

Meeting of the Belmont Public Library Board of Trustees  
February 15, 2011 Claflin Room

The meeting was called to order at 7:32 p.m. by Vice-Chair Hal Shubin. Present were Trustees Elaine Alligood, Mark Carthy, Mary Keenan, and Sarah Phillips and Director Maureen Conners. Trustee Matt Lowrie was absent.

The minutes for the January 20, 2011, meeting were unanimously approved on a motion by Trustee Phillips, seconded by Trustee Carthy.

**Old Business:**

Books in Bloom - Director Conners and Trustee Keenan reported on the very successful (in terms of spirit and a sense of community) Books in Bloom event held on January 28<sup>th</sup>. With over 300 people in attendance, \$2000 was raised for library services. The Garden Club generously gave all profits to the library. Trustee Keenan will send notes of thanks to the Garden Club, the Friends, and to the amazing co-chairs Corinne Chan and Anne Lauriat whose organization and planning made it possible.

Grant update - Director Conners stated that there is a copy of the grant application in the Reference Room; a copy was also given to Anne Rittenburg, School Committee Chair.

Architect's contract - To the original contract with Johnson & Roberts Architects for \$49,580, the sums of \$6,300 for survey work and \$1,000 for a renovation cost estimate were added for a total of \$56,880.

Field usage - The Director's office has been working on coordinating the field usage schedule. Trustee Carthy recommended that the trustees work with the Board of Selectmen to find a replacement field for softball and that research into "permitted groups" be done.

*Action Item* Director Conners will call a meeting with Jim Fitzgerald, Bill Lynch and Lee Slap (all involved with Recreation and sports), Selectman Mark Paolillo, and Trustee Carthy to work on the field issue.

*Action Item* Trustee Shubin will contact Belmont Library Foundation(BLF) leaders Scott Ferson and Marcie Schorr Hirsch to gain their immediate involvement in the process of education and fund-raising for a new library.

Capital Budget meeting - Director Conners reported on this meeting that she attended on February 10 with Trustee Keenan. Of the two Capital Budget requests that the library submitted, only the \$11K microfilm reader request was reviewed; the other item, the new library, will be referred to the Warrant Committee.

**New Business:**

FAQ sheet - Trustees Elaine Alligood and Sarah Phillips will work with Director Conners on this handout. All were asked to contact library supporters to write letters to the press as it is critical that the public be informed prior to the April town meeting. It must be made clear that for the cost of staying and renovating, there could be a new library with much needed space. With state grant funds and private fund raising, the cost of a new building is considerably lowered. Trustee Alligood

suggested that Greg Stone's video explaining why a new building is needed be used on the library's web site.

*Action Item* Director Connors will ask the architect for the state requirements for disability access.

*Action Item* Director Connors will speak with the Friends of the Belmont Library about hosting coffees for town meeting members.

*Action Item* Trustee Shubin will speak with the BLF about hosting coffee for town meeting members.

One Book, One Belmont – OBOB – Director Connors referred to the events schedule included in the information packet. Trustees have signed up for program introductions:

March 2<sup>nd</sup> – Hal Shubin

March 3<sup>rd</sup> – Elaine Alligood

March 8<sup>th</sup> – Sarah Phillips

March 12<sup>th</sup> – Mary Keenan

March 16<sup>th</sup> - ..... (trustee needed)

March 21<sup>st</sup> – Mark Carthy

March 24<sup>th</sup> – Matt Lowrie (?) – to be confirmed

#### **Committee Reports –**

Policies – This committee will resume work with Trustee Shubin replacing former Trustee Tomford. The Materials Policy has to be completed; Trustee Keenan suggested a Security Policy.

Agenda item – The Director's evaluation will be placed on the agenda for completion this spring.

#### **Director's Report –**

As the town has raised the question of mail pickup, the use of the library van was discussed – transporting books to the French library, library errands, etc. The cost per mile for car usage vs. the total cost per year for the van (about \$950) was raised. The line item for cost of uniforms (a union requirement) will be corrected.

A different approach to circulation figures is under consideration by Trustees Carthy and Phillips.

The meeting was adjourned at 9:15 p.m. on a motion by Trustee Alligood, seconded by Trustee Carthy, and voted unanimously.

The next meeting of the Board of Trustees will be TUESDAY MARCH 15<sup>TH</sup> 7:30 P.M.

Respectfully submitted,  
Mary E. Keenan, secretary

#### **Exhibits:**

Agenda; Minutes for January 20,2011; Concord Ave. Field use; Library – town population, sq. footage, etc.; Library Project Q&A; One Book One Belmont schedule; Director's Report; Activity Report December 2010; Belmont Public Library Expenditures February 2011.

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
<b>Concord Ave Field</b>												
BHS Soccer, games & practices Monday - Friday 2:30 PM-5:30 PM								* mid-August to early November *				
BHS Lacrosse & Outdoor Track Games & practices Monday - Friday 2:30 PM-6 PM some Saturdays 10 AM-12 PM			* mid-March to late June *									
Youth Soccer & Lacrosse Monday - Sunday any time not used by BHS								* August to November *				
Youth Soccer & Lacrosse Monday - Sunday any time not used by BHS			* mid-March to late June *									
Recreation Youth Soccer & Lacrosse Monday - Friday 5:30 PM-8:30 PM Saturday 10 AM-7 PM Sunday 9 AM-7PM												
Saturday 7 AM-8 PM Sunday 10 AM-8 PM												
<b>Varsity Softball Field</b>												
Cross Country, meets & practices 2:30-5:30 PM												
BHS Softball, games & practices Monday - Friday 2:30 PM-6 PM Saturday 8 AM-11 AM			* mid-March to late June *									
Recreation various softball groups Weekends only 10 AM-6 PM Monday - Thursday 6 AM-10 PM Saturday & Sunday 9AM -6 PM permitted grps			late-Mar									
						* April to mid-October *						
						* April to mid-October *						





Week 3 - 9/25

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM		9:30am B14-1E - Bears	9:00am B11-3A - Tort Queens	9:00am B9-2E - Stars	9:00am B12-2D - Coyotes	9:00am B11-3B - Sharks	9:00 AM
10:30 AM		10:00am B14-1F - Coyotes	10:00am B11-2E - Coyotes	10:30am B11-3A - Road Runners	10:30am B11-3D - Thunder	10:30am B11-3E - Thunder	10:30 AM
12:00 PM		12:00pm B14-1G - Coyotes	12:00pm B10-3M - Flying Monkeys	12:00pm	12:00pm B11-4C - Broncos	12:00pm B11-3F - Mustangs	12:00 PM
	1:00pm B14-3F - Boxers		1:30pm B10-2B - Blast	1:30pm B10-3E - Wild Things	1:30pm B12-2A - United	1:30pm B12-4B - Blitz	
	2:30pm	2:30pm B14-1A - Beasts	3:00pm B9-2E - Ninjas	3:00pm B9-3E - Rebels	3:00pm B11-2D - Bears	3:00pm B11-3K - Blue Devils	
					4:30pm B12-2F - Fire		

