

- ELMONT PUBLIC LIBRARY BELMONT, MASSACHUSETTS
- MEETING OF THE BOARD OF TRUSTEES February 16, 2010

- The meeting was called to order at 7:35 p.m. by Chair Matt Lowrie in the Claflin Room. Present were trustees Mary Keenan, Hal Shubin, and Heli Tomford and Director Maureen Connors. Trustees Elaine Alligood and David Rich were absent.

- The minutes for the meeting of January 19th were unanimously approved on a motion by Trustee Shubin, seconded by Trustee Tomford. Chair Lowrie suggested that the three candidates for the Board of Library trustees be invited to the next meeting; this was welcomed by all in attendance.

- **Old Business:**

- The town budget has been officially submitted. Director Connors noted that the library is one of six town departments that have yet to be invited to meet with the Selectmen and the Warrant Committee for budget discussions; she has persistently pursued a library budget meeting via e-mails with Town Hall. Town Accountant Barbara Hagg added health costs to the budget; the library may be asked to meet these increases from their budget. Director Connors will inform the Warrant Library Sub-committee that the waiver for the MAR (Municipal Appropriations Requirement) has been received from the Massachusetts Board of Library Commissioners.

- Work is continuing on the website, reported Director Connors and Trustee Shubin. There will be a viewing for the trustees at the March meeting.

- Director's evaluation will be on the March agenda.

- The Comprehensive Planning Group has six sub-committees. Trustee Shubin, a member of the Public Facilities and Finance sub-committee, is working to focus attention on the Capital Projects Overview Committee report. That report highlighted the need of a site for the library on the north side of Concord Avenue. With plans being formulated for the Light Department, the library cannot be forgotten.

- **New Business:**

- The MBLC has announced a new grant round with the possibility of 50% reimbursement to towns for library construction. The library has been trying for two years to get the town to approve a site for the library. This new grant round makes this critical. Chair Lowrie will talk with Scott Ferson of the Belmont Library Foundation, Pat Bruschi of the Permanent Building Committee, and Selectman Ralph Jones. Director Connors will contact Jay Szklut of the Office of Community Development and pursue with Pat Bruschi the legality of a site on the north side of Concord Avenue.

- With the retirement of Trustee Tomford, it was asked what outstanding issues are on the library's agenda. The J. G. Dustan Challenge grant was extended to 2013. The need for a solid chronology of library actions was noted.

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- As the town's IT room is housed at the library, there are on-going discussions regarding the placement of a generator for the IT room. Director Connors reminded Kevin Looney of the Grounds and Buildings Department that the previous IT director for the Belmont Public Schools, Lee McCann, had included the library's elevator, boiler, and circulating pumps on the generator. Mr. Looney stated money for this is not available and it was not submitted as a capital budget request. The trustees and director feel that the recent problems with the elevator mandate inclusion as a public safety issue. Director Connors will speak with Tim Richardson of the Light Department for a cost assessment and with Pat Bruschi of the Capital Budget Committee to ask for their consideration of this past promise and current request.

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- **The next meeting will be on Tuesday March 9th at 7:30 p.m.**

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- The meeting was adjourned at 8:35 p.m. on motion by Trustee Shubin, seconded by Trustee Tomford and voted unanimously.

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- Respectfully submitted,
- Mary E. Keenan, secretary