

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Monday, February 27, 2012
7:00 PM**

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 7:01 pm by Vice Chair Paolillo in the Selectmen's Meeting Room. Selectmen Firenze was present; Chair Jones was not present. Interim Town Administrator Kellie Hebert was present.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY APPOINTMENT

**Brother's Pizza, 121 Trapelo Road, Wine & Malt Alcohol License,
Application for Transfer of License; Application for Alteration of Premises**

Mr. Ken Leitner, the attorney representing Brother's Pizza, appeared before the Board to discuss both the application for the license transfer as well as the application for the alteration of premises. Mr. Markantonis, Mr. Leitner informed the Board, is requesting to remodel the floor plan and put the license in the name of the corporation (Markantonis Enterprises). He would like to have a service area for single patrons to dine. He will move the beer and wine cooler to the back of the store. Capacity is not being increased, just altered.

The Board expressed their support of this proposal.

The Board moved: To grant approval for a for a Beer and Wine license transfer from Nicholas Markantonis, dba Brother's Pizza, to Markantonis Enterprises, dba Brother's Pizza and Grille, 121 Trapelo Road.
The motion passed unanimously (2-0).

The Board moved: To grant approval to the application for alteration of the premises at Brother's Pizza and Grille, 121 Trapelo Road, with the understanding that the applicant will (1) adhere to applicable fire laws and regulations; (2) obtain a building permit from the Town of Belmont Community Development Office; (3) submit a complete plan to the Health Department showing equipment and finish specifications, including an additional "dump sink" adjacent to the hand sink in the bar area.
The motion passed unanimously (2-0).

Vote for Voluntary E-Tax Billing per MGL Chapter 60, Sec. 3A, Paragraph b

Treasurer Carman appeared before the Board to discuss the voluntary e-tax billing per MGL Chapter 60, Sec. 3A, paragraph b. He explained that the Governor passed legislation for *voluntary* e-tax billing for cities and towns. He said that this is only for real estate tax bills, not excise taxes. He said this will be convenient for the community and more “green” for Belmont. There is opportunity for cost savings as well, e.g., paper supplies, postage. Mr. Carman said he would like to implement this on July 1st. He again emphasized that this initiative was voluntary.

The Board moved: To approve the voluntary e-tax billing per MGL Chapter 60, Sec. 3A, paragraph b.
The motion passed unanimously (2-0).

Executive Session

The Board moved: To enter into executive session at 7:14 pm to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel specifically, health care for union personnel, and pay raises for non-union personnel. The Board will return to open session.
The motion passed unanimously via a roll call vote (2-0).

[Executive session occurred here.]

The Board moved: To enter into Open Session at 7:31 pm.
The motion passed unanimously (2-0).

Traffic Division – Proposed New and Additional Parking Restrictions

Mr. Glenn Clancy, Town Engineer, and Sargent Mailhot appeared before the Board to discuss the proposed new and additional parking restrictions. Mr. Clancy noted that the Board needs to approve the requests for added signage for the Town. He reviewed each of the proposals below and explained the rationale for the proposed changes.

- *7 Channing Road:* new parking space, there is appropriate room to do so
- 2 *21 Leonard Street:* new parking space, there is appropriate room to do so
- *Common Street, from Palfrey Road to Trapelo Road:* remove 15 minute parking and add one hour parking, which will be more useful for patrons dining or shopping
- 2 *9 Lexington Street:* remove 30 minute parking, reduce the loading zone area, and add one hour parking
- *55 Horne Road:* add two hour parking (as is present throughout Horne Road)
- *387-389 Belmont Street:* handicap parking request for a resident of a group home at this address
- 2 *375 Concord Avenue:* add two hour parking, as it is currently unrestricted

Selectman Paolillo asked if the parking restrictions are fairly consistent across town. Mr. Clancy said the town is both flexible and consistent with its parking restrictions – depending on the specific area. He said he appreciates the flexibility to make informed decisions at specific locations. He also said that a metering system is being studied for use in Belmont Center and thereafter perhaps throughout town, e.g., Waverley Square, Cushing Square.

The Board discussed the need for a town-wide parking plan for Belmont.

The Board moved: To approve the additional parking restrictions outlined at the addresses noted above.

The motion passed unanimously (2-0).