Week 4 - 10/2

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM	9:00am B14-1A - Bears	9:00am B14-1E - Bears		9:00am B9-2D - Stars	9:00am B12-2D - Dynamic		9:00 AM
10:30 AM		10:00am B14-1G - Coyotes	10:30am B11-2E - Coyotes	10:30am B9-2A - Road Runners	10:30am B11-3E - Thunder	10:30am B12-3M - Earthquakes	10:30 AM
12:00 PM			12:00pm B10-3M - Gorloks	12:00pm B10-3E - Wild Things	12:00pm B11-4A - Mustangs	12:00pm B11-3F - Mustangs	12:00 PM
	1:00pm B14-3F - Boxers		1:30pm B10-2B - Blast	1:30pm B9-4A1 - Revolution	1:30pm	1:30pm B12-3F - Crew	
	2:30pm B14-4C - Blazers	2:30pm B14-2H - Bulldogs	3:00pm B9-2E - Ninjas	3:00pm B9-3C - Force	3:00pm B11-2D - Bears	3:00pm B11-3K - Blue Devils	

Week 5 - 10/9

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM		9:00am G11-1A - Legends	9:00am G10-1A - Turf Queens	9:00am G9-3E - Express	8:00am	8:00am	9:00 AM
					G11-3L - Thunder	G12-2B - Supernova	
10:30 AM		10:30am G11-3M - Panthers	10:30am G10-1A - Wolves	10:30am G9-2C - Breakers	9:30am	9:30am	10:30 AM
					G11-3B - Typhoon	G12-2D - Blizzard	
					11:00am	11:00am	
		12:00pm G11-2B - Bandits	12:00pm B10-3M - Flying Monkeys	12:00pm	12:30pm	12:30pm	
			1:30pm B10-2D - Bolts	1:30pm B10-3E - Wild Things	2:00pm	2:00pm	
					B12-2F - Fire	B12-4B - Blitz	
	2:30pm B14-3M - Bloodhounds	2:30pm B14-1A - Beasts	3:00pm B9-2B - Avalanche	3:00pm B9-3E - Rebels	3:30pm B11-2A - Basenjils	3:30pm B11-3B - Bandits	
					5:00pm B11-4C - Broncos	5:00pm B12-2A - United	

Week 6 - 10/16

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM		9:00am B14-1A - Bloodhounds		9:00am G9-3E - Express	9:00am	8:00am	9:00 AM
					G11-3L - Thunder	G12-2B - Supernova	
10:30 AM		10:30am B11-3M - Panthers	10:30am G10-2B - Wolves	10:30am G9-2C - Breakers	10:30am		10:30 AM
					G11-3B - Typhoon	11:00am G11-3I - Lightnings	
12:00 PM		12:00pm G11-2B - Bandits	12:00pm B10-4A - Flying Monkeys	12:00pm	12:00pm	12:30pm	12:00 PM
					G11-4A - Storm	G12-2K - Comets	
			1:30pm B10-2D - Bolts	1:30pm	1:30pm	2:00pm B12-3F - Crew	
	2:30pm B14-4C - Bloodhounds	2:30pm B14-2H - Bulldogs	3:00pm B9-2B - Avalanche	3:00pm B9-3E - Rebels	3:00pm B11-2A - Basenjils	3:30pm B11-3B - Bandits	

Week 7 - 10/23

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A                      Field 4B		
9:00 AM		9:00am G11-1A - Star Wars	9:00am G11-1A - Surf Queens	9:00am G9-2D - Stars	9:00am G12-2D - Dynamos		9:00 AM
10:30 AM		10:30am G12-1A - Flyers	10:30am G11-2B - Coyotes	10:30am G8-2A - Road Runners	10:30am G11-3B - Tysons	10:30am G12-3B - Earthquakes	10:30 AM
12:00 PM			12:00pm B10-3M - Gorloks	12:00pm B9-4A1 - Revolution	12:00pm B11-4C - Broncos	12:00pm G11-2A - Hurricanes	12:00 PM
	1:00pm B14-3F - Boxers		1:30pm B10-2B - Blast	1:30pm B10-3E - Wild Things	1:30pm B12-2A - United	1:30pm B12-4B - Blitz	
	2:30pm B14-4C - Blazers	2:30pm B14-1A - Beasts	3:00pm B9-2E - Ninjas	3:00pm B9-3C - Force	3:00pm B11-2D - Bears	3:00pm B11-3K - Blue Devils	

Week 8 - 10/30

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A                      Field 4B		
9:00 AM	9:00am G14-1A - Flyers	9:00am G14-1A - Renegades		9:00am G9-3E - Express	9:00am G11-3L - Thunder	9:00am G12-2E - Supremova	9:00 AM
10:30 AM		10:30am G14-1B - Flyers	10:30am G11-2D - Wolves	10:30am G9-3C - Breakers	10:30am G11-3F - Tysons	10:30am G12-3E - Earthquakes	10:30 AM
12:00 PM			12:00pm B10-3M - Gorloks	12:00pm B10-2E2 - Fry	12:00pm G11-4A - Stars	12:00pm G12-4E - Earthquakes	12:00 PM
	1:00pm B14-4C - Bloodhounds		1:30pm B10-2D - Bolts	1:30pm B9-4A1 - Revolution	1:30pm	1:30pm B12-3F - Crew	
	2:30pm B14-4C - Blazers	2:30pm B14-2H - Bulldogs	3:00pm B9-2B - Avalanche	3:00pm B9-3C - Force	3:00pm B11-2A - Basenjils	3:00pm B11-3B - Bandits	

Week 9 - 11/6

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM		10:00am G11-2B - Supernova	9:00am G10-1A - Flying Monkeys	9:00am G9-3F - Express	9:00am G11-2C - Thunder	8:00am G12-2B - Supernova	9:00 AM
						9:30am G12-2D - Blizzard	
10:30 AM		10:30am G11-2C - Thunder	10:30am G10-1B - Wolves	10:30am G9-3F - Breaker	10:30am G11-2D - Lightning	1:00am G11-2D - Lightning	10:30 AM
12:00 PM		12:00pm G11-2D - Thunder	12:00pm B10-3M - Flying Monkeys	12:00pm	12:00pm B11-4C - Broncos	12:30 G12-3K - Dominants	12:00 PM
			1:30pm B10-2D - Bolts	1:30pm B10-3E - Wild Things	1:30pm B12-2F - Fire	2:00 B12-4B - Blitz	
	2:30pm B14-3M - Bloodhounds	2:30pm B14-1A - Beasts	3:00pm B9-2B - Avalanche	3:00pm B9-3E - Rebels	3:00pm B11-2A - Basenjis	3:30 B11-3B - Bandits	
					4:30pm B12-2A - United		

