

MINUTES

BELMONT HOUSING AUTHORITY

Regular Meeting
January 26, 2009

59 Pearson Road

1. Attendance: The attendance was taken at 6:15 P.M. Commissioners Sallye Bleiberg, James Murphy, Leo

Saidnawey and Don Becker were present. Also present were the Executive Director, Donna Hamilton; Anne

Allen from the League of Women Voters and residents of Belmont Village. Commissioner Ann Verrilli was absent.

2. Meeting with Residents of Belmont Village: The residents were told that the Authority is still proceeding with

all modernization projects, including Belmont Village.

3. Reading and Approval of the Minutes of the Meetings:

-December 15, 2008 Regular Meeting: A motion was made by Sallye Bleiberg, seconded by James Murphy, to approve the minutes of this meeting. The vote was unanimous (3).

4. Bills and Communications:

Revolving Fund: Checks #13739 through #13796: A motion was made by Sallye Bleiberg, seconded by James Murphy, to approve the checks on the Revolving Fund Warrant. The vote was unanimous (3).

4001:

MRVP-AHVP: Checks #1585 and #1586: A motion was made by Sallye Bleiberg, seconded by James Murphy, to approve the checks on the MRVP-AHVP Warrant. The vote was unanimous (3).

689-1:

Section 8: EFT – 1/1/2009: A motion was made by Sallye Bleiberg, seconded by James Murphy, to approve the Section 8 EFT. The vote was unanimous (3).

***It was noted that the Director should check with the Belmont Fire Department to determine if the Authority is exempt from charges for both the master boxes and false alarms. As soon as the fire alarm projects at Sherman Gardens and Waverley Oaks Apartments are complete, the Director will send a letter thanking the Fire Department, especially Captain John Pizzi, for assisting the Authority with these projects.**

5. Agenda Items for Board Vote: No items this month.

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6. Executive Directors' Report:

1. Apartment Vacancies
2. Monthly Revenue Collection Report
3. Meetings with Belmont Village, Sherman Gardens and Waverley Oaks Apartments
4. Update on Modernization Projects
5. Proposed DTA/DHCD Merger

7. Report of Committees:

- Belmont Housing Trust:

8. Unfinished Business :

9. New Business:

- Maintenance Vacations: Due to the fact that the authority has a very limited maintenance staff, two employees are not usually approved for vacation at the same time. However, due to the fact that the employees had agreed to return to work if necessary, the Director authorized a limited number of overlapping days for two employees during the holidays. There were no problems during that time.

10. Next Meeting: The next meeting will be held on Monday, February 23, 2009 at Belmont Village.

11. Adjournment: A motion was made by Don Becker, seconded by Sallye Bleiberg, to adjourn the meeting at 6:40 P.M. The vote was unanimous (4). Upon a roll-call vote, the board voted to convene in executive session and that the meeting would not reconvene in open session. The vote was unanimous (4).

12. Executive Session:

- Performance Evaluation for Executive Director

Director

a true copy

Donna M. Hamilton, Executive