

Present: MJ Frisoli, T. Riley, A. Masciari, L. Nickens, R. Ota, P. Curro, T. Olsen, M. Gavin, T. Turner (following the dismissal of the Parking Committee meeting @ 8:30PM),

Minutes: Tim Riley

Meeting called to order: 7:10PM

1. Old Business/Administrative:

- Agreed upon dates for future meetings: 2/6 (election of TAC positions), 3/4, 4/2, 5/1, 6/12
- Waiting on ten-hour traffic counts at Sycamore, and at the intersection at School and Washington are postponed until weather and vacation schedule normalize.

2. Discussion of the **TAC Operating Procedure** Document that describes how citizen concerns are to be dealt with by the TAC. This describes the internal working of the TAC.

Moved to accept document as revised: Mary Gavin. Seconded: Tommie Olsen.  
Vote: Unanimously to accept.

3. Discussion of **Complaint Resolution Procedure** Document that describes the resolution of traffic issues coming from the Board of Selectmen. It also describes the relationship of the TAC to other Committees in Town that have a relevant interest in Traffic Issues. A lively discussion broke out around the role of the TAC in parking issues/complaints. MJ and Linda to present to BOS on 1/27 if BOS consents.

Moved to approve draft document as revised: Mary Gavin. Seconded: Linda. Nickens  
Vote: Unanimously to accept.

4. Tommie Olsen raised issue of cars protruding over sidewalks, green spaces, into roadway causing a safety issue for pedestrians and passing cars. Will re-raise the issue when Sgt Hamilton is in attendance.

5. Motion to end meeting. Moved to conclude meeting: Mary Gavin. Seconded: T. Riley  
Vote: Unanimously to accept. **Meeting concluded: 9:10PM**