Week 10 - 11/13

	Rink/Underwood - 11v11 - Field 3A	PQ - 11v11 - Field 1A	PQ FIELD - 6v6 - Field 1B (side)	PQ FIELD - 6v6 - Field 1C (outfield)	Grove St. - 8v8 Fields Field 4A      Field 4B		
9:00 AM		9:00am G8-1B - Sluggers		9:00am G8-2D - Stars	9:00am B12-3D - Dynamite		9:00 AM
10:30 AM		10:30am G10-1B - Green Wave	10:30am G10-1C of 4 - Coyotes	10:30am G8-2A - Road Runners	10:30am G11-2E - Lightning	10:30am C12-3K - Earthquake	10:30 AM
12:00 PM			12:00pm B10-3M - Gorloks	12:00pm G10-3L2 - Fury	12:00pm	12:00pm G11-2A - Hurricanes	12:00 PM
	1:00pm B14-3F - Boxers		1:30pm B10-2B - Blast	1:30pm B9-4A1 - Revolution	1:30pm	1:30pm B12-3F - Crew	
	2:30pm B14-4C - Blazers	2:30pm B14-2H - Bulldogs	3:00pm B9-2E - Ninjas	3:00pm B9-3C - Force	3:00pm B11-2D - Bears	3:00pm B11-3K - Blue Devils	

## LIBRARY PROJECT Q&A

### Why build a new library now?

The reason that building a new library has been raised now, and on a relatively short time frame, is that the State announced a new grant round for library projects early last summer, with a short window for applying for the grant. If Belmont receives a grant, we expect that the Town will get roughly 40% of the reimbursable portions of building a library. This is estimated to be about \$8 million. One economic analysis of the project indicates that, if Belmont takes advantage of the State money and private donations, the cost of a new library is not much higher than the cost of keeping the Library in its current location, but would provide greatly expanded space and services. This analysis is on the Library website.

The second reason to build a new library now is to avoid maintenance costs of the current facility. The 1965 library has not been updated in any real way. One icon for this are the unusable stairs in front of the library, which Town meeting decided not to appropriate the money to repair, in 2004. Others include replacing the (original) elevator for which it is now becoming difficult to find repair parts and the (original) boiler. Thus, at the moment, the Town faces a choice between spending money on updating the aging facilities in the current library and building a new one for somewhat more money. If we wait too long (and nobody can know how long that might be), the choice will be made for us when, for example, there is a catastrophic failure of the heating system.

### What is wrong with the current library?

Nothing is wrong, *per se*, but there are a number of needs to be addressed.

First, we have an aging facility that is going to need significant repair and renovation soon. As indicated above, we can choose to spend the money renovating or we can spend the money on a new library, the latter of which will have much more to offer Belmont.

- \* All major operating systems have reached the end of their useful life
- \* Handicapped accessibility problems exist throughout the building
- \* The roof sag needs to be addressed. Ponding still occurs even after new rubber roof was installed
- \* The electrical system will need to be fully upgraded for technology and new codes in terms of both power and data wiring
- \* Front steps will continue to be a problem
- \* There is no fire suppressant system
- \* Building does not meet code for structural loading capacities for library buildings or current seismic codes

**Comment:** At some point the ADA might be triggered and then we would not have enough space for the current library program - I think we lose 30% of space just to accommodate the ADA requirements

**Comment:** Should we use the work renovating or updating - we really cannot renovate this building.

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- Building contains asbestos finishes and insulation - not at risk now - but will be in the future

### Do we really need a bigger library?

The notion of Belmont having a bigger library is hardly extravagant. This is supported by a number of factors.

First, in order to receive grant money, the library must follow state guidelines for seating, collection size, computers, meeting rooms etc. based on population. Using these guidelines, it was determined that the library should be approximately 45,000 square feet.

Second, Belmont is above or about the same as surrounding communities in library usage, but much below surrounding communities in library space available to library patrons.

<u>Library</u>	<u>sq. footage</u>	<u>Circulation</u>
<u>Arlington</u>	<u>51,000</u>	<u>620,000</u>
<u>Belmont</u>	<u>29,600</u>	<u>544,986</u>
<u>Concord</u>	<u>48,100</u>	<u>444,814</u>
<u>Lexington</u>	<u>62,000</u>	<u>800,205</u>
<u>Natick</u>	<u>66,000</u>	<u>569,028</u>
<u>Needham</u>	<u>47,500</u>	<u>576,757</u>
<u>Waltham</u>	<u>44,700</u>	<u>526,552</u>
<u>Watertown</u>	<u>44,000</u>	<u>630,633</u>
<u>Winchester</u>	<u>26,000</u>	<u>576,723</u>

Last, the additional or new space (instead of additional space???space can be put to good use both addressing the shortcomings of the current library described above and new services as described below.

- Computer training room, to meet the need for information literacy training - using the research databases, online catalog and other software
- All building codes will be met
- Quiet areas for studying or tutoring
- An improved and expanded young adult area
- An improved and expanded children's department with an activity room, allowing us to offer programs without interrupting other library activities and in the afternoon the room may be used as a homework center

**Comment:** I moved this

**Deleted:** <#>Computer training room, to meet the need for information literacy training - using the research databases, online catalog and other software¶  
 <#>All building codes will be met ¶  
 <#>Quiet areas for studying or tutoring ¶  
 <#>An improved and expanded young adult area ¶  
 <#>An improved and expanded children's department with an activity room, allowing us to offer programs without interrupting other library activities and in the afternoon the room may be used as a homework center¶  
 <#>Complete ADA accessibility to allow full access to the library and eliminate the possibility of lawsuits¶  
 <#>Comfortable meeting rooms¶  
 <#>Proper staff work areas¶  
 <#>Climate controlled room for the Historical Collection and the entire building to protect the collection and ensure patron comfort¶  
 <#>More space for the collection and computer work areas, to reduce cramped conditions and make library materials easier to find¶  
 ¶

**Deleted:** be a great deal bigger than the current library.

**Deleted:** The State has looked at the needs of communities generally and, based on Belmont's population,

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**Deleted:** Our current design across the street just meets this criteria, at \_\_\_\_\_ square feet.¶

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- \* Complete ADA accessibility to allow full access to the library and eliminate the possibility of lawsuits
- \* Comfortable meeting rooms
- \* Proper staff work areas
- \* Climate controlled room for the Historical Collection and the entire building to protect the collection and ensure patron comfort
- \* More space for the collection and computer work areas, to reduce cramped conditions and make library materials easier to find

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**Why not just fix up the current library?**

This option was studied extensively in 2000-2001. It is not possible to cost-effectively renovate the library in a manner that would meet the State's minimum guidelines. It would be cheaper to demolish the current library - not sure about this- it cost \$1 m more for a new building then it was to do an addition renovation and rebuild in its place than it would be to try to add additional space to the current building. If we do not add additional space, - not sure we will not receive State grant money or a material amount of private donations, which total (we estimate) \$11 million. One way to look at the additional space issue, therefore, is that it is substantially paid for outside of Belmont money.

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Comment: I think we need to combine this with the question below.

**What are the costs of staying in the new building?**

[INSERT LIST OF SPECIFIC THNGS THAT NEED TO BE REPAIRED] Stew will get

**Why move across the street?**

The option of keeping the library in its current position was proposed in 2000 and again in 2005, ultimately leading to a grant application in 2005. The proposal was made using the current site because that was the only site open to the Library to use.