Belmont Solar Panels Initiative – Roger Colton, Co-chair, Energy Committee

Mr. Roger Colton, Co-chair of the Energy Committee, appeared before the Board to discuss the solar panels initiative for Belmont. Mr. Colton said he would like the Board's support to put solar panels on the roofs of the town and school buildings. He said there are financial incentives to move forward with this, as well as the good environmental impact for the town. Mr. Colton said that the School Committee supported this notion and that he would like the town side to show its support in moving forward, as well. He said the Board can empower Interim TA Hebert to work with Superintendent Kingston to study the RFP. Both Selectmen raised the issue of the combined town and school facilities and how this (the solar panels initiative) would impact that consolidation. Mr. Colton said that implementation of the solar panels will precede the consolidation.

The Board discussed this topic and asked questions. Selectman Firenze said that this topic deserves to be explored, but he said he is not ready to commit it at this time.

The Board moved: To authorize the TA (or her appointee) to work with the advisory committee (comprised of the Superintendent and ??) to move forward with the solar panels RFP for the town and schools and to report back to the Board.

The motion passed unanimously (2-0).

Committee Appointments

Bikeway Planning Committee

Selectman Paolillo noted that, since Chair Jones is not present, this topic should be postponed until the next Board meeting. Selectman Firenze agreed, specifically noting that he does not know any of the 25 applicants who have requested appointment to the Bikeway Planning Committee. He also said that the sample charge was too broad and he would like to make changes to that charge. He added that there needs to be a process for making the selections to the committee.

The Board discussed that it will vote on the charge and on the appointments to the Bikeway Planning Committee at a future meeting in March. But the charge and the process for making appointments will be discussed at next week's Board meeting.

Information Technology Advisory Committee (ITAC)

The Board moved: To appoint Mr. Paul Roberts to the ITAC.
The motion passed unanimously (2-0).

Public Safety – Emergency Radio Building Regulations

Fire Chief Frizzell appeared before the Board to discuss the Emergency Radio Building Regulations. He explained that this is the second step of a two-step process regarding emergency radio building regulations passed at TM in 2010. He said that the regulations allow for two-way radio communication inside to outside and outside to inside. This regulation applies to all buildings that are newly constructed or are being renovated. It will not apply to residential housing. The Chief noted that Town Council has reviewed the document, made changes, and suggested that the Board approve.

The Board asked about the costs associated with this. The Chief explained that, with new construction, it is easy to install this technology and it has, in fact, been installed at the Wellington. The Wellington fee was about \$30K.

The Board moved: To promulgate regulations relative to the construction or substantial renovation of buildings to facilitate the operation of communications equipment by emergency personnel. Single-family and two-family residents shall not be subject to these regulations.
The motion passed unanimously (2-0).

The Board signed the papers.

Town Administrator's (TA) Report

Ms. Hebert reported on the following items:

2 She noted that she is reviewing the format that the previous TA used and will make a recommendation to the Board regarding future reports. She will update the previous list of items and give an update at a future meeting regarding specific items that may be outstanding. She noted that it may be more beneficial to schedule a quarterly presentation to the Board to update the Selectmen regarding progress made towards annual goals and objectives. Selectman Paolillo said that this report should be the focus of a meeting at least once a quarter. Ms. Hebert agreed.

2 She noted that the TA's office has been consumed with moving the Clark House. She said it was a tremendous effort community-wide. She thanked all the

department heads who assisted with this project. Selectman Paolillo concurred and thanked Ms. Hebert.

ACTION BY CONSENT

Approval of BOS Minutes Meetings 1/9/12 and 1/19/12

The Board moved: To approve the minutes of the Board meetings noted above. The motion passed unanimously (2-0).

ACTION BY WRITING

Belmont Farmer's Market – Donation Acceptance and Request to Use Parking Lot June to October

Ms. Heli Tomford and her colleagues appeared before the Board to discuss the Farmer's Market request to use the parking lot. Selectman Paolillo asked if there was a sense of how many residents frequented the Market. She said that it was weather-dependent, but that residents turn out regularly.

The Board moved: To accept the Belmont Food Collaborative's donation of \$300 to defray the cost of the parking. The motion passed unanimously (2-0).

The Board moved: To approve the Belmont Farmer's Market request to use the parking lot from June 14 to October 25, 2012.

Selectman Firenze asked about the approval for selling wine. Ms. Tomford explained that vineyards request permission (of the Board) to sell wine on an individual basis.

The motion passed unanimously (2-0).

OTHER

Selectman Firenze Other:

2 He asked about the White Street extension to a "paper street". He requested that Ms. Hebert find out if the paper streets can be removed at the Board's discretion.

The Board moved to adjourn the meeting at 8:41 pm.

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Ms. Hebert, Acting Town Administrator