

Town of
Belmont
MASSACHUSETTS



The Town of Homes

2015 ANNUAL REPORT



2015 Annual Report

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Affiliated Organizations:

Belmont has a representative on the governing boards of these organizations

Minuteman Regional School District	184
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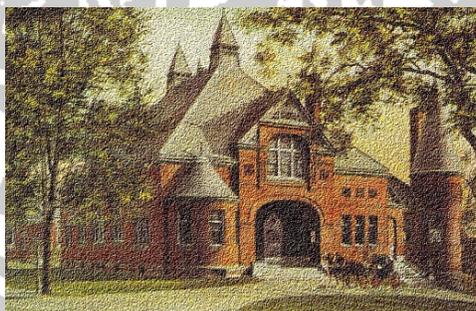


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TOWN PHONE LISTING BY DEPARTMENT

Department:	Number: (617)
Town's Main Phone Line	993-2600
<u>ACCOUNTING</u>	993-2620
<u>ASSESSORS</u>	993-2630
<u>FACILITIES DEPARTMENT</u>	993-2640
<u>COMMUNITY DEVELOPMENT</u>	993-2650
<i>BUILDING</i>	993-2664
<i>ENGINEERING</i>	993-2665
<i>PLANNING</i>	993-2666
<i>PLUMBING</i>	993-2662
<i>INSPECTION LINE</i>	993-2663
<u>COUNCIL ON AGING</u>	993-2970
<u>CREDIT UNION</u>	993-2790
<u>FIRE DEPT</u>	993-2200
<i>Fire Prevention</i>	993-2210
<u>BELMONT HOUSING AUTH</u>	484-1411
<u>EMERGENCY MANAGEMENT</u>	993-2260
<u>HEALTH</u>	993-2720
<i>VETERANS AGENT</i>	993-2725

Department:	Number: (617)
<u>HUMAN RESOURCES</u>	993-2740
<u>INFORMATION TECH</u>	993-2750
<u>LIBRARY</u>	993-2850
<u>LIGHT</u>	993-2800
<u>POLICE</u>	993-2501
<i>Traffic Division</i>	993-2530
<u>PUBLIC WORKS</u>	993-2680
<i>Snow Emergency Hotline</i>	993-2698
<i>Parks</i>	484-2538
<i>Cemetery</i>	993-2710
<i>Recreation</i>	993-2760
<i>Water</i>	993-2700
<u>RETIREMENT</u>	993-2792
<u>SCHOOL DEPT</u>	993-5400
<u>SELECTMEN</u>	993-2610
<u>TOWN CLERK</u>	993-2600
<u>TREASURERS</u>	993-2770
<u>PARKING CLERK</u>	993-2770



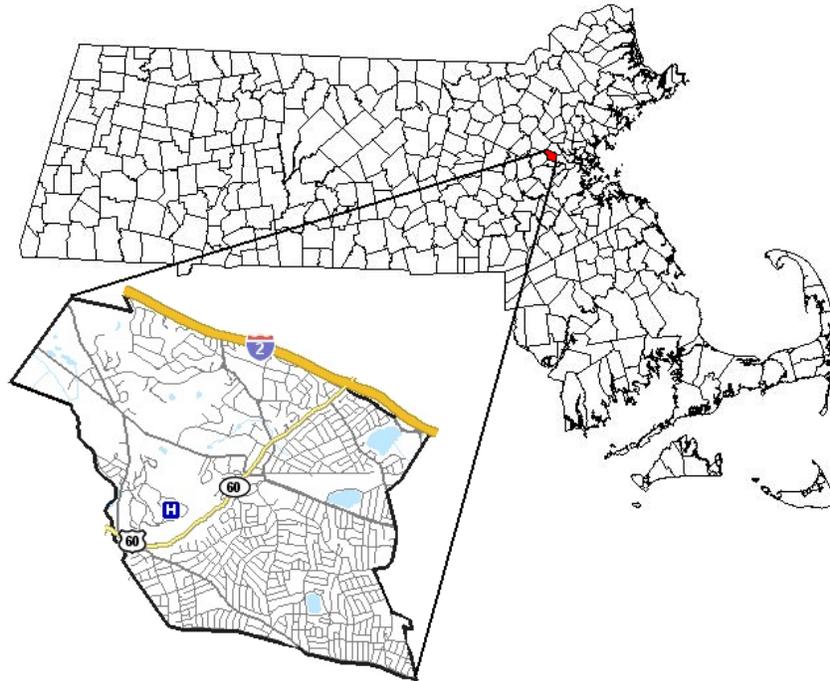
Belmont Town Hall
 455 Concord Avenue
 Belmont, Massachusetts 02478

Board of Selectmen and Town Administration
 Office General E-mail: selectmen@belmont-ma.gov

Town Website: www.belmont-ma.gov



COMMUNITY PROFILE:



LOCATION:

The Town of Belmont is suburban community located in heart of the Greater Boston Metropolitan Area. Known to longtime residents as “The Town of Homes”, Belmont is a primarily residential community located in close proximity to the region’s economic centers. A part of Middlesex County, Massachusetts, Belmont is situated on Cambridge’s western border and is just 8 miles from Downtown Boston. The Town is also bordered by Watertown, Waltham, Lexington and Arlington.

HISTORICAL:

First Settlers	1639
Town Incorporated	1859

GEOGRAPHIC LOCATION:

Latitude	42° 23' 46"
Longitude	71° 10' 33"

ELEVATION ABOVE SEA LEVEL:

High Point	341.2 feet
Low Point	6.8 feet

AREA DATA:

Area in Square Miles	4.655
Total Acreage	2,978.95
Land Surface Acreage	2,946.40
Water Surface Acreage	32.55

REAL ESTATE IN FY14:

Real Estate Valuation (total)	\$	5,435,604,401
Personal Property	\$	45,410,760
Total Valuation	\$	5,481,015,161
FY13 Tax Rate per Thousand	\$	13.50

POPULATION:

Federal Census, 1970	28,285
Federal Census, 1980	26,100
Federal Census, 1990	24,720
Federal Census, 2000	24,194
Federal Census, 2010	24,729
Town Census, 2015	23,570

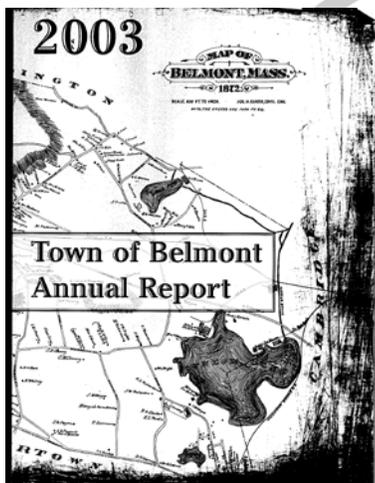


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HISTORY OF BELMONT:

By Richard Betts; Town Historian

Settlement in the area that now includes Belmont began in 1630, when Sir Richard Saltonstall and approximately 40 families separated from the first settlers of the Massachusetts Bay Colony and moved inland to start an agricultural community. Originally called Pequosette after the local Indian tribe, the name of the new town soon changed to Watertown. In 1638, by order of the General Court, Watertown paid the Pequosette Indians the sum of 13 pounds, 7 shillings and 6 pence for the land.



The original settlement spread inland extensively into the present towns of Watertown, Waltham, Weston, Lincoln, and parts of Cambridge and Belmont. In 1738, Waltham seceded from Watertown, and the future Belmont was now part of three towns.

In 1805, Frederick Tudor began cutting ice on Fresh Pond. As his business grew, he decided to build a railroad from his wharves in Charlestown to Fresh Pond. This line was built about 1843.

With the railroad so near, the citizens of Waltham clamored to have it extended to their village which was granted and the line ran through what was to become the Town of Belmont. The railroad made the purely agricultural community available for residences of well-to-do Bostonians. Settlements centered around Wellington Station (now Belmont Center), Waverley Station, and Hill's crossing station.

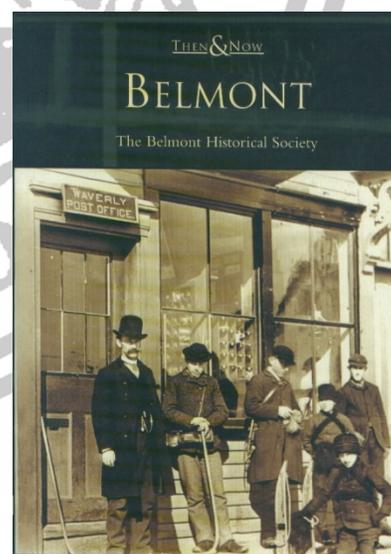
Those settlements grew into villages, but local government arrangements were annoying because citizens had to go to Watertown, Waltham, or West Cambridge (now Arlington) to vote and attend town meetings. A group of about 1,000 people joined together in the early 1850's and announced their desire to form a separate town. One of the most enthusiastic advocates was John Perkins Cushing, the largest taxpayer of the proposed town, who gave generously and openly to the incorporation expense on the condition that it be named after his 200 acre estate "Bellmont."

The towns of Watertown, Waltham, and West Cambridge fought the proposed creation of a new town, but in the end the battle was won and on March 18, 1859 the Town of Belmont was born. Of the then total area of 5 square miles, 2.26 were taken from Watertown, 0.67 from Waltham, and 2.82 from West Cambridge. The population was 1,175 of whom 170 were registered voters and 325 were school children. The new town was a widespread collection of fruit farms and market gardens. Produce from Belmont farms was sold at Faneuil Hall market. Specialties included celery, tomatoes, cucumbers, berries, and small fruits. In fact, "Belmont" became a term of distinction indicating quality and large size.

The original town included a part of present day Cambridge including half of Fresh Pond. Because of a controversy over a slaughter house erected in Belmont on the banks of the pond which was the drinking water supply for Cambridge, 0.89 square mile of Belmont was annexed in 1880 to that city.

This left Belmont with a total area of 4.676 square miles. Minor adjustments due to various Route 2 widenings makes the total area 4.655 square miles today.

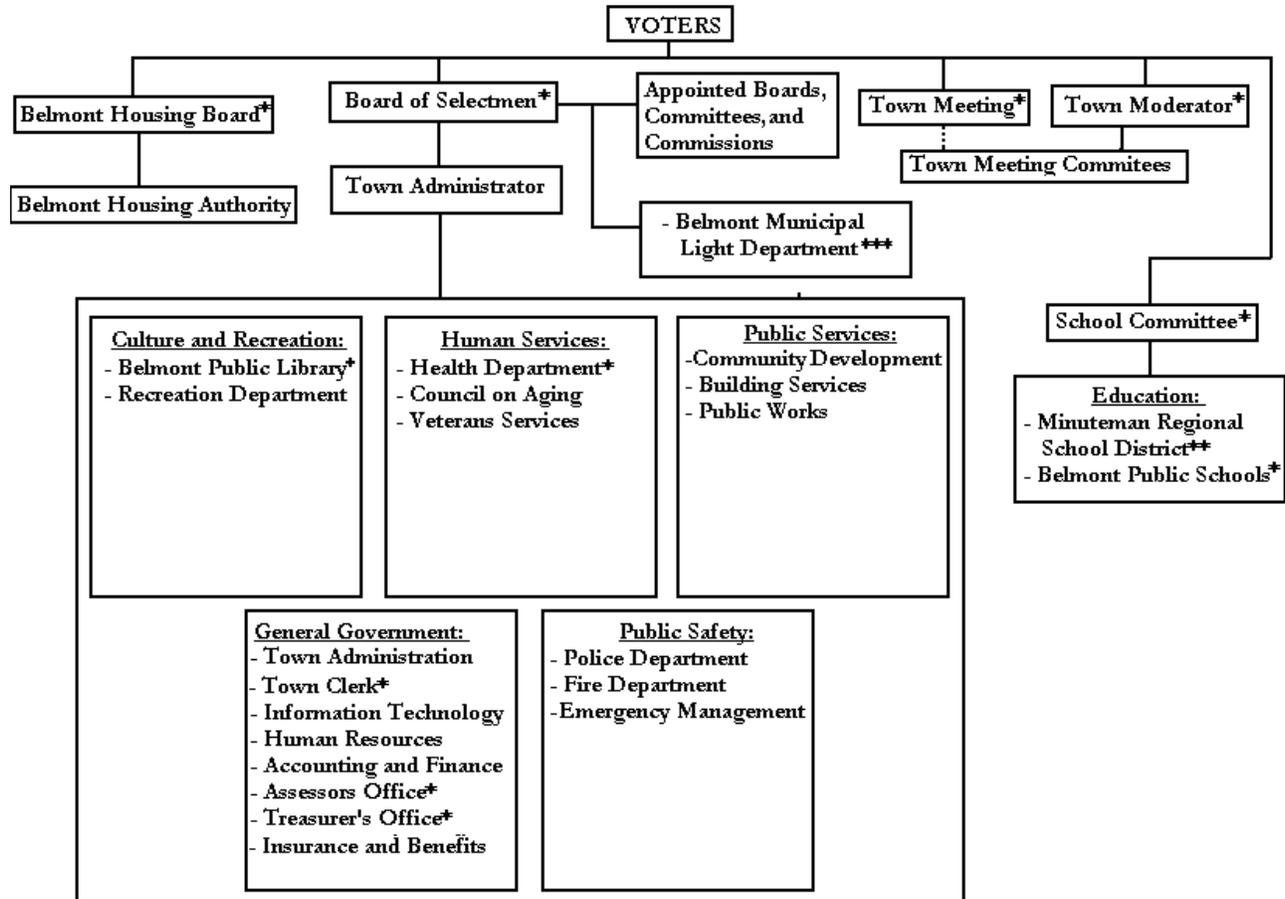
In the 1900's, the large number of artists, authors, educators, physicians, and scientists moving to the town doubled its population. As a result, the farming community disappeared. Belmont today, with a population of 25,349, is almost entirely residential and is known as "*The Town of Homes.*"





GOVERNMENT ORGANIZATION:

Below is an organizational chart which classifies departments with regard to budget function which differs in some cases from reporting structure. Elected Department Heads and Boards identified with an asterisk and maintain management authority over their respective departments. Department Heads who are elected include the Town Treasurer and the Town Clerk. Departments with elected management Boards include the Cemetery Division, Health Department, Assessors Office, and Belmont Public Library. Please note that space restrictions prevent all appointed committees and boards from being listed independently but they derive power from their appointing authority.



Notes:

* Elected directly by the voters in annual Town elections. When in reference to a Department, the Department Head or Board is elected and has management authority over the department, placement on this chart only reflects budget function.

**Regional Organization of which Belmont is a Member Community. Governed by a Committee on which Belmont has representation.

*** Department in which the Board of Selectmen acts as the managing board.



2015 Annual Report

ELECTED OFFICIALS:

Board of Selectmen:

Sami Baghdady, Chair	2017
Mark A. Paolillo, Vice - Chair	2016
James R. Williams, Selectman	2018

School Committee:

Laurie Slap, Chair	2016
Thomas Caputo	2017
Lisa Fiore	2018
Laurie Graham	2017
Elyse Shuster	2016
Susan Burgess-Cox	2018

Board of Assessors:

Robert P. Reardon, Chair	2017
Martin B. Millane Jr., Vice - Chair	2018
Charles R. Laverty III, Secretary	2016

Board of Cemetery Commissioners:

Alexander E. Corbett, III, Chair	2017
Ellen O'Brien Cushman, Vice - Chair	2018
William J. Chemelli, Clerk	2016

Board of Health:

David B. Alper, Chair	2018
Donna S. David, Vice - Chair	2017
Deirdre Houtmeyers	2016

Board of Library Trustees:

Kathleen Keohane, Chair	2017
Elaine Alligood, Vice- Chair	2018
Gail Mann, Secretary	2017
Mark Carthy	2016
Sarah Phillips	2016
Mary Alice Wistman	2018

Housing Authority:

Donna Brescia, Chair	2020
Charles R. Laverty III	2016
Donald Becker*	2019
Gloria Leipzig	2018
Leo J. Saidnawey, State Appointee	

*Resigned in 2015; Seat to be filled at 2016 Town Election

Town Clerk:

Ellen O'Brien Cushman	2016
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Town Treasurer:

Floyd S. Carman	2017
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Town Moderator:

Michael Widmer	2016
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Representative in General Court:

David M. Rogers	2016
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Senator in General Court:

William N. Brownsberger	2017
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TOWN MEETING MEMBERS:

AT-LARGE:

Chairman, Planning Board

Michael Battista 105 Longmeadow Rd

Town Treasurer:

Floyd S. Carman 184 Brighton St

Town Clerk:

Ellen O'Brien Cushman 38 Scott Rd

Chairman, Board of Health

Donna Sue David 589 Belmont St

Chairman, Warrant Committee

Michael Libenson 74 Hillcrest Rd

Chairman, Board of Selectmen:

Mark A. Paolillo 42 Pilgrim Rd

Town Moderator:

Michael J. Widmer 126 Gilbert Rd

Representative in General Court:

David M. Rogers 18 Richard Ave
Cambridge

PRECINCT ONE:



Alcock, John P.	42 Madison St
Barry, Daniel Patrick	129 Goden St
Bishop, Carolyn J.	7 Orchard St
Borelli, John A.	290 School St
Carey, John B.	124 Orchard St
Carey, Susan Andrea	124 Orchard St
Carthy, Mark	21 Stone Rd
Crawford, James L.	22 Locust St
Dash, Adam	12 Goden St
Dizikes, Peter J.	34 Randolph St
Doyle, Christine M.	15 Cedar Rd
Freidberg, Karen	43 Douglas Rd
Gavin, Mary	12 Long Ave
Golding, Helen E.	18 Louise Rd
Gorman, Gail M.	96 School St
Hayes, Jocelyn C.	5 Colonial Ter
Kolterman, John	107 Orchard St
Lind, Katherine A.	68 Fairmont St
Lohmar, Trish	35 Concord Ave #2
Mahoney, Anne Marie S.	24 Goden St
McClain, Gretchen	87 School St
McGaw, Robert E.	23 Louise Rd
Miller, Jeffrey B.	286 School St
Miranda, Barbara E.	22 Myrtle St
Muson, Holly Hart	40 Temple St
Ogilby, Lydia Phippen	306 Washington St
Paulsen, Frederick S.	90 School St
Poole, Adriana	53 Louise Rd
Pullen, Lucy J.	83 School St
Reppucci, Nancy Madanian	21 Emerson St
Staton, James H.	92 Long Ave
Teebagy, Joan S.	154 Washington St
Tenney, Yvette J.	70 Bow Rd
Tomczyk, Stephen	47 Hamilton Rd
Weis, John J.	30 Chenery Ter
Williams, James R.	7 Glenn Rd

PRECINCT TWO:



Aitken, Leslie	70 Evergreen Way
Banker, James	79 Scott Rd
Banker, Michele S.	79 Scott Rd
Berger, Rachel J.	33 Stella Rd
Brown, W. Sumner	35 Ross Rd
Brusch, M. Patricia	52 Radcliffe Rd
Buckley, John J.	11 Leicester Rd
Caputo, Thomas M.	63 Richmond Rd
Counselman, Eleanor F.	42 Crestview Rd
DeStefano, Joseph G.	25 Somerset St
Dreier, Katharine E.	11 Howells Rd
French, Frank E.	44 Evergreen Way
Gammill, James F.	19 Dorset Rd
Geiger, Ronald H.	27 Stella Rd
Helgen, Anne K.	243 Marsh St
Huang, Caroline Bing-Yen	39 Howells Rd
Hurley, David	20 Birch Hill Rd
Keohane, Kathleen	19 Rutledge Rd
Liddell, Brian	83 Leicester Rd.
Lynch, Brian M.	10 Dorset Rd
Lynch, William	10 Dorset Rd
Magni, Peter R.	140 Radcliffe Rd
Malliris, Evanthia K.	618 Pleasant St
McGuire, Elizabeth M.	70 Lawrence Ln
McLaughlin, Robert E.	81 Wellesley Rd
McSwain, Judith A.	35 Ross Rd
Nolan, Daniel D.	1015 Concord Ave
Ostayan, Karnig	35 Lantern Rd
Pew, Elizabeth W.	27 Wellington Ln
Robotham, John	19 Scott Rd
Robotham, Suzanne H.	19 Scott Rd
Scali, Joseph A.	19 Prospect St
Scali, Maryann L.	19 Prospect St
Skolnick, David C.	14 Crestview Rd
Weeks, Julia H.	585 Concord Ave
Zhao, Gang	75 Marsh St



2015 Annual Report

PRECINCT THREE:



Alcorn, Anthony J.	172 Waverley St
Allison, Liz	69 Pinchurst Rd
Barton, Julie	16 Charles St
Bass, Suzanne R.	530 Concord Ave
Bates, Lot Webster	112 Waverley St
Bernard, John Joseph	71 Waverley St
Chase David R.	14 Waverley Ter
Cohen, Martin L.	21 Dunbarton Rd
D'Andrea, Jr., Mark M.,	97 Waverley St
Dieckmann, John T.	47 Lorimer Rd
Friedman, Bonnie L.	16 Hay Rd
Goldstein, Matthew E.	14 Harris St
Goodman-Belkadi, Ariane	12 Woodland St
Hamann, Charles M.	6 Meadows Ln
Jansen, Ann M.	59 Lorimer Rd
Jenkins, Juliet B.	76 Lorimer Rd
Jones, Ralph T.	56 Summit Rd
Kennedy, Mary K.	11 Lorimer Rd
Kennedy, Robert V.	11 Lorimer Rd
Klimasmith, Elizabeth M.	17 Edward St
Kruse, Janet M.	13 Grant Ave
Madden, Richard K.	707 Pleasant St
Manjikian, Raffi M.	12 Pearl St
Mayer, John H.	194 Orchard St
Marzocchi, Paul M.	19 Waverley Terr.
McVay, Christine Marie	109 Brookside Ave
Mesard, Wayne	14 Ash St
Moore, Martha	331 Waverley St
Oteri, Lisa A.	31 Waverley Ter
Page, Jennifer A.	15 Stanley Rd
Sarno, Judith Ananian	30 Waverley Ter
Sarno, Robert L.	30 Waverley Ter
Stanton, Vincent P.	32 Royal Rd
Sullivan, Michael F.	30 C St
Tomford, Heli	72 Pinchurst Rd
Vose, Rebecca S.	48 Clark St

PRECINCT FOUR:



Baghdady, Rola M.	14 Loring St
Baghdady, Sami S.	14 Loring St
Baghdady, Samir S.	47 Walnut St
Bakeman, Helen E.	92 Lexington St
Bowen, Catherine A.C.	67 Bartlett Ave
Brown, Judith L.	300 Trapelo Rd Unit 19
Burgess-Cox, Susan E.	100A Hull St
Chemelli, William J.	11 Ripley Rd
Clark, Charles L.	150 White St #2
Coté, Marion E.	37 Burnham St
Cunningham, Kevin M.	20 Chandler St
Deutsch, Debra	56 Hull St
Devito Ghilardi, Linda	16 Church St, 3L
Dillon, William	137 White St
DìTommaso, Coralie N.	38 Jeanette Ave
Drueding, Albert	20 Davis St
Engerman, David	17 Ridge Rd
Flewelling, David R.	36 Sycamore St
Flewelling, Sheila M.	36 Sycamore St
Gates, Lucia E.	11 Agassiz St
Gibalerio, Lisa M.	20 Chandler St
Hovsepian, Jirair M.	44 Chandler St
Kazarian, Henry V.	22 Banks St
Keefe, Brian	195 Lexington St
Lawrence, Philip W.	68 Agassiz Ave
MacAulay, Andrew C.	41 Chandler St
Mahon, Anne	19 Alma Ave
Messenger, William G.	84 Lexington St
Occhino, John B.	18 Hull St
Occhino, Sandra M.	18 Hull St
O'Neil, Rose E.	77 Maple St
Powelstock, David	23 Alma Ave
Schmidt, Elizabeth B.	59 Lexington St
Swift Hart, Johanna	92 Hull St
Webster, David M.	18 Holt St
White, Joseph P.	14 Maple Ter

PRECINCT FIVE



Asadoorian, Arto N.	40 Slade St
Becker, Claus C.	20 Poplar St
Becker, Donald L.	35 Horne Rd
Bloore, Suzanne W.	37 Hastings Rd
Bradley, Mary	12 Leslie Rd
Brown, Devin B.	54 Horne Rd
Carlini, Stephan W.	31 Horne Rd
Carlson, Nancy A.	12 Poplar St
Coakley, Joanne E.	95 Horace Rd
Crockett, Julie S.	232 Trapelo Rd
Cruz, Ana Helena Silvia	38 Winslow Rd
Donham, Thayer	77 Hammond Rd
Ellard, Janice M.	12 Horace Rd
Feins, Judith D.	71 Bay State Rd
Fine, Howard Mark	88 Bay State Rd
Hansen, Richard Glade	38 Winslow Rd
Kassaraba, Ellen	43 Hastings Rd
Kassaraba, Myron J.	43 Hastings Rd
Lombarbo, Francis A.	209 Trapelo Rd
Massarotti, Norma	53 Bay State Rd
O'Connor, John M.	35 Upland Rd
Olson, Tommasina Anne	10 Bay State Rd
Plunkett, Andrew	137 Gilbert Rd
Polcari, Lynne C.	44 Hastings Rd
Pollock, John W.	383 Common St
Pollock, Lois J.	383 Common St
Rojas, Andres T.	72 Drew Rd
Rushe, Kathleen	64 Horne Rd
Serra-Masciari, Andrea	51 Flett Rd
Sigel, Katherine	181 Slade St
Steinert, Heidi L.	123 Gilbert Rd
Sullivan, John P.	72 Palfrey Rd
Sullivan, Matthew J.	121 Hammond Rd
Wagner, Mark D.	21 Hastings Rd
Widmer, Jeanne	126 Gilbert Rd
Wrubel, Roger P.	165 Slade St



PRECINCT SIX

PRECINCT 6
TOWN OF BELMONT, MA



Alper, David B.	1 Oak Ave
Bauer, Benjamin	52 Willow St
Bauerle, Karen McNay	59 Hurd Rd
Bowe, John J.	20 Elizabeth Rd
Donner, Tara	47 Payson Rd, #2
Dukas, Theodore	236 Payson Rd
Killeen, Matthew D.	267 Payson Rd
Epstein, Roy	34 Cushing Ave
Evans, Stephen A.	100 Van Ness Rd
Feinleib, Judith F.	87 Oakley Rd
Gibson, Elizabeth	15 Oakley Rd
Graham, Laurie A.	32 Warwick Rd
Hirsch, Marcie S.	64 Old Middlesex Rd
Johannet, Suzanne	45 Warwick Rd
Jordan, Virginia	34 Lawndale St
Kazanjian, Edward A.	355 School St
Kazanjian, Mary Ann	355 School St
Kirrane, Julie M.	23 Lawndale St
Klionsky, Stephen H.	196 Payson Rd
Kosiba, Henry J.	35 Jackson Rd
Larson, Teri	16 Preble Gardens Rd
Mooney, Jeanne R.	60 Oak Ave
Oates, Linda N.	302 Payson Rd
Reardon, Robert P.	73 Van Ness Rd
Reardon, Jr., Robert P.	73 Van Ness Rd
Record, Jocelyn	44 Oak Ave
Saper, Brian S.	16 Old Middlesex Rd
Samuels, Joel M.	18 Bellevue Rd
Shea, Jamie H.	149 Washington St
Shuster, Elyse B.	29 Van Ness Rd
Singler, Judith	53 Selwyn Rd
Slap, Laurie R.	95 Long Ave
Smith, Eric A.	44 Pequossette Rd
Smith, Michael A.	40 Warwick Rd
Thayer, Philip K.	39 Oak Ave
Whitmer, Peter	41 Hurd Rd

PRECINCT SEVEN

PRECINCT 7
TOWN OF BELMONT, MA



Armstrong, Edward Price	34 Grove St
Callanan, Margaret M.	21 Sargent Rd
Candee, Richard A. "Nick"	21 Anis Rd
Cohen, Robert F.	31 Audrey Rd
Coutinho, Paul J.	23 Woods Rd
Drevins, Joan A.	61 Betts Rd
Gold, Benita	45 Springfield St #2
Grob, Elizabeth Pannier	21 Betts Rd
Harris, Garrett J.	21 Hartley Rd
Hill, Laura Joyce	10 Hartley Rd
Jacoby, Henry D.	106 Grove St
John, Thomas Douglas	3 Livermore Rd
Kelley, Patricia	30 Grove St
Knight, Kurtis Lee	265 Washington St
Kundrot, Jennifer Dewey	101 Fairview Ave
Kundrot, Steven A.	101 Fairview Ave
Lockett, Deborah S.	112 Dalton Rd
Lowrie, Katherine B.	74 Shaw Rd
Lowrie, Matthew B.	74 Shaw Rd
Lubien, Geoffrey George	38 Unity Ave
Lvin, Vitaliy B.	40 Falmouth St
Meier, Shelagh E.	82 Betts Rd
Mello, Michael	22 Hartley Rd
Mohr, Glen	281 Washington St
Moyles, Carol A.	27 Betts Rd
Nelson, Paul S.	40 Unity Ave
Pinkerton, Stephen R.	139 Dalton Rd
Rathle, Mario	566 School St
Reynolds, Ann K.	54 Fairview Ave
Rosenstein, Amy C.	21 Hartley Rd
Ruvolo, Donna	36 Choate Rd
Schafer, Penelope H.	161 Lewis Rd
Sorenson, Brett C.	30 Woods Rd
Titus, Susan Rebecca	26 Livermore Rd
van Geel, Alexandra	64 Livermore Rd
Wong, Glen P.	70 Livermore Rd

PRECINCT EIGHT

PRECINCT 8
TOWN OF BELMONT, MA



Allen, Monte	88 Farnham St
Baskin, Kathleen M.	73 Munroe St
Brosnan, Kevin P.	31 Tobey Rd
Bunyon, Carolyn	50 Albert Ave
Cella, David A.	29 Broad St
Corbett III, Alexander E.	114 Alexander Ave
Cowing, Kathleen	278 Cross St #1
Emello, Deborah	254 Claffin St
Ferrante, Anthony A.	15 Westlund Rd
Gallant, Stuart R.	55 Hill Rd #706
Goldenberg, Anne Covino	36 Stearns Rd
Hraiz, Antonio G.	38 Plymouth Ave
Irion, Melissa Ann	132 Dean St
Kerins, Stephen M.	27 Sandrick Rd
Kisin, Idith Haber	115 Oliver Rd
Kochem, Christine W.	21 Jason Rd
Kochem, Robert C.	21 Jason Rd
Lambert, Anne-Marie M.	79 Chilton St
Mahoney, Michael James	27 Dean St
Massidda, Douglas J.	123 Cross St
Mercier, Donald H.	96 Cross St
Napoli, Frances B	229 Channing Rd
Read, Lynn Peterson	62 Munroe St
Read, Roger	62 Munroe St
Richard, Edwin A.	76 Dean St
Rickter, Paul C.	119 Cross St
Rittenburg, Ann M	42 Farnham St
Roberts, Paul F.	54 Cross St
Rosales, Deborah M.	48 Farnham St
Rosales, Stephen B.	48 Farnham St
Schreiber, Ellen F.	49 Sandrick Rd
Smith, Mark P.	73 Chilton St
Stratford, Scott D.	97 Alexander Ave
Sugarman, Ellen J.	119 Cross St
Taylor, Cynthia	315 Channing Rd
Zevitas, Katherine	302 Cross St



2015 Annual Report

BOARD OF SELECTMEN:

Chair: Sami S. Baghdady

Vice - Chair: Mark A. Paolillo

Selectman: James R. Williams

Selectmen's Office Staff:

Town Administrator: David J. Kale

Assistant Town Administrator: Phyllis L. Marshall

Budget Analyst: Glen Castro

Administrative Coordinator: Susan Cleary

Public Information Specialist: Robert P. Reardon Jr.



Office of the Board of Selectmen

Purpose and Duties:

The Office of the Board of Selectmen is responsible for the oversight and general direction of the Town's delivery of municipal services, and all matters not otherwise provided for by law or specified in the Town's By-Laws.