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At a Town meeting in 200\_, however, Town meeting decided to study further the proper location for a library. A Capital Project Oversight Committee ("CPOC") was formed.

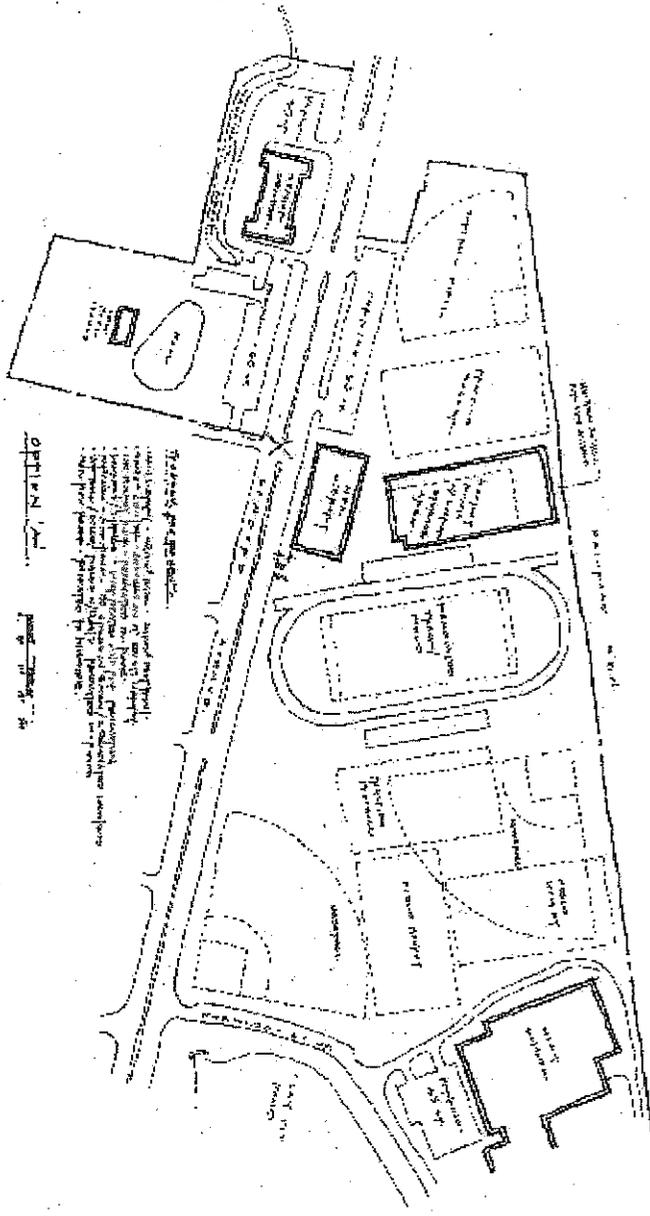
Comment: I thought the CPOC was appointed by the Selectman and not TM

Earlier in 2002, a Cluster Planning Committee was formed. It studied the locations of buildings in Belmont and concluded that the best place for the library would be across the street where the White Field House is located. In a second round of study, the CPOC adopted this conclusion. Both reports are available on the library web site. The proposed location was:

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**OPTION A**  
**BELMONT CAPITAL PLANNING CLUSTER TASK FORCE**  
**BELMONT, MASSACHUSETTS**  
**11 JULY 2002**

*Handwritten note:* See Exhibit A for



**Edwards**  
**AND**  
**Kelcey**  
 699 MAIN STREET  
 SUITE 202  
 BELMONT, MA 02458  
 617-351-1872

The advantages of moving across the street over staying in the current place are several. First, the Town does not need to tear down the existing structure. Those people who have studied the issue feel that there is value in the current building which would be lost if the library stays in its current position. Second, moving across the street allows above ground parking. On the current site, additional parking would have to be put under the library (which is both very costly and worrisome given the brook right behind the library) or in the bowl out front of the Underwood pool (which would remove this open land and become an unattractive feature of Concord avenue). Finally, there may be some advantage to being on the same side of Concord Avenue as Belmont Center and the High School.

We have considered other locations, but none are appropriate. The library needs to be centrally located and on a public transportation line. Convenience to Belmont center is also believed to be important. Other options, including locating the Library in the center over Leonard Street, or putting the library next to Clay Pit pond, have been considered over the years, but none are as good for the Library or the Town as moving across the street.

**If the Committees wanted to put the library where the White Field House is, why propose putting it next to the gas station instead?**

The original designs for a new library were done over the White Field House. Due to setback restrictions, however, it was not possible to design a library that could accommodate the library program or locate the library there without impacting the High School's fields.

Moving the library next to the gas station offers important advantages. First, it is possible to have parking next to the Library but hidden from Concord Avenue. Designs for a library over the White Field House would all require parking visible from the street, in front of the Underwood pool or both. One example early design appears as this:

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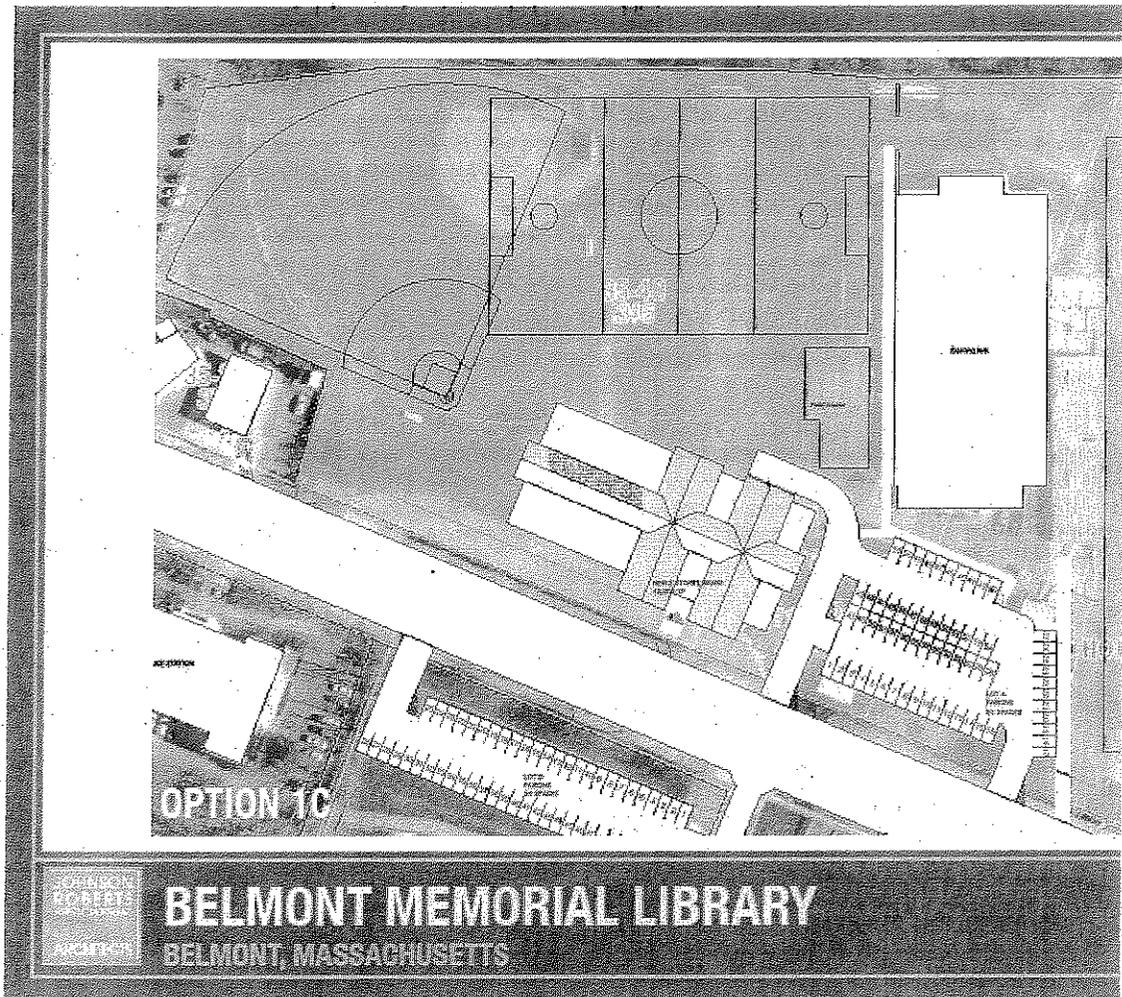
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Second, moving the library to the extreme west side of Town land across the street maximizes the flexibility of future projects at the High School. It avoids having a significant structure with its own setback requirements located within the footprint of land available to the High School.

