

Special Meeting of the Board of Trustees
Belmont Memorial Library
3 December 2007

The meeting was called to order by Chair Shubin at 9:45. Present were Heli Tomford, Matt Lowrie, Elaine Alligood, Hal Shubin and Maureen Conners; absent were Mary Keenan and Jil Westcott.

Director Conners reported on the budget meeting with Barbara Hagg, Town Accountant. Some updates to the operational budget were required.

As noted, each change in the budget requires a change to the book budget in order to meet the MAR (Municipal Appropriation Requirement). The biggest change was in the building maintenance account, including a modification to the air conditioning equipment in the attic. To prevent leaks due to an occasionally-clogged drain hose, the vendor suggested putting a larger tray under the unit. This will do a better job of catching overflow until the problem is noticed.

Along with other changes, the budget increased by \$11,864. Trustee Lowrie made the motion to approve the changes; it was seconded by Trustee Alligood and approved unanimously.

There was a brief discussion about replacing Trustee Westcott, who is resigning when she moves out of Belmont this month.

The Director noted that Town budget meetings will be held on 26 Jan 2008 or 2 Feb 2008 (both are Saturdays, as usual).

Submitted by Hal Shubin