Meeting Minutes for the
Belmont Information Technology Advisory Committee, Subcommittee on Technology, Cybersecurity, and Public Health

Date: Wednesday, Jan 24, 2018, 7:30-8:30pm

Location: Conference Room 1, Belmont Town Hall, 455 Concord Avenue, Belmont MA 02478

Present: Glenn Wong (chair), Charlie Smart, Daniel Ellard, Officer James Siracusa.

Absent: Cheryl Fletterwick

Meeting Minutes:

- The Chairman called the meeting to order at 7:37pm
- Charlie moved, and Dan seconded approval of the minutes for the December 6, 2017 meeting; approved unanimously
- Discuss logistics for next fireside chat scheduled for Tues, Feb 27, 2018
  - Glenn confirmed Scott Donnelly as featured speaker
  - Glenn - will draft copy of flyer, circulate among committee for comment, and ask Mary Carter @ Belmont Library to finalize
    - Focus on IOT (+examples)
    - Update date, description, include reference to Belmont PD/Jim
      - Ensure Belmont PD reviews copy
    - Tweak graphics
  - Dan confirmed a notice will be in the next Belmont Light bill; he also confirmed that arrangements have been made with the Belmont Media Center and Rich Berger will come to film the talk
  - We will also ask Mary @ Belmont Library if she can ensure an announcement is in their regular newsletter and a sandwich board on Concord Ave gets put out closer to the date
  - Inform other outlets (after flyer is finalized)
    - Charlie will reach out to local newspaper contacts

- - Jim will put flyer out on social media
  - Dan will share with the senior center
  - Outreach to past attendees? Glenn remembers about 4-6 people who were there
  - Outreach Brownsberger, Ellen Cushman (town calendar) - Glenn
  - NextDoor - Dan
  - Other ideas
    - Demo an Alexa? Glenn will discuss w/Scott
    - Be prepared to talk about Spectre/Meltdown
    - Dan will check with Robin to find out penetration of internet connected electric meters (answer received next day: nearly 100%)
    - Examples of IOT devices
      - Nest thermostats
      - Electric meter
      - Streaming music devices
    - Jim will work on Belmont PD topic(s)
    - Way to capture attendance/feedback?
- This committee in 2018
  - 3rd talk -- timing? Keep in group or move to whole ITAC?, Cybersecurity for travelers?
  - Ask Mary for library avail in May/June
  - Other areas of interest - Glenn invited the committee to consider other projects this committee could tackle after our 3 cyber security talks are complete
- Next meeting is tentatively scheduled for Tuesday, February 13, 7:30pm, pending Cheryl's availability
- At 8:50pm, Charlie moved to adjourn, with Dan seconding