The Board of Selectmen is comprised of three (3) elected members who serve in a part-time capacity and receive a small annual salary for their service. The members do not maintain individual offices in the Town Hall. Instead, they rely on full-time administrative and management staff to manage the day-to-day operations of the Town.

The Selectmen appoint a full-time Town Administrator to serve as the Town's Chief Administrative Officer and to manage the daily operations of the Town on behalf of the Board. The Board oversees many aspects of town business, including the preparation of the annual budget and the Warrant for Town Meeting, approval of local licenses, making committee appointments, setting town policies and overseeing the management and delivery of municipal services. The Board of Selectmen convene regularly throughout the year, typically biweekly on Monday evenings, to discuss policy issues; to set agendas for itself and the Town Meeting; to resolve disputes; to issue licenses; to establish ad hoc committees; to make appointments to existing boards and committees; and to develop a budget recommendation for Warrant Committee consideration and Town Meeting approval. Although the Town's governing structure is fragmented (e.g.,

many independent, elected boards and officials), the Board of Selectmen is the primary entity that has the structure and ability to identify issues of Town-wide importance that can be translated into operational goals or placed on the legislative warrant for Town Meeting consideration and approval. It is the Board of Selectmen that creates the official Warrant for the Town Meeting.

Many hours of staff and management support are provided to the Board of Selectmen to fulfill the Town's legal duties and to oversee the delivery of town services in the most efficient and effective way possible. The Town Administrator's Office coordinates the following activities under the authority of the Board of Selectmen: processing Town license applications; working with the Chairman of the Board of Selectmen to set the Board's meeting agendas; preparing the "agenda packet" for each member of the



Left to Right: Selectman Jim Williams, Chair Sami Baghdady, and Vice-Chair Mark Paolillo before the start of a Board Meeting in April 2015.



Board of Selectmen; compiling background information for each agenda item to ensure efficient and effective meetings; processing the actions of each Selectmen's meeting; tracking requests from residents for Town information, tracking and processing insurance claims against the Town; preparing all materials for the smooth and efficient flow of the Town Meeting; facilitating the preparation and consolidation of the Town's operating budget; formulating a budget recommendation to the Board for their consideration and approval as the Executive branch of Town government.

Summary of Activities and Accomplishments:

The Board of Selectmen was joined with a new member in April 2015 when Glenn Road resident James R. "Jim" Williams was elected in the Annual Town Election. After Selectman Williams was sworn-in the Board re-organized itself with Sami Baghdady becoming the new Chair, and Mark Paolillo becoming the Vice-Chair.

Calendar year 2015 was another busy and productive year for the Board of Selectmen. Progress was made on a number of long-term projects and there are many accomplishments that demonstrate this. Below are a few highlights:

- Executed the sale of Town – owned land on Woodfall Road for \$1,750,000. Proceeds may be used to fund a portion of the cost of some of the major building projects facing the Town, such as the High School.
- Completed the construction of the new Underwood Pool, which opened to the public in early August 2016.
- Substantial completion of the Belmont Center and Trapelo Road Reconstruction Projects, with final completion anticipated in the spring 2016.
- Moody's Investor Services reconfirmed the AAA bond rating in April 2015 for the Town's \$34.1 million General Obligation Municipal Bonds to finance several projects. This rating allows the

Town to receive the lowest interest rates on debt issued for capital projects.

- Convened two public meetings with officials from the MBTA regarding accessibility issues and possible closure of the Waverley Square Train Station. Advocacy by the BOS resulted in keeping the Waverley Square Train Station open in its current location while a solution is developed by the MBTA.
- Proceeded to carry out the Financial Task Force recommended development of a Recreation Strategic Plan Process and develop strategic goals, objectives and recommendations for the coming 5 years. Completion of the Strategic Plan is anticipated in FY16.
- Completed the Comcast Cable Franchise License negotiations and awarded another 10-year License term.
- The Community Path Implementation Committee continued its work on the process of identifying routes and funding options for approval by the BOS. Issuance of a request for proposal for a Feasibility Study as part of the process is anticipated in the spring 2016.
- A formal Community Preservation Act (CPA) allocation process developed by the Community Preservation Act Committee, resulted in the recommendation of \$818,350, in CPA Funds for 6 projects. Town Meeting will consider these projects in May 2016.
- Worked collaboratively with Belmont Light to select a new Utility (Electric, Water and Sewer) Billing, Collection and Accounting System. Implementation is expected to be completed in the fall, 2016.
- Continued progress in completing the process for the conveyance of the former incinerator site from the State to the Town, which includes the identification of post-closure uses.
- Coordinated the Town's management of the Constellation Energy PGA Senior Players



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Championship Tournament at Belmont Country Club.

- Adopted Free Cash Guidelines in collaboration with the Treasurer and Warrant Committee
- Worked with partners to complete a thorough cleaning of the Belmont Center railroad bridge.

Goals for 2016:

- Development of a process to collect data to be used for the issuance of the next Solid Waste Collection bid.
- Complete the implementation of new licensing software to streamline the application and approval process for new license applicants as well as renewals for existing license holders.
- Replace outdated public safety radio and communication system to continue to ensure effective emergency response.
- Coordinate comprehensive public presentations on the topics of Pension Obligation Bonds/OPEB Liabilities and a presentation on the progress of Belmont Sewer and Storm Drain System Rehabilitation.
- Continue to explore new methods for increased efficiency in the delivery of Town services.
- Implement a strategic planning process and coordinate goal-setting sessions with the Board of Selectmen and Department Heads. Implement recommendations of the Financial Task Force.
- Complete Sale of town-owned Cushing Square Municipal Parking Lot in support of a mixed use development.
- Complete the Verizon Cable Franchise License negotiations and award another 10-year contract.
- Complete conveyance of the Incinerator site to the Town and continue to study long-term municipal uses for the property.
- Award some of the available restaurant liquor licenses to new businesses that will help spur economic development.

- Complete construction of the Belmont Center Reconstruction Project and finalize Parking Management Plan for Belmont Center.
- Complete construction on the Trapelo Road Reconstruction Project.
- Complete activities of the Community Path Implementation Committee to allow design process to move forward.
- Finalize decisions on Minuteman Vocational School construction project and new district agreement.
- Complete long-range strategic plan for operations of the Recreation Commission and DPW Recreation Division.
- Investigate Stormwater Enterprise Fund Model.
- Continue to develop and maintain controls on health care costs.

Continue the process of the reviewing a Public-Private collaboration to construct a new Skating Rink.

Respectfully Submitted,

Sami S. Baghdady, Chair
Board of Selectmen





SCHOOL COMMITTEE:

Chair: Laurie Slap

Secretary: Lisa Fiore

Committee Members:

Susan Burgess-Cox

Thomas Caputo

Laurie Graham

Elyse Shuster

School Department Administration Staff:

Superintendent of Schools: John P. Phelan

Assistant Superintendent for Curriculum and Instruction: Janice Darias

Director of Finance, Business, and Operations: Anthony DiCologero

Committee’s Purpose and Duties:

The Belmont School Committee is an unpaid six-member board elected to three-year terms at Belmont's annual Town Election. Terms overlap so two members are elected per year. Massachusetts law grants three specific powers to school committees: to appoint and remove the superintendent, to set school policies, and to review and approve budgets.

Summary of Activities and Accomplishments:

- Communicated needs for additional resources given rising enrollment and special education costs, and helped build support for successful April 2015 override.
- Approved FY16 budget with 10 additional FTEs to help alleviate large class sizes and offer classes for middle and high school students with too much time in study halls and ‘free’ periods.
- Worked with School Administration to review and revise facility rental fees.
- Completed negotiations with AFSCME to finalize a three-year contract.
- Supported implementation of a district-wide Social Emotional Learning (SEL) framework.
- Participated with Superintendent’s Space Task Force to examine space utilization in all school buildings and determine potential needs for additional capacity in the short and long term, given enrollment increases.

- Submitted Statement of Interest (SOI) to Massachusetts School Building Authority (MSBA) for Belmont high school renovation project.
- Collaborated with other town organizations to study community path options, and long-range planning for the Town library.
- Worked with School Committee appointee to support the Belmont Media Center’s expanding programming and opportunities for students.

Goals for 2016:

The overall goal of the Belmont School Committee has remained constant over the last several years. Its goal is to use its powers to ensure that the Belmont Public Schools achieve its mission:

With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.

The School Committee will strive to ensure that policies and budgets align with the following three goals, and that the superintendent acts to achieve them:

1. To prepare all students for college, career, and life-long learning through a balanced and healthy school experience, and through continuity of curriculum and compliance with



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Commonwealth and community standards, through support for educators to experiment and innovate, and clear articulation of our instructional models.

2. To support continuous improvement and overall programmatic and fiscal stability by engaging administrators, teachers, and other stakeholders in generally accepted practices of long-term strategic planning.
3. To ensure that students receive instruction from consistently highly qualified educators who pursue continuous improvement of their art by hiring well-prepared and diverse professionals, and sustaining continuous professional development by means of clear and coherent plans, and by implementing a successful educator evaluation system in line with new Commonwealth standards.

The following are liaison assignments and subcommittee and collective bargaining teams:

Moderator Appointments:

- Wellington Building Committee:
 - Laurie Graham

Subcommittees of the School Committee:

- Policy/Procedure (Crofts Revision):
 - Laurie Graham
 - Susan Burgess-Cox
 - Elyse Shuster
 - Mary Pederson
- Finance Sub-committee:
 - Tom Caputo
 - Susan Burgess-Cox
- Curriculum & Instruction Sub-committee:
 - Susan Burgess-Cox

Representatives and Liaisons:

- Capital Budget Committee:
 - Anne Lougéé – voting member (through

- EDCO Board:
 - Elyse Shuster
- LABBB Board:
 - John Phelan
- Foundation for Belmont Education:
 - Laurie Graham (ex-officio) non-voting
- Superintendent's Health, Safety, and Security Advisory Team:
 - Laurie Graham
- Warrant Committee:
 - Laurie Slap (ex-officio) – voting member
- Community Education
 - Laurie Graham – non-voting liaison
- Council on Aging
 - Vacant
- One Book One Belmont
 - Laurie Graham

Foundation for Belmont Education:

The Foundation for Belmont Education (FBE) raises funds in support of enrichment and innovation in the Belmont Public Schools. Founded in 1993 by citizens who wanted to ensure the continued excellence of the school system, the FBE awarded \$240,000 to the Belmont Public Schools in the 2014-15 school year.

The FBE raises funds in several ways. Many residents and families support the FBE's Annual Appeal, which helps to fund various programs. The Dan Scharfman Memorial Run is held on the first Sunday of October and kicks off our fundraising season. In honor of the late school committee member, Dan Scharfman, the 5K and 2K races are a favorite among serious runners and families alike. The Youth Spelling Bee for Grades K-6 is an annual fall event, drawing more than 700 children. It's a fun family day designed to showcase the children's spelling skills. Every March, the FBE holds its



annual Spring Fundraiser and Auction, which has become a much-anticipated community event. With the support of businesses and residents, this event raised more than \$150,000 last year. Additionally, there were more than 850 STAR Awards (Staff and Teacher Appreciation and Recognition) purchased by students and their families to honor and thank Belmont educators and staff for their outstanding contributions to their children's education. During the 2014-15 school year, the FBE sponsored the first Outstanding Teacher of the Year awards.

In total, the FBE has awarded more than \$2.8 million to the Belmont Public Schools in the form of 614 awards for Learning Excellence Grants, Professional Development support, and large-scale special initiatives. The commitment and generosity of the FBE and its volunteers along with the many families and businesses who contribute to the FBE each year enable the Belmont Public Schools to offer many programs that would otherwise be impossible to undertake. The School Committee and system teachers and administrators are very grateful for the ongoing support of the Foundation for Belmont Education.

School Advisory Councils:

As a result of the 1993 Education Reform Act, School Advisory Councils have been established at each of Belmont's schools. The Advisory Councils have taken an active role in addressing policy issues at the site level. Members of the 2015-2016 School Advisory Councils include the following:

Burbank Elementary School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Tricia Clifford, Chair	April Edrington	Suzanne Alcock
Vicky O'Regan	Cathy Meyer	
Janet Flaherty	Antonella Casale	

Butler Elementary School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Michael McAllister, Chair	Mauro Lance	Open
Julie Babson	Rose O'Neil	
Cindy Crowley	Chao Tu	

Wellington Elementary School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Amy N. Spangler, Chair	Katie Colello	Lynn Finley
Carolyn Bell	Sarah Griffith	
Becky Reilly	Kate Ascione	
Kendra Nnyanzi		
Maggie Roller		

Winn Brook Elementary School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Janet Carey, Chair	Anne Bauer	Lyn Bodmer
Robin Morrison	Patricia Asimacos	
Kim Miller		
Melissa Crough		

Chenery Middle School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Kristen St. George, Chair	Donna Allen	Phyl Solomon
Karen Duff		

Belmont High School:

Teacher Representatives:	Parent Representatives:	Community Representatives:
Dan Richards, Chair	Lyn Bodmer	Ottavio Forte
Stacie Ross	Jon Rumley	Diane Plamer
Lisa Hurtubise		



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Programs and Instruction:

In 2015 the Belmont Public Schools remained committed to universal access to the highest quality curriculum for all students as well as universal proficiency. This is accomplished through the support, by means of professional development, for the educators of the Belmont Public Schools. We have established three primary means to achieve this goal: professional development meetings led by Principals, Directors, and Curriculum Specialists focusing on district and school strategic initiatives; Professional Learning Teams (PLTs), educators working together on a targeted area of need to improve learning for all students; and professional development courses, seminars, workshops, and study groups led by BPS educators and partner organizations. This year we have a focus on developing a comprehensive framework in all schools to support the Social and Emotional Learning (SEL) of all students. A detailed listing of these offerings can be viewed on the Professional Development web site for the Belmont Public Schools at this address:

<http://www.belmont.k12.ma.us/bps/Staff/Professional-Development>

Assessment:

This annual report on the results of standardized testing in the Belmont Public Schools includes information on standardized tests which students took as a result of state mandate and student choice during the 2014-2015 school year.

Student Choice (Multiple Administration Dates)

- SAT Reasoning Test
- SAT Subject Tests
- ACT
- Advanced Placement (AP)

State Mandated

- Grades 3, 4, 5, 6, 7, and 8: Partnership for the Assessment of Readiness for College and Career (PARCC); English Language Arts and Mathematics. Spring (March and May)

- Grades 5, 8, 9 Massachusetts Comprehensive Assessment System (MCAS); Science. Spring (May-June).
- Grade 10 Massachusetts Comprehensive Assessment System (MCAS); English Language Arts and Mathematics. Spring (March and May)

The testing schedule for Belmont students continues to be challenging. Students participated in the SAT Reasoning Test and the SAT Subject Tests. Belmont students also participate in the ACT program, but at a rate lower than that in the SAT program. Student involvement in Advanced Placement testing is very strong. In addition, Belmont participated in the administration of the Partnership for the Assessment of Readiness for College and Career (PARCC) and Massachusetts Comprehensive Assessment System (MCAS). The State testing program involved students in grades 3 through 10. Assessments in English/language arts and mathematics are administered in Grades 3, 4, 5, 6, 7, 8, and 10; assessments in science are administered in grades 5, 8, and 9. Passing scores on the grades 9 and 10 assessments are a requirement for high school graduation.

Belmont High School students also participate in the Preliminary Scholastic Achievement Tests. This test is the basis for the National Merit Scholarship Program. This year five Belmont High School students were named semifinalists in the 2016 Merit Scholarship Competition. In addition, there were 29 commended students.

SAT (2014-2015):

The SAT Reasoning Test

The SAT Reasoning Test encompasses three areas: critical reading, mathematics, and writing. Each section is scored on a scale ranging from 200 to 800, resulting in a total possible score of 2400. In the writing portion, students have to take a position on an issue and use reasoning and examples to support the position. There is also a multiple choice section where students are asked to identify sentence errors, improve



sentences, and improve paragraphs. The critical reading portion has both short and long reading passages. The test no longer includes analogies, but sentence completion questions remain. The College Board reports that the math section includes topics from third-year college preparatory math and includes such topics as exponential growth, absolute value, functional notation, and negative and fractional exponents. The total testing time for the SAT is 3 hours and 45 minutes.

Student Results

The SAT report summarizes information for seniors, who took the SAT Reasoning Test at any time during high school through June 2015. If a student took the test more than once, the most recent score was used. Belmont’s combined overall mean is 1788, a decrease of two points from last year. The state overall mean decreased by 30 points from the previous year; the national mean decreased by 7 points from last year.

Two hundred seventy-one BHS seniors (96% of the class of 2015) reported SAT Reasoning Test scores. In Belmont, the critical reading mean is 82 points higher than the state mean and 95 points higher than the national mean. The mathematics mean for Belmont is 93 points higher than the state mean and 103 points higher than the national mean. Belmont’s mean for the writing test was 87 points higher than the state mean and 100 points higher than the national mean. The combined mean for Belmont students was 262 points higher than the state mean and 298 points higher than the national mean.

For the 147 students who took SAT Subject Tests and the SAT Reasoning Test, the mean SAT critical reading score was 658 and the mean SAT math score was 682. The writing test mean for these students was 657. Rigorous academic programs continue to correlate with higher SAT scores. These students had a combined overall mean score of 1997, 209 points higher than the overall mean for all Belmont High School students who took the SAT Reasoning Test.

2014-15 Results:

Overall MEAN	Belmont Public Schools	State	National
Critical Reading	590	508	495
Mathematics	614	521	511
Writing	584	497	484
Combined	1788	1526	1490

ACT (2014-15)

The ACT consists of curriculum-based tests of educational development in English, mathematics, reading, and science designed to measure the skills needed for success in first year college coursework. This battery of tests takes 2 hours and 55 minutes. An optional writing test measures skills in planning and writing a short persuasive essay. The writing test takes 30 minutes.

The English test focuses on editing and revising skills. The mathematics test consists of problems found in Algebra I, Algebra II, and Geometry. The reading test focuses on reading comprehension questions using a variety of passages. The science test draws on biology, chemistry, earth/space, and physics. The ACT is scored on a scale of 1 to 36, with 36 being the highest possible score.

Student Results

The ACT report summarizes information for seniors who took the ACT any time during high school through spring 2015. One hundred twenty eight BHS seniors (45% of the class of 2015) reported ACT scores. Students receive four scores, one for each section of the test. According to ACT, student scores should be compared to the ACT College Readiness Benchmark scores which, are the minimum scores needed on ACT subject-area tests to indicate a 50% chance of obtaining a B or higher or about a 75%



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chance of obtaining a C or higher in the corresponding credit-bearing college courses. The ACT equates their tests to such college courses as English Composition, Algebra, Social Sciences, and Biology.

2015 Results

	ACT College Readiness Benchmark	BHS Average Score	State Average Score	National Average Score
English	18	27.2	24.2	20.4
Mathematics	22	27.4	24.6	20.8
Reading	22	27.6	24.6	21.4
Science	23	26.5	23.8	20.9
Composite	N/A	27.2	24.4	21.0

Advanced Placement

The Advanced Placement Program offers 34 discipline-based examinations. These exams consist of multiple choice and open response questions. The examinations are graded on a 5-point scale. Most of the nation's colleges and universities award credit for grades of 3 or higher. The values of an Advanced Placement Program are many. First, AP courses offer a standard curriculum that is used across the country and acknowledged throughout the world for its quality and rigor. Second, the AP curriculum tends to raise the quality of curriculum throughout the entire high school. Finally, the AP courses at Belmont High School are aligned with university standards and expectations.

In 2015, Belmont High School students took Advanced Placement Exams in 27 subject areas. They are listed by discipline:

English:

- English Literature and Composition

Foreign Language:

- Chinese Language and Culture
- French Language and Culture
- German Language and Culture
- Japanese Language and Culture
- Latin
- Spanish Language and Culture

History and Social Science:

- European History
- Macroeconomics
- Microeconomics
- Psychology
- United States Government and Politics
- United States History

Mathematics:

- Calculus AB
- Calculus BC
- Computer Science A
- Statistics

Science:

- Biology
- Chemistry
- Environmental Science
- Physics 1
- Physics 2
- Physics C: Electricity and Magnetism
- Physics C: Mechanics

Fine and Performing Arts:

- Music Theory
- Studio Art: 2-D Design Portfolio
- Studio Art: Drawing Portfolio



Advanced Placement Exam Summary:

Year:	Students participating in AP program:	Exams taken by the participating students:	Subject areas of the exams:	Percentage of scores of 3, 4, or 5:
2002	255	488	21	88%
2003	290	545	21	89%
2004	298	601	23	89%
2005	317	682	26	86%
2006	321	650	22	90%
2007	362	839	26	87%
2008	392	818	25	89%
2009	391	802	28	93%
2010	415	820	23	95%
2011	378	746	23	94%
2012	386	836	21	94%
2013	414	838	22	93%
2014	459	1,006	25	95%
2015	458	1,032	27	93%

AP Scholar Awards:

Belmont High School students are well represented in the AP Scholar Awards Program.

- The AP Scholar Award was granted to 88 students who received grades of 3 or higher on three or more AP exams
- The AP Scholar with Honors Award was granted to 61 students who received an average grade of at least 3.25 on all AP Exams taken and grades of 4 or higher on four or more of these exams.
- The AP Scholar with Distinction award was granted to 102 students who received an average grade of at least 3.5 on all AP Exams taken and

grades of 3 or higher on five or more of these exams.

- The National AP Scholar Award was earned by 30 students. This award is granted to students who receive an average grade of at least 4 on all AP Exams taken and grades of 4 or higher on five or more of these exams.

In total, 281 AP awards were earned by BHS students in 2015.



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Massachusetts Comprehensive Assessment System (MCAS):

During the 2014-15 school year, Belmont students in grades 3, 4, 5, 6, 7, 8, 9, and 10 participated in various discipline-based tests as part of the statewide assessment system. This year this included both PARCC (grades 3-8 ELA and math) and MCAS (grades 5, 8, and 9 for science; grade 10 for ELA and math). A review of the results of the 2015 administration of the MCAS indicates an overall positive performance for Belmont students. Belmont

students are meeting the learning standards of the State Curriculum Frameworks.

Individual school reports, system wide data, and state scores allow for a comparison of the percentage of Belmont students in each of four performance levels with the statewide percentages in each performance level. At all grade levels and in all subject areas, the percentage of Belmont students who scored at advanced and proficient levels was higher than the statewide percentages in the same performance categories.

MCAS Test Administration for 2014-2015:

Grade Tested 2014-2015	Year of Graduation	Current Grade	# Tested	State Assessment	Subject Tested
10	2017	11	307	MCAS	English
			304	MCAS	Math
9	2018	10	286	MCAS	Physics
8	2019	9	279	PARCC	ELA
			280	PARCC	Math + Algebra 1
			293	MCAS	Science
7	2020	8	314	PARCC	ELA
			306	PARCC	Math
6	2021	7	318	PARCC	ELA
			317	PARCC	Math
5	2022	6	335	PARCC	ELA
			336	PARCC	Math
			345	MCAS	Science
4	2023	5	319	PARCC	ELA
			319	PARCC	Math
3	2024	4	337	PARCC	ELA
			338	PARCC	Math
Total PARCC & MCAS Tests Administered in 2015			5,333		



All students must pass a science, English, and math test in order to graduate with a high school diploma. According to statutes, all students must meet or exceed the proficient scaled score of 240 in English and math, and the needs improvement scaled score of 220 in science. Those who score between 220 and 238 on the English and math tests must also fulfill the requirements of an Educational Proficiency Plan (EPP) in order to meet the state Competency Determination Graduation Requirement. The EPP is developed by the Belmont High School administration and guidance

counselors to document student progress and completion of this requirement.

English Language Learners participate in the MCAS. In addition, all ELL students are assessed annually with the ACCESS test. This is a new test adopted by Massachusetts in the 2012-2013 school year. It measures students' English language proficiency and progress in learning English in the four domains of reading, writing, listening, and speaking across all content areas.

Yearly Comparison of Combined Percentages of Student Performance at Advanced and Proficient for MCAS and Level 4 or 5 on PARCC

Grade	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
3 Reading	84%	82%	80%	79%	82%	81%	85%	82%	86%	77%	81%	85%
3 Math	NA	NA	76%	80%	84%	85%	85%	82%	85%	83%	89%	85%
4 English	78%	75%	80%	82%	78%	75%	82%	84%	80%	83%	72%	90%
4 Math	67%	68%	65%	74%	73%	72%	75%	69%	73%	78%	79%	80%
5 English	NA	NA	84%	85%	87%	85%	84%	88%	83%	86%	91%	87%
5 Math	NA	NA	66%	74%	79%	76%	75%	82%	84%	81%	88%	75%
5 Science	81%	68%	74%	71%	71%	70%	73%	72%	71%	67%	81%	72%
6 English	NA	NA	90%	88%	91%	86%	91%	94%	91%	89%	90%	90%
6 Math	76%	65%	69%	78%	73%	78%	83%	85%	83%	84%	82%	84%
7 English	89%	86%	86%	91%	94%	91%	92%	93%	97%	93%	93%	90%
7 Math	NA	NA	62%	74%	76%	77%	80%	76%	78%	80%	83%	76%
8 English	NA	NA	92%	92%	97%	96%	96%	93%	95%	98%	97%	91%
8 Math	72%	76%	70%	70%	80%	75%	77%	79%	79%	87%	83%	70%
8 Alg. 1												97%
8 Science	73%	64%	60%	62%	74%	68%	78%	71%	78%	80%	78%	75%
9 Physics	NA	NA	NA	87%	88%	93%	95%	94%	95%	92%	91%	94%
10 English	90%	91%	90%	91%	97%	95%	94%	98%	99%	97%	98%	97%
10 Math	85%	91%	88%	96%	95%	94%	96%	95%	96%	95%	96%	96%



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Assessment and Accountability:

The Massachusetts Department of Elementary and Secondary Education annually measures each district's and school's progress toward ensuring that all students reach proficiency according to the standards of the federal Elementary and Secondary Education Act.

The overall data for Belmont and its schools continues to show the positive results of well-aligned curricula, high quality instruction, and high expectations for all students. We are very pleased to report that our four elementary schools and middle school (where the students that took PARCC) earned the Level 1 determination on the merits of their students' performance. Two of our schools received special commendation: Winn Brook School: commended for high progress; and Butler School: commended for high achievement. The high school determination was lowered from Level 1 to Level 2, however, because the progress of students in the "high needs" subgroup was not sufficient to meet their specific gap narrowing goals. The district level remains at Level 1, in spite of the high school's level, because our students in grades 3-8 took PARCC.

The annual Progress and Performance Index (PPI) measures a district's, school's, or subgroup's improvement towards its own target over a two-year period on up to seven indicators: narrowing proficiency gaps in English/Language Arts, mathematics, and science; student growth in English/Language Arts and mathematics; and the annual dropout rate and graduation rate for high schools. The cumulative PPI measures trends by averaging the annual PPIs of the most recent four year period, weighting recent years the most. The cumulative PPI is reported on a 100-point scale, and a score of 75 or higher is needed to demonstrate that a school is making progress toward narrowing proficiency gaps.

In 2015, all schools met the target for all students, earning Cumulative Progress and Performance

Indicator scores of between 89 and 100. This year we received Cumulative PPI scores for students in the subgroups at Butler Elementary School, Chenery Middle School, and Belmont High School. (See chart below for details.) Belmont High School's subgroup annual PPI data for 2014 decreased to 61; however, the Cumulative PPI was 79, remaining above the score to demonstrate progress toward narrowing proficiency gaps. For 2015, the annual PPI increased to 71, but was not enough to result in a 4-year score above 75. An initial analysis of the data points to a need to focus on how we are supporting students with disabilities, both individually and collectively through the structures and programs in place at Belmont High School.

Also included in the chart below is a feature of the accountability system, school percentile, a number between 1 and 99, which indicates the school's performance relative to all other schools in the Commonwealth that serve the same or similar grades.



Below is a summary of the information for each of Belmont's schools:

School	Cumulative PPI*	Accountability and Assistance Level	School Percentile
Burbank Elementary School	All students 100	Level 1	97
Butler Elementary School	All students 89 Subgroups 76	Level 1	95
Wellington Elementary School	All students 96	Level 1	91
Winn Brook Elementary School	All students 100	Level 1	98
Chenery Middle School	All students 100 Subgroups 96	Level 1	98
Belmont High School	All students 90 Subgroups 73	Level 2	92
District	All students 100 Subgroups 75	Level 1	n/a

*Subgroups of fewer than 30 students do not receive PPI scores.

More information on assessment and accountability for the district can be found on our website.

Business and Finance:

Budget

At the Annual Town Meeting, the members approved a general fund school budget for FY15 of \$46,156,000. However, supplementing this Town appropriation were federal and state grants totaling \$3,213,763. The School Department also offset a portion of its operational expenses through user fees. In FY15, \$3,039,843 was charged to fee-based revolving accounts to cover operational areas including preschool, all-day kindergarten, food service, athletics, fine and performing arts, student activities, building rentals, and community education.

Increased overall student enrollment, contractual salary raises, increased utilities costs, medical insurance, and mandated student services were the main cost drivers in the budget. Due to significant unanticipated increases in mandated student in FY15, the School Department requested and received supplemental funds from two sources. One source was a transfer from the Town Special Education Stabilization Fund,

which was approved by vote of Town Meeting in the amount of \$250,000, thereby effectively depleting that fund. The second source was from a Reserve Fund Transfer in the amount of \$285,000 which was approved by the Warrant Committee. In reviewing costs on a per pupil basis, the Belmont Public Schools continued to spend below the state average. FY15 data provided by the state Department of Elementary and Secondary Education indicates that for FY15, Belmont's average per-pupil expenditure was \$13,029, as compared to the state average of \$14,920.

In the Spring of 2015 the community voted in favor of a Proposition 2 ½ budget override, which provided an infusion of funds in the operating budget of the School Department, as well as other Town Departments beginning in FY16.

The School Department has made efforts to reduce costs where possible, including membership in purchasing collaboratives and competitive bidding for many services, including office and school supplies, custodial and food services items and utilities.



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Building Maintenance

The School Department's FY15 operating budget included \$1,870,662 (\$848,667 for the maintenance of buildings and grounds, plus \$1,021,995 for custodial services) for the care and upkeep of school facilities. School maintenance and custodial functions have been operated in conjunction with the consolidated Town/School Facilities Department. Some of the benefits of the consolidation have been the coordination of bids for awarding contracted trade services for building maintenance and repairs, now covering both Town and School buildings; a consolidated Capital Budget Plan for Town and School facilities; and access to a Facilities Department major building repair account to assist in addressing school building needs, beyond what could be supported by the School Department operating budget alone.

Respectfully submitted,

Handwritten signature of Laurie Slap in blue ink.

Laurie Slap, Chair
Belmont School Committee

Belmont High School Project

As was the case in the several fiscal years prior, in FY15 a Statement of Interest (SOI), indicating the need for a major building project for Belmont High School was submitted to the Massachusetts School Building Authority (MSBA). As a result of the FY15 SOI, the MSBA has notified the Town the MSBA may be inviting the Town to participate with the MSBA in a building-related project for Belmont High School.

Conclusion:

In 2015, as in years past, Belmont has every reason to be proud of its schools and its students. The schools operate efficiently, with minimal administrative overhead; the teaching staff and administrators are excellent, highly trained, and dedicated.

Handwritten signature of John P. Phelan in black ink.

John P. Phelan, Superintendent
Belmont Public Schools



BOARD OF ASSESSORS:

Chair: Robert P. Reardon, C.A.E.

Vice - Chair: Charles R. Laverty, III, Esq.

Secretary: Martin B. Millane, Jr.

Appointed Staff:

Assessing Administrator: Daniel A. Dargon, Jr., M.A.A.

Assistant Assessing Administrator: Maryanne Knorr, A.A.S.

Purpose and Duties:

The Assessors' Office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. In Belmont, the property tax contributes over 69% of the town's operating budget. Taxable property includes not only real estate, but business personal property as well.

Summary of Activities and Accomplishments:

The Assessors held regular bi-monthly meetings, and met on a weekly basis during the busy tax-billing periods, and at other such times, as requested, had conferences and meetings with taxpayers, interested citizens and various Town Boards, Officials and the Board of Selectmen.