INSERT CURRENT DESIGN AND LINK TO ALL DESIGN DOCUMENTS

Finally, this eliminates the need to address the White Field House as a part of a library project. Concerns were addressed over losing locker room space (particularly Title 9 implications) and some felt the notion of incorporating locker room space into the design of a new building was “laughable.” This

now substantially increases the flexibility of any future renovations on High School land, whether to the hockey rink or elsewhere.

### **Does the design have to impact the High School fields?**

Unfortunately, the answer is yes. We tried very hard to avoid this. For example, for operating costs, functionality, shadows, etc., a three-story design is far worse than two stories. It also cannot be done given the zoning for the land. When we nevertheless looked at it, a three-story design also would not avoid the need to impact a practice field. Below is a drawing of the available footprint of a building, under the assumption that it will not impact a practice field:

INSERT FIGURE Getting this from Stew

This footprint is simply too narrow for a building of any height.

The only option identified that would avoid impacting the fields, would be to put the library next to Clay Pit Pond. This option drew strenuous objections from the Selectmen and the Planning Board, due to the impact on open space, the proximity of residences, the distance from Belmont center, that it would be a large building standing remote from other commercial structures, and other aesthetic concerns.

Deleted: this problem

As a result, the Selectmen voted to approve moving forward with a grant application based on the current proposed site notwithstanding that it impacts the fields.

### **What is going to be done about the fields at the High School?**

This issue is still being studied. Our current design includes room for a softball field, practice field (it is called a "practice field" because it is shaped to accommodate soccer, lacrosse, etc.; we understand some competitive games are played there as well), or both of them (but overlapping). We do not wish to put the Town into the position of choosing between a new library and a softball field or between a new library and the ability to have simultaneous practices/games.

As a result, we are working with the Selectmen (who have promised to help address this issue), School Committee and other Town committees and departments to try to find a way to fully address this concern.

### **Why invest in a library at all, when it only benefits a few people?**

We received this question with interest, because it is based on a false assumption. Many people believe that a library benefits a community as a

whole – even those who do not visit the library. Whether one believes this or not, however, the Belmont Public Library is well used and visited by broad swath of Belmont residents.

15,279 belmont residents have library cards or 66%

[DATA ON NUMBER AND PERCENTAGE OF PEOPLE WITH A LIBRARY CARD]

Last year over 313,000 visits were made to the library last year

<u>Library</u>	<u>sq. footage</u>	<u>Traffic</u>
<u>Arlington</u>	<u>51,000</u>	<u>319,673</u>
<u>Belmont</u>	<u>29,600</u>	<u>313,547</u>
<u>Concord</u>	<u>48,100</u>	
<u>Lexington</u>	<u>62,000</u>	
<u>Natick</u>	<u>66,000</u>	
<u>*Needham</u>	<u>47,500</u>	<u>362,354</u>
<u>Waltham</u>	<u>44,700</u>	<u>322,665</u>
<u>Watertown</u>	<u>44,000</u>	<u>372,000</u>
<u>Winchester</u>	<u>26,000</u>	<u>312,192</u>

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[DATA ON AMOUNT OF LIBRARY VISITS; AND COMPARE WITH NUMBER OF VISITS PER SQUARE FOOT IN OTHER LIBRARIES]

[DATA ON CIRCULATION NUMBERS AND COMPARE] What about a circulation chart? We use the figures earlier

**Why invest in a library at all, when neighboring communities have libraries?**

The answer depends on what level Belmont wishes to become a town that free-rides on its surrounding communities in principle, and also what impact that might have on Belmont's reputation and property values. If every Town had this attitude, there would be no libraries. If Belmont is a town that cannot afford a library while those surrounding it can, surely our reputation would suffer along with the quality of our community.

The answer may also depend on how important people regard libraries to be. One resident suggested that this notion is like suggesting we stop providing trash collection and have people take their trash to other Towns. The comment illustrates the point, even though a debate over whether a library is more or less important than trash collection would be a red herring. The issue is whether Belmont believes in libraries enough to want to have one.

**Comment:** I would put this at the end and maybe just use what the state issues would be and maybe just a couple of the other comments about property values, quality of community or just skip it

Here, Belmont's library is heavily used and it is an intellectual gathering place as well as a facility for the public. But, of course, we believe in libraries. There may be some who do not. We must ask ourselves, "How do we want Belmont to be?" If we want excellent services we must do something. If we truly value education in Belmont, we must realize that an excellent library is a crucial part of an excellent education system.

In addition, if Belmont does not have a library, then other communities are permitted to, and likely would, refuse to provide most services to Belmont's residents. For example, Belmont residents would not be able to check materials out of those libraries. Libraries in neighboring municipalities are not required to lend library materials to the library in the noncertified municipality Libraries in certified municipalities are not required to extend reciprocal library services, beyond in-library use of their materials, to residents of the noncertified municipality. They may also charge fees to residents of a noncertified municipality

### **Could we do a joint library project with another community to save money?**

It may be debatable whether this is a good idea or not. The debate is not worth having, however.

Every neighboring community has a larger, nicer library than Belmont does. They are not interested in a joint project and, certainly, not one where any library would exist in Belmont.

