

PARENT CONTRIBUTION QUESTIONNAIRE (PCQ)
For 2016-2017 School Year

Town of Belmont Education Scholarship

*See reverse side for instructions to assist in completing this form

A. STUDENT INFORMATION – please print

Mr. Ms. **STUDENT** Last Name: _____ First Name: _____ MI: _____

Permanent Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: (_____) _____ Email Address: _____

Note: The PCQ should be completed using the parent's financial information (Section B)

B. PARENTS' INCOME, EXPENSE, AND ASSET DATA (FOR THE YEAR JANUARY 1, 2015 TO DECEMBER 31, 2015)

The applicant's parent(s) must complete the following section. **NOTE:** If legally classified as an independent student, use this section to supply your (and your spouse's, if any) financial information. Indicate whether the information is from:

- Estimates based on current income information to be filed by April 15, 2016
- A completed tax return - IRS Form 1040 filing date of April 15, 2016

1. State of Residence _____

2. Adjusted gross income (IRS Form 1040 – Line 37) \$ _____

3. Total federal tax paid (IRS Form 1040 – Line 61) \$ _____

4. Total income of father or self if independent student \$ _____

Total income of mother \$ _____

5. Yearly untaxed income and benefits: Please indicate source - Social Security AFDC
 Child Support Other \$ _____

6. Medical/Dental expenses not paid by insurance (exclude premiums) \$ _____

7. Total cash, checking, savings, cash value of stocks, etc. (exclude retirement plan funds, IRA, 401(k), 403(b), etc.) \$ _____

8. Total number of family members living in the household and primarily supported by the reported income # _____

9. Marital status of parent/legal guardian or independent student's current marital status is (check one):
 Single Married Separated Divorced Widowed

10. Total number of family members attending a postsecondary school at least half-time during The 2016-2017 school year, including applicant – do **not** include parents in this number # _____

C. CERTIFICATION AND SIGNATURES

CERTIFICATION: All information on this form is true and complete to the best of my (our) knowledge. If asked by the Treasurer of the Belmont Education Scholarship, I (we) agree to give proof of the information that I (we) have given on this form.
I (we) realize that this proof may include a copy of my (our) 2012 U.S. and/or state income tax return. I (we) also realize that if I (we) do not give proof when asked; the student may not receive aid.

Applicant's Signature

Parent's Signature Father Mother
(Not required for independent student)

Do you have legal custody of the student? Yes No

INSTRUCTIONS FOR COMPLETING THE SUGGESTED PARENT CONTRIBUTION QUESTIONNAIRE (SPCQ)

- A. STUDENT INFORMATION: The scholarship applicant's name should appear on the first line on the SPCQ; however, the questionnaire must be completed by the parents of the applicant. An exception is if the applicant is legally classified as an independent student. The independent student must supply his/her (and spouse, if any) financial information.
- B. PARENTS' INCOME, EXPENSE AND ASSET DATA: Information on this form must be from the parents' completed tax return or based on estimated information to be filed by **April 15, 2016**. Be sure to check the appropriate box.
1. **State of Residence** is the state where the parent(s)/independent student reside and pay state income tax.
 2. **Adjusted Gross Income** can be found on IRS FORM 1040 and is gross income increased or reduced by specific adjustments specified by law.
 3. **Total Federal Tax Paid** includes the total amount of **federal** income tax to be paid as reported on IRS Form 1040. This is **not** the amount withheld from employee's paychecks. (The amount withheld should be adjusted by any refund or additional taxes due.) Do **not** report state income tax.
 4. **Total Income of Parent(s)** should be reported individually. Provide information for both natural parents, when possible. **If the student resides with only one parent**, financial information **must** be received from the parent who claims the child as a dependent for tax purposes. If a parent has remarried, the spouse's information is required if the spouse is a legal guardian of the student, or claims the student as a dependent, or the student is included in the spouse's benefit plan. **If necessary, two Suggested Parent Contribution Questionnaires may be submitted by the student** (make copy of form as necessary).
 5. **Untaxed Income and Benefits** include any other income or benefits not included in the adjusted gross income figure. Do not include untaxed contributions to retirement plans.
 6. **Medical and Dental Expenses** include only those expenses **not** paid by insurance. Do not include premium payments.
 7. **Total Cash, Checking, Savings, Cash Value of Stocks, etc.**, include liquid assets that can be used for educational expenses. **Do not include** IRA, 401K, or other retirement plan funds.
 8. **Total Number of Family Members** living in the household and primarily supported by the reported income – includes dependent college students living away from home.
 9. **Marital Status** is the current status of the person from whom the financial information is submitted.
 10. **Total Number of Family Members Attending Postsecondary School** includes family members attending a two- or four-year college, university, or vocational-technical school at least half-time. Be sure to include the applicant in this number; however, do **not** include parents even if they are attending school.
- C. CERTIFICATION AND SIGNATURES: Both the student and the parent completing the SPCQ must sign this form. Parent's signature is not required for an independent student. Please read the Certification box.