

BELMONT VISION 21 IMPLEMENTATION COMMITTEE

MINUTES, October 17, 2002 (Approved Oct. 24, 2002)

Members present: Martin Greco, Matt Hausmann, Tim Higgins, Sara Oaklander, Meg O'Brien, Jennifer Page, Barry Winston

Members absent: Paul Solomon, Bill Hofmann, Joe Greene

Also Present: Dolores Keefe

Convening the Meeting:

Jennifer Page opened the meeting at 7:05 P.M.

1. Organizational Matters: Minutes from September 26, 2002 were approved. Joe Greene was elected Vice Chairman of the Vision 21 Implementation Committee.

2. Update on the Newcomers Task Force

2.1 The charge to the task force was approved with 2 edits.

2.2 The Newcomers_Task Force is being recruited. Ann Bucciarelli, Adine Storer, Phyl Solomon and others are willing to serve on the task force. Joe Greene is willing to be the liaison to the Newcomers_Task Force.

2.3 Belmont Religious Council and Belmont Against Racism want to participate.

3. Request from **Citizens Forum** to co-sponsor their up-coming forum on a vision for Trapelo Road. The forum has been delayed until January. Tim Higgins said that he or Jeffrey Wheeler would attend the forum. State funding for his study of Trapelo Road has been delayed, possibly due to Commonwealth budget constraints.

4. Meg updated on assembly of data from Business Forums. She has created an outline that summarizes the data from the three forums and the one-on-one interviews with current and previous Belmont owners conducted subsequently. Jennifer and Meg will meet this week to "flesh out" the findings. Then the draft will be sent to others on the Vision 21 Committee for additions, comments and further examples.

5. Update on the formation of Planning Groups.

5.1 Jennifer is in touch with the chairs who appoint Group members, and appointments are proceeding.

5.2 The Planning Groups should be appointed in 1-2 weeks: Business and Economic Development, and Public information and Communication.

5.3 Tim Higgins has noted that it is important that either he or Jeffrey Wheeler from OCD sits with the Business and Economic Development Planning Group for several sessions.

5.4 Suggestions of business owners to participate in the Business and Economic Development Planning Group from the forum participants were solicited. A public request for volunteers via the newspaper will be made this week.

6. Working with the new Planning Groups.

6.1 Matt Hausmann presented a framework for working with the Planning Groups. It was reviewed with a number of questions raised about the responsibilities of the various groups.

6.2 Matt will revise and get electronic version out to VIC members.

6.3 The VIC members who serve on the Planning Groups need to be sensitive to the need to support the leadership of these Groups.

- 6.4 In general, the VIC is responsible for process; the Planning Groups are responsible for content.
- 6.5 VIC members would like to feel that their role is significant given their time contribution.
- 6.6 Through the Planning Group appointment process, the VIC can help to open up the process inviting new faces to Town Committees and Planning Groups. VIC can also share the “how to_s” it has learned as the Planning Groups request this type of assistance.
- 6.7 The Selectmen, in their mandate, are giving the Vision 21 Implementation Committee responsibility in order to make sure things get done. The VIC is to implement the Selectmen_s mandate.
- 6.8 It was agreed that VIC liaisons to Planning Groups be exempt from other VIC special tasks. Concern was expressed that the dual committee roles might lead to burn out.

7. Planning for the next Business Forum, with residents. The date has been set.

- 7.1 Sara Oaklander will work with Jennifer Page on the production of flyers.
- 7.2 Flyers need to be put up throughout Town.
- 7.3 Announcements will be put in the paper about the Forum.

The meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Meg O'Brien, Ph.D., Secretary Pro Tem