Members of the Board and office staff attended schools, classes and conferences sponsored by the Department of Revenue, International Association of Assessing Officers, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office and the appraisal and maintenance of real and personal property for assessment purposes.

The Board of Assessors voted to issue an actual real estate tax bill for Fiscal Year 2016, with a tax rate of \$12.56 per thousand, in December 2015, to ensure proper financial management for the Town by avoiding unnecessary borrowing costs. The Board of Assessors has successfully issued timely tax bills for more than twenty five years.

The assessed value tax roll for the Town of Belmont contains 8,300 real property accounts and 472 personal property accounts with an annual total assessed value of \$6,598,368,011, an increase of \$670,628,720 for Fiscal Year 2016.

The office staff processed approximately 1,083 transfers of real and personal property, of which approximately 29% of the transfers were determined "valid" sales. There were 21,191 motor vehicle excise tax bills with a total excise tax of \$3,335,633.70 committed to the Tax Collector. A total of 704 motor vehicle excise tax bills with a value of \$66,267.53 were abated, 145 applications for statutory exemptions for real estate tax were granted resulting in \$239,000.72 being exempted, and 57 applications for CPA surcharge exemption were granted resulting in \$5,442.21 being exempted.

The Annual Town Meeting appropriated \$115,966,870.00 of the projected \$118,592,307.22 in total revenues leaving \$2,625,437.22 which was apportioned to a tax stabilization fund for future use. The Town Government estimated receipts and available funds which totaled \$35,716,805.00, leaving \$82,875,502.22 to be raised by taxation.

The Board successfully defended overvaluation appeals before the Massachusetts Appellate Tax Board. The Board of Assessors continued the real and personal property re-inspection program as part of the computerized assisted mass appraisal system, otherwise known as the "CAMA" system. During 2015, the



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Board of Assessors continued updating the existing CAMA system with regards to all property information: building permits, building plans, sketches, images, living area, as well as all other assessment information. Personal Property accounts have also been updated with regards to assessment of furniture and fixtures, equipment and machinery, and inventory. The re-inspection program provided an increase in assessed value of \$47,657,240 in new growth for an increase in tax levy of \$614,779 for Fiscal Year 2016. The Assessing Administrator continued visiting homes that sold for Fiscal Year 2017, for sales that occurred between January 1, 2015 and December 31, 2015 in order to verify the sale date, sales price and validity of the sale in person. The continual updating of the computer system of the Assessors Office allows for improved working conditions and public access. The Board also updated the property record information on the Town's Web site to make data, pictures and sketches available on line.

The Board will continue with an equalized value program. All building, plumbing and electrical permits, and occupancy certificates, will continue to be monitored for possible adjustments in value. Sales ratio studies will be monitored as part of the equalization program in preparation of the Fiscal Year 2017 reappraisal.

The Board of Assessors also provided technical assistance to the Board of Selectmen on matters relating to the potential acquisition and sale of public land. The expertise of the Board and staff saves the cost of real estate appraisal services which would otherwise be required in such matters.

The Town of Belmont's Board of Assessors Office holds many designations by individual members of the Board and staff. These designations include: one Certified Assessment Evaluators (CAE) and one Administrative Assessment Specialist (AAS), awarded by the International Association of Assessing Officers (IAAO), one Massachusetts Accredited Assessor

(MAA) and one Certified Massachusetts Assessor (CMA), awarded by the Massachusetts Association of Assessing Officers (MAAO), as well as numerous other professional designations from both the public and private sectors.

In April, Robert P. Reardon was re-elected as Chairman of the Board, with Charles R. Laverty, III, as Vice Chairman, and Martin B. Millane, Jr., as Secretary.

In August, Linda Ostayan was appointed to fill in the vacant position of Assessment Technician.

Respectfully Submitted,

Robert P. Reardon, C.A.E., Chair
Board of Assessors



BOARD OF CEMETERY COMMISSIONERS:

Chair: Alexander E. Corbett, III

Vice-Chair: Ellen O'Brien Cushman

Clerk: William J. Chemelli

Purpose and Duties:

The Board of Cemetery Commissioners herewith files our annual report of activities for the calendar year 2015, our 157th year in operation. We are a three member, elected, volunteer board, consisting of the above named members. We enjoy a close working relationship with the Department of Public Works employees responsible for day to day cemetery operations. The Cemetery Commission is responsible for setting prices and policies for both Belmont Cemeteries, working with and on the Land Management Committee for Lone Tree Hill, the group that manages the inactive cemetery land at Highland Meadow Cemetery under a Conservation Restriction B1 and planning for any future phases of cemetery development. In addition the Board works cooperatively with the Town Treasurer to ensure proper investment planning for the perpetual care funds as articulated in MGL. Ch. 114.

Summary of Activities and Accomplishments:

Of the 87 interments at our two cemeteries, 27 were non-residents of the town, to whom extra fees were assessed totaling \$10,125. Total service fees for both cemeteries was \$123,856, including all grave openings, foundations, disinterment's, non-resident fees, overtime charges, late arrival fees, planting program and interest, disinterment fees, mock funeral fees, memorial tree program and interest, canopy rentals and genealogy studies.

Although new burial lots for traditional interments have not been available at the Belmont Cemetery on Grove Street since 1988, 62 interments were made to existing lots in 2015, including 21 cremations. Seven years after its opening, lot sales at Highland Meadow Cemetery on Concord Avenue opposite Somerset Street continue to be steady, totaling \$2,926,600. Lot

prices remain unchanged since opening and are similar to prices at the most prestigious private cemeteries. In 2015, 25 interments took place at Highland Meadow Cemetery, including 9 cremations.

The Cemetery Division works closely with the Town Treasurer's office. According to Assistant Town Treasurer, at the end of 2015, Investment Funds were:

- Cemetery Annual Planting Fund:
\$ 125,173.57
- Cemetery Perpetual Care Fund:
\$1,850,632.75
- Northway Bequest:
\$ 54,815.72
- Highland Meadow Plot Sales:
\$2,584,922.04

The Cemetery Perpetual Care Fund helps to defray the cost of cemetery perpetual care maintenance.

During 2015, the Cemetery Division was headed by Joseph M. Urciuolo and Jeff Currier was the Cemetery Foreman. We thank them both for all their efforts and the results. During 2015, Craig Crisafi and his family moved to Texas and we wish them success in this new venture. In addition to Joe and Jeff, Cemetery employees Sheila Meroth, Paul Meroth, Jim Gavel and Nancy Fay are the cemetery team, and we thank them all for their dedicated work with Belmont families and look forward to working with them in 2016. In addition, we sincerely appreciate the seasonal and expert work of Steve O'Neil, Mike Raymond, Austin "Butch" Bennett and the staff at D. Muzzioli Associates to keep the cemeteries a source of Belmont pride.



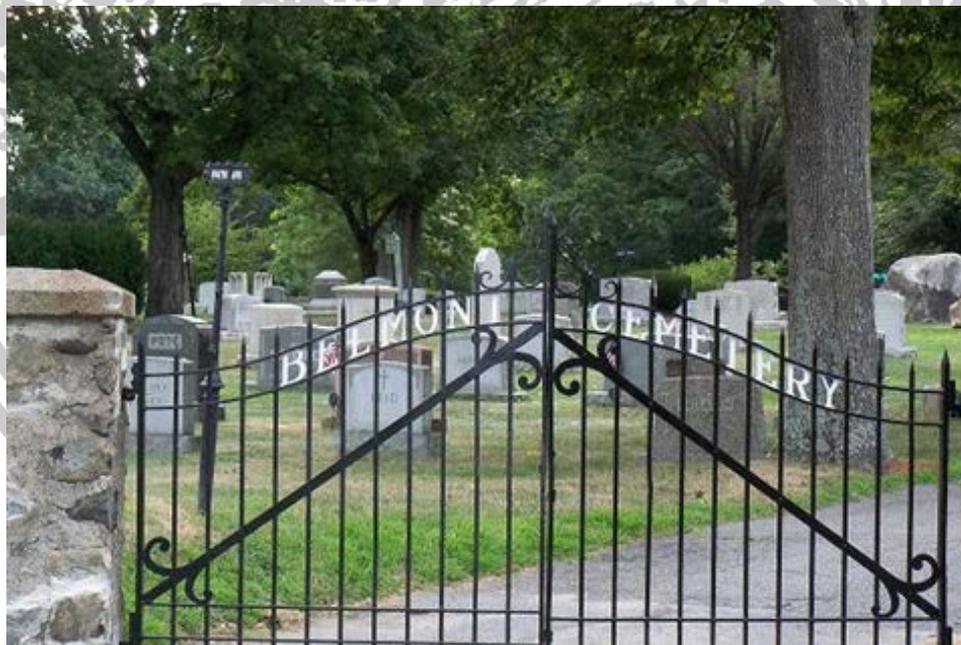
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Goals for 2016:

- Continue to fund the perpetual Care Account at 50% of cemetery lot sales.
- Prepare/plan for future cemetery phases – the original master plan maps show possible, future phase alternatives, and we will continue to work with the Town Treasurer on funding alternatives.
- Evaluate the survey of similar towns, taken in 2015, to determine if price increases are warranted. Examine alternative operation scenarios with the DPW to maintain quality and flexibility.
- Continue both the Annual Planting Program and the Memorial Tree Planting Program to enhance landscape areas at both cemeteries.
- Redesign the Heart Bed at Belmont Cemetery to enhance the beauty of the entrance while balancing our desire for more limited maintenance design.
- Set up a capital improvement set-aside account after the lawsuit was resolved. The Highland Meadow Cemetery Building Committee was dissolved in 2015.

Respectfully Submitted,

Alexander E. Corbett III
Board of Cemetery Commissioners





BOARD OF HEALTH:

Chair: David B. Alper, D.P.M
Vice - Chair: Donna S. David, R.N., M.N.
Board Member: Deirdre Houtmeyers, R.N., M.S.

Health Department Staff:

Director: Angela Braun, R.S., REHS
Assistant Director: Wesley Chin, MPH
Animal Control Officer: John Maguranis
Public Health Program Assistant & Clerk of the Board: Maria Reddington
LICSW, Youth & Family Services Coordinator: Janet Amdur, LICSW, EdM
Public Health Nurse: David Neylon, R.N., CIC, REHS
Veteran’s Service Officer: Robert Upton



Public Health
Prevent. Promote. Protect.

PURPOSE AND DUTIES:

The three-member elected Board of Health (Board) meets on a monthly basis to address public health issues and to review reports from the staff of the Health Department. The Chairman of the Board, Dr. Alper, has served on the Board for twenty-eight years and the Vice-Chairman, Donna David, has been a member for twenty-three years. 2016 will mark the end of the first three-year term for the third Board member, Deidre Houtmeyers. The Board develops and reviews local health policies, regulations, and programs to promote greater health and wellness in Belmont. Additionally, the Board conducts public hearings at their monthly meetings to review concerns such as variance requests and State Sanitary Code violations. The primary purpose of the Board is to improve the health status and quality of life of persons who live and/or work in Belmont. This purpose is accomplished through the enforcement of a broad collection of State and Federal public health mandates by the Health Department, and includes implementation of programs to prevent disease and promote health. The Board believes that the health and welfare of every resident of Belmont deserves to be maximized.

The Health Department had three staff changes in 2015. The former Assistant Director, Angela Braun, became the Director of the Department. Wesley Chin, formerly working for the Town of Brookline, took over as the Assistant Director. Robert Upton was

hired as the Veteran’s Service Officer, filling in a five month vacancy.

During 2015, the Board continued to collaborate with other regional municipalities to maximize services provided to the community in areas such as household hazardous waste collection, mosquito control, prevention of youth substance abuse and youth access to tobacco, public health based emergency preparedness, and public health nursing services. Additionally, Belmont and Arlington share services of the Sealer of Weights and Measures. Belmont and Lexington share a Public Health Nurse position. We continue to explore other opportunities for future collaborations both regionally, and interdepartmentally. The goals and objectives of the Board are not accomplished without established collaborative efforts both interdepartmentally within the Town and with our regional partners.

The duties of the Health Department are separated into five divisions: environmental health, animal control, disease control, social services, and administration.

Environmental Health:

The primary function of the Environmental Health division is to conduct State Sanitary Code inspections and to perform environmental health investigations. Concerns include a wide range of environmental



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factors that impact the health, safety, and well-being of the public on a daily basis.

Food Protection

Through enforcement of the State Sanitary Code, 590.000, we verify that the minimum standards for retail food sales are met at all permitted food service establishments. There are 124 permitted food establishments in Town. This figure includes restaurants, retail food stores, catering establishments, bakeries, schools, and mobile canteen trucks, etc. Between one to three inspections are performed at each of these establishments in a calendar year. The number of inspections an establishment receives is dependent upon the relative risk of the operation and their level of compliance. Additional inspections take place in response to general complaints and reports of food borne illness. In 2015, 234 inspections and re-inspections were conducted. We received 9 general food establishment complaints and 3 food borne illness reports.



Plan reviews and pre-operational inspections are conducted for all new food establishments to ensure that construction complies with minimum food safety standards as outlined in the State Sanitary Code and consistent with the plans originally submitted by the establishment and approved by the Department. In 2015, 11 plan reviews were performed. Five (5) food

establishments closed, and 10 new ones were opened. The weekly Farmers' Market continued to be an asset to the community. Inspections of the Farmers' Market are required because it has grown from offering local raw unprocessed fruits and vegetables to now featuring vendors with processed foods, meats, dairy products, and even seafood. Volunteers and non-profit organizations, as well as for-profit organizations, are also subject to food safety regulations when they serve the public. These activities are called "Temporary Food Events" and organizers frequently contact the Department for advice to determine if a temporary food permit is required. We enjoy interacting with our residents and always encourage the public to contact us whenever they have questions about food safety.

Housing

Safe and sanitary housing is a prerequisite for healthy living. The Health Department, under the authority of the State Sanitary Code, 105 CMR 410.000 Minimum Standards of Fitness for Human Habitation, responds to residents' complaints concerning possible health and safety violations in rental housing. The Health Department will issue an Order for Correction, to either the property owner or the occupant, when a complaint is found to be in violation of the State Sanitary Code. Additionally, first responders from the Fire and Police Departments, and occasionally the Council on Aging, will request Health Department staff to conduct housing inspections after unsanitary or substandard conditions are observed during their response efforts.

There were 41 housing inspections conducted in 2015, and, one home was condemned due to numerous housing code violations that could not be corrected by the owner. Cases are occasionally resolved after court intervention. Hoarding remained a growing concern throughout 2015 and often required interdepartmental intervention and support. The Health Department has noted that substandard housing conditions are becoming more prevalent, resulting in increasing requests for inspections of rental housing and more



calls regarding squalor. The Department also reviews demolition permits, issued through the Office of Community Development, to ensure that pest control and an asbestos assessment efforts have been performed. In 2015, 290 dumpster permits were issued for demolitions, construction, and clean-outs.

Tobacco Control

In 2014, the Board voted to amend its tobacco control regulations. On January 1, 2015, the minimum legal sales age to purchase tobacco and any nicotine delivery products, including electronic cigarettes, became 21 years old. In addition, blunt wraps and flavored tobacco are no longer available for sale in Belmont. At one time there were over 20 retail tobacco stores in Belmont. During 2015 the number of permitted tobacco retailers declined to 15. We are a member of the 5-Community Tobacco Control Collaborative, a regional tobacco control coalition with the health departments in Arlington, Brookline, Newton and Watertown. A grant from the Massachusetts Department of Public Health enables the coalition to have a full-time individual to provide educational information and to perform compliance checks at establishments that sell tobacco. There were 30 compliance checks conducted in 2015, resulting in 1 violation and 1 hearing.

Nuisances and Other Environmental Issues

Nuisance complaints include concerns such as the improper storage of trash, overgrown lawns, and rodent activity, etc. In 2015, the Department responded to 249 nuisance complaints. For the second consecutive year our staff was supplemented by a part-time summer Environmental Health Intern, hired specifically to help respond to nuisance complaints. Fines, court orders, and/or Board of Health hearings may also be necessary before compliance is fully achieved. Other routine inspections include, but are not limited to, subsurface water treatment systems, semi-public and public swimming pools, tanning booths, and recombinant DNA research and storage facilities. We enforce the Childhood Lead Poisoning

Prevention laws in collaboration with the Massachusetts Department of Public Health.

Additionally, the Board of Health has a history of proactively adopting regulations to address other nuisance conditions such as abrasive blasting/sanding. Additionally, the Health Department frequently, works with the Massachusetts Department of Public Health and/or the Massachusetts Department of Environmental Protection to address overlapping environmental health issues such as air quality, a hazardous material spills, and noise pollution. Solid waste management is handled by the Department of Public Works, however, the Health Department is charged with the collection and disposal of citizens' sharps and household mercury and lead products. The Department partners regionally with the East Middlesex Mosquito Control Program to monitor mosquito borne diseases and to prevent their spread through larvicide applications to catch basins throughout the Town.

In 2015 the Department was also responsible for inspecting 1 bodyworks establishment, 1 tanning salon, 9 day camps, and 10 public and semi-public swimming pools. The pools inspected include: the Higginbottom Pool, the Underwood Pool, 3 at the Belmont Hill Club, 2 at the Belmont Country Club, 2 at Belmont Day School and 1 at a condominium complex. The Health Department also performs "drop in" visits to all day camps and pool sites throughout the summer.

The Board of Health is responsible for subsurface sewage treatment systems under the Massachusetts Department of Environmental Protection's (DEP) regulations, commonly known as "Title 5." Soil testing, review of plans and oversight of construction are responsibilities of the Health Department. As properties are renovated or replaced, a significant number are connecting to Town's sewer system. Board of Health approval is required prior to abandonment of any subsurface sewage system.



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In 2015 the Health Department continued to participate in the Minuteman Household Hazardous Product Collection Program located in Lexington. Eight towns comprise the core group that operates the Household Hazardous Waste (HHW) collection facility at 60 Hartwell Avenue in Lexington; although, it is also open to all towns with either the town or the resident paying the fee for use of its services. There is also one “small quantity generator” day offered each year whereby small businesses are able to drop off accumulated hazardous wastes. The site is open seven Saturdays and one Sunday, April through November. Beginning in fiscal year 2017, HHW program will be transferred to the Belmont Department of Public Works (DPW) for management under the recycling program coordinator.

The Health Department continues to maintain a year-round program for the safe collection and disposal of personal sharps for residents, who are prohibited by state law from disposing of their needles into the regular waste stream. The Health Department is able to provides services for the disposal of residents “sharps” for a modest fee. Additionally, the Department offers a convenient drop off and collection program for residents looking to dispose of mercury, NiCad batteries and, button batteries to help residents keep used mercury from entering the environment.

Belmont is one of 26 cities and towns that comprise the East Middlesex Mosquito Control Project that uses a variety of strategies to limit the number of mosquitos. Mosquito control specific to Belmont includes adult mosquito surveillance by using light/CO2, helicopter Bti (*Bacillus thuringiensis* var. *israelensis*) application in the Beaverbrook Reservation, and catch basin larval control. The threat of West Nile Virus (WNV), carried primarily by container-breeding mosquitoes, continues to be a threat in New England. This year there were two instances of a “positive” mosquito collection in Belmont that was reported to us through the Massachusetts Health and Homeland Alert Network

(HHAN). When this happened the threat level for WNV was raised in Belmont as well as the other towns in the area. There were no reported human or animal cases of WNV in our town.

Another vector capable of transmitting disease is the rat. We educate residents on eliminating rodent harborage conditions and issue Orders to property owners if a rat infestation is verified.



Emergency preparedness planning is a part the Health Department. Under Environmental Health, we are concerned with providing residents with prompt information during recovery of extreme weather events or chemical and biological incidents that may create health related issues. We are part of the Belmont local emergency planning group and members of Public Health Emergency Preparedness Region 4B with 27 other communities. Collectively Region 4B shares resources and conducts emergency preparedness trainings and education.



Animal Care and Control:

The Health Department recently expanded this program title from “Animal Control” to the more fitting title of “Animal Care and Control”. This change has been implemented to reflect the fact that the program is not only about enforcement, but also includes a tremendous amount of domestic and wildlife education and protection activities. This is consistent with the recommendation of professional animal organizations throughout the United States. The primary responsibility of this division is rabies control, which involves the issuance of quarantine orders to any animal that may have been exposed to rabies through a bite wound. A total of 28 animals were quarantined and released from quarantine in 2015. There were 1531 animal related service requests. Possible rabies



cases typically involve exposure to bats; which, typically results in the bats being collected by Department staff, euthanized, and tested for rabies by the Department of Public Health. In 2015 there were 10 animals, including bats and other terrestrial wildlife, tested for rabies. Animal calls include illness and injury reports, dog bites, wildlife sightings, lost and found cats and dogs, noise reports from excessive barking, and sometimes reports of cruelty. The Animal Control Officer (ACO) conducted 23 annual inspections of chicken coops, barns, and exotic animals in Belmont. The ACO spends time patrolling the Town for violations of the by-laws and responds to dispatch requests concerning animals from the Police and Health Department. An annual rabies clinic is held each spring for dogs and cats. 39 animals were vaccinated in 2015. In FY16 the ACO was able to link 4 qualifying residents to spay/neuter services offered at no cost under the Commonwealth's Massachusetts Animal Fund. The ACO's duties also include kennel inspections and the development of emergency preparedness action plans. Residents depend on advice, education, and seminars offered by the ACO regarding wildlife matters. The ACO also performed 49 assessments for new candidates of the Recreation Department's Off Leash Dog Program.



Disease Control:

This service area is primarily accomplished through the efforts of the Public Health Nurse, who is not an employee of the Town, but works for Belmont through a professional service contract. There are approximately eighty communicable and other infectious diseases that are reportable in Massachusetts. When any of these diseases are contracted by a resident, their physician notifies the Massachusetts Department of Public Health (DPH). DPH in turn notifies the local Health Department. This system of communication is accomplished efficiently through the Massachusetts Virtual Epidemiologic Network (MAVEN), a DPH sponsored software program. The local Public Health Nurse investigates and monitors cases in order to prevent the spread of the disease throughout the public. Coordination of flu clinics with maintenance and distribution of vaccines is another

primary task. Flu clinics also serve as drills and practice for the Department in case emergency circumstances were to ever arise and an inoculation is necessary. This year the Department was able to acquire additional vaccine for flu clinics through a Community Health Network Area 17 (CHNA 17) grant for capacity building. We hope to establish a sustainable flu vaccine program in future years. With the assistance of Star Market's Osco Pharmacy, the Department also arranged for several Town employee flu clinics which were very well received. A total of 590 people were vaccinated. Public Health education is another part of the Public Health Nurses' tasks. Residents frequently call for help and assistance for any of a number of health issues and questions. The RN works with the school nurses and preschools on health information flyers, lice cases, environmental exposures and other health issues. The RN is occasionally involved with housing cases and is involved with the regulatory aspects of public pools and recreational camps for children.



Social Services:

The Youth and Family Services Coordinator works twenty hours (20) per week with the Health Department and twenty hours (20) per week with the Council on Aging (COA), for 42 weeks per year. The current Coordinator is a fully licensed independent clinical social worker (LICSW). The Coordinator offers initial individual counseling services and crisis intervention, referrals for basic needs and linkage to ongoing counseling needs. The Coordinator works in collaboration with the Belmont Light Department, the Food Pantry, the Salvation Army, the Belmont Affordable Shelter, and other agencies within the



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region. The Coordinator offers professional support to the Fire, Police, and Belmont Schools for cross departmental matters and works collaboratively on hoarding cases identified through the Healthy Home Working Group.

The Coordinator applies for grants to supplement mental health initiatives that can be used to address residents' needs that have been identified through assessment surveys. During 2015 the Coordinator also worked in partnership with the Belmont Public Schools to promote health and wellness programs. She coordinated a middle school girl's empowerment group, served as a key stakeholder involved with the regional youth substance abuse prevention grant, and supervised graduate school interns working on client cases and boys group meetings at the middle school. Popular service programs are the Holiday Gift Drive and Meal Delivery Drive, Golden Shoes, and the Peeps Diorama Contest. During 2015 there was a program shift whereby more time was allotted to intergeneration and youth programs rather than clinical cases. The 2015 Belmont School Wellness Committee Parent Survey identified stress as a concern. The Coordinator was awarded a grant to fund a "Stress Less Campaign" that offered a variety of intergenerational programs focused on dealing with stress.



Veterans:

The Veteran's Service Officer (VSO) is charged with providing comprehensive professional Veterans service to town veterans and their dependents in compliance with state law M.G.L. Chapter 115. This requires significant independent judgement, initiative and attention to detail regarding a wide range of confidential information. The Department cannot

predict the number of veterans that will qualify for assistance. The VSO not only has the responsibility of reviewing and processing benefit claims, he advocates on behalf of veterans for a variety of requests for support and referrals and prepares all recipients' requests for re-certification annually. He organizes, coordinates, and executes the annual Memorial Day Parade, participates in Veteran's Day exercises with the schools and local VFW, and collaborates with the Council on Aging to plan and host the Veteran's Breakfast. Recently, the VSO requested and received support from the Town Selectmen for Belmont to become a Purple Heart Community in further support of the Veterans. In addition, the VSO coordinates flag and marker placement on the Veteran's graves annually and is working with volunteers, the IT Department and DPW on a Veteran burial site identification project. It is important to note that at this time, 75% of the eligible financial assistance to Veteran's that is provided by the Town is reimbursed by the Veteran Services Administration of the Commonwealth in the following year.



Administration:

The Director and Assistant Director manage all of the programs that are housed in the divisions of Environmental Health, Disease Control, Animal Control, and Social Services with a great deal of support from the Public Health Program Assistant. The day-to-day administrative tasks of the Health Department rest on the shoulders of the Public Health Program Assistant. Administration is considered a division in itself due to the abundance of permits



processed, accounts managed, and grants monitored by the Program Assistant. There are daily burial permits that must be reviewed and processed, dozens of phone calls to answer, Board meeting minutes to write, meetings and program planning, social media and web page maintenance and a variety of bookkeeping duties involved. The Program Assistant manages sharps disposal collection and pick-up, mercury and lead battery disposal, temporary dumpster permits and edits documents for all staff members. Animal Control dispatch and response is a crucial task for the Program Assistant that takes coordination and attention to detail due to the potential for exposure to rabies. The Program Assistant assures that department has the most current public health information and updates by maintaining contact with several organizations such as the Massachusetts Health Officers' Association (MHOA), the Massachusetts Environmental Health Association (MEHA), and the Massachusetts Association of Health Boards.

2015 Activities and Accomplishments:

1. The Department, through extensive coordination of the Public Health Nurse, expanded its service capacity by offering two family flu clinics. The clinics were possible due to a \$5,000 grant award received through the Community Health Network Association 17 (CHNA 17). 469 residents were vaccinated.
2. The Youth and Family Services Coordinator received a \$10,000 adult mental health grant from CHNA 17 that was used to fund a year-long series of classes and workshops relating to stress management, a targeted need identified by the Belmont School Wellness Committee survey.
3. The Veteran's Service Officer initiated action for the Board of Selectman to proclaim Belmont to be a Purple Heart Community recognized by the National Military Order of the Purple Heart organization.
4. The Department, through a grant called the Substance Abuse Prevention Collaborative (SAPC), joined a cluster of communities to focus on the prevention of youth substance misuse and abuse.
5. The Board of Health and Health Department participated in the CHNA 17 steering committee for community wide planning on public health initiatives.
6. The Assistant Director completed Massachusetts Department of Public Health certifications in food inspector training, housing inspections and Department of Environmental Protection licensing for Title 5 System Inspector.
7. For the second consecutive year, the Health Department instituted a summer intern program to focus on community sanitation issues.
8. The Department worked with other Town Departments on several interdepartmental tasks and programs such as the planning and approval process for the PGA Senior Golf Tournament, the healthy homes working group, the Veteran's Day Breakfast, and the People Forms business license reviews.
9. The Department participated in annual Town Day and Meet Belmont events for the dissemination of public health information.
10. The Animal Control Officer collaborated with the DPW/Recreation Department to update requirements for the popular "off leash dog program" and expanded it by arranging a series of dog training sessions.
11. The Department scheduled several flu clinics for Town employees to conveniently receive their annual flu shots through a partnership with Osco Pharmacy. 121 employees were vaccinated.
12. Tobacco control compliance has increased (only one violation in 2015) due to consistent compliance checks, education efforts and proactive Board of Health regulations adopted in 2014.



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13. The Department collaborated with neighboring Emergency Preparedness Region 4A to offer a training program on psychological first aid to staff, Board of Health members, and emergency response volunteers.
14. Participated in annual hazardous waste collection events sponsored by a consortium of eight towns for Belmont residents and worked with the Department of Public Works to transfer the management of this program to the DPW recycling coordinator for FY 2017.

Goals for 2016:

1. Continue to address health service needs of Belmont by monitoring and assessing community health issues and concerns identified through partnerships.
2. Apply for and receive available grants for public health initiatives identified as needs through regional and local health assessments.
3. Continue to increase utilization of technology by working with the Information Technology Department to establish the Peoples Form program for all our permitting, investigation and inspectional needs.
4. Increase the number of food service establishment inspections through outsourcing.
5. Build a sustainable flu vaccine program for citizens of Belmont. In 2016 this will mean offering at least one family flu clinic and collaborating with our School Department partners to offer a student flu clinic.
6. Continue with a seasonal intern community sanitation education program to raise awareness and educate residents on the increasing number of nuisance conditions, such as trash and debris, rodent issues, and unkempt properties.

7. Expand assistance and linkages of resources to residents and veterans who require counseling and or resources to acquire necessities in order to maintain an acceptable and safe lifestyle.
8. Develop, and implement intergenerational social programs and community involvement projects to promote charitable contributions, healthy lifestyles, and improved mental health.
9. Continue to expand Veteran Service outreach and have Belmont nationally recognized as a Veteran's Purple Heart Community.
10. Deliver a public health educational campaign regarding the disease of substance disorder, and build municipal and community partnerships, participation and support regarding a response plan.

Thanks and gratitude to the Belmont Board of Health Members, Dr. David Alper, Ms. Donna David, and Ms. Deidre Houtimeyers for their service and devotion to the Town of Belmont and support to the staff of the Health Department. I would also like to thank the other town Departments, Boards, Commissions and the Citizens Emergency Response Team (CERT) for their support and assistance throughout the year.

Respectfully Submitted,

Angela Braun, RS, Director
Belmont Health Department



BOARD OF LIBRARY TRUSTEES / BELMONT PUBLIC LIBRARY:

Chair: Kathleen Keohane

Vice-Chair: Elaine Alligood

Secretary: Gail Mann

Committee Members:

Mark Carthy

Sarah Phillips

Mary Alice Wistman

Library Administration Team:

Library Director: Peter Struzziero

Administrative Coordinator: Deitra Barnes

Highlights of Library Usage:

- 1,215 individuals signed up for library cards, bringing the number of cardholders to 16,266 - about 65% of all Belmont residents
- 4,659 people attended 214 meetings held at the Library
- Library patrons downloaded 27,330 ebooks, e-audiobooks, movies, and music selections, a nearly 50% increase over last year
- Library patrons borrowed 533,778 items
- 14,080 children, teens, and adults attended 491 concerts, story times, book clubs, cooking demonstrations, hands-on workshops, and other library programs. This was an 8.5% increase in offerings which yielded a 9% increase in overall attendance
- Museum passes provided 2,437 free or discounted visits to area museums for families and individuals
- Reference librarians answered 35,174 reference questions
- Public computers were used for 22,277 internet and online research sessions
- Library website had 360,200 views
- Facebook page had 630 “likes” and Pinterest page had 714 followers
- 103 Volunteers provided 1,830 hours to support Library programs and services,

including 78 high school students fulfilling their community service requirement

Staffing:

There were a number of key staff transitions this year including the hiring of a new Director. Reference Department Head Emily Reardon served as Acting Director for the early part of the year. Her leadership and willingness to serve guided the Library while a search committee worked towards hiring a new Director.