### **Why invest in a library at all, when everyone buys books from Amazon and we have already entered the digital age?**

Our local data does not support the notion that library use will decline in the digital age or that libraries will be any less important. Belmont's circulation and usage numbers have steadily increased even as we enter the digital age. In 2010, there was a slight decrease due to the re-opening of a completely renovated library in Cambridge. We expect the numbers to continue to increase in 2011, as they did for 2000-2009. A discussion of library usage numbers can be found on the library web-site. [NEED TO WRITE UP AND POST THIS]

Those people who study this question and are most knowledgeable on the subject also believe that libraries will continue to be a fundamental resource for communities in the future. I'll get a couple of links to put in here [SOFT BALL - BUT NEED HELP]

**Comment:** No one has asked this - they have only asked about combining the school library - can we just list some of the reasons why that combination won't work? Or a couple of links to articles about it?????

It is true that, as technology evolves, the ways that a library is used changes. For example, the current Belmont Public Library was designed in 1965 and had no support for computers at all. The new library design, of course, brings Belmont into the digital age and is designed to be flexible to permit adjustments for future technologies.

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**What does a new library provide to Belmont that the old one does not?**

- Space for the materials collection
- Complete ADA accessibility
- Expanded Children's Department
- Story hour/crafts room
- Expanded Young Adult Room
- Small quiet study areas
- Computer Training Room
- Adequate seating
- All current codes met
- Fire suppressant system
- Climate controlled environment
- Open flexible design
- Greatly enhanced security
- Improved reference and circulation area
- Proper staff work areas
- Future expansion
- Qualifies for State Funding
- Meets the needs of the community
- Best value for the Town

**Comment:** We can use this list or the sentences below????

OR

Deleted: HELP, PLEASE!

A new Children's Room will have comfortable spaces for story and craft sessions, homework help, family activities and more space for the collection. It will also have more seating, more study tables and more computers as well as shelving that is the right size for children.

Technology has changed drastically over the years. The library was built long before computers. Not only is there no room for more computers, but there aren't even enough electrical outlets for them. To meet the demand for computer training, the new library will have a computer learning lab, where patrons can take hands-on classes to learn how to use the catalog and other software.

Another new feature is the addition of quiet study rooms for individuals and tutors to work in a quiet place and for small groups to work without disturbing others.

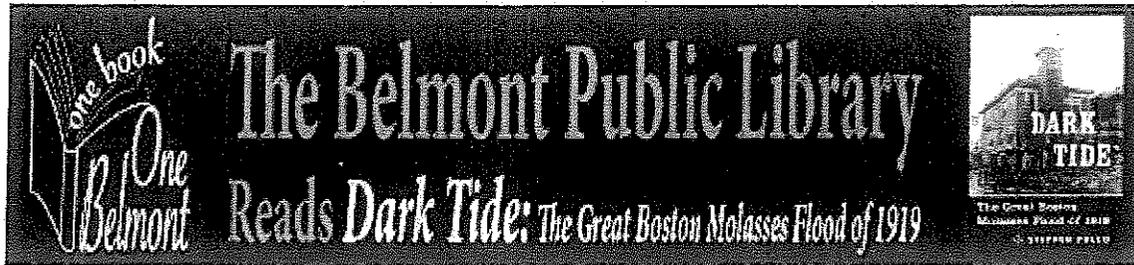
Staff members now work in crowded areas that make it difficult to be efficient and comfortable. The head of the Children's Room gave up her office years ago to hold

part of the collection. The architects are creating efficient layouts so the staff can help patrons better.

As with other buildings from the 60s and 70s (like the High School and Wellington School), the heating and ventilation systems, the roof and other parts of the main library are at the end of their useful lives and need replacement.

Standards have changed over the years. The most important change is accessibility, which supports handicapped patrons as well as the elderly and parents of small children. Accessibility regulations now mandate minimum spacing between adjacent book stacks and between stacks and a wall.

Green elements



We hope you will be swept away! A dozen town departments and civic organizations are joining together, with the support of local businesses, to celebrate One Book One Belmont 2011. The featured title is Stephen Puleo's *Dark Tide: The Great Boston Molasses Flood of 1919*.

The book tells the story of the collapse of a giant molasses tank that sent more than 2 million gallons of molasses surging through the North End, killing 21 people and causing widespread destruction. Molasses, made into industrial-grade alcohol, was used to develop munitions for World War I. The impact of the disaster on individual lives is explored in the context of sweeping changes brought about by World War I, Prohibition, the anarchist movement, immigration, and the expanding role of big business in society.

Please join us for the following events:

**March 2**      **Peter Vanderwarker on "A Tattered Map of Hope: Immigration in Boston"**  
*7 PM Assembly Room, Belmont Public Library*  
 Using photographs and maps, both past and present, internationally-acclaimed architectural photographer Peter Vanderwarker will talk about how immigrants have shaped Boston.

**March 3 –**      **Boston Views, an exhibit presented by the Belmont Gallery of Art**  
**March 27**      *Belmont Gallery of Art, 3<sup>rd</sup> Floor Homer Building, 19 Moore St.*  
 Black and white photography by Ted Gartland and Tony Loreti. For hours see [www.belmontgallery.org](http://www.belmontgallery.org).

**March 8**      **Walter Hickey on "Tracing your Immigrant Ancestors using Naturalization and Immigration Records"**  
*7 PM Assembly Room, Belmont Public Library*  
 Walter Hickey of the National Archives shows how to find your ancestors' origins using 19<sup>th</sup> and 20<sup>th</sup> century passenger lists, naturalization petitions, and other documents.

**BRING US YOUR PHOTOS FOR SCANNING!**

**Feb 8 -**      **Our Immigrant Ancestors: A History in Photos**  
**March 31**      *Photos can be scanned at the Belmont Public Library and the Belmont Media Center*  
 Belmont residents – let us scan photos of your immigrant ancestors and family members, for use in a video to be aired on BMC Channels 8 and 28 and on the web at [www.belmontmedia.org](http://www.belmontmedia.org). Copies of the photos may also be used in an exhibit. For more information, including hours for scanning, please see [www.onebookonebelmont.com](http://www.onebookonebelmont.com). Help us explore the diversity of our vibrant community. Co-sponsored by the Belmont Media Center, Belmont Against Racism, and the Human Rights Commission.

**March 12**      **"Italy in Song" by Ferdinando Argenti and Friends**  
*3 PM Assembly Room, Belmont Public Library*  
 Ferdinando Argenti (vocals and piano), Angela Rossi (vocals), and Dave Landoni (bass) present a wide-ranging tour of 20<sup>th</sup> century Italian popular music in this "Music on Saturday" concert.

**March 16**      **Dan Leclerc on "The History of Italian Americans in Belmont"**  
*7 PM Assembly Room, Belmont Public Library*  
 Former selectman and educator Dan LeClerc shares the stories of several Italian American families and their role in the growth of Belmont. Presented by the Belmont Historical Society.

**March 21** **Welcome, a film presented by Belmont World Film**  
7:30 PM, Belmont Studio Cinema, 376 Trapelo Rd.  
The immigrant experience is at the heart of this powerful French film, the story of a young Kurdish soccer player who endures discrimination and homelessness in France as he struggles to join his girlfriend in England. Co-sponsored by the French Consulate and Boston Area Returned Peace Corps Volunteers. For ticket prices and information see [www.belmontworldfilm.org](http://www.belmontworldfilm.org).

