

Belmont Cultural Council Meeting Minutes  
January 8, 2003 Meeting  
Library

In Attendance: Nan Rogers, Neely McNulty, Phil Hughes, Harriet Barnett, Barbara Owens, Rebecca Richards, Jennifer Smith, Viva Fisher, Carlha Vickers, and Patty Mihelich  
Absent: Trey Klein

- 1) Phil motioned to accept the 12/5/02 BCC minutes. Jennifer seconded motion. Vote: passed.
- 2) Nan has received via e-mail the approval from the MCC for our grant awards. She and Rebecca will send out letters of congratulations to award recipients next week. Letters will follow format previously used with two new additions: all grant recipients receiving funds more than \$300.00 must submit a report at the end of the year giving a brief overview of the program. Secondly, each grant recipient will be paired with a BCC liaison whose name and phone number will be included in the letter.
- 3) Rebecca and Nan will be working on the Town report which every commission and committee from the town must submit annually. This report will include our Vision Statement for the PDA gallery.
- 4) PDA report from Jennifer: Jennifer gave us a quick overview of progress from the PDA committee. In the past month the following steps have been made: in early December the committee presented Mel Kleckner with a management outline detailing results from site interviews with other gallery managers and the process for how we would manage a town gallery, including projected budget. Mel thought proposed ideas for gallery management were sound. Additionally, he advised PDA to make sure specific changes to Annex drawings could be worked out with Joel (e.g. get drawings amended) as well as to make sure there was no conflict with the Youth Services Director in terms of how the gallery space would be used. PDA committee also met separately with Joel to review plans again and to make sure our specific changes had been included in the architectural drawings. There are still two issues outstanding: door from training room (could it be designed to minimize impact on gallery space) and the marker board (could design for permanent marker board on wall be eliminated for a portable one to be stored in a closet when not needed). The BCC is on the agenda for the Selectmen's Meeting on January 13. Trey and Jennifer will give an overview of the PDA plan. On the day of this meeting (Jan 8) Jennifer learned that Mel had spoken to the Youth Services Director about use of this gallery space, and from this conversation he believes there will be no conflict over the use of the space between the Youth Commission and the BCC.
- 5) There was brief discussion about the need to come up with a development strategy for finding donors for the gallery. In the long run we will need funds to pay for an administrator to oversee the management of the gallery. We also made clear as a group that while we want to support local artists as much as possible, we will open up the gallery application process to any artists in an effort to raise the quality of our shows. Having said that, however, we would like to try to find a Belmont artist for the first show.

Minutes submitted by Neely Holt McNulty  
January 10, 2003