

**MINUTES**

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**BOARD OF SELECTMEN**

**DECEMBER 6, 2004**

**REGULAR SESSION**

**Call to Order**

The Board of Selectmen convened in regular session at 7:00 p.m. in the Selectmen's Meeting Room of Town Hall. All members were in attendance.

**Questions from Town Residents**

There were none.

**Action by Appointment**

*Convene as Municipal Light Board*

The Board of Selectmen convened as the Municipal Light Board. The Board of Selectmen acknowledged the Light Department's payment in lieu of taxes to the Town in the amount of \$650,000.

*Discussion of Town Administrator Transition*

The Board reconvened as the Board of Selectmen.

The Board had no further issue to discuss on this subject at this time.

*Belmont Center Parking Issue*

The Board met with Kevin Foley, Chair of the Belmont Center Parking Study Committee and Town staff regarding his request to restrict parking in the Clafin Street municipal parking lot. He noted the parking Committee's request to further restrict parking during the month of December to enhance customer parking.

The Board moved: to approve the following temporary changes during the months of December 2004 and 2005; 1.) Create a two-hour parking limit for the entire lot for December 2004 without permits 2.) Meters open at 9:30 am for two hour parking section with no permit, and 3.) Other months of the year, current rules apply.

The motion passed unanimously (3-0).

*Public Hearings on Utility Petitions*

- *Verizon Petition for Newcastle Road*

- *Verizon Petition for Waterhouse Road*
- *Verizon Petition for Fieldmont Road*

The Board convened three hearings for conduit installation by Verizon at 1) Newcastle Road and 2) Waterhouse Road and 3) Fieldmont Road. Frank Dayton, a Verizon representative, presented his petitions.

Evan and Joanne Harris, residing at 15 Statler Road, appeared before the Board to express their concern for the protection of the trees on the Newcastle Road side of their property.

Mr. Dayton noted his willingness to relocate the placement of the cable along the asphalt street instead of along the sidewalk.

The Board moved: to approve the Verizon petition D04\_73 at Waterhouse Road subject to Verizon protecting the trees along Newcastle Road and subject to a relocation of the cables along the asphalt street instead of along the sidewalk, all conditional upon the approval by the Director of Community Development.

The motion passed unanimously (3-0).

The Board moved: to approve the Verizon petition D04\_72 at Newcastle Road as submitted.

The motion passed unanimously (3-0).

The Board moved: to approve the Verizon petition D04\_75 at Fieldmont Road as submitted, conditional upon Verizon's resetting of the grade level box located in front of #143 Prospect Street which was previously improperly graded during the rebuilding of Prospect Street.

The motion passed unanimously (3-0).

### **Action by Consent**

#### *Application for Licenses and Permit – Renewal*

##### *Victualler's License*

*Belmont Country Club, 181 Winter Street*

*Café Fiorella, Inc., 263 Belmont Street*

*Ling Garden Restaurant, Inc., 63 White Street*

The Board moved: to approve the renewal of all license applications.

The motion passed unanimously (3-0).

*Approval of Minutes (9/27/04, 10/30/04, and 11/01/04)*

The Board moved: to approve all the minutes of the Board of Selectmen for September 27, 2004, October 30, 2004, and November 1, 2004.

The motion passed unanimously (3-0).

*Memorandum from Director of Public Works re: Request to Fill Working Foreman and Heavy Motor Equipment Operator Vacancies*

The Board moved: to approve the Director of Public Works' request to fill a working foreman and a heavy motor equipment operator vacancy, as documented in his memorandum dated November 26, 2006.

The motion passed unanimously (3-0).

*Memorandum from Chief of Police re: Request to Fill Full-Time Dispatcher Vacancy and Two Per-Diem Dispatch Vacancies*

The Board moved: to approve the Chief of Police's request to fill a full-time dispatcher vacancy and two per-diem dispatch vacancies, as documented in his memorandum dated November 22, 2004.

The motion passed unanimously (3-0).

The Board requested that requests to fill vacancies be removed from the consent agenda in the future.

*Correspondence re: Dissolution of the McLean Implementation Committee*

The Board moved: to approve the dissolution of the McLean Implementation Committee.

The motion passed unanimously (3-0).

### **Action by Writing**

*Memorandum from Town Administrator re: Proposed Gallery Space Use Agreement*

The Board agreed that Dr. Solomon should work with the Board of Health and the Cultural Council to mediate this issue.

*Correspondence from Uplands Advisory Committee re: Request to Add Two Members to Committee*

The Board moved: to appoint Martha Moore and Carolyn J. Bishop to the Uplands Advisory Committee.

The motion passed unanimously (3-0).

*Letter from Director of Technology re: Request to Fill Information Technology Manager Vacancy*

The Board reviewed and discussed a request from Director of Technology Dr. Lee McCanne to fill the Information Technology Manager vacancy, as documented in his memorandum dated November 16, 2004.

The Board moved: to approve the Director of Technology's request to fill the Information Technology Manager vacancy.

The motion passed unanimously (3-0).

*Letter from Director of Community Development re: Resident Request for Curbing and Sidewalks on Grove Street*

The Board of Selectmen reviewed and discussed a letter from the Community Development Director relative to a resident's letter requesting enhanced curbing and sidewalks on Grove Street.

The Board requested this response be conveyed to the resident who initiated the request.

**Other**

*Purecoat North*

Members of the Purecoat Committee appeared before the Board.

Mr. Brownsberger reported to the Committee regarding a phone call he received from Purecoat North's attorney. He noted the attorney mentioned Purecoat's interest in beginning discussions.

The Board agreed to hold a meeting with the Purecoat Committee and representatives of Purecoat to discuss next steps.

Mr. Brownsberger agreed to coordinate this meeting.

Dr. Solomon noted a request by the Chairman of the Warrant Committee that the Board meet with the Warrant Committee in executive session to discuss collective bargaining.

Dr. Solomon noted office hours during which a member of the Board shall be available to the public.

The Board agreed not to hold a meeting on December 30, 2004.

The Board of Selectmen moved: to enter executive session for the purpose of discussing collective bargaining; and further that the Board shall continue its session on Wednesday, December 8, 2004 at 7:30pm in the Community Room of the Chenery Middle School.

The motion passed unanimously (3-0), by roll call vote.

The Board adjourned to their executive session at 9:10 pm.

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Dr. Paul Solomon, Chair  
Board of Selectmen