The eight-member search committee was made up of representatives of the Trustees, the staff, the Friends, Town government, and the community. The search concluded in late spring and Peter Struzziero was hired.

After many years of service, Reference librarians Carol Baer and Corinne Chan retired. Librarians Joanna Breen and Cynthia Mitchem left to pursue other career opportunities. Three librarians, Mary Carter, Nancy McColm, and Kylie Sparks joined the staff, bringing new ideas, enthusiasm for helping patrons, strong technology skills, and experience working at other Minuteman libraries. In the Circulation Department three new part time assistants were brought on board also as the department saw a staff member retire, another relocate to the Midwest, and another still move on to a new career opportunity.



2015 Annual Report

Adult Services:



Expanding Digital Services:

Digital materials continue to be the fastest growing part of the Library's collection in terms of circulation. Downloads of ebooks and audiobooks through Overdrive, a collection shared by the Minuteman Library Network (MLN) Libraries, grew by an impressive 50%, from 18,222 checkouts in 2014 to 27,330 in 2015. In its first full year available to Belmont patrons, the Library's Hoopla subscription – offering streaming and downloadable music, movies, and TV shows as well as audiobooks and graphic novels for free to patrons – had 2,866 downloads, compared to 673 downloads in the last three months of 2014. As of year-end there were 590 patrons signed up for Hoopla.

Library patrons also enjoyed using the Zinio subscription, which enables them to page through a graphical presentation of 49 different magazines. This year Zinio added *The New Yorker*, *Architectural Digest*, *Vanity Fair*, and *Bon Appetit* – some of Belmont's favorite magazines – to its offerings, boosting checkouts of magazine issues by 10% to 2,652 checkouts.

Staff continued to monitor usage of the online databases to make sure they match up with patron interests and needs, and support the school curriculum. In 2015 database usage reflected the broad range of Belmont's interests. The most-used subscription provided free access to the Consumer Reports website; it garnered 933 visits that yielded 12,412 page views.

Also very popular were the Morningstar Investment Research Center, with 5,204 searches in 1,965 separate sessions, and Ancestry Library Edition, with 8,659 searches in 178 sessions. Unlike the other databases, which almost all offer remote usage, Ancestry must be used at the Library.

One-on-One and Group Instruction:

The Library is committed to teaching as many Town residents as possible how to use the wide range of electronic resources available. Throughout the year, Library staff offered one-on-one sessions twice a week to give patrons individual help on using Overdrive, Hoopla, and Zinio to download ebooks, audiobooks, music, movies, TV shows, and magazines onto their computers or personal devices.

In May and June, staff also offered "E-Camp," a series of classes on how to get the most out of these digital resources, and reference librarian Joanna Breen appeared on Angelo Firenze's cable TV broadcast, *Belmont Business Report*, to discuss electronic resources useful for small businesses.

New and Future Electronic Resources:

In the spring the Library was awarded a \$17,923 Community Preservation Act (CPA) to digitize its microfilm holdings of Belmont newspapers in the public domain, from 1890 to 1923. Patrons will be able to access these records on the Internet 24/7 both remotely and inside the Library. Keyword searching will be available, making historical and genealogical research much easier for historians, students, and staff.

At the end of the year the Library signed up for a very exciting service, Lynda.com, which offers over 4,000 courses, ranging from beginner- to advanced-level, on a variety of topics: design, marketing, photography, software development, business skills, and more. Courses are taught by industry experts, who break down their subject into short and understandable video segments. Users can follow along at their own pace, taking a complete course or tuning in to individual lessons. The Library is also on the waiting list to have



the Boston Public Library digitize our entire collection of Belmont High School Year Books.

Programs for Education and Entertainment:

This year the Library expanded the types of public programs organized for adults, particularly “maker” type programs with hands-on participation. Offerings have attracted a loyal following, and included paper crafting, silk scarf dyeing, acrylic paint, Chinese brush painting, and memory wire bracelet workshops, plus a four-week series on pastels and a return of Lisa Piel’s popular eight-week knitting class.

“Music on Saturday” returned for its twelfth year with monthly performances of American music January through May, including Dixieland jazz by Sammy D and the Later Risers, classic jazz by the John Arcaro Trio, music for string quartet by the Arneis String Quartet, Broadway musicals by graduate students from the Boston Conservatory Theater Division, and ragtime by women composers by pianist/composer Deborrah Wyndham.

The Library also hosted Science for the Public for a series of lectures on “The Dark Age of the Universe,” “Evolution and Environmental Toxins,” and “Origami: Art and Science.” Other lectures included a genealogy talk on the challenges of researching women by Alice Pluchard Stelzer and a presentation and book appraisal by Ken Gloss of the Brattle Street Book Shop. A return by the Library’s favorite chef, Chef Gerry, with seasonal fall recipes; a program on vampires; a learn to cartoon workshop; and holiday music for brass instruments rounded out the offerings.

Book Discussions:

Library staff began a monthly “International Fiction Book Club,” reading novels by authors from India, China, Viet Nam, the Dominican Republic, Nigeria, Lebanon, and other countries. The group now has more than 20 members. Each month the circulation figures for the books chosen increased significantly, as both members of the book club and members of the reading public have checked out the books. The

Library’s two ongoing book discussion groups continued to stimulate lively discussions – a group led by librarian Corinne Chan that meets at the Library and focuses on new titles, and a group led by librarian Miriam MacNair that meets at the Beach Street Center and focuses on classics.

Six local authors were invited to speak about their books and answer questions from attendees at Books and Bites, the monthly book review program coordinated by Miriam MacNair. The authors were Richard Primack, *Walden Warming: Climate Change Comes to Thoreau’s Woods*; Jessica Lander, *Driving Backwards*; Nichole Bernier, *The Unfinished Work of Elizabeth D.*; Nancy Esposito, *Lamentation with June Bug*; Len Abram, *Debris: A Novel of Love, War and the Lusitania*; and Dorothy Stephens, *A Door Just Opened*.

Outreach:

In an effort to increase public awareness of all the resources the Library can offer, staff attended community events including Meet Belmont, Town Day, Back to School Nights, Career Night, the Chenery Winter Book Festival, and the Belmont High School Wellness Fair. Library staff also brought a “pop up” library to the Farmers Market each week in July and August, checking out children’s books and adult best-sellers to market-goers. In addition, librarians offered a “crash course” at Town Hall on downloading ebooks, audiobooks, music, movies, and magazine articles, and other digital resources onto personal devices.

To address an important community need, the library started an English Conversation Circle after discussing the needs of Belmont ELL students and families with the Belmont High School ELL director. The class is co-taught by Library staff and a volunteer teacher and consistently attracts 10 – 20 adult students each week. To support the group the Library has expanded its collection of language learning materials and books in Chinese, Korean, and Japanese, including required summer reading for high school students.



2015 Annual Report

After several months of meetings, the One Book One Belmont Planning Committee, made up of Library staff and community representatives, selected the best-selling novel *The Boston Girl* as the featured title for the Library's sixth town-wide read. Author Anita Diamant will speak in Belmont in April 2016. Library staff will collaborate with the Belmont Historical Society, The Belmont Gallery of Art, Belmont Against Racism, the Belmont Public Schools, the Recreation Department, the Council on Aging, and other co-sponsoring organizations to plan a month of workshops, lectures, films, book discussions and other activities leading up to the author talk.

Professional Development:

Reference staff participated in a variety of workshops and training sessions to keep up with changing technology and new ideas. These included workshops on website design for libraries; on statewide resources, such as the Digital Commonwealth, for digitizing and posting historical materials; using the new Encore catalog; and using both Decision Center and Millennium list-making features for collection development. Staff also attended webinars and workshops on reader's advisory for romance, teen fiction, mysteries, crime fiction, historical fiction, and popular new titles.

In June, Coordinator of Adult Services Emily Reardon attended the annual conference of the American Library Association in San Francisco, going to presentations on how libraries can transform themselves through marketing, space reorganization, new construction, programming, "maker spaces," and other strategies. Technology Librarian Ellen Girouard served as vice-chair of the MLN Key Users Interest Group (focusing on new technology in libraries) and other staff members attended the various interest groups that the Minuteman Library Network sponsors to help librarians share ideas, best practices, and solutions to common problems. In October, Library Director Peter Struzziero attended the annual conference of the New England Library Association in

Manchester, New Hampshire. He attended presentations on library management, managing capital projects, and multiple director roundtable opportunities.

Young Adults:



Participation in young adult programming steadily increased in 2015 with over 1000 teens attending programs and events. During the summer and fall, Librarians hosted two popular series of movies to draw in this age group. The library purchased a popcorn maker and showed the movies on weekday evenings or Saturday afternoons. Attending the movies were 149 teens, tweens and parents.

School Collaboration:

2015 was a fruitful year for collaboration with the schools. During 2015 the Young Adult Librarian and children's librarians met often with the librarian at the Chenery Middle School. As part of that ongoing collaboration, the Young Adult Librarian attended the Chenery Winter Fair and talked to attending fifth



graders about library programs and resources. The Belmont Public Library provided the school librarian with a library card, so that she may demonstrate the library databases to her 5th grade classes. The librarians planned an author festival which will take place in the spring, and a series of joint database training sessions for spring 2016. The Young Adult Librarian met with teachers at Belmont High School in an effort to support curriculum. As a result of this collaboration, Belmont Public Library purchased multiple copies of different books, allowing teachers at the school to offer new curriculum units.



STEM Programming:

2015 was a big year for teen STEM (Science, Technology, Engineering and Math) programming. In March the Young Adult and Technology Librarians collaborated on an all-day STEM program. One hundred twenty teens came for workshops on 3D Printing, stop motion animation, Gamemaker, Paper Automata, Robots on the Run, Soft Robots and Scratch programming. In October, the young adult librarian began organizing a Girls Who Code group at Belmont Library. Twenty girls have enrolled in the club, which teaches girls in 6th to 12th grades programming skills, starting in January 2016.

New Initiatives:

A Teen Advisory Board was assembled in October. Teens met to work on a volunteer project and plan future teen events. Teens from this new advisory board helped to plan two popular holiday parties. At the

parties, 65 teens came and got henna tattoos, learned origami, decorated ornaments and played games. Teens enjoyed these events so much they continue to ask when the library will repeat them.

Finally, a large focus of attention this year was on improving the physical space and organization of the Young adult room. The young adult room received new shelving and new signage in 2015. The collection was weeded, and many new books were ordered expanding the collection. A new display table was set up to showcase staff picks. Circulation of the collection and usage of the room both increased.

Jane Gray Dustan Children's Room:

In 2015 the Jane Gray Dustan Children's Room continued many of its successful programs and partnerships, expanded community outreach, and made changes to the layout of the Children's Room. A total of 330 programs were offered, with 12,210 children and caregivers attending.

Children's Outreach:

The Children's Department expanded its outreach to preschools in Belmont and is now providing monthly storytimes to toddlers and preschoolers at both the Waverley Square Daycare and the Wonder School. During the summer, librarians continued to present weekly storytimes at the Belmont Farmers' Market while colleagues circulated books. Children's librarians also offered story/craft programs at the Town summer camp at Wellington School.

Children's librarians were happy to participate in a number of events at Belmont elementary schools during the school year. Events included International Walk to School Day with the Wellington School, Library Night at Butler, and visits to the Winn Brook fourth grade classrooms to promote the Library's summer reading program. Third grade students from Wellington also visited the Library to get library cards and check out books.



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Summer Reading:

The 2015 summer reading program, Every Hero Has a Story, had a superhero theme and was a great success with over 700 children participating. Children set their own reading goals for the summer and, when they reached their goal, chose a book as a prize. Pre-readers completed early literacy skill-building activities and also selected a book as a prize when they finished. The prizes were generously funded by the Friends of the Library.

Summer programming included a range of activities and performances; the highlights were a storytime conducted by a Belmont police officer, Mike Bent's Magic Show, Bubbleology with Keith Michael Johnson, a concert by Ethan and the Jamberries, and "Lollipops for Breakfast" by award-winning puppeteer Bonnie Duncan. Over the summer 2,545 children and caregivers attended programs at the Library, a 12% increase over the previous summer.

Pre-School Children:

The Watertown/Belmont Coordinated Family and Community Engagement (CFCE) grant continues to provide weekly Literacy Playgroups at the Library, which grew in popularity throughout the year. CFCE grant staff also conducted parent workshops and the Library's first Story Walk programs in which families read picture book stories that were posted outside the front of the Library.

Storytimes for infants through preschoolers maintained steady crowds throughout the year. Programs for infants were in particular demand and attendance at baby programs increased 36% over the previous year. A new summer play program for babies and toddlers was an instant success, with families enjoying sensory and gross motor activities. Librarians expanded playtime after baby and toddler storytimes so that parents and children could socialize; new toys were purchased by the Friends of the Library for this purpose.

The Jane Gray Dustan Trust continues to fund a variety of programs for young children, including sing-alongs, ever-popular music and movement classes with Belmont resident Rubi Lichauco, and the Musical Storytelling series by Powers Music School.

School-Age Children:

The Library introduced two new programs for school-aged children. In Tween Tuesday, a new monthly program, kids in grades 4-6 gather to do activities ranging from celebrating the latest release by popular author Rick Riordan to making their own graphic novels. The Library also bought LEGO WeDo robotics kits with funds from the Friends of the Library and began doing robotics programs for kids in grades 2-4.

Regular Lego Clubs, craft programs, and a new book discussion group for kids in grades 2-3 also drew enthusiastic crowds. Vacation week programs had excellent attendance and included a live animal show by Creature Teachers, Fun with Fossils and Dinosaurs by Paulette Morin, and a standing-room only crowd for a New Years' Eve concert with Jeff Jam.

Children's Room Layout:

Staff made several changes to the layout and organization of the Children's Room, with the goal of making it easier for library patrons to find materials and enjoy the space. A generous gift from the Friends of the Library allowed the Children's Department to purchase new picture book shelving and comfortable seating for library patrons. Staff also created a popular reading area by the newly expanded children's graphic novel collection.



Volunteers:



Twenty-five adults in 2015 volunteered for 967 hours and 78 high school students gave 863 hours for a total of 1830 volunteer hours. Library volunteers helped shelve books and straighten shelves, made home deliveries, assisted with program planning, worked to form the Teen Advisory Board and gave book reviews at “Books and Bites.” Students volunteered individually and at events like the Belmont High School Senior Day of Service, and often applied their hours to fulfill the school’s community service requirement. This year many teen volunteers chose to continue volunteering in the fall and winter after their service requirements had been fulfilled.

Friends of the Belmont Public Library:

The Friends of the Belmont Public Library continued to provide strong support for the library in 2015. The Friends sponsored many library programs, including the Music on Saturday series and the Library Friends Author Series. The Library Friends Author Series had

a particularly successful year, with the following authors speaking: Adam Tanner on *What Stays in Vegas: The World of Personal Data—Lifblood of Big Business—and the End of Privacy as We Know It*; Len Abram on *The Medallion*; and Dr. Craig Malkin on *Rethinking Narcissism: The Bad—and Surprising Good—About Feeling Special*.

The highlight was a presentation by Wall Street Journal columnist Jason Gay, who grew up in Belmont, discussing his book *Little Victories: Perfect Rules for Imperfect Living* with a standing-room-only crowd.

The Library Friends Annual Book Sale in October was a success. The Friends' Everyday Book Sale continued to be a favorite spot among patrons as well. Special thanks to Louise Halstead and Phil Hughes for the time they contribute to manage that operation. The Friends continued to fund the library's popular museum pass program. The museum pass program offers free and discount passes to many museums and parks, and passes circulated a total of 2,437 times in 2015.

Through the assistance of the Department of Public Works the Friends were able to see the “Little Free Library” project come to Belmont. A pilot of two libraries were installed on the grounds of the Town Hall and Beech Street Center, and have received positive support and usage from the community.

Notable Building Updates:

In addition to the programming and staffing highlights shared above, it is important to note significant improvements made to the library facilities. In addition to these improvements, the Library Trustees and the Town Administrator worked to reach agreement and to implement the Facilities Consolidation plan. We appreciate the efforts of the Town Administrator and the Facilities Director in working to achieve this arrangement.

At the Spring 2015 Town meeting, funding and permission was awarded to the Board of Library Trustees for a Feasibility Study of the property. The



2015 Annual Report

study will look into three options: renovation, renovation with addition, and reconstruction. The Town and Library will share the cost of this study, estimated at \$90,000.



Key Improvements made to the Facility:

- The Flett Room was redone completely including new paint, carpet, tables, and extended wireless internet coverage. The room is utilized daily for children's programs, community meetings, and a variety of adult programs.
- New floor tiles were installed on the first floor. This was a notable improvement to the main program space in the building. Tiles were also installed in the main 1st floor hallway, staff kitchen, and staff breakroom. This installation followed an excavation of asbestos tiles which were original to the building. More asbestos tile exists in the building but remains intact. It will be addressed going forward as needed.
- Library staff in both the circulation and technical services departments completed a conversion of the DVD and Blu-ray collection, discarding the traditional quick cases in favor of security strips on each disc,

which increased space for films by 100%. New attractive shelving was also added to the main hall to display the entire film collection and restore the elegance of the space.

- The electrical system received a small update to increase the number of outlets, ports, and usage of Wi-Fi throughout the building. The increased Wi-Fi coverage has been recognized and enjoyed by patrons.
- Nearly every collection in the building was shifted, relocated, or otherwise presented differently in an effort to increase ease of locating materials, and usability in each area of the library. The Fiction, Nonfiction, Periodicals, Oversized, Mystery, Graphic Novels, Science Fiction, DVD, and Blu-ray collections all now enjoy increased space and visibility.
- Picnic tables were added to the back patio during the summer. They have been enjoyed by staff regularly, and library patrons as well as citizens enjoying a break from the pool for lunch.

2015 was a year of continued transitions in leadership and staffing for the library. It saw continued trends in changes to the programs and services provided by the library. A new 5 year Long Range plan was completed with key community input. I look forward to the implementation of this plan and the opportunities that it brings for the library and the community.

Respectfully Submitted,

Kathleen Keohane, Chair
Board of Library Trustee



HOUSING AUTHORITY

Chair: Donna Brescia

Vice-Chair: Charles R. Laverty, III

Secretary: Donna M. Hamilton

Committee Members:

Gloria E. Leipzig

Leo J. Saidnaway, State Appointee

The Belmont Housing Authority presently manages four state-aided public housing developments that include 100 units of veteran's and family housing at Belmont Village, 80 units of elderly/handicapped housing at Sherman Gardens Apartments, 74 units of elderly/handicapped housing at Waverley Oaks Apartments and a two-family accessible home on Clark Lane that provides housing with 24-hour support staff for eight residents with physical and developmental disabilities.

In addition to the state-aided conventional housing programs, the authority also administers two rental assistance programs that include 47 Federal Section 8 Housing Choice Vouchers and 1 Massachusetts Rental Voucher. Both of these programs provide rent subsidies to private landlords on behalf of income eligible households. In accordance with an approved contractual agreement, the Dedham Housing Authority continues to handle the day-to-day operations for the Section 8 Voucher Program.

In 2015, the authority began work on a number of capital improvements that included both Town and State funded projects. The Town project, that had received prior Community Preservation funds, initiated the partial electrical upgrade of receptacles, light switches, wiring and load centers in 100 apartments at Belmont Village and is scheduled for completion in 2016. The purpose of the project is to replace electrical panels and wiring in order to safely accommodate the current need for modern equipment and appliances that did not exist in 1949 when the development

was being built. The projects that are being funded by the Commonwealth of Massachusetts currently include walkway repair and step improvements at Sherman Gardens Apartments, and several miscellaneous site repairs at Clark Lane.

The goals for Belmont Housing Authority in 2016 will include the completion of the Belmont Village wiring upgrade, the walkway and step improvements at Sherman Gardens and all exterior repairs at Clark Lane. The authority will also begin new state-funded site work that will provide for driveway, parking, drainage and sidewalk improvements at Waverley Oaks Apartments. An additional award of \$148,000.00 that has been received from the Department of Housing and Community Development Sustainability Initiative for Energy Savings will be used in 2016 to fund the installation of 16 air source heat pumps also at Waverley Oaks Apartments. The goal of this project will be to reduce both the energy usage and costs as a result of the replacement of higher efficiency technology in 16 apartments.

Respectfully Submitted,

Donna Brescia
Belmont Housing Authority



2015 Annual Report

TOWN CLERK'S OFFICE

Elected Town Clerk: Ellen O'Brien Cushman

Assistant Town Clerk: Meg Piccione

Purpose and Duties:

The Town Clerk's Office gathers, records, and communicates governmental vital information in a timely manner and is the first point of contact for most resident/agency inquiries as well as contact point for residents to begin the complaint process. The Town Clerk's Office consists of three programs:

- **Town Clerk:** Responsible for creating, registering and maintaining official Town records, including births, deaths, marriages, businesses, pets, meetings and filings of governmental bodies, and is the point of contact for Town residents, and local, State and federal agencies.
- **Elections & Registrations:** Responsible for running elections and management of the Town census of voters and residents in compliance with local, State and federal laws and verifying residency for inquiring agencies.
- **Legislative:** Responsible for the managing Town Meeting through the elected Moderator, submitting votes to the Attorney General, Department of Revenue and other State agencies, maintaining contact information for and sending official communications to Town Meeting Members.

Summary of Activities and Accomplishments:

- **Customer Interactions:** Interacted successfully with **15,029 visitors** to the Town Clerk's office, per daily door-count data for calendar 2015, many for a fee but most not and received and sent more than 31,800 emails during 2015 per the Town's IT data. Telephone calls are of course not included in this number. These numbers will skyrocket in 2016 due to election-related activity and increases in public records requests. Customer-reported satisfaction with our department and trust in our staff appear to be very high.
- **Fulfillment of Public Records Requests:** Standardized the processing of Public Records Requests to

comply with MGL 66, §10. Dovetailing with our archives projects, we now know what we have, where it is and can efficiently produce it upon demand.

- **Community Preservation Act Project to Digitize and Preserve Belmont's Vital Records:** Completed Part 3: Digitizing from paper to create a secure, searchable database appropriate for issuance, and installation of the database onto the Town's network. The final step, Part 4: Preserving the existing bound paper copies to halt or reverse chemical and physical deterioration, priorities per the Preservation Survey results will be underway in January 2016.
- **Town Meeting Actions:** Successful acceptance by the Attorney General of five amendments/additions to the General and Zoning Bylaws, among twenty seven articles acted upon by Town Meeting; certified four citizen petitions for Town Meeting.
- **Electronic Voting at Town Meeting:** Continued successful utilization of the audience response system at Town Meeting and ongoing customization of same with the vendor, Turning Technologies.
- **New Computer Databases and Indices of Town Records:** The Town Clerk staff members, with IT staff expert assistance, have continued to add to and create indices and databases of the Town records utilizing the database system by PeopleGIS our Town GIS provider and other database software. Fall of 2015, we introduced a new online Business Licensing System that allows application, payment, review and approvals by relevant departments and issuance of the licenses and trained Town departments to use the system. We expanded our Flammable Fuel database to include the requirements of Fire Prevention incorporating Fuel Permits into our Registrations and License Database and will be training their staff in spring of 2016. The new web-based Yard Sale Permit



system issued more than 79 permits in 2015, at no cost to the residents or the Town, with residents who used it raving about its simplicity and free advertising for their sales. We continue to add to our index of Town Meeting votes, as of this writing going back to 1957.

- *Archives:* Access to and indexing of our archive of Town records dominated FY15 and summer of FY16. We have made a concerted effort to reclaim, organize, catalog and index all of our records back to 1848, including documents and pamphlets for and against the recommended incorporation of the new Town of Belmont in 1856 & 1857. In addition, we provided detailed lists of missing minutes to every one of the committees, boards and commissions and appreciate their work to make significant progress toward filling the gaps.
- *Preparation for Presidential Election Year:* In summer of 2015, with the assistance of our amazing Belmont High School community service volunteers who performed 380 hours of service in summer of 2015 alone, we completed many projects to prepare for the 2016 Presidential election year.
- *Residency Verification for School Children.* The trend that was observed in 2015 in verifying residency for children entering the school system continued into FY16 with daily verifications occurring at record levels. 2014 totaling 474 verifications for 770 school-age children, and 2015 totaling 521 verifications for 814 school-age children. We provide detailed data to the School Dept and look forward to working with the Superintendent and School Committee to further enhance the verification process.
- *Statistics:* Issued more than 2500 pet licenses, (491 online), nearly 2000 certified copies of vital records and were delighted to issue 150 marriage licenses in 2015 (an increase of 30% over 2014) contributing to our total revenue of more than \$100,000, exceeding our budget and all expectation. Of note is the increase in the couples from other communities that are choosing to file for marriage licenses in Belmont, having heard that we're very welcoming.

Goals for 2016:

Innovation and project goals for 2017 include reevaluating Belmont's process of posting meeting agendas and minutes. Another goal is to expand Belmont businesses' compliance with state law regarding business certificates. We will continue to work with other Town departments by actively sharing our databases and information. We anticipate of further expansion of online payment to other services in addition to pets and business licensing in 2016.

The 2016 election year represents an endurance test – four scheduled elections (March 1st Presidential Primaries, April 5th Town Annual Election, September 8th State Primaries and November 8th General Presidential Election). As of this writing an additional election looms – a Special Election for Minuteman Vocational Technical High School. Staffing with qualified workers is always a challenge, so we hope our outreach for new election workers will bear fruit; so far, we have received 35 new applications.

The Town Clerk's Office staff will continue to strive for efficiency by tracking and improving our throughput. Policies and procedures are developed thoughtfully to minimize effort and maximize results. We strive to address a customer's problem in the first contact with complete and accurate information. Touch a piece of paper once. Enter data once. Make information accurate and accessible so it's not a time-consuming hunt when asked to produce a document.. We rely on the ideas, innovation and follow-through of Meg Piccione, Assistant Town Clerk and our full-time staff members, Nancy Casale and Dan Cane, every day to turn potential into progress and am grateful for their partnership.

Respectfully Submitted,

Ellen O'Brien Cushman
Town Clerk



2015 Annual Report

TOWN TREASURER:

Elected Town Treasurer, Collector, and Parking Clerk: Floyd S. Carman

Assistant Treasurer and Collector: Daniela Boccia

Payroll Technician: Mary Ehler

Administrative Assistant: Iwona Gosz

Real Estate Technician: Michael Trainer

Excise Technician: Richard Arria

Accounts Payable: Nona Sevinian

The Treasurer/Tax Collector Office has responsibilities to oversee the Town investments, cash management, and revenue collection activities, manage the issuance of General Obligation Bonds, prepare and file debt service compliance reports and administration of payroll and employee benefits. They also directly support the Parking Clerk, Permanent Audit Committee, Capital Endowment Committee, Town of Belmont Scholarship Fund Committee, Community Preservation Committee, Belmont Employees Credit Union and Belmont Cultural Arts.

A few of the accomplishments for FY15 were as follows:

1. Community Preservation Committee Support:

- The Community Preservation Comprehensive Plan was updated and approved June 2015.

2. FY 2015 Issued Debt:

- BMLD Project (short term): \$26.4 Million
- Water Bond (MWRA): \$0.5 Million
- Water Main Bond: \$0.2 Million
- Belmont Center \$1.4 Million
- Underwood Pool \$2.9 Million
- Refinanced 2006/2007 Debt \$2.7 Million

Total: \$34.1 Million

3. Excise Tax Receivable Clean-Up:

Reviewed calendar year 2000-2013 open excise tax receivables. The research identified 50 records (\$8,304) which were abated by the Assessor.

4. Miscellaneous Accomplishments:

The Town continues to maintain its AAA rating being reaffirmed April 2015. All of the continuing

financial/debt disclosures were prepared and filed on time. Working along with Town Accountant received unqualified opinion on our FY2015 Town Financial Statements. All FY 2014 and prior year audit comments were cleaned up. Final audit presentation was made to the Towns Permanent Audit Committee March 9, 2016.

Treasury Management:

The balance of General Fund earnings \$264,531 increased by \$64,074 from the previous years. The FY15 weighted annual interest rate was .60%. Our cash flow continues to be steady with a 99.0% tax collection rate.

Debt Management:

As of 6/30/15 the current year Net Debt Service Cost was \$8,596,011 with total outstanding debt remaining of \$77,337,104. This represents ten projects which include Blair Pond Electric Substation, Wellington Elementary School, Town Hall Complex, Fire Station, BHS Athletic Field and Town Water/Sewer projects. The Town has \$36,667,334 in authorized but not issued debit remaining. It is anticipated these debt authorizations will be issued in calendar year 2016.

Tax Collection:

The Town continues to enjoy a high collection rate, 99.0% for FY15. A number of properties are delinquent with back taxes and the appropriate tax title taking documents were filed to establish a lien and protect the Town's interest in collecting delinquent taxes. Taxpayers experiencing financial hardship are encouraged to consult with the Board of Assessors to determine eligibility for deferrals and exemptions as



options to allow them to remain in their homes. While properties in deferral accrue interest on outstanding taxes at 8% annually, overdue tax and lien amounts incur 14% interest and 16% when in tax title. All taxes, liens, and accrued interest are ordinarily collected when the property is sold or refinanced.

Parking Clerk:

The parking revenue for FY15 was \$159,195.