**March 24** **Author Stephen Puleo discusses his book, *Dark Tide: The Great Boston Molasses Flood of 1919***  
7 PM Beech Street Center, 266 Beech St., Belmont  
Award-winning author Stephen Puleo describes the methods he used to write and research *Dark Tide*. Followed by a question-and-answer session and book signing. Puleo's other books include *A City So Grand*, *Due to Enemy Action*, and *The Boston Italians*.

**April 2** **Author Stephen Puleo leads a tour of the North End**  
Please meet in the North End at 10 AM, location to be announced  
Stephen Puleo will identify sites important in the Molasses Flood and the history of the North End. About 90 min. Registration required and limited to Belmont residents; please call 617-993-2870.

***Book Discussion Groups – Everyone is Welcome***

**March 11** 11 AM 2<sup>nd</sup> Floor Conference Room, Beech Street Center, 266 Beech St.

**March 16** 3 PM Flett Room, Belmont Public Library

***Teen and Children's Events***

**March 9** **Book discussion for grades 1 – 3: *Patrick and the Great Molasses Explosion* by Marjorie Stover**  
1 PM Flett Room, Belmont Public Library

**March 22** **Decorating Molasses Cookies for children of all ages**  
3:15 PM Assembly Room, Belmont Public Library. Registration required.

**March 23** **Italian Cooking for teens in grades 7 and up**  
3 PM Assembly Room, Belmont Public Library. Registration required.  
Chef/instructor Liz Barbour will demonstrate two favorite Italian recipes students can make for themselves and their families.

***Thanks to our Co-Sponsors***

The Friends of the Library	Belmont Against Racism	Belmont Citizen-Herald
Belmont Gallery of Art	Belmont Historical Society	Belmont Library Foundation
Belmont Media Center	Belmont Public Schools	Belmont World Film
Council on Aging	Human Rights Commission	Porter Square Books

***And our Donors***

Cambridge Trust Company, Rotary Club of Belmont, Belmont Studio Cinema



This program is supported in part by a grant from the Belmont Cultural Council, a local agency which is supported by the Massachusetts Cultural Council, a state agency.

For more information please go to [www.onebookonebelmont.com](http://www.onebookonebelmont.com)

## DIRECTOR'S REPORT

February 15, 2011  
Claflin Room

### Building and Grounds

Kevin Looney called and said that Tom Younger and Pat Brusch want the Town Hall custodians to pick up the mail at the post office for the library. I will try to have more information for you at the meeting. I know the Town is working with the schools on consolidation matters (cost savings I would think) so the mail thing doesn't save anyone money.

We have had the light department out several time knocking down the ice from the roof and gutters. This week we sent them up to remove a piece of slate that was coming off the roof.

John has been keeping an eye on the flat roof - we seem to be in good shape.

### Director's Report

Megan Maultsby was hired to replace Marcia Traverse's 25 hour circulation position. Megan has worked for the library for 5 years as a temporary (non-union) circulation assistant.

Emily Smith had a baby boy and will be on maternity leave until the end of May. The Town's IT department has agreed to assist us if we find ourselves in an unusual situation. Otherwise, staff has been trained to do various computer tasks and maintenance that Emily would normally do as well as making updates to the website. We should be in good shape while Emily is out.

The One Book One Belmont banners were put up by the light department last week. The calendar of events is in your packet and will be mailed out in the electric light bill beginning this week. Please let us know when you receive yours - they distribute them at different times.

Seems the OBOB book Dark Tide is very popular. We have started receiving phone calls from out of town book groups asking if they can attend the Puleo talk. One was as far as Harwich! We are tentatively booking the Chenery incase we need a larger venue. Currently it is scheduled for the beech Street Center. Due to the popularity, we are limiting the tour of the North End to Belmont residents.

Jim Fitzgerald sent out a lot of information (seems comprehensive) regarding the use of the playing fields. We should discuss this at the meeting.

We also need to write a letter to the editor correcting all the misinformation that is out there surrounding the new building.

Enclosed in your packet is a first draft of a FAQ sheet. Please review and come to the meeting with comments, suggestions or edits.

BELMONT PUBLIC LIBRARY EXPENDITURES

10-Feb-11  
1:35 PM

FEBRUARY 2011

	ORIG./ADJ. APPROPR.TNS.	TRANSFER	ADJUSTED BUDGET	SPENT FEB	SPENT JULY - FEB	BALANCE	PROJECTED 8 MONTHS	% EXP
<b>LIBRARY ADMINISTRATION</b>								
<b>16111</b>								
511000	192,950.00		192,950.00	11,127.00	119,496.88	73,453.12	128,633.33	61.9%
511100	5,805.00		5,805.00	483.48	3,628.79	2,176.21	3,870.00	62.5%
513000	6,000.00		6,000.00	782.76	5,258.72	741.28	4,000.00	87.6%
514800	700.00		700.00	0.00	562.50	137.50	466.67	80.4%
517000	21,548.00		21,548.00	0.00	21,548.00	0.00	14,365.33	100.0%
517200	356.00		356.00	0.00	356.00	0.00	237.33	100.0%
517800	2,923.00		2,923.00	0.00	2,923.00	0.00	1,948.67	100.0%
519900	675.00		675.00	0.00	1,450.00	675.00	56.25	214.8%
<b>16112</b>								
521100	8,690.00		8,690.00	0.00	8,690.00	0.00	5,793.33	100.0%
522800	19,577.00		19,577.00	0.00	6,191.16	13,385.84	13,051.33	31.6%
522900	36,476.00		36,476.00	0.00	18,790.23	17,685.77	24,317.33	51.5%
523100	5,000.00		5,000.00	0.00	1,777.39	3,222.61	3,333.33	35.5%
524300	67,000.00		67,000.00	1,472.40	30,803.35	36,196.65	44,666.67	46.0%
	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
524400	400.00		400.00	0.00	31.71	368.29	266.67	7.9%
524500	4,003.00		4,003.00	0.00	155.15	3,847.85	2,668.67	3.9%
	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
530001	120.00		120.00	0.00	266.00	(146.00)	80.00	221.7%
531700	250.00		250.00	0.00	0.00	250.00	166.67	0.0%
531900	250.00		250.00	0.00	211.48	38.52	166.67	84.6%
534500	3,900.00		3,900.00	0.00	1,356.31	2,543.69	2,600.00	34.8%
534700	1,000.00		1,000.00	0.00	0.00	1,000.00	666.67	0.0%
542100	800.00		800.00	34.48	138.80	661.20	533.33	17.4%
545000	8,996.00		8,996.00	0.00	5,860.68	3,135.32	5,997.33	65.1%
548900	950.00		950.00	0.00	385.68	564.32	633.33	40.6%
571000	225.00		225.00	0.00	0.00	225.00	150.00	0.0%
573000	590.00		590.00	0.00	570.00	20.00	393.33	96.6%
<b>TOTAL LIBRARY ADMIN</b>	<b>389,184.00</b>	<b>0.00</b>	<b>389,184.00</b>	<b>13,900.12</b>	<b>230,451.83</b>	<b>158,732.17</b>	<b>259,456.00</b>	<b>59.2%</b>

