

# Meeting Minutes Report

*Date & Time:* December 14, 7:00PM

*Present:* Michael Smith, *Co-chair Historic District Commission*  
Paul Bell, *Co-chair HDC member*  
Lydia Ogilby, *HDC Emerita*  
Arleyn Levee, *HDC member*  
Richard Pichette, *HDC member*  
Lisa Harrington, *HDC member*  
Nancy Richards, *HDC member*  
Joe Cornish, *HDC member*  
Peter Gunness, *HDC member*  
Thomas Saltzman, *Representative for 5 Somerset St. Barn property Restoration*

*Absent:*

Richard Cheek,  
Lauren Meier

*Distribution:*

All members  
Office of the Town  
Administrator

*By:* Allan Vanderley, *HDC member*

The purpose of the monthly meeting was to review the agenda items previously posted. Non-attending members are encouraged to please notify either Co-chair as soon as possible to allow time to prepare the agenda for discussion. The items discussed were as follows:

- | <i>Item:</i> | <i>Description:</i>   | <i>Action:</i> |
|--------------|---|----------------|
| 1.           | LIASON REPORTS:   |                |
| 1.1          | Belmont Community Preservation Act Committee: Ms' Lisa Harrington reported that a subcommittee would draft a By-law.  | <i>BCPAC</i>   |
| A.           | Membership representation: As a point of information Lisa noted that the Parks Commission is represented by the Board of Selectmen, and that the Housing Trust will be considered a separate representation from the Housing Authority. The open Selectmen will consider the membership approval process versus the more managed Town Moderator process.<br><br>Ms' Arleyn Levee suggested the landscape interests should be represented on the CPA-Committee to advocate green and open spaces, preferably a member for the American Society of Landscape Architects.<br><br>Mr' Peter Gunness suggested a couple of greenway opening opportunities but iterated that the entire Community Preservation Act advocacy process has been very democratic to date representing viewpoints from broad interests. Ms' Ogilby noted the process has also been proactive rather than reactive. |                |
| 1.2          | Demolition Activity:  |                |
| A.           | 58 Trowbridge Ave: The Commission did not agree to sign-off on the single family house.   |                |
| B.           | 215 Mill Street: The Commission agreed to sign-off for a demolition permit due to its structural condition.   |                |
| C.           | DiMella Pleasant St. property: As a point of interest it was noted that the property was purchased by Tocci.  |                |

2. 5-SOMERSET STREET PROPERTY-Barn Restoration: Mr' Tom Saltsman presented a proposal for the renovation of a barn structure and pottery shed on behalf of the owner. The proposal included repair to the existing fieldstone foundation, the addition of a cupola skylight, windows, an occupiable second level with insulation and a barnboard appearance, in addition to a potential connector to the pottery shed.

Upon discussion by each member of the Commission on the merits of various features it was agreed that a Building Permit for the restoration of the foundation may proceed. However the Commission deferred to the Belmont Planning Board for the review and disposition on the potential use of the renovations for non-residential with potential future residential rental use. Upon Planning Board approval the project is to be referred back to the Commission for approval of issues relevant to the Commission's jurisdiction.

*HDC /*

*5-SOMERSET ST. /*

*Belmont Planning Board*

3. McLEAN LAND MANAGEMENT COMMITTEE OPEN SPACE NAMING: Mr' Richard Pichette reported that by a vote of four to two the Committee voted to name the open space at McLean; "LONE TREE HILL".
4. BELMONT WOMENS' CLUB SITE MODIFICATIONS: Ms' Arleyn Levee reported that plans are being considered for improvements to accessibility, parking, drainage, and the introduction of a conservation easement.
5. BELMONT CENTER PLANNING: A consultant study will be discussed at the next meeting scheduled for January 13, 2011.
6. BHDC-RETREAT: To be determined.
7. MEETING MINUTES REVIEW: The Meeting Minutes Report for the month of October and November were approved for record.
8. OLD / NEW BUSINESS:
  - 8.1 Town Hall Tree Removal - The removal of a tree on the Town Hall lower corner drive property is to be determined. Ms' Levee will review.
  - 8.2 Energy Committee:
    - A. Heritage Tree Bylaw - The Residential Subcommittee proposed a "Heritage Tree Bylaw" for consideration to be presented to the Commission.
    - B. Stone Bridge Landscaping – The Committee Chair would like to consider landscaping issues for the Belmont Center Stone Bridge embankments.
9. NEXT MEETINGS: January.....Tuesday, 1.11.11, 7:00PM
10. Adjourned 9:05PM

*A.L.*

END OF REPORT