Meeting Minutes for the
Belmont Information Technology Advisory Committee, Subcommittee on Technology, Cybersecurity, and Public Health

Date: Wednesday, November 8, 2017, 7:30-8:30pm

Location: Conference Room 1
Belmont Town Hall
455 Concord Avenue
Belmont, MA 02478

Present: Glenn Wong (chair), Dan Ellard, Cheryl Fletterwick, Charlie Smart, Officer James Siracusa

The meeting was called to order at 7:30pm by Glenn.

Cheryl started the meeting by offering a note of congratulations to the team for hosting a successful cybersecurity fireside chat on Oct 30.

Before continuing the discussion on the event, Glenn asked to have the minutes from the prior meeting approved. Cheryl moved, and Charlie seconded the motion to approve the meeting minutes from October 18. The motion passed unanimously.

Comments on the Oct 30 fireside chat:

- Estimated ~ 30 people in attendance; feedback from the group, and from Mary Carter at the Library, is that this was a good turnout. Unfortunately none of the selectmen attended due to a conflicting meeting; similarly, Sen. Brownsberger was unable to attend.
- No one from the group has seen any press on the event, though friends of Glenn claimed to have seen a writeup in one of the local papers which included a photo.
- Dan dropped off the video recording with the Belmont Media Center; it has been edited by Jeremy Meserve, who will post it online and send Dan the URL. It will also be scheduled as a program within the next 2 weeks. Once Dan gets the URL, we will post it on the ITAC website.
- We felt the talk could've gone slightly longer.
- Conversation got too technical at one point, resulting in confused/lost audience members.

- The team asked Glenn to reiterate our thanks to Alexi Phillipson, especially for filling in on short notice when Scott Donnelly was unable to attend; his analogies were especially appreciated and helped the audience relate to the ideas on cybersecurity in a more practical manner.
- Jim's sharing of local cyber crime stats was very helpful; Charlie suggested that the next time we do this it would help clarify Jim's role if he appeared in uniform.

Next steps
- Glenn will draft a memo for the greater ITAC committee and selectmen to note our success at accomplishing the goal for which our subcommittee had been formed; namely, to identify and provide tangible 'deliverables' related to public health, cybersecurity, or technology to the citizens of Belmont.
- The overall fireside chat approach seemed to work well and the team will start planning another such talk for early February 2018, pending feedback/guidance from the full ITAC committee.
- Glenn will ask Scott Donnelly if he can join us for this winter event.
- Cheryl will ask Mary for available times to host the event at the Assembly Room
- We will try to get the info about the event into the Belmont Light Department bill inserts.
- We also considered alternative themes we may wish to explore in the future, including IOT, autonomous vehicles, and artificial intelligence.

We agreed to reconvene as a subcommittee on Wed, Dec 6, at 7:30pm.

Cheryl moved that we adjourn and the chair declared the meeting adjourned at 8:30pm.