

**MINUTES
TOWN OF BELMONT
BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
Tuesday, December 30, 2014
8:00 AM**

RECEIVED
TOWN CLERK
BELMONT, MA
2015 JAN 30 AM 9:52

CALL TO ORDER

A regular meeting of the Board was called to order in open session at 8:14 a.m. by Chair Rojas in the Selectmen's Meeting Room. Selectmen Baghdady and Paolillo were present. Town Administrator David Kale and Assistant Town Administrator Marshall were also present.

Chair Rojas reviewed the agenda.

QUESTIONS FROM TOWN RESIDENTS

[There were none.]

ACTION BY APPOINTMENT

Wayside Youth and Family Support Network application for MA Substance Abuse Prevention Collaborative Cluster

Mr. Stefan Russakow, Public Health Director, and Ms. Angela Braun, Assistant Public Health Director, appeared before the Board to discuss the Wayside Youth and Family Support Network for MA Substance Abuse Prevention Collaborative Cluster. Mr. Kale noted that Belmont has been asked to collaborate with Watertown and Brookline on this grant application. Ms. Braun reviewed the Wayside program, noting that Wayside is a non-profit organization located in Watertown providing a variety of mental health services and working with the Watertown health department and over the past twenty years they have received state grant funding. This year they have been asked to partner with multiple municipalities in order to receive consideration for grant funding of \$100K to provide services (including salaries) around the issue of substance abuse and underage drinking prevention. The School and Police departments are on board with this as well, she added.

Selectman Paolillo requested that the Health Department work with the Police Department, specifically the DARE program. Selectman Baghdady asked if this would create more services for youth. Ms. Braun replied that yes, Wayside will offer more mental health services.

Chair Rojas said that the Board supports this effort and requested that the Health Department keep the Board apprised of the efforts.

The Board moved: To approve the town's participation in the Wayside grant network. The motion passed unanimously (3-0).

Mr. Kale and the Board of Selectmen congratulated Mr. Russakow on his retirement and acknowledged his years of service to the Town of Belmont.

Executive Session I

The Board moved: To enter into executive session at 8:28 a.m. to discuss strategy sessions with non-union personnel or to conduct collective bargaining sessions or contract negotiations if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the Chair so declares. The Board will return to open session.

A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

Open Session

The Board moved: To exit Executive Session and return to Open Session at 9:01 a.m. A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

The Library representatives returned to the room. Ms. Crimmins reviewed the highlights of the contract and term of three years.

The Board moved: To approve the MOU for the Belmont Library Association for the period of July 1, 2015 to June 30, 2017.
The motion passed unanimously (3-0).

ACTION BY CONSENT

Common Victualler's License

The following business, with a license set to expire on December 31, 2014, has filed an application to renew the license for the 2015 calendar year.

- The Sweet Peach Diner (Miller Carter LLC); 628 Trapelo Road

Mr. Kale noted that the ownership did not change as indicated in November. However, the ownership may change in the future. The Board confirmed that no issues exist with regard to owing the town money.

The Board moved: To approve the license renewal, as noted above.
The motion passed unanimously (3-0).

Town Administrator Review

Ms. Diane Crimmins, Director of HR, appeared before the Board concerning the Town Administrator's review. Ms. Crimmins explained the review process, noting that each Selectman

filled out an evaluation form. Categories included: Professionalism, Public Relations, Board Support, Personal Characteristics, Community Leadership, Organization Leadership and Personnel Management, Financial Management, Planning and Organization. She tabulated the scores and averaged them for each category.

Selectman Baghdady noted that the scores were high. He added that staff morale is higher than it has been. The Board, he offered, needs to set broad goals and objectives for the town and Town Administrator. This, he said, will have an impact on other operations in the town.

Selectman Paolillo added that Mr. Kale's budget knowledge is outstanding. Strategic planning, however, remains a challenge for the Town. He suggested that Belmont's state representatives (Senator Brownsberger and Representative Rogers) meet with the Board on a more regular basis. Strong financial skills were outstanding, but Mr. Kale's involvement and counsel in other items not financial in nature were outstanding.

Chair Rojas expressed his support for Mr. Kale, specifically his budget and managerial skills. He thanked Mr. Kale for increasing the professionalism in the Town Administrator's Office in the past year. He requested that Mr. Kale do his best to address the areas marked for improvement.

Mr. Kale thanked the Board for its support, direction, leadership, and professionalism. He spoke to the dedication of the department heads across town. He then thanked the Town Administrator's office staff.

The Board moved: To approve a 2% merit increase retroactive to July 1, 2014.
The motion passed unanimously (3-0).

Town Administrator's Report

Mr. Kale will defer his report until the January 5 Board meeting.

Committee Liaison Reports

Selectman Paolillo noted that the FTF report will be ready for the January 26 Board meeting.

ACTION BY WRITING

Approval of BOS meeting dates for January-June 2015.

The Board moved: To approve the *adjusted* meeting dates for January-June 2015.
The motion passed unanimously (3-0).

Executive Session II

The Board moved: To enter into executive session at 9:26 a.m. to consider the purchase, exchange, lease or value of real property if an open meeting may have a detrimental

effect on the negotiating position of the public body and the Chair so declares. The Board will not return to open session.

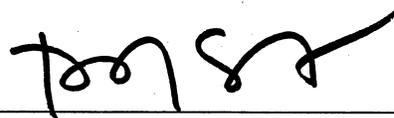
A roll call vote was taken: Chair Rojas said aye, Selectman Baghdady and Paolillo also said aye and the motion passed unanimously (3-0).

Next Meetings:

Monday, January 5, 2015 at 7:00 p.m. Selectmen's meeting room

Monday, January 26, 2015 at 8:00 a.m. Selectmen's meeting room

The Board moved to adjourn the meeting at 9:32 a.m.

A handwritten signature in black ink, appearing to read "D. Kale", written over a horizontal line.

Mr. David Kale, Town Administrator