Respectfully submitted

Floyd S. Carman, Treasurer/Tax Collector and Parking Clerk





2015 Annual Report

TREASURY MANAGEMENT TREASURER BOOK BALANCE FISCAL YEAR 2015 GOVERNMENTAL FUNDS

Checking Accounts

Treasurer/parking Tickets	Bank of America	80133858	564,304.41	
Treasurer	Belmont Savings	0751002250	3,030,068.05	
Parking Coin	Belmont Savings	0751002315	1,581.29	
Library	Belmont Savings	0751002263	3,246.46	
Athletic	Belmont Savings	0751002276	5,917.55	
School Lunch	Belmont Savings	0751002289	2,350.21	
School On Line Fee Payment	Century	21491380	2,034.11	
Treasurer/lockbox	Century	24988	310,200.09	
Light/Water Lock Box	Century	24821	102,295.07	
Town of Belmont/Ambulance	Century	21734216	12,578.21	
Recreation	Century	21491895	1,324.60	
Town Clerk On Line	Century	21492085	90.97	
	Petty Cash		1,400.00	
	Return Checks		4,496.82	\$4,041,887.84

Investment Accounts

Investment	Belmont Savings	0130002402	3,398,240.76	
Investment	Belmont Savings	0138501718	10,570,028.61	
Investment	Investors Capital	6BB-538031	363,148.68	
Investment/ Vendor Payment	CENTURY	66199204	5,501,732.49	
Payroll Account	Citizens	1137490699	1,000,000.00	
Investment/ Federal/State Grants	Citizens	1132180500	2,322,979.25	
Highland Meadow Cemetery	MMDT	44273159	407,374.28	
Investment	MMDT	44202174	3,608,939.66	
Certificate of Deposits	Leader Bank	4100089103	5,104,507.30	
Certificate of Deposits	Cambridge Sav Bank	400753921	7,378,057.22	39,655,008.25

Performance Bonds

Omnipoint Tower	Citizens	1135699175	7,150.54	
X/M Satellite Tower	Citizens	1135699183	5,107.62	12,258.16

Capital Endowment Fund

Cash Equivalents	Ameriprise	232546408001	548,777.71	
Equities			2,234,159.40	
Fixed Income			812,524.85	3,595,461.96

Stabilization Fund

Investors Capital	PJQ-016158	7,426.47	7,426.47	
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Sped Stabilization Fund

Morgan Stanley	593-057562	3,236.43	3,236.43	
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Belmont Cultural Council

Investors Capital	PJQ-016158	3,138.19	3,138.19	
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CPA

Morgan Stanley	593057563	1,808,499.62	1,808,499.62	
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Belmont Light Transfer Station

Belmont Savings	0751004876	8,769,924.84	8,769,924.84	
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Belmont Light Transfer Station (Short Term Bond)

Belmont Savings	0858004767	26,479,554.85	26,479,554.85	
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BMLD Contingency

Morgan Stanley	593-063839	1,588,477.15	1,588,477.15	
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Sub Total Governmental Funds

85,964,873.76



**TREASURY MANAGEMENT
TREASURER BOOK BALANCE FISCAL YEAR 2015
GOVERNMENTAL FUNDS**

Checking Accounts

Treasurer/parking Tickets	Bank of America	80133858	564,304.41	
Treasurer	Belmont Savings	0751002250	3,030,068.05	
Parking Coin	Belmont Savings	0751002315	1,581.29	
Library	Belmont Savings	0751002263	3,246.46	
Athletic	Belmont Savings	0751002276	5,917.55	
School Lunch	Belmont Savings	0751002289	2,350.21	
School On Line Fee Payment	Century	21491380	2,034.11	
Treasurer/lockbox	Century	24988	310,200.09	
Light/Water Lock Box	Century	24821	102,295.07	
Town of Belmont/Ambulance	Century	21734216	12,578.21	
Recreation	Century	21491895	1,324.60	
Town Clerk On Line	Century	21492085	90.97	
	Petty Cash		1,400.00	
	Return Checks		4,496.82	\$4,041,887.84

Investment Accounts

Investment	Belmont Savings	0130002402	3,398,240.76	
Investment	Belmont Savings	0138501718	10,570,028.61	
Investment	Investors Capital	6BB-538031	363,148.68	
Investment/ Vendor Payment	CENTURY	66199204	5,501,732.49	
Payroll Account	Citizens	1137490699	1,000,000.00	
Investment/ Federal/State Grants	Citizens	1132180500	2,322,979.25	
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Investment	MMDT	44202174	3,608,939.66	
Certificate of Deposits	Leader Bank	4100089103	5,104,507.30	
Certificate of Deposits	Cambridge Sav Bank	400753921	7,378,057.22	39,655,008.25

Performance Bonds

Omnipoint Tower	Citizens	1135699175	7,150.54	
X/M Satellite Tower	Citizens	1135699183	5,107.62	12,258.16

Capital Endowment Fund

	Ameriprise	232546408001		
Cash Equivalents			548,777.71	
Equities			2,234,159.40	
Fixed Income			812,524.85	3,595,461.96

Stabilization Fund

	Investors Capital	PJQ-016158	7,426.47	7,426.47
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Sped Stabilization Fund

	Morgan Stanley	593-057562	3,236.43	3,236.43
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Belmont Cultural Council

	Investors Capital	PJQ-016158	3,138.19	3,138.19
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CPA

	Morgan Stanley	593057563	1,808,499.62	1,808,499.62
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Belmont Light Transfer Station

	Belmont Savings	0751004876	8,769,924.84	8,769,924.84
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**Belmont Light Transfer Station
(Short Term Bond)**

	Belmont Savings	0858004767	26,479,554.85	26,479,554.85
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BMLD Contigency

	Morgan Stanley	593-063839	1,588,477.15	1,588,477.15
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Sub Total Governmental Funds				85,964,873.76
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2015 Annual Report

TREASURY MANAGEMENT RECAP OF SCHOLARSHIP ACTIVITY FOR FISCAL YEAR 2015

<i>(For Belmont High School Students)</i>	BALANCE 7/1/2014	DONATIONS	INCOME	EXPENDITURES	BALANCE 6/30/2015
Ruth Achorn	\$4,823.35		\$117.83	\$200.00	\$4,741.18
Richard Allen Learning Center	1,612.77		33.15	500.00	1,145.92
Guy & Madeline Arno	7,304.77		179.92	200.00	7,284.69
Edmund B. Bakon	21,585.83		525.93	1,000.00	21,111.76
William Bettencourt	30,004.00		743.82	500.00	30,247.82
Lillian Blacker	27,704.02		670.38	2,000.00	26,374.40
Richard Burnham	5,472.34		134.05	200.00	5,406.39
Charles Crisafulli	3,927.54		95.40	200.00	3,822.94
Cosmo DeStefano	1,489.56		30.06	500.00	1,019.62
Dennis Fitzpatrick Book Award	3,614.00	50.00	90.96	0.00	3,754.96
Abbey Freeman		2,643.00	12.49		2,655.49
Brendan Grant	39,047.93		912.91	4,500.00	35,460.84
Paul D Hanson	2,732.78		68.34		2,801.12
Malcolm Hecht	36,002.07		893.96	500.00	36,396.03
Paul Kelly	20,028.57		498.41	200.00	20,326.98
Teddy Lee & Donald Ray	7,534.88		185.67	200.00	7,520.55
Duncan Lyons	6,401.09		157.30	200.00	6,358.39
Joseph D McNeill	7,143.46		171.60	500.00	6,815.06
Clyde Meyerhoefer	2,171.48		47.12	500.00	1,718.60
Alice Nahabedian	5,611.02		133.23	500.00	5,244.25
John Olin	6,603.23		162.35	200.00	6,565.58
Eleanor Galland Palais		4,375.00	19.35		4,394.35
Phi Beta Kappa Book Award	1,349.23		33.63	30.00	1,352.86
Reid Family Scholarship	13,249.64		324.42	500.00	13,074.06
Brian & Shaun Riley	74,021.23		1,841.97	1,000.00	74,863.20
Rotary Club of Belmont	5,013.34	2,080.00	170.14	0.00	7,263.48
William Ruanne	9,065.33		219.70	500.00	8,785.03
Patricia Saia	5,993.28	500.00	145.96	500.00	6,139.24
Howard Sharpe	7,654.83	300.00	189.14	300.00	7,843.97
Norma Lee Shaw	587.18	700.00	14.78	500.00	801.96
John Sullivan	18,793.57		470.36	0.00	19,263.93
Robert Sullivan		3,335.00	9.05		3,344.05
Maria A. Tellier (given out in 2028)	78,096.13		1,954.76		80,050.89
Viale Athletic Scholarship	2,421.30	500.00	47.24	1,110.48	1,858.06
Westlund Family Scholarship	15,127.87	300.00	374.66	500.00	15,302.53
Carl Westphal	56,858.54		1,408.83	1,000.00	57,267.37
Mary E. Whitney	41,946.22		1,035.56	1,000.00	41,981.78
Arthur Cherkerzian	6,645.12	4,050.00	187.55	300.00	10,582.67
Belmont Women's Rotary	1,915.69		45.04	200.00	1,760.73
TOTAL	\$579,553.19	\$18,833.00	\$14,357.02	\$20,040.48	\$592,702.73



RECAP OF OTHER TRUST FUNDS FOR FISCAL YEAR 2015

OTHER TRUST FUND	OPENING BALANCE 7/1/2014	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2015
Scholarship Check -Off <i>(for Town Residents)</i>	\$281,651.81	\$1,287.00	\$7,020.90	\$2,600.00	\$287,359.71
Education Check Off <i>(for School Technology)</i>	56,101.19	7,828.75	1,425.07		65,355.01
Senior Center Check -Off <i>(for New Senior Center)</i>	10,763.12	3,692.01	279.18		14,734.31
General Check-Off <i>(Town Use)</i>	10,776.91	1,515.50	273.32		12,565.73
Local Law Enforcement <i>(Multi Jurisdictional Task Force)</i>	20,745.46	1,267.00	532.05	5,100.00	17,444.51
Carl Barron Fire Grant <i>(Fire Dept Grant)</i>	2,484.03		62.10		2,546.13
Marian Mugar Kitchen Fund <i>(Police Dept Kitchen Accessories Fund)</i>	6,375.35		159.53		6,534.88
TOTAL	\$388,897.87	\$15,590.26	\$9,752.15	\$7,700.00	\$406,540.28

RECAP OF LIBRARY FUNDS FOR FISCAL YEAR 2015

LIBRARY FUNDS	OPENING BALANCE 7/1/2014	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2015
Library Gift Fund	\$177,748.08		\$4,449.19	\$144.97	\$182,052.30
Michael E Deluty	16,257.10		402.40	591.87	16,067.63
Katharine W Atkins	22,990.67		569.09	837.02	22,722.74
Margaret Wrisley	19,889.56		492.32	724.11	19,657.77
Esther Burdick	12,948.59		320.55	471.42	12,797.72
Blanche Howe Jenney	17,525.88		433.88	638.06	17,321.70
Jane Gray Children's Educ Fund	606,244.35		15,009.36	22,250.98	599,002.73
Jane Gray Expense Account	913.65	22,250.98		13,400.00	9,764.63
Dustan Library Bequest	325,766.97		8,154.34		333,921.31
Library Capital Building Fund	25,919.02	500.00	653.23		27,072.25
Special Fund 72 Expenditure	1,190.73	3,262.48		315.15	4,138.06
TOTAL	\$1,227,394.60	\$26,013.46	\$30,484.36	\$39,373.58	\$1,244,518.84

RECAP OF CEMETERY FUNDS FOR FISCAL YEAR 2015

CEMETERY FUNDS	OPENING BALANCE 7/1/2014	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2015
Cemetery Annual Planting	\$115,085.20	\$3,000.00	\$3,135.84	\$0.00	\$121,221.04
Cemetery Perpetual	1,792,673.16		46,897.22	39,000.00	1,800,570.38
Northway/Erickson Perpetual		53,252.89	85.70		53,338.59
TOTAL	\$1,907,758.36	\$56,252.89	\$50,118.76	\$39,000.00	\$1,975,130.01

RECAP OF LIGHT FUNDS FOR FISCAL YEAR 2015

LIGHT FUNDS	OPENING BALANCE 7/1/2014	DONATIONS OR TRANSFERS IN	INCOME	EXPENDITURES OR TRANSFERS OUT	ENDING BALANCE 6/30/2015
Light Rate Stabilization	\$915,028.90	\$400,000.00	\$1,933.68		\$1,316,962.58
Light Depreciation	1,742,565.47	1,227,408.49	-445.43		2,969,528.53
TOTAL	\$2,657,594.37	\$1,627,408.49	\$1,488.25	\$0.00	\$4,286,491.11



2015 Annual Report

DEBT SERVICE COST AS OF 6/30/2015

Description of Debt	Bonded Amount	Issue Year	Year of Payment	Principal Paid	Interest Paid	P&I Total Paid
Title V Loans	\$ 60,160	2001	14 of 19	\$ 3,191	-	\$ 3,191
Fire Station Construction	2,030,000	2007	9 of 20	100,000	48,425	148,425
Concord Avenue Land	780,000	2007	9 of 19	40,000	17,690	57,690
Senior Center	3,310,000	2010	6 of 17	195,000	81,993	276,993
Chenery Refinanced	5,455,000	2010	6 of 6	1,100,000	33,000	1,133,000
Wellington School	26,700,000	2010	5 of 25	760,000	906,988	1,666,988
FY 2012 Refunding	9,956,000	2013	3 of 12	1,005,000	420,100	1,425,100
BHS Harris Field	960,000	2014	1 of 10	87,000	38,500	125,500
Department Vehicles	1,420,000	2014	1 of 10	142,000	57,000	199,000
Subtotal	\$ 50,671,160			\$ 3,432,191	\$ 1,603,696	\$ 5,035,887
GOB Sewer Loan	2,479,000	2008	8 of 20	125,000	\$ 68,731	193,731
MWRA Water Bond	714,000	2009	7 of 10	71,400		71,400
MWRA Water Bond	872,000	2010	6 of 10	87,200		87,200
MWRA Water Bond	988,785	2011	5 of 10	98,879		98,879
MWRA Water Bond	988,785	2012	4 of 10	98,879		98,879
MWPAT	7,226,667	2012	4 of 20	315,183	132,450	447,633 *
MWRA Water Bond	1,000,000	2013	3 of 10	100,000		100,000
MWRA Sewer Bond	559,405	2013	3 of 5	111,881		111,881
MWPAT	1,579,600	2013	2 of 20	65,285	31,886	97,171 **
MWRA Water Bond	500,000	2014	2 of 10	50,000		50,000
MWRA Sewer Bond	2,300,000	2014	1 of 20	115,000	46,000	161,000
MWRA Water Bond	500,000	2014	1 of 10	50,000		50,000
TOWN Water Bond	482,000	2014	1 of 20	24,100	18,075	42,175
Subtotal	20,190,242			1,312,807	297,142	1,609,949
BMLD	26,100,000	2014	1 of 20	1,045,000	905,175	1,950,175
TOTAL	\$ 96,961,402			\$ 5,789,998	\$ 2,806,013	\$ 8,596,011

Notes:

* Includes administrative fees - \$9,709

** Includes administrative fees - \$2,321



**DEBT MANAGEMENT
DEBT AUTHORIZED BUT NOT ISSUED
AS OF 6/30/15**

Description of Debt Authorization	Year	Amount	Amortization Period
Wellington School	2009	2,638,586	25 years
Water	2011	977,000	10 years
Water	2012	2,898,398	20 years
Belmont Municipal Light Plant	2012	27,600,000	25 years
Underwood Pool	2014	112,000	15 years
Communications Equipment	2015	1,086,350	10 years
Fire Alarm System	2015	1,055,000	10 years
TOTAL AUTHORIZED NOT ISSUED		\$ 36,367,334	

**DEBT MANAGEMENT
TOWN OUTSTANDING DEBT
AS OF 6/30/15**

	Principal Outstanding 6/30/2013	Principal Outstanding 6/30/2014	Principal Outstanding 6/30/2015
Chenery Middle School	\$ 2,200,000	\$ 1,100,000	\$ -
Title V Loans	22,032	18,861	15,670
Communication Tower	10,000	-	-
Concord Avenue Land	480,000	440,000	400,000
Fire Station Construction	1,300,000	1,200,000	1,100,000
HVAC-School*	120,000	-	-
Senior Center	2,530,000	2,335,000	2,140,000
Wellington Elementary School	24,580,000	23,835,000	23,090,000
Town Hall / Fire Station Debt Refunding	11,450,000	9,405,000	8,400,000
Fire Vehicles		1,420,000	1,278,000
Harris Field		960,000	873,000
Belmont Municipal Light		26,100,000	25,055,000
MWRA Water Bond	3,328,378	4,239,021	3,658,364
MWRA Sewer Bond	9,931,820	9,759,419	11,327,070
TOTALS	\$ 55,952,230	\$ 80,812,301	\$ 77,337,104



**SUMMARY OF TAX COLLECTOR'S REPORT
JULY 1, 2014 TO JUNE 30, 2015**

Real Estate, CPA & Personal Property Taxes

Commitment	Real Estate	\$ 75,922,426.32
Commitment	CPA	\$ 984,830.41
Commitment	Personal Property	\$ 545,410.85
Total	Commitment	<u>\$ 77,452,667.58</u>

Collection	Real Estate	\$ 73,590,623.75
Collection	CPA	\$ 944,999.22
Collection	Personal Property	\$ 537,885.43
Refund	Real Estate	\$ (75,792.77)
Refund	CPA	\$ (856.88)
Refund	Personal Property	\$ (1,800.61)
Abated	Real Estate	\$ 1,797,736.29
Abated	CPA	\$ 33,756.78
Abated	Personal Property	\$ 3,658.64
Uncollected	Real Estate	\$ 609,859.05
Uncollected	CPA	\$ 6,931.29
Uncollected	Personal Property	\$ 5,667.39
Total		<u>\$ 77,452,667.58</u>

Real Estate Tax collected for Previous Years **\$ 542,196.27**

CPA for Previous Years and Interest collected **\$ 7,684.64**

Real Estate & Tax Deferred Interest and Fees Collected **\$ 194,041.05**

Tax Title Interest and Fees Collected **\$ 271,997.56**

Tax Deferral

Opening Balance 07/01/14	\$ 686,320.93
Plus FY15 New Tax Deferred Taxes	\$ 102,247.03
Less Paid Tax Deferred in FY15	\$ (115,720.46)
Outstanding Balance as of 6/30/15	\$ 672,847.50

Tax Title

Opening Balance 07/01/14	938,744.23
Plus New Tax Title in FY15	\$ 331,979.85
Less Paid Tax Title in FY15	\$ (336,922.35)
Outstanding Balance as of 6/30/15	\$ 933,801.73



SUMMARY OF TAX COLLECTOR'S REPORT
JULY 1, 2014 TO JUNE 30, 2015

Motor Vehicle Excise Tax

Total Commitment	<u>\$3,002,537.79</u>
Collections	\$2,832,901.30
Refunds	(21,087.13)
Abated	43,314.93
Uncollected	<u>147,408.69</u>
Total	<u>\$3,002,537.79</u>

Motor Vehicle Excise Tax collected for Previous Years in:
FY15 \$439,068.55

Motor Vehicle Excise Tax Fees Collected for Previous Years in:
FY15 \$38,183.00

Motor Vehicle Excise Tax Marking Fees Collected in:
FY15 \$8,565.00

Uncollected Motor Vehicle Excise Tax for Previous Years:

FY14	\$31,825.64	
FY13	\$12,208.48	
FY12	\$11,072.20	
FY11	\$10,643.66	
FY10	\$11,075.26	
FY09	\$8,235.86	
FY08	\$10,291.12	
FY07	\$9,805.12	
FY06	\$10,405.37	
FY05	\$10,159.81	
FY04	\$13,125.22	
Prior to 2003	\$137,595.33	\$276,443.07



**SUMMARY OF TAX COLLECTOR'S REPORT
JULY 1, 2014 TO JUNE 30, 2015**

Parking Fines

Outstanding Parking fines as of 07/01/2014	\$473,897
New Parking Tickets Issued in FY15	158,453
Less Payments FY15	<u>-154,590</u>
Outstanding Parking fines as of 06/30/2015	<u>\$477,760</u>

Handicap Parking Fines

Outstanding HP Fines as of 7/01/2014	\$12,530
New Parking Fines Issued in FY15	5,000
Less Payments FY15	<u>-4,605</u>
Outstanding HP Fines as of 6/30/2015	<u>\$12,925</u>

**SUMMARY OF TAX COLLECTORS REPORT
BELMONT REAL ESTATE AND EXCISE
CHECK OFF TAX BILL DONATIONS
July 1, 2014 to June 30, 2015**

	<u>Number</u>	<u>Amount</u>
Senior Center	110	\$ 3,692
Education	104	7,829
Scholarship Fund	89	1,287
General Fund	63	1,516
Capital Endowment	68	1,601
TOTAL	439	\$15,925



CAPITAL ENDOWMENT FUND:

The advisors for the Capital Endowment Fund are as follows:

- Dalton J. Avery
- Jonathan B. Treat
- Ernest E. Fay
- S. Warren Farrell, Jr.
- James F. Gammill
- Sami Baghdady, Ex-Officio, Board of Selectmen
- Floyd S. Carman, Ex-Officio, Town Treasurer
- John J. Olohan, Ameriprise Financial Services, Inc.

The Capital Endowment Fund was established to fund and facilitate innovations in town government and to assist with long range capital planning. This fund was enacted by the state legislature and signed into law by the Governor of the Commonwealth in April of 1995.

\$2,000,000 was received from the proceeds of the sale of Belmont’s cable system. An additional \$943,949.24 was appropriated into the fund by Town Meeting in 2001. All proceeds from the voluntary tax bill check-off for capital projects are deposited into this account.

Capital Endowment Fund Activity

Opening Balance 7/01/2014	\$3,674,758
Tax Check-Off Donations by 68 Residents	1,601
Withdrawal per TMM Vote	-100,000
Withdrawal for School Math Program	-31,250
Income Earned	<u>50,353</u>
Closing Balance 6/30/2015	\$3,595,462

Capital Endowment Fund Asset Allocation

As of 6/30/2015

Cash /Money Funds	\$548,778
Equities	2,234,159
Fixed Income	<u>812,525</u>
Closing Balance 6/30/2015	\$3,595,462

Respectfully submitted,

Floyd S. Carman, Town Treasurer



2015 Annual Report

LIST OF MODERATOR APPOINTEES:

Bylaw Review Committee:

Charles Hamann, *Chair*
Robert McGaw
Raymond Miyares
Mark Thurber
Ellen O'Brien Cushman *Town Clerk*

Capital Budget Committee:

Anne Marie S. Mahoney, *Chair*
Rebecca Vose, *Secretary – At Large*
Patricia Brusch, *At Large*
Mark Paolillo, *Board of Selectmen Rep*
Susan Burgess-Cox, *School Committee Rep*
Raffi Manjikian, *Planning Board Rep*
Jennifer Fallon, *Warrant Committee Rep*
David Kale, *Town Administrator*

Highland Meadow Cemetery Building Committee:

Ellen O'Brien Cushman, *Chair*
Alexander Corbett
William Chemelli

Minuteman High School Committee Member:

Jack Weis

Permanent Building Advisory Committee:

Patricia Brusch, *Chair*
William Lovallo
Robert McLaughlin
Joel Mooney
Stephen Sala
William Shea

Underwood Pool Building Committee:

Anne Paulsen, *Chair*
Adam Dash, *Vice-Chair*
Stephen Sala, *Treasurer*
Ellen Schreiber, *Secretary*
Kristine Armstrong
David Kane
Joel Mooney
Robert Phillip
Michael Smith

Warrant Committee:

Michael Libenson, *Chair*
Roy Epstein, *Vice-Chair*
James Gammill, *Secretary*
John Alcock
Adam Dash
Jennifer Fallon
Anne Helgen
Paul Lisanke
Robert McLaughlin
Christine McVay
Greg Mennis
Robert Sarno
Ellen Schreiber
Edmund Starzec
Sami Baghdady, *ex-officio Board of Selectmen Liaison*
Laurie Slap, *ex-officio School Committee*

Wellington School Building Committee:

Mark Haley, *Chair*
Patricia Brusch, *Vice-Chair* John Bowe
William Lovallo, *Secretary*
Chris Kochem, *Clerk*
Laurie Graham
Heidi Sawyer
Eric Smith
Joseph Barrell *Selectmen's Liaison*
Tony DiCologero *School Dept. Liaison*
Donna Pini, *School Dept. Liaison*
Amy Spangler, *Wellington Principal*
Ara Yogurtian, *Community Development Liaison*



BYLAW REVIEW COMMITTEE:

Chair: Charles M. Hamann

Committee Members:

Robert E. McGaw

Robert E. McGaw

J. Raymond Miyares

Mark Thurber

Ex-Officio: Ellen O'Brien Cushman, Town Clerk, ex officio

Purpose and Duties:

The principal function of the Bylaw Review Committee is to review proposals for General Bylaw changes. It is not charged with the task of proposing substantive changes on its own. If requested by the Selectmen or another Town Board or officer, the Committee will assist in drafting amendments or additions to the General Bylaws that are proposed for inclusion in the Warrant for any Town Meeting. The Committee is also charged with the duty of reporting to the Town Meeting any recommendations it considers appropriate on any article in a Town Meeting Warrant that proposes an amendment or addition to the General Bylaws. In recent years the Committee has also assisted Belmont citizens in refining their proposed amendments to the Bylaws

Summary of Activities and Accomplishments:

In 2015 the Committee reviewed and recommended the following changes to the General Bylaws:

- (1) Amendments to the Stormwater Management and Erosion Control bylaw clarifying the authority of the Conservation Commission to impose conditions in conjunction with its administration of the Wetlands Protection Act and allowing the Board of Selectmen to establish, by regulation, more stringent design standards than are required by that act.
- (2) An amendment allowing the Town Clerk, at the direction of the Committee, to renumber bylaw provisions as appropriate.

- (3) An amendment correcting typographical errors in previously adopted bylaws.

All of these changes were approved by Town Meeting.

All members of the Committee contributed to its work. Once again, special thanks to Ellen Cushman, Town Clerk and our ex officio member. Ellen works tirelessly to keep the Committee on track in attending to its work.

Respectfully submitted,

Charles M. Hamann, Chair



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CAPITAL BUDGET COMMITTEE:

Chair: Anne Marie S. Mahoney, At-Large Member

Secretary: Rebecca Vose, At-Large Member

Committee Members:

M. Patricia Brusch	At-Large Member	
Mark Paolillo	Board of Selectmen	(Since July 2015)
Raffi Manjikian	Planning Board	(Since November 2015)
Jennifer Fallon	Warrant Committee	
Susan Burgess-Cox	School Committee	(Since April 2015)

Past Committee Members who Served During 2015:

Sami Baghdady	Board of Selectmen	(until June 2015)
Michael Battista	Planning Board	(until November 2015)
Anne Lougee	School Committee	(until April 2015)

Ex-Officio and Staff Liaisons:

David J. Kale	Town Administrator
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Purpose and Duties:

The Capital Budget Committee (CBC) consists of a total of seven members: three members appointed by the Moderator and representatives from the Board of Selectmen, School Committee, Warrant Committee and Planning Board. Town Administrator David Kale works with the CBC as well.

The CBC is charged with determining what capital requests from the department heads will be recommended for funding each year, using money allocated by the Selectmen for capital needs. The CBC decides what projects or purchases will be leased and/or bonded and oversees each department's five year capital plans. The Committee meets almost weekly during budget season; just prior to Special Town Meetings; as needed during the rest of the year.

Summary of Activities and Accomplishments:

Annual Budget:

(Please see *FY2016 Capital Budget Committee Report to Belmont 2015 Annual Town Meeting* for more detailed information.)

For Fiscal 2016 the Capital Budget Committee received \$5,416,664 in requests from Town department heads and the School Department. The CBC was allocated \$1,818,365 in capital discretionary funds. This figure included: \$386,040 in one time funds from the Selectmen; \$154,325 in turn-backs from prior capital

allocations; \$120,000 in new bonding capacity from the 2015 override; \$200,000 for sidewalks from the 2015 override. The CBC also received \$1,549,000 for pavement management made up of \$1,249,000 from the 2001 override for roads and \$300,000 from the 2015 override; \$801,398 in Chapter 90 roads money; \$503,000 in water enterprise funds; \$478,500 in sewer enterprise funds.

From February to June the Committee worked with the Town Administrator interviewing department heads and the Town Treasurer in order to collect information on all of the requests as well as to explore opportunities for leasing and bonding some large items. The successful passage of the \$4.5 million override in April provided the CBC with \$500,000 more to spend on roads and sidewalks as well as \$120,000 to use for bonding capacity for one or more large items. In anticipation of the June sessions of Annual Town Meeting the CBC voted on a list of requests to recommend to Town Meeting for funding.

The Committee notes with enthusiasm that this spring the new fire department ladder truck and pumper truck were delivered and are currently serving well throughout the Town. Further, a very hot summer brought the completion of the new Underwood Pool. Despite some glitches the pool was a welcome relief for hundreds of residents in August and early September.



Traditionally the CBC places a high priority on public safety purchases and this year there were many. The most expensive was an estimated \$1.2 million fire alarm system for Belmont High School which used all the bonding capacity the Committee received from the April override. In addition, the CBC funded replacement fire alarm systems for both the Butler School and the Town Hall; the second year of multi-year security upgrades for town and school buildings; replacement portable radios for the Police Department; traffic speed mitigation at Lexington and Sycamore Streets; sidewalk curbing at the Butler School; storage shed for gas powered equipment at the Library.

This year's large equipment and resource replacement included phase one of boiler replacement at both the Butler and Burbank Schools; allocation of funds for partial replacement of the Belmont High School Wenner Field House floor (the balance of the project being funded through private fund raising); resurfacing of the basketball court at the Pequosette playground. The Committee's on-going commitment to system wide building envelope work was approved for the Butler School this year. Vehicle purchases included a second sidewalk snow blower after the great success of the blower purchased in FY2015 in managing the worst snow storms in decades. A turf field utility tractor was approved for use on the new Harris Field turf as well as other fields. A 15 passenger replacement van for the Recreation Department and a DPW pick-up truck were also approved.



While the CBC is always reluctant to fund studies over the purchase of needed equipment the Committee agreed to fund \$45,000 of a \$90,000 feasibility study for the Library and \$100,000 for a Community Path feasibility study.

It should be noted that the FY16 Capital Budget includes almost the maximum amount of money for roads and sidewalks that the Town can reasonably handle in a given construction season. Due to the successful April override and a favorable Chapter 90 allocation from the State, the Town's total pavement management for FY16 is \$2,550,398.

Also of note is that there were no requests from IT this year.

In summary, Capital discretionary funds were allocated to departments as follows:

- Department of Public Works \$413,385
(includes the \$200,000 for sidewalks)
- Police Department \$123,415
- Library \$55,000
- Fire Department \$177,000
- Facilities Department \$866,565
(includes school buildings)
- Community Development \$183,000

Department totals include the costs of leasing and borrowing.

Financial Task Force:

In January, 2015, the Financial Task Force released its final report which included the Capital Projects Sub-Group. The report recommended an annual Capital Budget allocation of \$3.0 million for discretionary



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spending. The report also cited the long standing CBC discussion over prioritizing the outstanding capital projects in the Town: Department of Public Works, Belmont High School, Police Station, Library. The report further notes the potential need for additional classrooms at multiple school buildings to accommodate the rapidly growing student population. These additional classrooms represent a significant near future capital expenditure. (Please see final report of the *Financial Task Force* for details.)

Goals for 2016:

The Capital Budget Committee will continue to work with Town Department heads to fund capital requests as allocated funds will allow. It is clear that in 2016 the future of Belmont High School and the Library as well as the Department of Public Works facility and Police station will dominate decision making and planning, especially long term financial planning for the Town. State funding for BHS will require enormous work to produce both a design and a borrowing scheme that the taxpayers will approve. Ancillary to that plan will be the on-going work to provide appropriate classroom space for the growing student population, which, in the short term will require modular classrooms on one or more school sites. Making the state funding list for BHS will also push the discussion of timing and funding for the Library, DPW and Police station to a different place. The CBC will continue their advocacy for rebuilding these facilities.

Respectfully Submitted,

Anne Marie S. Mahoney,
Capital Budget Committee





HIGHLAND MEADOW CEMETERY BUILDING COMMITTEE:

Chair: Ellen O'Brien Cushman, Cemetery Commissioner

Committee Members:

William J. Chemelli, Cemetery Commissioner

Alexander E. Corbett, III, Cemetery Commissioner

Purpose and Duties:

Highland Meadow Cemetery opened in 2007, after 41 years of waiting, 19 years after the last lot at Belmont Cemetery was sold and after 13 years of planning, design and negotiating. Cemetery total design and construction appropriation was \$1.2 Million; revenue from sale of cemetery lots to date exceeds \$2.6 Million and sales continue unabated.

Summary of Activities and Accomplishments:

The civil lawsuit with Green Acres Landscape and Construction, the cemetery construction contractor, was heard in Brockton District Court, with judgement against the Town of Belmont. Though we are all disappointed with the outcome, we have decided, with advice of counsel and in consultation with the Board of Selectmen, we have paid the monetary judgment

using the remainder of the construction appropriation and will seek no further legal remedy.

The Work of the Committee is Concluded

With the construction of Highland Meadow Cemetery complete and the conclusion of the lawsuit, the committee voted to disband. We are extremely proud of the work we've accomplished on behalf of Belmont; the cemetery is officially in maintenance and cared for by the Department of Public Works, in conjunction with the Board of Cemetery Commissioners as outlined in the original agreement that formed the DPW.

Respectfully submitted,

Ellen O'Brien Cushman, Chairman





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PERMANENT BUILDING COMMITTEE:

Chair: Patricia Brusch

Committee Members:

William Lovallo
Robert McLaughlin
Joel Mooney
Stephen Sala
William Shea

Purpose and Duties:

The Permanent Building Committee oversees all building construction projects for town property that have a cost of \$50,000 or higher. This is done in varying ways. If the project is fairly simple, we review it with the department making the request and work with that department to accomplish the task. If the project is one of long duration or that is a major building project, the Permanent Building Committee will request that Town Meeting authorize the Moderator to appoint a stand-alone building committee. This building committee will have two or three members of the Permanent Building Committee serving as members and the Permanent Building Committee will serve as a resource for and advisor to that committee.

Summary of Activities and Accomplishments:

In 2015 there was one building project under construction, and a few others that had been completed in earlier years and were still active with either legal issues or pending audits.

During 2015 the Underwood Pool was under construction. Despite an awful winter, and the fact that most of the work was outdoor work, the pool was completed in August and was able to be used by the citizens for the end of the summer season. Joel Mooney and Steve Sala served on this committee for the Permanent Building Committee.

Bob McLaughlin, Bill Lovallo, and Bill Shea continue to work on some issues that arose from the construction of the Fire Stations.

