, 2013

Page 2

The Board voted to hold the next meeting on Wednesday, March 13, 2013, at 4:00 p.m.

On motion by Mr. Lavery, seconded by Mr. Reardon, passed unanimously, the meeting adjourned at 9:20 a.m.


Martin B. Millane, Jr.
Secretary

MM:wfbjr

*Lists, with links, of abatement and exemption applications acted upon are available on the Assessors' Page of the Town of Belmont's website, www.belmont-ma.gov.

WARRANT ARTICLE FOR TOWN ADMINISTRATOR SPECIAL ACT

ARTICLE #: To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact legislation establishing the position of Town Administrator substantially in the form below, and further to authorize the selectmen to approve amendments to the bill before enactment by the General Court which shall be within the scope of the general public objectives of the petition.

CHAPTER ___ AN ACT ESTABLISHING THE POSITION OF TOWN ADMINISTRATOR IN THE TOWN OF BELMONT.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. The board of selectmen of the town of Belmont shall appoint a town administrator for a term of one or three years subject to removal by said board prior to the expiration of such term for just cause. Said administrator shall be a person especially fitted by education, training and experience to perform the duties of the office.

SECTION 2. Under the policy direction of the board of selectmen, the town administrator shall serve as the town's chief administrative officer, shall act as the agent for the board and shall be responsible to the board for the proper operation of town affairs for which said administrator is given responsibility under this act. The administrator shall supervise, direct and be responsible for the efficient administration of all departments and employees under the jurisdiction of the board and all functions for which the administrator is given responsibility, authority or control by this act, by-law, town meeting vote or by vote of said board.

SECTION 3. The town administrator shall appoint, based upon merit and fitness, all non-elected department heads of said town except (a) the chief and employees of the police department, (b) the chief and employees of the fire department, (c) employees of the treasurer and tax collector, (d) employees of the town clerk, and (e) the superintendent and employees of the school department. Appointments by the administrator of department heads under the jurisdiction of the board of selectmen shall be subject to confirmation by the board. Appointments by the administrator of department heads under the jurisdiction of any other elected board shall be made with the advice and consent of that board. Each Department Head, appointed by the Town Administrator, shall appoint subordinates and employees in compliance with the personnel By-Laws rules and regulations of said Town. All other appointments made by the Town Administrator shall be made in consultation with the appropriate Board, Commission or

Committee and shall be in compliance with the personnel By-Laws, rules and regulations of said Town.

SECTION 4. The town administrator, acting jointly with the superintendent of schools, shall appoint the director of the department of public facilities established by the town under section 37M of chapter 71 of the general laws, or any successor department thereto, said director to serve at the pleasure of the town administrator and superintendent of schools.

SECTION 5. Any person holding office or employment in the town of Belmont upon the effective date of this act shall retain such office or employment and shall continue to perform his duties subject to the provisions of the personnel by-laws, rules and regulations of said town.

SECTION 6. All laws, by-laws, rules and regulations of or pertaining to the town of Belmont which are in force on the effective date of this act and which are not inconsistent with the provisions of this act, shall continue in full force and effect until amended or repealed. Elected and appointed officers, boards, commissions and committees shall have all of the powers, duties and responsibilities, which are in force on the effective date of this act that are not inconsistent with this act, which are given to the respective officers, boards, commissions and committees by law, this act, town by-law or by vote of town meeting. Nothing contained herein shall impair contractual rights established prior to the adoption of this act.

SECTION 7. This act shall take effect upon its passage.

BELMONT Exemption 41A Report 3/1/2013

Fiscal Year 2013

3/1/2013

3:03:17PM

Page 1 of 1

Cert	Bill	Owner	Location	Class	41A	17D	18	22	22A	22B	22D	22E	37A	41C	42
119	2425	FITZGERALD RUTH J	39 WATERHOUSE RD	101	X										
126	2083	DRESSLER LUCILLE	263 COMMON ST	101	X									X	
Exemptions Granted															
2															
4,305.09															
11,037.24															
15,342.33															

YOU ARE HEREBY NOTIFIED THAT TAXES WERE EXEMPTED DURING THE WEEK OF 3/1/2013, AS SPECIFIED BY THE ABOVE SCHEDULE