	ORIG./ADJ. APPROPRNTS.	TRANSFER	ADJUSTED BUDGET	SPENT FEB	SPENT JULY - FEB	BALANCE	PROJECTED 8 MONTHS	% EXP
<b>LIBRARY PUBLIC SERVICE</b>								
<u>16121</u>								
511000	553,956.00		553,956.00	31753.53	344,146.01	209,809.99	369,304.00	62.1%
511100	208,736.00		208,736.00	10751.52	115,425.21	93,310.79	139,157.33	55.3%
513000	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
514800	5,282.00		5,282.00	0.00	3,657.15	1,624.85	3,521.33	69.2%
517000	107,738.00		107,738.00	0.00	107,738.00	0.00	71,825.33	100.0%
517200	1,266.00		1,266.00	0.00	1,266.00	0.00	844.00	100.0%
517800	10,501.00		10,501.00	0.00	10,501.00	0.00	7,000.67	100.0%
517900	227.00		227.00	0.00	227.00	0.00	151.33	100.0%
<u>16122</u>								
530000	750.00		750.00	0.00	0.00	750.00	500.00	0.0%
534100	7,660.00		7,660.00	0.00	4,624.56	3,035.44	5,106.67	60.4%
552900	241,508.00		241,508.00	941.46	162,015.70	79,492.30	161,005.33	67.1%
573000	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL LIB PUBLIC SERVC</b>	<b>1,137,624.00</b>	<b>0.00</b>	<b>1,137,624.00</b>	<b>43,446.51</b>	<b>749,600.63</b>	<b>388,023.37</b>	<b>758,416.00</b>	<b>65.89%</b>
<b>LIBRARY TECH SERVICE</b>								
<u>16131</u>								
511000	136,480.00		136,480.00	7,918.59	78,128.76	58,351.24	90,986.67	57.2%
511100	19,001.00		19,001.00	553.20	8,535.97	10,465.03	12,667.33	44.9%
514800	1,300.00		1,300.00	0.00	437.50	862.50	866.67	33.7%
517000	27,388.00		27,388.00	0.00	27,388.00	0.00	18,258.67	100.0%
517200	347.00		347.00	0.00	347.00	0.00	231.33	100.0%
517800	2,231.00		2,231.00	0.00	2,231.00	0.00	1,487.33	100.0%
<u>16132</u>								
530600	67,000.00		67,000.00	0.00	54,616.41	12,383.59	44,666.67	81.5%
542200	12,000.00		12,000.00	103.23	4,538.58	7,461.42	8,000.00	37.8%
573000	0.00		0.00	0.00	0.00	0.00	0.00	#DIV/0!
<b>TOTAL LIBRARY TECH SERV</b>	<b>265,747.00</b>	<b>0.00</b>	<b>265,747.00</b>	<b>8,575.02</b>	<b>176,223.22</b>	<b>89,523.78</b>	<b>177,164.67</b>	<b>66.31%</b>
<b>TOTAL LIBRARY DEPARTMT</b>	<b>1,792,555.00</b>	<b>0.00</b>	<b>1,792,555.00</b>	<b>65,921.65</b>	<b>1,156,275.68</b>	<b>636,279.32</b>	<b>1,195,036.67</b>	<b>64.50%</b>

Belmont Public Library  
Activity Report For The Month  
of December 2010

Days open 2009: 25  
Days open 2010: 23

Agency	<u>December 2010</u>	<u>Increase Over Dec 2009</u>	<u>Cumulated 2010</u>	<u>Cumulated Increase Over 2009</u>
Adult	22,715	(2,556)	280,703	(22,599)
Juvenile	<u>18,414</u>	<u>(342)</u>	<u>250,923</u>	<u>(12,647)</u>
Total	41,129	(2,898)	531,626	(35,246)

Average Daily Circulation

	<u>2010</u>	<u>2009</u>
Adult	988	1,011
Juvenile	801	750

Non-Book and Video Materials (included in above figures)

Adult	10,552	(1,768)	121,288	(12,950)
Juvenile	<u>4,047</u>	<u>(384)</u>	<u>55,497</u>	<u>(4,232)</u>
Total	14,599	(2,152)	176,785	(17,182)

Video Cassettes (Included in non-book figures)

Adult	182	(246)	2,693	(3,153)
Juvenile	<u>47</u>	<u>(282)</u>	<u>1,701</u>	<u>(3,196)</u>
Total	229	(528)	4,394	(6,349)

DVD

Adult	7,096	(1,214)	81,293	(7,374)
Juvenile	<u>3,067</u>	<u>79</u>	<u>39,854</u>	<u>2,115</u>
Total	10,163	(1,135)	121,147	(5,259)

Downloadable Audiobooks

Checkouts	82	712
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Internet Use

Internet	<u>2,377</u>	29,901
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Interlibrary Loan:

Borrowed	22	329
Loaned	16	369
Faxed	1	34

Young Adult Circulation

1,437	75
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ACTIVITY REPORT FOR THE MONTH OF DECEMBER 2010

Reference and Information

	December <u>2010</u>	Increase Over <u>Dec 2009</u>	Cumulated <u>2010</u>	Cumulated Increase <u>Over 2009</u>
Adult	2,323	(402)	39,759	(45)
Email	<u>1</u>	<u>(7)</u>	<u>60</u>	<u>(1)</u>
Total	2,324	(409)	39,819	(46)

Book Processing

Added:	1,017
Withdrawn:	498
Repaired:	44

Meeting Room Use

<u>Room</u>	<u>Times Used</u>	<u>Attendance</u>	Cumulated <u>Times Used</u>	Cumulated <u>Attendance</u>
Assembly	14	564	204	8,050
Flett	23	398	285	5,289
Misc.	<u>14</u>	<u>196</u>	<u>157</u>	<u>2,781</u>
Total	51	1,158	646	16,120

Library Sponsored Programs (included in above figures)

Adult	4	270	45	1,320
Juvenile	15	447	217	7,562
Young Adult	<u>2</u>	<u>11</u>	<u>37</u>	<u>414</u>
Total	21	728	299	9,296

Circulating Passes:

		<u>Pass Cumulated</u>
Aquarium	21	245
Audubon	-	94
Boston By Foot	- (Pass not available in Dec.)	46
Children's	23	290
DeCordova	3	143
Discovery	13	137
Essex/Peabody	20	148
Fine Arts	43	340
Gardner	16	130
Harvard Art	6	30
Harvard Natural History	11	140
Institute of Contemp. A	9	128
Kennedy Library	8	80
Mass Parks Pass	-	33
Plimoth Plantation	- (Pass not available in Dec.)	88
Science	35	476
Zoos	<u>7</u>	<u>189</u>
Total	215	2,737