Bob McLaughlin also continues to work with the Building Department, the School Committee, and the Athletic Complex Building Committee to see if we can provide a press box at the Harris Field.

Bill Lovallo and Pat Brusch continue to work with the Project Manager and Town Treasurer to get the Wellington School Project into position to undergo the final audit by MSBA. Once this audit is completed, MSBA will make a final payment for reimbursement to the town and the building committee will be able to be dissolved. It is anticipated this will occur in 2016.

At the Annual Town Meeting in June of 2015 the Capital Budget Committee recommended a Feasibility Study be done on the Belmont Public Library. The purpose of this is to determine what will be needed to allow the library to meet its program needs on the current site. While a Feasibility Study was done many years ago, a lot has changed in both library use and in the numbers and needs of citizens using the library. A Feasibility Study will help the Trustees and the Capital Budget Committee make decisions about how best to upgrade the facility. Pat Brusch is working on this committee.

At the end of 2015, the Belmont School Committee was notified that Belmont High School had been recommended to begin to move forward in the MSBA process. Because of the size of the building, and the fact that it appears it will be necessary to do the renovations in stages, it is anticipated that this project will take many years. A Special Town Meeting in the winter of 2016 will have an article to have a building committee appointed for this project. After the needs for the school have been agreed to by the MSBA, it is anticipated that they will move this project into a Feasibility Study phase.

Respectfully Submitted,

Patricia Brusch, Chair



UNDERWOOD POOL BUILDING COMMITTEE:

Chair: Anne Paulsen

Vice-Chair: Adam Dash

Secretary: Ellen Schreiber

Treasurer: Stephen Sala

Committee Members:

Christine Armstrong

David Kane

Joel Mooney

Robert Phillips

Michael Smith

Purpose and Duties:

To complete the planning and construction of a new municipal outdoor swimming pool.

Summary of Activities and Accomplishments:

Although construction had begun in the fall of 2014, all outdoor work came to a halt during the remarkable winter of 2015. Several feet of snow filled the excavated pool area and construction did not resume until April. Because of this delay, opening the pool during the 2015 summer was in doubt but the General Contractor had by contract a completion deadline of August 7 and feverish activity consumed the site for several months. As a result, on August 8, the ribbon cutting took place. With great enthusiasm public officials and Robert Mahoney, president of the Belmont Savings Bank, praised the new pool and expressed the importance of this facility in the life of the town. With swimmers lined up early on the morning of August 10, the pool opened for business at 9:00 AM. Everyday for the next four weeks the pool was filled to capacity. The lap lanes, slide and new

diving area were very popular. The Underwood Pool Building Committee was fortunate to work with a thoughtful architect, a hardworking General Contractor, a diligent Owner's Project Manager and workmen and women willing to pitch in to finish the pool so it could open for some part of the 2015 summer season.

As Chair of the Underwood Pool Building Committee, I salute my fellow members, each of whom brought particular skills to the project, willingly spent hours of their time in the planning and execution of the project, solved problems as they arose and worked together to provide the town with a new swimming pool for many future summers and is a credit to the citizens of the town who pulled together to make it all happen.

Respectfully submitted,

Anne Paulsen, Chair





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WARRANT COMMITTEE:

Chair: Michael Libenson
Vice-Chair: Roy Epstein
Secretary: James Gammill

Committee Members:

John Alcock
Adam Dash
Jennifer Fallon
Anne Helgen
Paul Lisanke
Robert McLaughlin
Christine McVay
Gregory Mennis
Robert Sarno
Ellen Schreiber
Ed Starzec

Ex-Officio and Liaisons:

Sami Baghdady, Board of Selectmen
Laurie Slap, School Committee

Purpose and Duties:

The Warrant Committee (many towns use the label “Finance Committee”) consists of up to seventeen members appointed by the Town Moderator for staggered three-year terms. One representative from the Board of Selectman and one from the School Committee serve as ex-officio members. The Warrant Committee elects its officers: Chair, Vice-Chair and Secretary.

The Town By-Laws give the Warrant Committee responsibility for reporting and making recommendations to Town Meeting on any article that involves the appropriation of money. The most significant is the annual Town budget. The Warrant Committee also reports on any matter that in the Committee’s judgment significantly impacts the Town’s financial interest. In addition, the Warrant Committee reviews and approves all requests for transfers from the Reserve Fund. Established by Town Meeting, the \$400,000 Reserve Fund is designed for use for unbudgeted, emergency expenditures that arise during the course of the year.

Summary of Activities and Accomplishments:

In 2015, the Warrant Committee worked with the Board of Selectmen, the School Committee and various town and school departments to present a FY2016 budget to Town Meeting. This work included the annual Warrant Committee Report on the Town Budget, a 50-page document that summarizes and analyzes the budget for Town Meeting Members. The recommended budget for FY2016 was approved as presented. In addition, we reported to Town Meeting on a number of other warrant articles.

Goals for 2016:

As is typically the case, the preeminent responsibility of the Warrant Committee is to report on the FY2017 Town budget. The Warrant Committee does so through the work of a series of subcommittees, namely: Education, General Government, Human Services, Public Safety, and Public Services – with additional liaisons to the Capital Budget Committee, the Financial Task Force, and the Minuteman School Committee.



The Warrant Committee will continue to use an established template for data gathering for the various appropriations and Warrant Articles that it evaluates. Specifically, with regard to each applicable initiative, the Committee is investigating: 1) answers to important clarifying questions, 2) financial impact, such as the effect on operating revenues and costs, and, 3) economic impact, including growth, distribution / equity, and efficiency effects on the Town. The Warrant Committee has used this approach this budget season to evaluate the six projects recommended by the Community Preservation Committee and will do so for all projects coming before Town Meeting where a Warrant Committee recommendation is appropriate.

Respectfully Submitted,

Michael Libenson, Chair
Warrant Committee





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WELLINGTON SCHOOL BUILDING COMMITTEE:

Chair: Mark Haley

Vice - Chair: Patricia Brusch

Treasurer: John Bowe

Clerk: Chris Kochem

Committee Members:

Joseph Barrell, Board of Selectmen Liaison

Laurie Graham, School Committee

William Lovallo

Heidi Sawyer, Wellington Parent Liaison

Eric Smith

Ex-Officio and Liaisons:

Amy Spangler, Principal, Wellington School

Gerry Boyle, Director of Facilities

Anthony DiCologero, School Department Liaison

Fred Domenici, Facilities Department Liaison

Donna Pini, School Department

Ara Yogurtian, Office of Community Development

Committee's Purpose and Duties:

The Wellington School Building Committee is a temporary committee appointed by the Town Moderator and authorized under Article 6 of the February 7, 2005 Town Meeting to build a new Wellington School.

Summary of Activities and Accomplishments:

The new Wellington School opened in September 2011. The project architect was Jonathan Levi and Associates in association with Burt Hill/Stantec. The construction team was Skanska USA, and the Owner's Project Manager was PMA Consultants. Since that time, the Wellington School Building Committee has been working to complete the remaining project issues. In February 2014, the Boston Society of Architects (BSA) awarded three Design Awards to the Wellington School: the first, Educational Facilities Design – K-12, the second, Honor for Design Excellence and the third, the Harleston Parker Medal, which is the most prestigious Award bestowed by the BSA for design. During 2015, the Committee, the Owner's Project

Manager, and the Director of Facilities focused on MSBA reimbursement items.

Goals for 2016:

The Committee will work to obtain MSBA reimbursement and completion of remaining project matters.

Respectfully Submitted,

Mark Haley, Chair
Wellington School Building Committee





SELECTMEN APPOINTEES:

Belmont Emergency Management (BEMA):

Leo Saidnawey, *Director*
Rick Nohl, *Assistant Director*
David Frizzell
Angus Davison
Bob Reardon Jr.

Belmont Media Center Board of Directors:

Carole Yelverton

Cable Television Advisory Committee:

Mark Carthy, *Chair*
Jonathan Green
Chet Messer

Community Path Implementation Advisory

Committee:

Russell Leino, *Chair*
Michael Cicalese, *Vice-Chair*
Brian Burke Sr.
Heather Ivestor
Vincent Stanton Jr.

Community Preservation Committee:

Elisabeth Allison, *Planning Board*
Floyd Carman, *Board of Selectmen Appointee*
Anthony Ferrante, *Recreation Commission*
Lisa Harrington *Historic District Commission*
Gloria Leipzig *Housing Authority*
Anne Marie S. Mahoney, *Board of Selectmen Appointee*
Andrés Rojas, *Board of Selectmen Appointee*
Margaret Velie *Conservation Commission*
Jim Williams, *Park Commissioner / BOS Liaison*

Conservation Commission:

James Roth, *Chair*
Charles Chiang
Julie Heller
Christopher Morris
Jeffrey North
Margaret Velie

Miriam Weil
Mary Trudeau *Conservation Agent*
Sami Baghdady, *ex-officio Board of Selectmen*

Constables:

David Benoit
William Chemelli
Donna Feeley
Thomas Maguire
Richard Picceri
James Tortola

Council on Aging:

Michael Cahalane, *Chair*
Maryann Scali, *Vice-Chair*
Carolyn Bunyon
Theodore Dukas
Ethel Hamann
Chao-Qiang Lai
Tommasina Olson
Penelope Schafer
Joel Semuels
Judy Singler
Jim Staton
Sami Baghdady, *Board of Selectmen Liaison*
Nava Niv-Vogel, *COA Staff Liaison*

Cultural Council:

Lauralee Gianotti, *Chair*
John Baboian
Naomi Ellenberg - Dukas
Sarah Freiberg Ellison
Anette Goodro
Jirair Hovsepian
Juliet Jenkins
Nancy Linde
Rebecca Richards
Arlyn Roffman



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Disability Access Commission:

Janet MacDonald, *Chair*
Mark Clark
Nancy Donald
Joseph Hanley
Jeanine Shaughnessy

Economic Development Advisory Committee:

Tommasina Olson, *Chair*
Brian Burke Sr.
Ana Helena Silvia Cruz
Erin Lubien
Lalig Musserian
Megan O'Halloran
Erik Rhodin

Education Scholarship Committee:

Floyd Carman, *Chair*
Leslie Aitken
Julie Crockett
Wega Firenze
Mary McCormick
Sherri Turner, *Superintendent's Designee*

Energy Committee:

Roger Colton, *Co-Chair*
Ian Todreas, *Co-Chair*
Jan Kruse, *Vice-Chair*
Anthony Barnes
Donald Mercier
Gerry Boyle, *Facilities Dept Liaison*
Glenn Clancy, *Community Development Liaison*
Fred Domenici, *Facilities Dept Liaison*
Andrew Healy, *McLean Hospital Liaison*
Lauri Mancinelli, *Belmont Light Liaison*

Historic District Commission:

Joseph Cornish, *Chair*
Jacob Cohen
Lisa Harrington
Arleyn Levee
Theresa McCarthy
Lauren Meier

Elizabeth (Sue) Pew
James Smith
Michael Smith, *Alternate Member*
Lydia Phippen Ogilby *Member Emeritus*

Housing Trust:

Judith Feins, *Co-Chair*
Gloria Leipzig, *Co-Chair*
Helen Bakeman, *Secretary*
Alisa Gardner-Todreas
Rachel Heller
Donald Mercier
Tommasina Olson
Ann Verrilli

Human Rights Commission:

Barbara Watson, *Chair*
Kathryn Bonifiglio, *Belmont Against Racism Liaison*
Darren Bouwmeester
Carl Brauer
Nan Donald
Mirela Duda
Seneca Hart
Sarah Henman
Jirair Hovsepian
Paul Solomon
Edie Stringfellow
Daniel Vernick
Fran Yuan
Peter Hoerr, *Police Department Liaison*

Information Technology Advisory Committee:

James Berets, *Co-Chair*
Philip Lawrence, *Co-Chair*
David Goldberg, *Secretary*
Duane Bronson
Daniel Ellard
Jonathan Green
John Lochavichan
Charles Smart
Steve Mazzola, *School IT Liaison*
David Petto, *Town IT Liaison*
John Steeves, *Police Department Liaison*
Robin Tillberg, *Belmont Light Liaison*



Land Management Committee for Lone Tree Hill:

Ellen O'Brien Cushman, *Chair, Cemetery Commissioner*
Harlan Carere, *Board of Selectmen Appointee*
Michele Gougeon, *McLean Hospital Appointee*
Tom Grimble, *McLean Hospital Appointee*
Andy Healy, *McLean Hospital Appointee*
Stephen Kidder, *McLean Hospital Appointee*
Jeffrey North, *Conservation Commission Appointee*
Wesley Ward, *The Trustees of Reservations*

Local Emergency Planning Committee:

Angela Braun, *Health Department*
Edward Corsino, *Fire Department Hazmat Rep*
Angus Davison, *Fire Department*
Fred Domenici, *Facilities Dept.*
John Farino, *Purcoat North Representative*
David Frizzell, *Fire Department*
Andrew Healy, *McLean Hospital Representative*
James MacIsaac, *Police Department*
Tom Mahoney, *Purcoat North Representative*
Jay Marcotte, *Public Works*
Richard McLaughlin, *Police Department*
Rick Nohl, *Emergency Management / Fire Dept*
James Palmer, *Belmont Light*
Leo Saidnawey, *Emergency Management*
Bob Reardon Jr. *Emergency Management / Media Rep*
Michael Santoro, *Public Works*
Craig Spinale, *Belmont Light*
Scott Spuria, *Fire Department Hazmat Rep*

Logan Airport Community Advisory Committee:

Myron Kassaraba, *Primary Representative*
Bob Reardon Jr. *Alternate Member / Staff Liason*

MBTA Advisory Board:

Sami S. Baghdady, *Primary Representative*
Bob Reardon Jr. *Alternate Representative*

Metropolitan Area Planning Council:

Jeffrey Wheeler, *Town Planner*

Municipal Light Department Advisory Board:

Patricia DiOrio
Ralph Jones
Steve Klionsky
Gretchen McClain
Mark McVay

MWRA Advisory Board:

Sami S. Baghdady
Michael Bishop, *Designee*

OPEB Working Group:

Ralph Jones, *Chair*
Elisabeth Allison
Christine Doyle
Geoffrey Lubien
Richard Waring
Michael Widmer

Parking Clerk:

Floyd Carman

Permanent Audit Committee:

Floyd Carman, *Clerk, Town Treasurer*
Frank Caruso
James Finn
Robert Forrester
Robert Keefe
Mark Paolillo, *ex-officio Board of Selectmen*
Chitra Subramanian, *Town Accountant Liaison*

Planning Board:

Elisabeth Allison, *Chair*
Charles Clark
Joseph DeStefano
Barbara Fiaco
Karl Hagland
Raffi Manjikian, *Associate Member*
Sami Baghdady, *ex-officio Board of Selectmen*

Recreation Commission:

David Kane, *Chair*
Ann Bere



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Mary Bradley
Anthony Ferrante
Lynn Findlay
Anne Helgen
Kathryn Jones
Jensen G. Lozano
Matthew Sullivan

Registrars of Voters:

Stanley Dzierzowski, *Republican*
Robert McGaw, *Chair, Democrat*
Ellen O'Brien Cushman; *Town Clerk, Unenrolled*
James Staton, *Democrat*

Shade Tree Committee:

Laura Simmons, *Chair*
Gary Baker
Ruth Foster
Lucia Gates
Susan Harris
DeNee Reiton Skipper
Jay Marcotte, *Public Works Director*
Thomas Walsh, *Appointed Tree Warden*

Traffic Advisory Committee:

Linda Nickens, *Chair*
Peter Curro
Joseph Griffin
Laurence MacDonald
Donald Mercier
Dana Miller
Tommasina Olson
Elizabeth (Sue) Pew
Matthew Sullivan
Glenn Clancy, *Community Development Liaison*
Ben Mailhot, *Police Department Liaison*

Vision 21 Implementation Committee:

George Durante, *Chair*
Natalie Leino, *Vice-Chair*
Allen Babroudi
Doug John
Donald Mercier

Jennifer Page
Mary Power
Carol Trager

Water Advisory Board:

Frank French, *Chair*
William Shea, *Secretary*
Joseph Barrell, Jr.

Zoning Board of Appeals:

Eric Smith, *Chair*
Nicholas Iannuzzi
Tino Lichauco
Craig White
Demetrios (Jim) Zarkadas
John McManus, *Associate Member*
Phil Ruggiero, *Associate Member*
Gang Zhao, *Associate Member*
Ara Yogurtian, *Community Development Liaison*



CABLE TELEVISION ADVISORY COMMITTEE:

Chair: Mark Carthy

Committee Members:

Jonathan B. Green,
Chester R. Messer

Ex-Officio and Liaisons:

Chester R. Messer, Chair of the Board of Directors, Belmont Media Center
Myron Kassaraba, Retired CTAC Committee Member (2012 to 2015)
Jeffrey Hansell, Executive Director, Belmont Media Center
David Petto, Director of Information Technology, Town of Belmont
Steve Mazzola, Director of Technology, Belmont Public Schools
Phyllis Marshall, Assistant Town Administrator

Purpose and Duties:

The Cable Television Advisory Committee advises the Selectmen in their role as Issuing Authority when negotiating the cable TV franchise agreements with the Town’s cable TV providers (currently Comcast and Verizon).

Summary of Activities and Accomplishments:

- The Committee completed the process for negotiating the Comcast cable TV franchise renewal agreement.
- The Committee started the process to prepare for negotiating the Verizon cable TV renewal agreement due in 2016. Working together with the Belmont Media Center, the Committee undertook an “ascertainment” process to assess the community’s needs with respect to cable TV. Part of this process included an initial public hearing on November 9, 2015.
- Myron Kassaraba retired as a Committee member in 2015. Myron served ably during previous Comcast and Verizon franchise negotiations from 2012 to 2015. We thank him for his service.

Goals for 2016:

To finalize negotiations with Verizon regarding its cable TV franchise renewal agreement and advise the Board of Selectmen accordingly.

Respectfully Submitted,

Mark Carthy, Chair
Cable Television Advisory Committee



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COMMUNITY PRESERVATION COMMITTEE:

Chair: Margaret Velie, Conservation Commission Appointee

Vice-Chair: Anne Marie Mahoney, Board of Selectmen Appointee

Clerk: Floyd Carman, Board of Selectmen Appointee

Committee Members:

Liz Allison, Planning Board Appointee*

Anthony Ferrante, Recreation Commission Appointee

Lisa Harrington, Historic District Commission Appointee

Gloria Leipzig, Housing Authority Appointee

Andres Rojas, Board of Selectmen Appointee**

Jim Williams, Board of Parks Commissioners Appointee***

*Charles Clark stepped down as the Planning Board Appointee in March 2015.

**Paul Solomon stepped down as the Board of Selectmen Appointee in July 2015.

***Andres Rojas stepped down as the Board of Parks Commissioners Appointee in April 2015.

Purpose and Duties:

The Community Preservation Committee (CPC) was formed to evaluate the community preservation needs of Belmont and make recommendations to Town Meeting as part of the annual budget process. The CPC is responsible for reviewing applications for funding under the Community Preservation Act (CPA). The CPA fund is a powerful resource that can be used to maintain the character of Belmont, but doing so requires active members of the community to sponsor CPA eligible projects. With this in mind, the CPC encourages Belmont residents to spearhead their own community-based projects that uphold the integrity of our community.

Summary of Activities and Accomplishments:

The CPC recommended that Town Meeting appropriate \$1,021,723.24 out of the full \$1,032,262.95 in available funds for six projects in Belmont's third year of awarding grants under the Community Preservation Act (CPA). As required by CPA funding criteria, each of these projects addressed one of the following community asset categories: community housing, historic preservation, and open space/recreational land.

Community Housing

- *Electrical Upgrade – Internal Wiring* - \$522,500 to replace the electric panel, all wiring, the receptacles and the light switches as well as install additional circuits in each apartment in the 19 buildings that were not addressed in the FY15 CPA project. Each receptacle will have three wire circuits (Hot, Neutral, Ground), and Ground Fault Circuit Interrupter protected outlets will be installed in the kitchen, bathroom, and basement areas. As required by code, the project will also install Arc-Fault protected circuits.

Historic Resources

- *Belmont Veterans Memorial Project* - \$60,000 to restore the monument to Belmont citizens who fought and died in the "Great War." The project will remove paint from the monument and clean all surfaces as well as the surrounding mason railing and pavers. It will preserve the monument by repointing joints and waterproofing against weathering and environmental wear. **Project Completed as of December 2015, \$33,200 returned to the CPA undesignated fund.**
- *Digitization of Belmont Newspapers (1890-1923)* - \$17,923.24 to preserve Belmont's local history and make it accessible to the public 24/7; to help preserve the longevity of the local newspapers; to make information readily



available in a means that the public now expects; to make Belmont's historic newspapers available to future generations; to help improve staff efficiency by reducing the amount of time library staff devote to researching local history questions by offering "keyword" searching which is not available on the microfilm.

- *1853 Homer House Rehabilitation and Restoration* - \$100,000 to address high-priority preservation and rehabilitation needs of the 1853 William Flagg Homer House as described in the professional Building Survey and Investigation (funded by Town Meeting, through CPA, in 2013), and as necessary to follow the Winter 2014 emergency work (funded by the Belmont Woman's Club and the Belmont Savings Bank) that involved temporary stabilization/netting of the House's cupola for public safety. The first phase of work will produce construction documents informed by historical analysis. Primary focus of the implementation phase will be on the cupola restoration and the replacing of failed or missing elements. One aspect of this project, restoring operability to the cupola windows, will allow proper ventilation of the house, provide access to the roof, and enhance the visitor experience.
- *Wellington Station Exterior Restoration and Rehabilitation* - \$26,300 to ensure the long-term preservation of the historic Wellington Station by restoring its wood shingle roof, which is now at the end of its useful life after nearly 30 years. This project will include stripping the existing roof shingles, restoration of deteriorated roof sheathing boards, installing new wood shingles, replacing deteriorated sections of trim at the roof, and touching-up exterior paint at the roof trim elements.

Open Space / Recreational Land

- *Pequossette Tennis Courts Rehabilitation and Restoration* - \$295,000 to completely remove and replace the four tennis courts at the Pequossette Playground. The cost estimate includes the construction, professional design, specification preparation, and construction administration (including periodic inspection)

by a Landscape Architect to ensure the quality of the work.

In addition to overseeing the third year of Belmont's CPA grant application process—in which all six recommended projects received Town Meeting approval—the CPC monitored the progress of FY14 and FY15 CPA projects to ensure they are completed on time and within their allotted CPA budgets. The following FY14 and FY15 CPA projects were completed during calendar year 2015:

- *Underwood Park (Plan and Design)* – \$298,000 to fund the design for rebuilding the Underwood Pool and possibly. **Project completed as of January 2015.**
- *Town Hall Concord Ave Door Remediation* - \$72,000 to renovate the three Town Hall exit doors facing Concord Ave. **Project completed as of March 2015, \$129.50 returned to the CPA undesignated fund.**
- *Winn Brook Field Renovation* - \$100,000 to renovate the Town owned recreation fields at Winn Brook elementary school for the long term use by the residents of Belmont. **Project completed as of October 2015, \$3,626.46 returned to the CPA undesignated fund.**
- *Intergenerational Walking Path Plan at Clay Pit Pond* - \$20,000 to engage the services of a Registered Landscape Architect to rehabilitate, restore and preserve the existing paths and landscape at Clay Pit Pond. **Project Completed as of December 2015, \$1,030 returned to the CPA undesignated fund.**

Goals for 2016:

The CPC will be recommending six projects for funding to the 2016 Annual Town Meeting. In preparation for Town Meeting, the CPC will convene with a number of advisory boards and hold a public forum with the League of Women Voters to vet any questions or concerns the community may have regarding the six FY17 CPA projects. Throughout the year, the CPC will continue to monitor the progress of approved projects to ensure they are completed on



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time and within their allotted CPA budgets. The following FY14 and FY15 projects are expected to be completed by the end of calendar year 2016:

FY14 Historic Resources

- *Comprehensive Cultural Resources Survey of Belmont* - \$115,000 to create a town-wide survey and inventory of historic resources in Belmont including properties, neighborhoods, and other historic items.
- *Preserving and Digitizing Belmont's Vital Records* – Up to \$100,000 to hire a suitable vendor to conduct and prepare is completed will be used to scan and preserve the most critical volumes.

Open Space / Recreational Land

- *Irrigation Improvements at Rock Meadow Community Gardens* - \$10,000 to improve and expand the existing water supply the need for additional spigots.

FY15 Community Housing

- *Belmont Village Electrical Upgrade – Internal Wiring* - \$165,000 to add additional circuits and upgrade the electrical panels at six of the twenty-five buildings at Belmont Village in order to decrease circuit overloads within the apartments. The interior electrical wiring has not been upgraded since it was installed in 1949.
- *First Time Homebuyer Assistance* - \$375,000 to establish a First-Time Homebuyer Assistance Program, in order to make a small number of homes affordable to families or individuals just entering the housing market. This amount of funding is needed to start a program and justify the frontend effort and costs. The program is being modeled on ones implemented in other communities, adjusted for Belmont's particular market.

Historic Resources

- *Belmont Community Moving Image* - \$12,000 to maintain a community archive that will preserve the unique history, culture, visions,

and voices of Belmont through film and video. The project will preserve historic resources for the Town and will enable anyone to access the video history of Belmont. The archives will benefit historians, elected officials, civic activists, and students looking to research the history of the town in which they live.

Open Space / Recreational Land

- *Daniel Butler School Playground Project (Phase II)* - \$66,524 to complete the second phase of construction for the new Daniel Butler School Playground, which was shut down in the Fall of 2011. The goals of the project are to increase lighting and signage, increase the number of trash receptacles, stump edging around perimeter, repaint basketball courts and hard top, and make improvements on the back field.
- *Underwood Pool* – \$2,000,000 to fund the construction of the final design for the new Underwood Park complex, a Town asset that has been available for all Belmont residents to use for the past 100 years. More information regarding the Underwood Pool project can be found online at http://www.belmont-ma.gov/Public_Documents/Projects/underwood

Respectfully Submitted,

Margaret Velie
Community Preservation Committee



CONSERVATION COMMISSION:

Chair: James Roth

Committee Members:

Charles Chiang
Julie Heller
Christopher Morris
Jeffrey North
Margaret Velie
Miriam Weil

Conservation Agent: Mary Trudeau

Board of Selectmen Liaison: Sami S. Baghdady

Introduction:

The Conservation Commission is an appointed Town board responsible for the implementation of the Massachusetts Wetlands Protection Act (WPA), a state law that is administered primarily by municipalities throughout the Commonwealth. As the Town has adopted Storm Water Regulations, the Conservation Commission has been an integral part of this increasing level of environmental protection within Belmont. Through their experience in the implementation of storm water management regulations developed by the Massachusetts Department of Environmental Protection, the Commission has modeled regulatory implementation of Storm Water Regulations.

While the regulation of activities within the jurisdiction of the Wetlands Protection Act is the primary function of the Commission, the Conservation Commission is also the responsible agent for Conservation lands in Belmont, and spends a great deal of time and energy in promoting and sponsoring the stewardship of Rock Meadow. With the considerable assistance of an active group of volunteers, the Commission also runs the Victory/Community Gardens at the southern end of Rock Meadow, and provides over one hundred thirty low cost plots for the growing of produce, herbs or flowers.

Personnel:

The Commission consists of seven (7) regular members. The members of the Commission commit to

attending regular, monthly meeting of the Commission, as well as site visits to inspect each property subject to a wetlands permit. The Commission notes that they continue to benefit from the participation of many well informed and interested Townspeople. Notices of meetings, agendas and meeting minutes are posted by the Town Clerk, and are available on the Town web site. Commission notes that all are welcome and participation encouraged at the monthly meetings.

Current Commission members are James Roth (Chairman); Jeff North (Vice Chairman) Charles Chiang; Julie Heller; Christopher Morris; Margaret Velie and Miriam Weil. James Roth accepted the role of chairperson in 2012, and has been re-elected through 2016 and continues in this role for the Commission. Jeff North replaced David Webster as Vice-chair. Margaret Velie also represents the Commission on the Community Preservation Act Committee, and Jeff North is a member of the Land Use Management Committee. David Webster, a ten year veteran of the Commission, did not request re appointment this year. David was a valued member of the Commission, and had provided a professional level of expertise in both regulatory and technical areas. David was active in the Belmont Serves Workday, and facilitated many successful work days at Rock Meadow. Where David excelled was in the review of permit applications. His understanding of the Massachusetts Stormwater Regulations was impressive and his



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professionalism, attention to detail and tenacity will be sorely missed on the Commission.

The Commission has a part time agent, Mary Trudeau, who keeps regular office hours in the Homer Building, located at 19 Moore Street, in the Town Hall complex. As an agent of the Commission, Ms Trudeau is also empowered to monitor Applicant's activities, and to issue enforcement actions in connection with activities that violate the WPA. This has resulted in timely enforcement of the Act against activities that may have otherwise gone undetected. Her daily responsibilities include interacting with applicants, as well as being the interface between the Commission and residents. As the public face of the Commission, the Agent meets with applicants and assists them in preparing the documents they need to file. This results in hearings that focus on substantive aspects of the application, rather than in addressing informalities in the application process. The Commission realizes the importance of providing assistance to property owners and potential property owners who must appear before us before conducting activities in wetland resource areas or buffer zones. We are dedicated to providing a clear understanding of the requirements under the WPA.

CPA Funded Projects:

The Town of Belmont adopted the Community Preservation Act in 2010. The Commission submitted two proposals for grants through the Community Preservation Act. The first grant application was awarded \$10,000 dollars for the reconstruction of the irrigation system at the Community Gardens. Construction of the new water line was begun in 2015, and will likely be completed this spring.

The Commission helped develop an Open Space and Housing Inventory, obtained through Community Preservation Act administrative funds. The contract was awarded to VHB Associates, and work on this document was completed in 2015. This project allows the CPA Committee to rank land parcels with a variety of variables, and to adjust criteria, as desired.

The largest project undertaken by the Conservation Commission through the CPA grant process is an application for the funding of a portion of the work proposed in the Master Plan for an Intergenerational Walking Path at Clay Pit Pond. The Master Plan proposal was awarded \$20,000 dollars, in 2013, to develop an Intergenerational Walking Path at the Clay Pit Pond property. The finalized design for the walking paths and memorials at Clay Pit Pond was received from the BETA Group in 2015, and the Commission used this plan to submit a second request to the CPA, this time in the fall 2015 round of funding, to fund the construction of the walking path on the public side of Clay Pit Pond. The design of the walking path is based on the original Underwood plan for the park, and contains iconic design elements unique to Belmont. The compacted stone, walking path will run between Hittinger Street and the school driveway, and will provide a three season, permeable and well drained walking path through the park. The Commission has been coordinating with the Belmont Veterans Committee, and a portion of the path system will include a memorial area for use of the Veterans. Completion of the path will create safe pedestrian access through one of Belmont's most scenic and beloved properties.



Victory Gardens and Rock Meadow Activities:

The Victory Gardens are located in the southeast corner of Rock Meadow, and provide plots for up to about 137 local gardeners. The gardens remain a



popular activity, and there is currently a waiting list of approximately 75 gardeners. While each plot is individually managed, the Commission uses the rental fees to provide water and compost to the gardens and funds access and restoration of the path system. In recent years, garden receipts have also been used to fund mowing of trails in Rock Meadow.



As noted in past reports, much of the path mowing is done by Joe Finn, a local naturalist. Joe continued to mow in 2015, and continues to assist in the mowing the garden paths as well as the mowing of walking paths in the Meadow and in the Lone Tree Hill lands. Joe does a spectacular job and has also undertaken the maintenance of the Commission's brush-cutter mower.

Garden fees are also used to improve safety in the gardens, replacing rusted or dangerous fencing on an as needed basis. Labor is donated by the gardeners, and the improvement in appearance of the various improved plots is notable. Expanded efforts in the gardens included new compost bins and storage areas for chips and mulch products.



This summer, the Commission allowed local farmer, Joan Teebagy, to pilot a grazing program in

Rock Meadow. Joan installed temporary fencing, and a small temporary shelter, and grazed (6) lambs throughout most of the summer. The lambs were

voracious grazers, and literally ate their way through an acre or two of grassland. Their resistance to eating some of the woody plants caused some longing for a goat or two, but the project was generally considered successful.

Bee keeping continues at Rock Meadow. Under the supervision of Karen Lacourse, we hosted approximately (6) hives this past summer. This is the sixth year of bee hives at the Meadow, and while Karen will be passing the mantle to a new supervisor, this continues to be a very exciting project.

As in past years, Sandra Curro, a local grower continues to work with the gardeners to grow "blight resistant" tomatoes. Sandra has been an excellent compatriot, and her locally grown seedlings have been popular with the gardeners. Sandra has now expanded her offerings to include "fall vegetables" for the gardening community, and these new seedlings kept the plots active well into October this year. This is a good example of the synergy produced by the gardens boosting revenues of a local business.

The Commission, again, worked with volunteer farmer/manager Kathy Martin to run the garden program. Kathy keeps a website showcasing the gardens and has even developed a "planting app" for use in determining dates for seeding and reseeding. Kathy provides seemingly endless amounts of energy to the gardens, and has created a successful and inclusive gardening program. The gardeners meet once a month throughout the year, and have taken on much of the governance of the community. The garden committee promotes the use of environmentally sensitive pest control; efficient watering and conservation; and provides education to the community on a variety of topics throughout the growing season.

Amelia Fannin has continued producing and distributing the Garden Newsletter, and communication has improved throughout the community. Maria Leza maintains the wheel barrows owned by the Gardens, and Bruce Westgate maintains



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a fleet of lawnmowers and weed whackers. Maria Leza, also, provides continuous efforts towards eradication of invasive plant species within Rock Meadow and the gardens. Diane Bissaro has taken charge of the garden waiting list, and keeps accurate records of the garden requests. Judy Otto and Hildy Mazur have become increasingly active in the gardens, and have worked to reduce waste and increase donations to the local food bank. Judy uses her professional expertise to improve publicity and communication between the gardeners. Joan Teebagy organized a community garden plot, and donated all of the produce to the local food bank. Geno Volpe and Ed Ensor helped maintain the existing watering system, while Stephen Pinkerton has been working to upgrade the water system. Steve has been invaluable in implementing the CPA grant for a new water line and our pursuit to provide better water pressure to the gardens.

Joe Finn, a local birding expert in addition to his talents as a mower, continued his Bluebird nesting work in Rock Meadow. Joe established and maintained over twenty bird boxes last summer, resulting in several nesting pairs and subsequent broods of Bluebirds. Joe is one of the volunteers who add technical expertise and energy to the Commission's efforts to increase the value of Rock Meadow for wildlife habitat. His management of the mowing within the western meadow has resulted in healthy stands of grasses, and reduction of woody growth in this section of the meadow.

There are several local volunteer organizations that contribute man power to Rock Meadow maintenance programs. Belmont Serves, the Belmont High School Community Service program and Temple Beth El of Belmont all offer work days that benefit the Town. Projects include control of invasive plant species; cleaning of trash and debris; maintenance of drainage culverts and path maintenance and improvements. The Commission is grateful to these organizations for the valuable assistance provided.

Public Hearings:

The Commission meets monthly to review applications for work within the jurisdiction of the Commission. Any project within one hundred feet of a wetland requires the review of the Conservation Commission and the issuance of a permit under the Massachusetts Wetlands Protection Act. The review and issuance of permits is time consuming, requiring extensive review of proposals, site visits and occasionally the use of experts to evaluate a particular project. This year the Commission reviewed proposals for delineations of wetlands; additions to single family homes; as well as the demolition and reconstruction of single family homes.

Respectfully submitted,

James Roth, Chair
Conservation Commission



CULTURAL COUNCIL:

Chair: Lauralee Gianotti

Treasurer: Annette Goodro

Secretary: Sarah Ellison

Committee Members:

John Baboian

Naomi Ellenberg-Dukas

Jiarair Hovsepian

Juliet Jenkins

Nancy Linde

Arlyn Roffman

Rebecca Richards

Purpose and Duties:

The Belmont Cultural Council (BCC) is the local affiliate of the Massachusetts Cultural Council (MCC). Its purpose is to annually award grants to arts, humanities and science projects. These projects benefit Belmont students, seniors, organizations and the general public. The BCC accepts grant proposals through mid-October each year. We research these proposals for their relevance and quality of the endeavor and announce grants in January.

Summary of Activities and Accomplishments:

This year the BCC received 21 grant applications and had a budget of \$5,650 available for distribution. Eight of those applicants did not meet our criteria either for local support or relevance to the community. Of the remaining 13 approved applicants, grants were awarded in amounts from \$200 to \$800 totaling \$5,650. The activities associated with these grants will take place throughout 2016 and include: musical storytelling, a cello performance, a butterfly project, theater, visual arts, a film festival and a student based food art project.

As required by the MCC every 3 years, the BCC also conducted a survey throughout the community to determine where our priorities should be. Results from that survey were in line with the Vision 21 survey results suggesting our emphasis should be on funding more community wide projects.

The BCC also conducted an information session at the library in September to assist grant recipients in defining their projects and completing necessary forms. Each person on the committee was assigned to a group or organization (e.g. COA, PTO, Powers Music etc.) to assist the organization in their grant application.

Goals for 2016:

Members of the BCC will track their grant recipients in 2016 and assist them in the reimbursement process. The BCC is creating a rack card that can be left around town (library, town hall, senior center etc) to remind citizens of availability of grants. The BCC has a presence at Meet Belmont and, hopefully, Town Day to encourage broader participation in the grants. As a committee we will also be exploring a project to be managed by the BCC to meet the needs of the community. The BCC might then receive a grant for execution of that project in 2017.

Respectfully Submitted,

Lauralee Gianotti, Chair
Cultural Council



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ECONOMIC DEVELOPMENT ADVISORY COMMITTEE:

Chair: Tommasina Olson

Vice-Chair: Erik Rhodin

Secretary: Erin Lubien

Committee Members:

Brian Burke

Ana Silvia Cruz

Lalig Musserian

Purpose and Duties:

The Economic Development Advisory Committee seeks to advise the Selectmen on ways to stimulate economic development within the business centers of the Town of Belmont. As part of our charge we consider other developments within the Town that will increase the livability of the Town.

It is our goal to preserve the small town feel of the Town of Belmont while finding ways to improve the tax revenue to the Town and creating thriving business centers.

Summary of Activities and Accomplishments:

- We have written to the Selectmen and commented on the reconstruction of Belmont Center including building reconfiguration, and Claflin Street access, as well as the proposed traffic changes.
- We have met with Town Officials including the Board of Assessors to determine the tax tools used by the Assessor's Office and to ascertain available parcels and their impact for development.
- We have met with the Assistant Director of the Belmont Highway Department to learn about their future plans and possible availability of the site they currently occupy. We also discussed issues related to plowing and maintenance of the new center strips on Trapelo Road.
- We have met with members of the Cushing Square Business community and received their feedback regarding Last Spring and Summer's

construction's impact on business. We recommended free parking in the Town's municipal lot to mitigate the parking problem.

- We have discussed alternate forms of augmenting the Belmont High School as it approaches its building project
- We have unofficially contacted the Consulate of Japan to discuss possible collaboration on a fixture to commemorate the Crown Princess' time in Belmont.

Goals for 2016:

- We are preparing to recommend a proposal to the Selectmen to improve Town's use of our business centers
- We continue to study the High School rebuild.
- We would like to have one member of our Board appointed to the High School Building Committee.
- We continue to follow the completion of the Community Path and its role bringing together both the north and south sides of Belmont.
- We expect to consider the feasibility of Shared use of commuter rail with the Redline light rail (the MBTA)
- We expect to revisit and make recommendations on the usage of McLean land because of its potential tax revenue to the Town.

Respectfully Submitted,

Tommasina Olson, Chair

Economic Development Advisory Committee



EDUCATION SCHOLARSHIP COMMITTEE:

Chair: Floyd S. Carman, Town Treasurer

Committee Members:

- Leslie Aitken
- Wega Firenze
- Julie Crockett
- Mary McCormick

Superintendent’s Designee: Sherri Turner

The Belmont Education Scholarship Committee was established under MGL 60 §3C by the April 1995 Town Meeting. The Education Scholarship Committee awards scholarships to residents of Belmont who are pursuing higher education. Awards are based on the applicants’ financial need, academic achievement, community involvement and school activities. The Committee also makes an annual award to the Belmont Public Schools. Funding is provided by Belmont Taxpayer’s contributions to the voluntary Education and Scholarship check-offs on Belmont’s real estate, personal property and motor vehicle excise tax bills.

The 2015 Town of Belmont Scholarship was awarded to the following recipients totaling \$3,600. Checks were mailed on 12/4/2015 to be applied to the recipient’s second semester.

Recipient	College/University	City and State	Award Amount
Alexander Sun	Boston University	Boston, MA	600.00
Brenna Sorkin	Northeastern University	Boston, MA	600.00
Desmond Rodriguez	Mass Maritime Academy	Bourne, MA	600.00
Diana Sabitova	Worcester Polytechnic Institute	Worcester, MA	600.00
James McNamara	University of Massachusetts	Amherst, MA	600.00
Sami Belkadi	Princeton University	Princeton, NJ	600.00

Activity Report for the Town of Belmont Scholarship Check-Off Fund for Fiscal Year 2015

Opening Balance 7/1/14	\$ 281,652
Plus Tax Check-Off Donations	1,287
Plus Income Earned	7021
Less Scholarship 2014-mailed November 2014	(2,400)
Less Helen Finnick Book Award December 2014	(200)
Closing Balance 6/30/2015	\$ 287,360

In Fiscal Year 2015, eighty-nine residents contributed to the Town of Belmont Scholarship Check-Off Program.

Activity Report for the Town of Belmont Education Check-Off Fund for Fiscal Year 2015

Opening Balance 7/1/14	\$56,101
Plus Tax Check-Off Donations	7,829
Plus Income Earned	1,425
Closing Balance 6/30/2015	\$65,355

In Fiscal Year 2015, one hundred and four residents contributed to the Town of Belmont Education Check-Off Program.

Respectfully submitted,

Floyd S. Carman, Chair
Education Scholarship Committee



2015 Annual Report

ENERGY COMMITTEE:

Co-Chair: Roger Colton and Ian Todreas

Vice-Chair: Jan Kruse

Committee Members:

Anthony Barnes

Donald Mercier

Town Staff and Liaisons:

Gerald Boyle; Director of Facilities

Glenn Clancy, Director of Community Development

Fred Domenici, Supervisor of Facilities Maintenance

Andrew Healey, McLean Hospital

Purpose and Duties:

The Special Town Meeting held in the fall of 2009 voted to adopt a climate action policy committed to reducing greenhouse gas (GHG) emissions in the Town of Belmont by 80% by the year 2050. In furtherance of that commitment, Town Meeting voted also to create the Belmont Energy Committee. The Energy Committee was appointed by the Board of Selectmen in the Spring of 2010 and began meeting in the Summer of 2010. The work of the Energy Committee since 2012 has been devoted to work on electricity, transportation, and residential heating/cooling.

Summary of Activities and Accomplishments:

In the heating/cooling area, the Energy Committee continued its partnership with Sagewell, Inc. to promote MassSave energy audits to Belmont residents who heat with natural gas through the Town's Better Homes Belmont program. In addition, the Energy Committee, in furtherance of its collaboration with Belmont Light to fund an expansion of the energy audits program to homes heating with fuel oil, the Committee worked with Belmont Light to successfully implement a grant from the Commonwealth of Massachusetts to fund energy audits for fuel-oil homes and to fund rebates for the installation of mini-split heat pumps to reduce the need for carbon-intensive fuel oil. Belmont's continuing success with home energy audits maintains its status as having a higher percentage of requests for home energy assessments than any other community in Massachusetts.

The Energy Committee joined Belmont Light in celebrating the receipt of the "Leading by Example" award provided by the State in recognition of Belmont's work to promote energy audits.

In the Fall of 2015, at the request of the Board of Selectmen sitting as the Light Board, the Energy Committee convened a group of volunteers to initiate the Belmont Goes Solar initiative. Through an RFP process,

Belmont Goes Solar selected Direct Energy Solar as the preferred vendor through which to offer substantially discounted residential rooftop solar systems. The Belmont Goes Solar campaign kicked-off in January 2016.

Finally, in 2015, the Energy Committee updated the Town's GHG inventory. It is upon this GHG inventory that progress toward meeting the Town's objective of reducing GHG emissions by 2050 can be measured. The GHG inventory found that "total emissions from electricity, transportation, and heating fuels are estimated to have declined by 5% from 2007 to 2014. This is promising, though not as large a decrease as needed to be on track for achieving Belmont's long-term goals."

Goals for 2016:

The goals of the Energy Committee for 2016 include:

1. To successfully promote and complete the Belmont Goes Solar campaign, with the sale and installation of 200 residential rooftop solar systems in Belmont;
2. To promote the use of Electric Vehicles in Belmont;
3. To coordinate and advise Belmont Light on its Energy Efficiency policy, including developing EE projects in lieu of current rebate program, supporting a multi-tier inclining block rate structure, improving and promoting the Green Choice Program, and promoting Commercial and Industrial (C&I) energy audits and EE investments; and
4. To initiate and coordinate a broad communication strategy including building school programs to ensure direct student participation, seeking cooperative ventures with other Town committees and entities, and updating and strengthening its web presence.

Respectfully submitted,

Roger Colton, Chair
Energy Committee



HISTORIC DISTRICT COMMISSION:

Co-Chair: Joseph Cornish

Co-Chair: Lauren Meier

Committee Members:

Jacob Cohen

Arleyn Levee

Theresa McCarthy

Elizabeth Pew

Lisa Harrington (Alternate)

Michael Smith (Alternate)

Richard Cheek (Emeritus)

Lydia Phippen Ogilby (Emeritus)

Purpose and Duties:

The Belmont Historic District Commission, appointed by the Board of Selectmen, is charged with reviewing additions and modifications to properties located within the Town of Belmont's three local historic districts, as well as those properties on which the town holds preservation restrictions. As part of the town's 1999 agreement with McLean Hospital regarding the rezoning of the McLean Hospital Site, the commission acts as a consultant to McLean Hospital when changes are proposed for the exterior of the historic buildings, the historic landscapes, and the historic landscape elements. Also, as part of the 1999 agreement the commission is responsible for overseeing the reuse and rehabilitation of the town-owned Brick Barn at Rock Meadow. The commission holds public hearings to review proposed projects at protected properties to determine the appropriateness of such alterations, and issues Certificates of Appropriateness to those projects that meets the commission's guidelines. The commission offers advice to those property owners considering making alterations to their historic properties. The commission also advises the Inspector of Buildings with respect to the demolition applications of the buildings subject to the demolition delay bylaw, and addresses town-wide historic preservation issues.

Summary of Activities and Accomplishments:

In 2015 the commission continued work with preservation consultant Lisa Mausolf on a town-wide

survey to inventory historic cultural resources that is funded by the Community Preservation Act (CPA). The commission reviewed several projects at properties within the Pleasant Street historic district including exterior renovations at 634 Pleasant Street and exterior repairs at 467 Pleasant Street. The commission coordinated the fabrication and installation of new signs at the Pleasant Street Historic District and the Richardson Farm Historic District, and actively participated in overseeing the cleaning of the Concord Avenue railroad bridge.

Goals for 2015:

In the coming year the commission plans to complete the town-wide survey to inventory historic resources, and plans to seek a one-year extension of the existing demolition delay bylaw which expires on June 30, 2016 while it works with the Planning Board to create a new bylaw.

Respectfully Submitted,

Joseph Cornish, Co-Chair
Belmont Historic District Commission



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HOUSING TRUST:

Co-Chairs: Judith Feins, Gloria Leipzig (ex-officio, Housing Authority)

Secretary: Helen Bakeman

Committee Members:

Barbara Fiacco (ex-officio, Planning Board)
Alisa Gardner-Todreas
Rachel Heller
Raffi Manjikian (ex-officio, Planning Board)
Donald Mercier
Tommasina Olson
Ann Verrilli

Purpose and Duties:

Authorized by Town Meeting in 1999 and then created by the state legislature (Chapter 126 of the Acts of 1999), the Belmont Housing Trust is a local body appointed by and answering to the Belmont Board of Selectmen. The Trust's purposes are:

- (1) To *investigate and implement alternatives for providing affordable housing* for persons of low, moderate, and middle income.
- (2) To enhance the Town of Belmont, Massachusetts and lives of its residents, and so lessen the burdens of government, by *promoting and undertaking the development and maintenance of affordable housing* for the benefit of persons of low and moderate income.
- (3) To *foster and promote community-wide interest and involvement* in the problems associated with the under-development of affordable housing, and toward that goal, to sponsor and participate in public symposia and discussions involving governmental officials, real property developers, and community organizations and institutions.
- (4) To *assist parties in obtaining financial support for affordable housing projects* from state and federal agencies, foundations and other sources; and by any other means, to cooperate with, encourage, and contribute to the efforts of parties in the accomplishment of affordable housing purposes.

Summary of Activities and Accomplishments:

Trust Membership

During 2015, the Housing Trust experienced the loss of long-time member Ann Silverman, whom we thank for her service. One other member moved away from Belmont and resigned. New members Rachel Heller and Don Mercier were welcomed and oriented to the

Trust's work. In addition, the Planning Board's appointee from 2014—Barbara Fiacco—was replaced by Raffi Manjikian in November. We thank Barbara Fiacco for assisting with the transition.

MetroWest Collaborative Development (MWCD)

The Belmont Housing Trust continues its relationship with Metro West Collaborative Development (MWCD), now a regional nonprofit. An Innovations Grant from the Massachusetts Housing Partnership in 2009 supported the original effort to organize the MWCD. Alisa Gardner-Todreas serves on the Board of MWCD and as such is their liaison to the Trust.

MWCD is the Town's designated Community Housing Development Organization (CHDO). Several of its staff members work with the Trust, assisting with the First Time Homebuyer Assistance Program, scoping out potential affordable housing projects in Belmont, and revising the Housing Production Plan.

First-Time Homebuyer Assistance Program

The spring 2014 Town Meeting voted to approve CPA funding of \$375,000 to launch the First-Time Homebuyer Assistance Program (HAP). The Trust then worked with MWCD to develop an affirmative marketing plan and obtain approval from the Commonwealth's Department of Housing and Community Development (DHCD). This approval process took over four months, delaying the start of outreach and application-taking to April 2015. Information sessions were held in late April and early June (with over 40 people attending), and a lottery was conducted on June 23. The one applicant for a 1-bedroom grant was selected; of the 12 applicants for the 2-bedroom grant, the family with the top lottery number was selected. Funds remained for another 1-



bedroom grant, so a second round of outreach and application-taking was conducted in October, with the second lottery held on November 5.

At the end of 2015, the three winning households were still in the search process. However, it was clear that prices of for-sale units in town were consistently exceeding the limits for the searchers. When the HAP planning was conducted, there were about 40 units sold per year that appeared to meet the program price limits. But in 2015, there were only 7 during the entire year. We will know by mid-2016 whether the program is feasible at all in Belmont's hot housing market.

Own a Home in Belmont!

The Town of Belmont has created the First-Time Homebuyer Assistance Program to help low- and moderate-income families purchase homes in Belmont.

How it Works
Program participants are able to purchase any condominium, 1, or 2-family home that meets:

- Housing Quality Standards, inspection to be conducted prior to purchase
- Maximum Sale Price of:
 - o \$289,300 for a 1-bed
 - o \$341,000 for a 2-bed
 - o \$362,600 for a 3-bed
- Grant amounts are up to \$115,000 for a 1-bed or up to \$145,000 for a 2-bed or larger
- Buyers must agree to a long-term deed restriction on the property purchased. Sample deed restriction may be viewed at: <http://www.mass.gov/hed/docs/dhcd/hd/lip/lpdeedtrdr.pdf>

The Households
Households must meet certain income eligibility requirements:

Household Size	1 Person	2 Persons	3 Persons	4 Persons	5 persons	6 persons
Income limit	\$48,800	\$55,800	\$62,750	\$69,700	\$75,300	\$80,900

The Process
Applications are available now by contacting Jennifer at Metro West Collaborative Development, Inc. at 617-923-3505 x 4 or jpc@metrowestcd.org or visit our website at: <http://metrowestcd.org/housing-services/information-for-home-buyers-owners/>

Info Sessions
Come find out all you need to know!
Thursday April 30th at 7:00 pm at the Belmont Public Library
Saturday June 6th at 10:00 am at the Belmont Public Library

Applications are due by June 15, 2015. A Lottery will be held June 23, 2015.

TTY users please call 711.

FREE TRANSLATION ASSISTANCE IS AVAILABLE: Call Robyn at 617-923-3505 x.5.



HOME Funds

Last year, the Town's HOME allocation was approximately \$50,000. The Town has one year to access this money. (This is referred to as the 'exclusive use period.') If not committed within one year, the money reverts to the Competitive Funding Pool of the Home Consortium.

In July, Town Senior Planner Jeffrey Wheeler explained to Trust members that MWCD's St. Joseph Hall affordable rental project in Watertown had developed serious roof leaks, with the roof replacement estimated to cost approximately \$400,000. MWCD already had funding commitments from a number of other Consortium towns but was still short of needed funding. The Housing Trust voted unanimously to approve the following motion: that Belmont's FY2015 HOME funds allocation be directed only to the emergency roof replacement and associated repairs at the St. Joseph Hall in Watertown. (The roof replacement was completed in February 2016.)

Housing Production Plan (HPP)

In November 2011, MWCD received a grant through the Metropolitan Area Planning Council (MAPC) for technical assistance in developing Housing Production Plans. For Belmont to participate, the Town agreed to join the Sustainable Communities Consortium, which required no financial obligation. By the end of 2014, MAPC had completed its work and Housing Trust members had made extensive contributions and revisions to the document. In December 2014, the draft HPP was presented to the Planning Board.

The Trust sought comments and feedback from the Planning Board throughout early 2015 without success. At a League of Women Voters brown-bag lunch in March, there was considerable interest from residents, and many suggestions about how to move forward on housing planning. Upon reconsideration, the Trust decided to undertake a renewed planning effort, coupled with an outreach and education campaign to gain public input and support. This campaign will be kicked off early in 2016.

Belmont Affordable Shelter Fund

The Belmont Affordable Shelter Fund (BASF) is an initiative of the Belmont Housing Trust. This local crisis intervention fund is used to address situations in Belmont involving a threat to a family's ability to maintain adequate shelter due to an inability to pay. Completely supported by local contributions, 100 percent of the funds are distributed as benefits to Belmont residents. In 2015, BASF continued a partnership with the Family-to-Family Project, a



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nonprofit homelessness prevention organization in the Boston area. Contributions made to the Family-to-Family Project for BASF can be tax-deductible.

Applications for assistance are generally not made directly to BASF. Instead, the majority of people in need are identified by the social outreach worker in the Town of Belmont's Department of Health. Some persons are referred by the Belmont Council of Aging (COA), and others come to us from various clergy or faith institutions in Town. We thank Belmont Savings Bank for the free checking account it provides to BASF, and we thank the Belmont Lions Club for their continuing support.

In the program year covering the 2014–2015 heating season through the end of 2015, BASF made 17 grants totaling \$4,800. Of those grants, nearly two-thirds went to pay electricity bills, and nearly 30% went to pay past-due natural gas and fuel oil bills. Two grants were made in 2015 to help with rent payments, where tenants were in danger of losing their homes. Since January 2004, BASF has made more than 210 grants totaling more than \$51,000.

Annual Meeting of the Housing Trust

The Trust's annual meeting was held on July 16, 2015. Elections were held for the officers of 2015-16. Gloria Leipzig and Judie Feins were elected co-chairs; Helen Bakeman was elected Secretary.

In 2015, the Housing Trust expended \$4,685 from its funds, for MWCD's services in support of the first-time homebuyer program.

Goals for 2016:

Complete a Housing Production Plan (HPP) for the Town and see it through approval by the Planning Board and Board of Selectmen. Work in pursuit of the priorities and strategies the Plan sets forth.

Respectfully Submitted,

Judie Feins and Gloria Leipzig, Co-Chairs
Belmont Housing Trust



HUMAN RIGHTS COMMISSION:

Chair: Barbara M. Watson

Vice-Chair: Mirela Duda

Commission Members:

Carl M. Brauer

Darren Bouwmeester (appointed September 2015)

Nan Donald

Sarah J. Henman, Member and Belmont High School Liaison (appointed September 2015)

Jirair Hovsepian

Dr. Paul Solomon

Edie M. Stringfellow (served until October 2015)

Daniel Vernick, Member and Belmont High School Liaison (served until June 2015)

Fran Yuan

Liaisons:

Captain J. Peter Hoerr; Belmont Police Department

Jia Zhang; Belmont High School

Kathryn Bonifiglio; Belmont Against Racism

Purpose and Duties:

The Human Rights Commission was established by the Board of Selectmen to advance the fair and equal treatment of individuals in Belmont and to create a mechanism for addressing concerns or incidents related to these issues. In particular, the Commission is charged to:

- Address the full range of discrimination in the areas of commerce, education, public accommodation, housing, employment, and access to municipal services.
- Serve as a resource to the citizenry, the business community, and public agencies on issues regarding diversity and discrimination.
- Give visibility to and increase awareness of issues related to diversity and discrimination through educational activities.
- Assist the citizenry and town agencies in informally resolving disputes on issues relating to discrimination.
- Receive allegations of violations of human rights laws and related legislation, and refer matters to relevant Town, State and Federal

authorities for disposition of matters within their respective jurisdictions.

- Report annually on its activities to the Board of Selectmen.

Summary of Activities and Accomplishments:

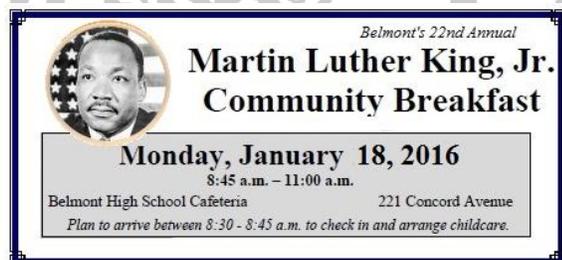
The Commission continued its outreach in the Belmont community. The Commission held 10 monthly meetings. Commission members monitored the Commission's phone line and e-mail account. (617) 993-2795 Belmont.hrc@gmail.com. The Commission sent representatives to major Town events, such as Meet Belmont, to further its visibility and further educate others about its work in the community. It continued to share its informational materials at community sites, such as the Belmont Public Library and Beech Street Center, and the Commission spearheaded or participated in a number of collaborative town events.

The Commission began 2015 with Belmont's 21st Annual Dr. Martin Luther King, Jr. Community Breakfast with guest speaker WGBH Senior Investigative Reporter Phillip Martin, who volunteered his time, to address the gathering on the issues of discrimination and race exposed by the events in



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Ferguson, Missouri. The breakfast on Monday, January 19, 2015 brought together hundreds of Belmont residents, Boston residents who participate in, or are associated with, Belmont's METCO program, elected and appointed town officials and administrators, town agencies, including the school and police departments, businesses, community leaders and volunteers and religious leaders and other representatives of church groups, interested in celebrating and promoting Dr. King's values and legacy. As in the past, the breakfast served as a fundraising event for the Belmont Schools' and Belmont Against Racism's METCO Support Fund, with a particular emphasis this year on raising funds for late day transportation for Belmont high school students from Boston who are engaged in afterschool activities, including athletic and performing arts activities, at Belmont High School. The Commission is grateful for all of the community volunteers and other donors who made this event a success.



The Human Rights Commission collaborated with a group of Town organizations which sponsored public viewings of the three part PBS documentary series, *A Path Appears: Transforming Lives, Creating Opportunity*, based on the book by Nicholas Kristof and Sheryl WuDunn, about making a "difference in the world." These viewings, with moderated discussions, began in January and culminated with a presentation by author and journalist Kristof at Belmont High School on April 15th. A working group was established to build on Kristof's and WuDunn's challenge to make a difference and is developing a fundraising event in Belmont to address Belmont needs.

In November, the Commission sponsored the screening of the documentary "Growing Up Trans," about the issues and challenges of children who identify as transgender and their families, which was followed by a panel discussion. This event resulted from a Belmont family's presentation at a Commission meeting about the exception in anti-discrimination laws, as they pertain to public accommodations, regarding transgender individuals, and the fear that transgender individuals and their families face because of this exception.

In May, the Commission co-sponsored a panel on criminal justice reform and incarceration. In June, the Commission sent a resolution to Belmont's State Senator and State Representative urging them to support full funding of the METCO program.

Graduating Commission Member and Belmont High School Student Liaison Daniel Vernick proposed and implemented a process for identifying his successor at Belmont High School which involved significant advertisement at the high school and an application and review process. As a result, two students joined the Commission's work as BHS student liaisons. Among other contributions, our new student liaisons, Jia Zhang and Sarah Jane Henman, developed a Facebook page, which they manage, for the Human Rights Commission and assumed key volunteer roles for the Dr. King Community Breakfast.

In 2015, the Commission again cosponsored Belmont Against Racism's Gay Straight Alliance Potluck and a representative marched in Boston's June Gay Pride parade with BGSAC.

Commission member Jirair Hovsepian participated in and represented the Commission at the 100th Anniversary Commemoration of the Armenian Genocide in Boston.

The quality and quantity of the Commission's programming this year is in large part due to the on-



going commitment to the Commission of members Carl Brauer and Fran Yuan.

The Commission is grateful for the support it received in 2015 from the Office of the Board of Selectmen, including Robert Reardon, the Town Administrator, the Town Clerk, and the School Department, and the Commission's liaisons, Captain Peter Hoerr of the Belmont Police Department and Kathryn Bonifiglio of Belmont Against Racism.

Goals for 2016:

The Commission will continue education and outreach activities; will continue to respond to inquiries and complaints received through the phone line and e-mail account; and, will continue to collaborate with other community groups to address difficult and important community issues. The Commission will again present Belmont's Dr. Martin Luther King, Jr. Community Breakfast, on January 18, 2016, with guest speaker State Senator Linda Dorcea Forny of Boston. The Commission will again co-sponsor One Book One Belmont. It will also co-sponsor a program on March 24, 2016 on Muslims in American and it will co-sponsor the May 7, 2016 A Path Appears fundraiser with Jimmy Tingel which will benefit the Belmont Food Pantry, Bristol Lodge and the METCO Support Fund.

The members of the Commission are committed to helping continue the tradition of Belmont being an open, welcoming and respectful community to all and we are grateful to be able to do so.

Respectfully Submitted,

Barbara M. Watson
Chair, Human Rights Commission



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INFORMATION TECHNOLOGY ADVISORY COMMITTEE (ITAC):

Chair: Phillip Lawrence

Vice-Chair: James Berets

Secretary: David Goldberg

Committee Members:

Duane Bronson

Daniel Ellard

Jonathan Green

Paul Roberts

Charles Smart

Purpose and Duties:

The Information Technology Advisory Committee (ITAC) serves at the request of the Board of Selectmen but also acts as an advisor to specific Town departments and other Town committees on an as-needed basis. In this capacity, ITAC provides guidance on a variety of information technology (IT) and education technology (ET) issues. The Committee concerns itself with matters of information delivery; ensuring access to appropriate communications technology; increasing the efficiency of transactions involving the Town departments; and working to ensure the proper deployment of infrastructure and technology for the Town departments and citizenry. In addition, ITAC provides, as necessary, strategic IT planning advice for the Town's departments and committees.

Membership:

The ITAC consists of 9 members, 4 of whom are appointed by the Board of Selectmen, 4 of whom are appointed by the School Committee, and 1 of whom is appointed by the Board of Trustees of the Belmont Public Library. As of 12/31/2015, committee members were Philip Lawrence (Chair), James Berets (Vice-Chair), Duane Bronson, Daniel Ellard, David Goldberg (Secretary/Clerk), Jonathan Green, Paul Roberts, and Charles Smart.

