

Present: All Members of the Building
Committee
Stacey DeCosta, Secretary to
the Committee
Brett Donham Donham & Sweeney
5 residents of the Alexander
Avenue neighborhood

Distribution: All Members of the Building
Committee
Stacey DeCosta, Secretary to
the Committee
Brett Donham Donham & Sweeney
Peter Brooks Donham & Sweeney
Marshall McLean Donham & Sweeney
Jeff Shaw Donham & Sweeney
Shelly Irving Donham & Sweeney
File:0107:2.2

B. Donham asked members of the Building Committee to describe their goals for the project. They responded as follows:

- Meet space needs
- Function well
- Require little maintenance
- Attractive for the next 100 years
- Safety for the public in the site layout
- An attractive addition to the Town center
- High sustainability
- On Trapello Road, a “flagship” for the area that sets design standards for future development
- Buildings that relate to the community
- Think boldly in terms of a long term vision for both sites
- On budget, on time, no surprises
- Buildings to be proud of, a community asset
- Aesthetically pleasing, especially in the Town center
- Buildings that hold up well for the long term; they will need to serve the Town for 100 years
- Not overly designed; not a monument to the architect

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- Consider radiant heat in the floors; living quarters as well as the apparatus room
- Consider the traffic flow in the center of Town
- The example of the Cambridge Water Works was offered as a model

All members of the Committee to get copies of all notes and correspondence. Use e-mail whenever possible.

Bill Webster is the Treasurer. All invoices are to be sent to him.

The Committee has \$200,000.00 which includes the Committees costs and expenses.

A sub-committee was created to negotiate the contract and fee.

Neighborhood meetings will take place on December 15 and 17.

Meetings with other Boards or Committees:

- Permanent Building Committee- once
- Board of Selectmen- once
- Capital Budget Committee and Warrant Committee- one combined meeting

The extent of sustainability or “greenness” was discussed with the following range of comments:

- Stay away from LEED
- Use low maintenance materials and systems, but don't go for a LEED designation
- No LEED, but low use of fossil fuels
- Not necessarily LEED certification, but some LEED features
- Look at payback for some systems; look at payback for solar
- Simple HVAC systems
- Construction waste recycling, low emitting materials, low VOC's; be careful about carpet and asthma problems
- No carpet in bedrooms; offices only

Placing the emergency generator indoors or outdoors was not resolved.

A traffic light, controlled from the station is needed on Trapello Road. The Alexander Road site should have controls to the existing light at Pleasant Street.

The Alexander Avenue site will not be expanded onto Claflin Street for more public parking. D&S to get from Tom Gatzunis a copy of the Town's agreement with the MBTA for use of the Alexander Ave. site, Tom Gatzunis and Peter Castanino (Director of Public Works) to coordinate use of the site for parking while test borings are being done.

Members of the Alexander Ave. neighborhood voiced their concerns:

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- Protect the neighborhood during construction
- Want an attractive building design and good quality landscaping
- Want a friendly looking building; don't want it to look out of place
- Look at putting the apparatus entrance on Alexander Ave, not Leonard Street
- Remember this is a residential neighborhood
- Make it look like other buildings in the Town center
- Make the buildings quiet; control noise from fans and AC