

- **MINUTES**
- **TOWN OF BELMONT**
- **PROPERTY & CASUALTY INSURANCE ADVISORY COMMITTEE**
- **TOWN HALL, CONFERENCE ROOM 4**
- **Thursday, December 10, 2009**
- **7:30AM**
- **CALL TO ORDER**
- A meeting of the Committee was called to order at 7:36 am by Chair June Roberts in Conference Room
- 4 of the Town Hall. Members Jay Borelli, Evelyn Haralampu, Bob Masse, and Bob Watson were
- present. Member Christopher DeLory was absent. Assistant Town Administrator Jeff Conti was also
- present.
- **ELECTION OF CHAIR**
- June Roberts was re-elected Chair of the Committee by unanimous vote.
- **ISSUE UPDATES**
- Mr. Conti updated the committee on the status of various issues including the Homer building stairs,
- workers' compensation payroll audits, automobile fleet lists, the Belmont Youth Basketball Association, and the modular units at the high school.
- **FY11 INSURANCE RE-BID**
- The Committee discussed the process of putting the Town's insurance coverages out to bid for fiscal
- 2011. This was last done in 2006. The Committee stressed the importance of getting an early start. Mr.
- Conti will contact consultants and obtain quotes for assisting the Town. The Committee will vote to
- designate a consultant at its next meeting, with the goal of issuing an RFP in February or March.
- **SCHEDULE**
- The Committee tentatively scheduled meetings for Thursday, January 7 and Thursday, January 28 at
- 7:30AM.
- **OTHER ITEMS**
- The Committee asked Mr. Conti to check on the status of insurance coverage for the old Light
- Department building on Concord Avenue.
- The Committee moved to adjourn the meeting at 8:22 am.
- *(Approved by unananimolls vote of the committee, JonuOl)' 7, 2010.)*

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