Summary of Activities:

ITAC meeting participants also included Mrs. Ellen Girouard, Technology Librarian, Belmont Public Library, Mr. Stephen Mazzola, Director of Technology, Belmont Public Schools; Mr. David Petto, Director of Information Technology, Town of Belmont; Mr. John Steeves, Director of IT/Technology, Belmont Police

Department, and Mr. Robin Tillberg, IT Manager, Belmont Municipal Light Department. Mrs. Girouard, Mr. Mazzola, Mr. Petto, Mr. Steeves and Mr. Tillberg regularly update the Committee on Information Technology issues facing the library, school system, Town, Police Department and Light Department respectively, and solicit feedback on issues of concern. The broad perspective and technically diverse background of the committee members provide Mrs. Girouard, Mr. Mazzola, Mr. Petto, Mr. Steeves and Mr. Tillberg with information and resources to assist them with their projects as well as relating project needs to non-governmental and non-educational implementations. Bob Reardon also presented the Town web site to ITAC.

The committee met eight times over the year to discuss the progress and status of many of the Town's and School's key Information and Education Technology initiatives. Some of those initiatives included:

- Updating of the Town's IT Service Level Agreement to accommodate separation of the Belmont Municipal Light Department's IT Network from the Town's.
- iPad program at Belmont High School.
- Online permitting system for use by Community Development and other departments.
- Server Virtualization and Network Based Storage implementation and maintenance.
- Phaseout of Cogsdale for utility billing and transition to hosted (from Town-hosted) of MUNIS financial system.
- Upgrading of the SCADA system.



- Digitization of records stored on microfilm and paper copies of the Belmont Citizen Herald.\
- The Virtual Private Network to the Minuteman network.
- Ongoing maintenance of the Town web page.
- Fingerprinting and Police records management.
- Utilization of Cloud Computing and Hosted Services.
- Transitioning to the School Interoperability Framework (SIF).
- The integration of Geographic Information Systems into Town processes.
- Internet Safety.
- Computer and network security including deployment of a password management system (Lastpass).
- Google Apps deployment for the Schools
- Town telephone system configurations.
- School Energy Management Program.
- Separation of Town and Light Department's IT responsibilities.
- Upgrades to Windows 7 and Office 2013 / Office 365.

ITAC continues to monitor and provide input to the Town/School's efforts to save money by server virtualization.

In addition, ITAC continues to monitor the status of the "Old Light Building", 450 Concord Ave. and the effects of any plans for the Town's disposition of said property. A major piece of the Town's network is housed in this building. ITAC made recommendations to the Board of Selectmen regarding the protection of the conduit that houses the fiber cable as it exits the building at 450 Concord Ave.

Respectfully submitted,

Philip Lawrence, Chair
Information Technology Advisory Committee (ITAC)



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LAND MANAGEMENT COMMITTEE FOR LONE TREE HILL CONSERVATION LAND: (FORMERLY McLEAN OPEN SPACE)

Chair: Ellen O'Brien Cushman, Belmont Board of Cemetery Commissioners Appointee

Committee Members:

- Harlan Carere, Belmont Citizen Appointee
- Lauren Meier, Belmont Historic District Appointee
- Jeffrey North, Belmont Conservation Commission Appointee
- Michele Gougeon, McLean Hospital Appointee
- Tom Grimble, McLean Hospital Appointee
- Andy Healy, McLean Hospital Appointee
- Steven Kidder, McLean Hospital Appointee

Purpose and Duties:

The McLean Land Management Committee, created by the Memorandum of Agreement between the Town of Belmont and McLean Hospital, consists of nine members (Chairman Ellen O'Brien Cushman, Jeff North, Harlan Carere from Belmont, Michele Gougeon, Andy Healy, Tom Grimble and Steve Kidder from McLean Hospital. A new Historic District appointee, Lauren Meier, will join the committee in 2015. The work of the Committee is funded by the McLean Open Space Maintenance Fund created by the McLean transaction, by the revenue from the cell tower in the inactive cemetery land as well as by generous grants from local land preservation/conservation groups; it is not funded by property tax.

Summary of Activities and Accomplishments:

The Judith K. Record Memorial Conservation Fund, through its members and leadership, has again continued to support our activities with significant financial assistance. The evaluation of the Pine Allee by Tree Specialists, Inc. performed for the JKR Fund was presented to the Committee late fall of 2015. The detailed study presents a roadmap to restore the Pine Alle, including the detailed plan for clearing old, dangerous trees and limbs and under-planting with native white pines from around the Lone Tree Hill. The Town once again is the beneficiary of their generosity as they will secure the services of Tree Specialists, Inc. to perform the restoration work ,

paying up to \$150,000 for this gift to the Town. The Board of Selectmen gratefully accepted this enormous gift on behalf of the Town and work is slated to begin in January 2016 and the Land Management Committee has committee \$15,000 to perform the planting.

We are grateful to McLean Hospital for keeping our fire roads clear and open. Several volunteer days were held in 2015 by Belmont Citizens Forum and Belmont Serves at Lone Tree Hill to pick up trash and debris and eliminate invasive plants. In addition to the Pine Allee work, we continue to work on the tasks articulated by Jeff Collins of Mass Audubon for fields and meadows management, engaging Polatin Ecological and Heritage Fields to accomplish the work of invasives management and fields management.

Goals for 2016, continue from 2015:

We implement the overall goals, objectives and outline of work highlighted in the ecological management plans developed by BSC and Audubon Extension Service and trails plan prepared by Pressley Associates.

1. We will vigorously enforce the conditions of the Conservation Restrictions with abutting neighbors, particularly the Kendall Gardens neighborhood to ensure compliance and limit "bleed-over" effects both onto and from the property.



2. We continue to employ our budget strategy when considering one-time endeavors and repetitive costs.
3. Continue to restore and revitalize the meadows following the 2014 recommendations by Jeff Collins to restore meadows by mowing and selectively use herbicides.
4. We will reinvigorate our activities in preserving the McLean Barn by working with interested residents and encouraging the Board of Selectmen to act on the request to appoint a committee to evaluate same, including a member from the Land Management Committee.

We want more visitors to the property; drive to Mill Street and park in the lot, walk or bike to the property and enjoy the trails, the nature, the sunsets, the peace and the vistas ! Please “take a walk in the wild” at Lone Tree Hill, Belmont Conservation Land.

Respectfully Submitted,

Ellen O’Brien Cushman, Chair
Land Management Committee for Lone Tree Hill,
Belmont Conservation Land
(formerly known as the McLean Land Management Committee)



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OTHER POST-EMPLOYMENT BENEFITS (OPEB) FUNDING ADVISORY GROUP:

Chair: Ralph Jones

Committee Members:

Elizabeth Allison
Christine Doyle
Geoffrey Lubien
Richard Waring
Michael Widmer

Purpose and Duties:

Under the direction of the Board of Selectmen, this temporary working group will evaluate and make recommendations on the Town of Belmont's OPEB strategy. Members will be asked to evaluate the current policy, and consider whether it is prudent to adopt alternative operating and funding alternatives for the Town's unfunded OPEB liability.

Summary of Activities and Accomplishments:

The working group met from September through December 2015. We adopted a research plan that focused on the creation of a cash-flow model of retiree health care costs. Once this model is developed, the working group could test the merits of alternative operating and funding alternatives.

We also sought assistance from other Massachusetts cities and towns of comparable size. Weston, Needham, Wellesley, Newton, Wayland, and Andover are studying their OPEB policies and options.

One major accomplishment was our discovery that of these towns, only Needham had actual cash flow data on the cost of retiree health care. All of the rest did not. Wayland devoted the time and effort to obtain actual cost data, and was able to reduce its estimate of unfunded liability by more than 20 percent – without any other changes to its policies or operations.

Goals for 2016:

The members of the working group unanimously would like to continue the work of this temporary committee, if we are directed to do so by the Selectmen. As of December 2015, we had not been able to obtain basic information on the actual cost of retiree health care in Belmont. These data are critical for the development of a model that could be used to

evaluate alternative policies. On the basis of Wayland's experience, we believe that use of actual data on health costs for retirees could substantially reduce the actuarial estimate of the Town's unfunded liability for OPEB.

Respectfully submitted,

Ralph T. Jones, Chair
OPEB Working Group



PERMANENT AUDIT COMMITTEE:

Chair: Robert A. Keefe

Committee Members:

Frank Caruso

James J. Finn, III

Robert Forrester

Ex-Officio Members:

Jim Williams, Board of Selectmen

Floyd S. Carman, Town Treasurer

Chitra V. Subramanian, Town Accountant

Purpose and Duties:

The Permanent Audit Committee was established pursuant to Article 16 of the Town's General By-Laws. The Committee is charged with assisting the Selectmen in the selection of an independent auditor to perform an audit of the Town's financial statements, monitoring the work of the auditor, and participating in a review and discussion of the audit's results and findings.

Town By-Laws require that an audit be carried out not less than triennially. The Town, however, undertakes an annual audit to comply with federal regulations which call for an annual audit for recipients of certain federal funds. Additionally, it is essential that audits be completed in a timely fashion in order to meet annual bondholder required disclosures and help ensure the maintenance of the Town's Aaa credit rating, which is the highest rating category of Moody's Investors Service. The Town's credit rating has resulted in favorable rates and lower borrowing costs.

Summary of Activities and Accomplishments:

The Aaa rating was last affirmed April 2015. The Town is 1 of 14 out of 351 cities and towns in the Commonwealth that have been assigned an Aaa rating by Moody's.

The Town's general financial statements for the fiscal year ended June 30, 2015 were audited by Powers & Sullivan, LLC. The Town received an unmodified opinion on its basic financial statements. The Town also received a report that it was in compliance on each of its major federal programs for the year ended June 30, 2015. Copies of these financial statements are included, may be

obtained from the Town Accountant, and they are also posted on the Town Treasurer's web site.

The fiscal year 2015 audit is the second year of our third three-year contract with Powers & Sullivan, LLC. The Committee expresses its sincere appreciation to the Town Accountant Chitra Subramanian for her work, and to Town Treasurer Floyd Carman, who also serves as Clerk of the Committee. We also thank Selectman Mark Paolillo for his participation on this Committee as the Board of Selectmen's representative.

The financial statements of the Belmont Contributory Retirement System for the year ended December 31, 2014 were audited by Powers & Sullivan, LLC. Copies of these financial statements may be obtained from the Town Accountant and they are posted on the Town Treasurer's web site.

The Municipal Light Department's financial statements for the year ended December 31, 2014 were audited by Goulet, Silvadio & Associates, P.C. The Light Department received an unmodified opinion on its financial statements. The financial statements for December 31, 2014 may be obtained from the Municipal Light Department and they are posted on the Light Department's web site. The Light Department has its own credit rating established with Standard & Poor's. The AA-/stable rating was last affirmed on September 20, 2013. The Committee wishes to thank General Manager James Palmer and Finance Manager Maria Klubnichkina.

Respectfully Submitted,

Floyd S. Carman, Town Treasurer



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PLANNING BOARD:

Chair: Elizabeth Allison

*Michael Battista (resigned November 5, 2015)

Vice-Chair: Barbara Fiacco

Committee Members:

Joseph DeStefano

Karl Haglund

Raffi Manjikian

Purpose and Duties:

The primary goal of the Planning Board is to protect and preserve the character and the quality of life that defines Belmont. The Board addresses issues that affect the future physical development of the Town. To achieve this, the Board drafts Zoning By-Laws, studies land-use patterns, and evaluates both private and public development projects.

Summary of Activities and Accomplishments:

- *New Processes for General Residence Zoning Districts:* As a result of recently adopted Zoning By-Laws, drafted various applications, procedures and flow charts to insure that residents understand how the By-Laws work. Implemented these new processes and reviewed 24 applications.
- *Citizen Petitioned Moratorium:* worked with a citizens group to draft and present to Town Meeting an amendment to restrict the height of structures within a certain part of Town. The amendment was adopted by Town Meeting and approved by the Attorney General.
- *Single Residence C Zoning Districts Zoning Amendments:* As a result of the Citizen Petitioned Moratorium, researched and drafted multiple zoning amendments that will affect new development within the Single Residence C Zoning Districts. Worked with Citizen Petitioners to make sure the amendments achieve the intended purpose of the moratorium.
- *Cushing Village:* Continued to work with the developer and the Board of Selectmen to insure that this development moves toward construction. Additionally, insured that the conditions of the Special Permit were (and continue to be) adhered to.
- *Royal Belmont [aka Belmont Uplands]:* Initiated analysis of timing and impact of development.
- *Analytic tools:* Developed analytics to better understand impact of development upon neighborhoods

Goals for 2016:

- To monitor the impacts of the General Residence Zoning Districts zoning amendments in an effort to improve them so that they are kept in place when these sunset provisions expire.
- To streamline the application and review processes relative to Special Permits and Design and Site Plan Review Approval applications.
- To implement the Single Residence C Zoning Districts Zoning By-Law amendments in anticipation of the filing of requests for Special Permits. (Assuming that Town Meeting adopts them.)
- To review possible zoning amendments to limit the size, height and mass of additions and new houses that are being built in the Single Residence A and B Zoning Districts.
- To assist the Historic District Commission in revising the Demolition Delay Bylaw.
- To develop potential policies and bylaws addressing Airbnb and other digitally enabled services.
- To develop better tools for assessing the impact of potential overlay districts and other zoning changes.
- To revisit commercial base development issues and update key portions of Comprehensive Plan.

Respectfully Submitted,

Liz Allison, Chair
Planning Board



BOARD OF REGISTRARS OF VOTERS:

Chair: Robert E. McGaw

Vice-Chair: James Staton

Members:

Stanley Dzierzeski

Ellen O'Brien Cushman, Town Clerk, Ex-Officio

Purpose and Duties:

The responsibilities of the Board of Registrars include the following:

- Conducting the Town's annual census/ listing of residents
- Assisting in registration of voters
- Ensuring compliance with voting laws and procedures
- Supervising election poll workers
- Determining validity of a ballot when there is a questionable or ambiguous ballot cast or if a ballot is challenged
- Ensuring that all persons qualified to vote in Belmont are allowed to do so
- Deciding challenges to a person's right to vote
- Responding to allegations of election irregularities
- Deciding validity of signatures on petitions and nomination papers
- Conducting election re-counts if a valid petition has been filed
- Counting overseas ballots received by email
- Certifying election results

Summary of Activities and Accomplishments:

The Board of Registrars conducted only one election in calendar 2015. The turnout for the election was 8,607, representing 51.31% of the 16,774 registered Belmont voters.

The Town is proud to have more than 100 election workers, who were all provided appropriately trained and many were deployed for 2015. We have a continual need for more election workers, and will be recruiting for the 2016 calendar year. Election poll workers can work half a day, which allows a greater number of people to participate. Wages for election workers and inspectors have been increased to \$10 per hour to reflect the change in minimum wage.

Reminder to Resident:

Residents need to promptly return their annual census form. This allows the Registrars to know who is a resident and qualified to register to vote. Residents who failed to return timely their annual census forms, are by law put onto the inactive voting list.

Goals for 2016:

There will be four significant elections in 2016:

1. March 1st Presidential Primary
2. April 5th Annual Town Elections
3. September 8th State Primary
4. November 8th Presidential and State Elections

We anticipate high voter participation and energetic electioneering by candidates and advocates of ballot questions. We will be making concerted efforts to accomplish the following:

- to ensure that all residents who want to vote are informed of registration requirements
- to ensure that registered voters of Belmont can vote and have their votes counted accurately
- to ensure that the polling places have adequate voting machines, ballots, staffing, and security
- to ensure that no voter experiences intimidation en route to the polling place
- to ensure that all campaign workers know the rules and follow the rules
- to ensure that display and placement of electioneering materials and signs do not violate the law
- to ensure that unregistered voters who seek to vote on election days are treated fairly and courteously

We hope to continue to recruit and train more election poll workers, and continue to make the voting process easier, more transparent, and even more efficient. We



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want to support the continuing efforts of the Town Clerk and her staff to update, verify and make available on the Town's website, the resident lists and the voting lists -- so that, especially on election days -- the records are accessible, accurate, and complete.

Respectfully Submitted,

Robert E. McGaw, Chair
Board of Registrars of Voters

ELECTION RESULTS:

A copy of local election results from 2015 have been included in the Appendixes Section of this report.



Residents are reminded that all Town of Belmont Election Results are posted to the Town's website as soon as they are available. To view past election results please visit the Town Clerk's webpage; www.belmont-ma.gov/town-clerk and click the "Election Results" link on the left hand side of the page.



SHADE TREE COMMITTEE:

Chair: Laura Matheson Simmons

Secretary: DeNee Reiton Skipper

Committee Members:

- Ruth Foster
- Lucia Gates
- Gary Baker
- Susan Harris
- Nancy Forbes

Purpose and Duties:

The Shade Tree Committee is an advisory committee appointed by the Board of Selectmen. Primarily, the duty of the committee is the protection of public street trees in the Town of Belmont. In addition, the committee is often called upon to help with projects that require advice and expertise involving plants at public buildings, parks, deltas, and other areas. Members of the Shade Tree Committee work closely with Tree Warden Thomas Walsh and the Department of Public Works – Highway Division on matters relating to the selection and planting of new trees.

It is a requirement that communities like Belmont who are designated by the “Tree City USA” that

Summary of Activities and Accomplishments:

- Each year the Shade Tree Committee is involved with planting approximately 100 new trees to replace those that are lost due to old age or storm damage. The Town now plants bare rooted trees which are less expensive, have had a better survival rate, and better growth rate than trees that are balled and wrapped. In 2015 120 trees were planted at various locations around town.
- The Shade Tree Committee accepts gifts from organizations with an interest in the well-being of Belmont’s urban forest. The Belmont Garden Club has been one such organization that has regularly been very generous with monetary contributions and time.

- Each year the Shade Tree Committee celebrates Arbor Day by planting a tree at a local elementary school. This past May a tree was planted at the Butler Elementary School with the assistance of the Tree Warden and Department of Public Works – Highway Division.
- An on-going project for much of 2015 was the review and feedback on plant selections for the Belmont Center Reconstruction Project. The committee intends to continue work on this project into 2016 as the construction continues to progress.
- During 2015 the Shade Tree Committee nominated Lucia Gates to succeed Laura Simmons as Chair.

Goals for 2016:

- It is the objective of the Shade Tree Committee to continue to work with local officials and project managers who could benefit from the professional expertise available to them through the Shade Tree Committee.

Respectfully Submitted,

Laura Matheson Simmons, Chair
Shade Tree Committee



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TRAFFIC ADVISORY COMMITTEE:

Chair: Linda Nickens

Vice-Chair: Larry Macdonald

Secretary: Dana Miller

Committee Members:

Peter Curo

Joe Griffin

Don Mercer

Tomi Olson

Matt Sullivan

Ex-Officio Members and Liaisons:

Glenn Clancy, Town Engineer

Ben Mailhot, Police Department,

Purpose and Duties:

The Traffic Advisory Committee addresses concerns raised by Belmont residents, community groups, the Board of Selectmen, the Police Department, the Department of Public Works, and the Office of Community Development about all aspects of pedestrian, vehicular, and bicycle safety, and traffic management in the Town of Belmont. The Committee meets with Town constituents, and with regional and State committees and officials in its efforts to better understand and address traffic and pedestrian safety concerns.

Committee members are appointed for three-year terms by the Board of Selectmen and meet on a monthly basis. Meeting times, agendas, and minutes are posted on the Town website. The Belmont Town Engineer and a representative of the Belmont Police Department serve as ex-officio members of the Committee.

Committee tasks include, but are not limited to, providing a forum for residents to voice concerns about traffic and pedestrian safety; making recommendations to the Board of Selectmen about ways to address traffic and pedestrian safety concerns; conducting public hearings; recommending signage for pedestrian, vehicular, and bicycle safety enhancement; facilitating public education concerning transportation safety issues, using professional traffic consultants to assist in the evaluation of specific roadways and intersections and the development of recommendations for improvements; refining roadway and intersection reconstruction projects to enhance

pedestrian, vehicular, and bicycle safety; considering solutions from other communities for application to traffic concerns in Belmont; and developing long-term traffic strategies. The Chair and/or appointed Committee representatives attend meetings with regional officials relevant to traffic concerns within the Town of Belmont.

Summary of Activities and Accomplishments:

Among the issues addressed by the Traffic Advisory Committee in 2015 were:

- The installation of crosswalk signs on School Street to improve pedestrian safety for students commuting to the Wellington School;
- The installation of a raised crosswalk at the intersection of Lexington and Sycamore Streets and additional signage to improve pedestrian safety for students commuting to the Butler School;
- Traffic, student drop-off, and parking modifications on Gale and Sharpe Roads to improve pedestrian safety for students commuting to the Burbank School;
- The installation of a four-way stop at the intersection of Slade Street and Upland Road;
- A parking restriction on one side of Blake Street, near the Belmont Tennis Club, to ensure resident safety and the emergency vehicle access to the street;



- Additional signage on Common Street near Hastings and Brettwood Roads to improve pedestrian safety;
- Parking restriction on one side of Goden Street to improve resident safety and access to driveways during high school athletic events;
- Additional signage on the approach to the rotary at the intersection of Grove and Washington Streets to improve pedestrian safety;
- Turn restrictions on Brighton Street at the intersections with Chilton, Cowdin, and Hurley Streets during the morning commute to improve resident safety in these neighborhoods;
- A parking restriction on one side of Exeter Street near the intersection of Belmont Street to improve resident access to their driveways;
- Improved signage for parking restrictions on Agassiz Street near the intersections with Trapelo Road and Agassiz Avenue;
- The Belmont Center Reconstruction Project, for which the TAC worked with consultants and Town residents in a series of public meetings over three years to develop a plan that was approved for funding by Town Meeting in an initial vote and a second confirmation vote-----after the conclusion of the three--year plan development, the two funding votes, and the beginning of construction, the Town selectmen revised the original plan, which included increased on-street parking, increased green space, and wide sidewalks with new street lamps, benches, and garbage receptacles.



Conceptual View
Looking north from the railroad bridge



Goals for 2016:

The Traffic Advisory Committee will continue to respond to concerns about traffic and pedestrian safety with public hearings, the collection and analysis of traffic data and other information as necessary, and recommendations to the Board of Selectmen. The Committee will also continue to support planning for traffic and pedestrian safety as these relate to new town projects. Among the current concerns being addressed by the Committee are traffic safety in the vicinity of the intersection of Winter Street, Mill Street, and Concord Avenue; and Town intersections at which four-way stop signage could improve pedestrian and vehicular safety.

Respectfully Submitted,

Dana Miller, Secretary
Traffic Advisory Committee



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VISION 21 IMPLEMENTATION COMMITTEE:

Chair: George Durante

Vice-Chair: Natalie Leino

Committee Members:

Allen Babroudi

Doug John

Donald Mercier

Jennifer Page

Mary Power

Paul Solomon

Carol Trager

Purpose and Duties:

(From the Committee's mandate, approved by the Board of Selectmen on December 7, 2009):

"It shall be the responsibility of the Committee to facilitate, enable, and help the Town of Belmont realize the Working Vision adopted by the Town Meeting on April 23, 2001."

Summary of Activities and Accomplishments:

The Committee drafted and unanimously approved a report, entitled "A Working Vision for Belmont's Future: Priorities and Progress". The report represented a compilation of the results from the town-wide survey that was conducted by the Vision 21 Implementation Committee from April 2014 to September 2014. The report consisted of an analysis of the quantitative data collected from the survey and offered an assessment of the Town's progress towards achieving the goals set forth in the Working Vision. Also included in the report was a compilation of hundreds of comments from survey respondents. These comments were organized by survey question, as well as thematic category, such as "Arts and Culture" and "Education". The completed report was submitted to the Board of Selectmen in April 2015. The Committee is now publicly distributing the report for informational purposes to town committees, departments, and residents.

The Committee continues to organize and implement the yearly Meet Belmont event, which it founded in

2003. Meet Belmont was initially designed to enable newcomers to town to become familiar with town departments, services, etc. However, the event also serves to bring long time residents into contact with their town officials, department heads and services. In 2015, a total of 348 people attended Meet Belmont.

Goals for 2015:

- Continue to sponsor and organize Meet Belmont, which will occur again in August 2016.
- Continue to publicly distribute the survey report, "A Working Vision for Belmont's Future: Priorities and Progress".
- In coordination with the Board of Selectmen and pertinent Town committees, identify and pursue additional new initiatives in response to the survey results.

Respectfully Submitted,

George Durante, Chair
Vision 21 Implementation Committee



WATER ADVISORY BOARD :

Chair: Frank E. French

Vice-Chair: Joseph Barrel

Clerk: William Shea

The Water Advisory Board continues in its function to advocate and advise the Town on policies, operational management, the resolution of water and sewer billing disputes, financial practices and capital investments of the Water Division that will result in the sustained provision of high quality, reliable water service. We are annually challenged by the steadily increasing wholesale cost of water from the MWRA which comprises almost one-half of the Water Division budget, reinvesting in the water infrastructure while managing rates and providing quality, reliable service to our customers for both the supply of drinking water and fire protection.

In 2015 the Water Advisory Board continues to support the 30 year capital investment plan developed by the former Board of Water Commissioners and Water Division staff in 1995. This plan has increased our investment in our water system from \$647,000 to \$1.3M annually rising with inflation. This investment increase was necessary in order to meet the Capital Improvement Plan (Water Main Replacement Program) goal of replacing all unlined water main in the system within a period of 30 years. This is planned to be accomplished by utilizing no-interest loans from the MWRA and bonding capital expenses while striving to meet the goal of an annual water rate increase of about 5% or less. The Water Main Replacement Program continues and is now in the 20th year (of 30 years) with considerable progress made but there is still much work ahead as we replace an aging water distribution system. This program is a vital investment to meet the needs of our customers both now and into the future.

We express our sincere appreciation to the highly skilled and dedicated employees of the DPW Water Division for their efforts this past year.

Respectfully Submitted,

Frank E. French, Chair
Water Advisory Board



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ZONING BOARD OF APPEALS:

Chair: Eric Smith

Committee Members:

Nicholas Iannuzzi

Faustino Lichauco

Craig White

Jim Zarkadas

John McManus, Associate Member

Phil Ruggiero, Associate Member

Gang Zhao, Associate Member

Liaison:

Ara Yogurtian, Office of Community Development

Committee's Purpose and Duties:

The Zoning Board of Appeals is a permanent committee appointed by the Board of Selectmen. It derives its jurisdiction from Chapter 40A of the Massachusetts General Laws and the Town of Belmont Zoning By-Law. The Board acts in a quasi-judicial capacity deciding whether to grant applications for special permits and variances and hearing appeals by aggrieved persons concerning enforcement decisions.

Summary of Activities and Accomplishments:

The Zoning Board of Appeals held public hearings in almost all months in 2015. During the year, the Board heard 42 applications for one or more special permits or variances. Seven of the applications were withdrawn or continued, and the Board decided the other 35 cases.

Goals for 2016:

The Board will continue to hold public hearings on and consider applications for special permits, variances, and other matters that come before the Board.

Respectfully Submitted,

Eric Smith, Chair
Zoning Board of Appeals



HUMAN RESOURCES

Department Head: Jessica Porter, MPA

Purpose and Duties:

The Town of Belmont Human Resources office consists of a team of four staff members. Serving under the full time Director is an H.R. Generalist, an H.R. Assistant, and a part-time (32.5 hours) Administrative Assistant. Together, our team is responsible for administering benefits for all Town and School employees (inclusive of the Belmont Municipal Light Department) and eligible retirees. Administration includes all billing and deductions, reconciliation of the Health Insurance Trust, and handling questions and concerns from employees, retirees and prospective employees.

The Human Resources staff is also responsible for recruitment of all new employees. Once hired, our staff seeks out relevant, applicable training for our employees to insure they remain current in their skills, often utilizing resources available through our partnerships with the Massachusetts Municipal Association (M.M.A.) and the Massachusetts Interlocal Insurance Agency (M.I.L.A.). The Human Resources staff is responsible for creation and maintenance of all Town job descriptions, and is also responsible for the administration of pay plans for all non-union and union employees.

Our staff also manages worker’s compensation issues and unemployment, in collaboration with the School Human Resources office. The Director is also responsible for the negotiation of all Town union contracts (eight (8) in total), and the handling of any grievances and labor related issues. Lastly, our staff manages employee concerns, performance issues/management, drafting and enforcement of policies, and administration and maintenance of the Employee Handbook.

In addition to the aforementioned, the Human Resources staff provides informational assistance to residents, prospective applicants, and other

municipalities, upon request, regarding our benefits, compensation and staffing. Collaboration and information sharing between municipalities ensures fair and consistent policies and practices, and assists us with recruiting and retaining the best talent possible.

Summary of Activities and Accomplishments:

Some highlights of our accomplishments for 2015 are below:

- Updated and implemented numerous employment policies that were either outdated or non-existent.
- Made enhancements to the Section 125 Flexible Spending program at a zero cost to the Town in order to encourage greater participation. Changes included the offering of the carryover provision as well as the implementation of the debit card program.
- Began efforts to implement a formal employee training program utilizing free available resources.
- Reinstated meetings of the Town Safety Committee, which meets quarterly to discuss training opportunities, workers compensation cases, and grant opportunities.
- Streamlined and modernized the reporting process for Workers’ Compensation claims.
- Organized a Thanksgiving Food Drive for benefit of the Belmont Food Pantry.
- Updated the layout and format of all job descriptions and job postings; updated the Town employment application.
- Collaborated with the payroll office and worked with our software vendor (MUNIS) to complete the extensive filing requirements relative to the Affordable Care Act.
- Reached settlement with several unions for period July 1, 2014 to June 30, 2017.

Goals for 2016:

Our staff expects to be very busy in 2016. Some of the goals we hope to accomplish are below:

- Successfully and timely negotiate all eight (8) union contracts which are due to expire on June 30, 2017 within the appropriate cost parameters.



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- Consider staggering the expiration dates of the union contracts.
- Collaborate with the IT and Payroll Departments to explore other “paperless” opportunities to streamline processes and reduce costs.
- Update outdated/obsolete job descriptions.
- Make necessary updates to the Employee Handbook.
- Continue fulfilling the various reporting requirements of the Affordable Care Act.
- Continue to accurately and efficiently administer all benefit plans for eligible employees and eligible retirees.
- Continue to maintain compliance with all applicable Federal and State laws.
- Continue to recruit and retain top talent when openings occur.

Respectfully Submitted,

Jessica Porter, MPA

Human Resources Director





INFORMATION TECHNOLOGY:

Department Head: David Petto

Purpose and Duties:

The Information Technology Department has five primary responsibilities.

- *Desktop Services.* The Department provides Computer Help Desk, Printer, PC replacement and Mobile (laptop, tablet and smartphone) services for all Town Departments.
- *ERP System Administration.* The Department provides Enterprise Resource Planning (ERP) System administration for the Town's MUNIS system.
- *GIS and Database Administration.* This Department is responsible for maintaining the Town's Geographical Information System (GIS) including the Master Address Table (MAT) also maintains the several Databases developed by all Town Departments.
- *File Server and Communications Administration.* This Department maintains the Town's Email System (MSOffice 365), systems security (anti-virus, anti-malware and encryption), Terminal services, Browser services, File storage, Fire Dispatch System, Fire Staff Management System, Backup Systems, Cloud Based Systems and Virtual Machines.
- *Technical Training.* The Department is responsible for providing training in the use of a number of the Town's Systems, such as, Email, GIS and File Storage. Also, to provide training in proper security measures for protection of personal information for residents and staff.

Summary of Activities and Accomplishments:

- Upgraded ERP System to Role Based Access Control (RBAC).
- Began Phase 1 of upgrading to Microsoft Windows 10.
- Installed and configured new Storage area Network (SAN)
- Installed and configured four new Virtual Host Servers.
- Continued configuration of Intrusion Detection System (IDS) and Log File Management System on Network (Splunk).



- Completed migration to Microsoft Office 365 (Cloud) for email.
- Created Adopt a Hydrant application.
- Assisted in creation of new Business Licensing application.
- Built new Water/Sewer document management system.
- Created new Water/Sewer Map and Engineering Map in GIS.
- Built new Rodent Tracking application.
- Constructed Temporary Dumpster Permit application.
- Generated Building Permit Search Tool.
- Constructed Tobacco Permit application.
- Created Recycling & