

Information Technology Advisory Committee (ITAC) 21st Century Government
Subcommittee
Town of Belmont
29 November 2017
Conference Room 1

2018 FEB -8 AM 8:56

APPROVED MINUTES

[Minutes are sent to the Town Clerk, belmont-ma.gov!townclerk when approved]

Voting Members Present

- Phil Lawrence <live.com!plaw> (chair) (VM)
- Paul Roberts <gmail.com!paulroberts> (vice-chair) (VM)
- Jim Berets <verizon.net!jberets> (VM)
- Dave Goldberg <verizon.net!david.goldberg6> (secretary) (VM)

Non-Voting Members Present:

Amy DeDeo - presenter
Faulker Tolls
Sebastian Tolls

Key:

- VM = Voting ITAC Member
- NVM = Non-Voting Member
- FBL = Friend of Belmont Library
- TS = Town Staff

Meeting called to order at 6:11

Amy DeDeo of Owl Labs provided a demonstration of the MeetingOwl combination camera, microphone and speaker device for conferencing. Paul Roberts connected it to a google hangout. The device may be a good option for enabling remote participation in committee meetings where the remote users are challenged by lack of visibility into the physical room. Paul demonstrated how he has been setting up a web cam in previous meetings for comparison. The MeetingOwl provides a 360 degree view and panes focused on active speakers. Further the MeetingOwl is a simple table top device. No need for a tripod and no need for any special software, though there is an app for a smartphone which provides some additional features for controlling the camera over a bluetooth connection. It does need to connect via USB to a computer that is connected to the meeting via whatever conferencing program is being used.

Minutes of the 27 September 2017 ITAC 21st Century Government subcommittee meeting approved as submitted.

Sebastian Tolls is here from Boy Scout troop 304 working a citizenship merit badge. Attending a town committee meeting is part of that requirement. We provided some background on ITAC and the subcommittee and the respective charters. Sebastian in turn described his Eagle Scout project.

We need more time on reaching out to other towns. We will have the full ITAC vet the surveys at the meeting later tonight. Paul did have a conversation with the town clerk in Wellesley which did not have any major differences from Belmont. We will also have the full ITAC vet the surveys for other committees.

Next meeting scheduled for January 9, 2018 at 7:30PM

Meeting adjourned at 7:15PM