

BELMONT VISION 21 IMPLEMENTATION COMMITTEE  
Minutes, January 27, 2011

Present: Tim Bowman, Kevin Heine, Sara Masucci, Jennifer Page, Wendy Rundle,  
Paul Solomon, Michael Sattler  
Absent: Jerome Dubois, Jane Feinberg-Kaplan

- **Convening the Meeting:** A quorum being present, Tim Bowman opened the meeting at 7:11 p.m.
- **Minutes from September 14, 2009:** were passed unanimously with two changes (PICPG is correct acronym and “principles” should be “principals”). Tim will forward to Town Hall for posting.
- **Departing Members:** Jerome Dubois and Kevin Heine will be leaving the committee in February.

3 **Retreat Discussion:**

Nicole from Patch coming for part of retreat

Agenda

- 4 After discussion about re-visiting the Vision, we’ve decided to remove it from agenda
- 4 Setting the stage section will use docs prepared by Jennifer and Paul about past accomplishments/ timeline

8 **Final Report on Envision Belmont Discussion:**

Executive summary should be limited to one page

- 4 Summary recommendations have been abbreviated
  - 4 FAQ for BOS is being prepared to use as a handout
  - 8 Jane is working on this
    - Similar to executive summary, but different form
- 4 Report includes matrix of data so that reader can see the raw material
  - 8 Useful for department heads
- 4 Issue about how specific cuts were not suggested
- 8 Should we say more about this?
  - Is this significant?
  - Need to be sure that it is clear that no cuts were recorded...maybe they were said
  - Will this be used as justification that people don’t want cuts?
  - Perhaps future events need to be more explicit in instructing groups about cuts as an option

- 4 Should recommendation for Communication Director be worded differently? Should it be located differently in the report?
  - 8 Needs to be worded in such way that we acknowledge the budget reality
  - 8 Should be a concrete suggestion
  - 8 Phrase as a problem?
  - 8 Needs to be done in a way that encourages communication to improve on both sides (people and government); reciprocal communication
  - 8 Move this to the first bullet?
  - 8 Propose the problem and specifically state suggestions such as a position/ partial position
  
- 4 The Recommendations section will change to have only one major recommendation- communication, and existing recommendations will become parts of this main point
  
- 4 Wording changes to other parts of the report were discussed
  
- 4 Acknowledge that many suggestions from event are already underway, BUT people aren't aware of this (back to communication)
  
- 4 Point out that the points raised in this report highlight that people are not informed (perhaps due to apathy, but very likely due to lack of reasonably accessible information)
  
- 4 Wendy will finalize language and send out for final review (no major changes), comments will go through Michael, Wendy, and Tim

9 **Adjournment:** The meeting adjourned at 8:30 p.m.

Respectfully submitted,

Sara Masucci  
Secretary Pro Tempore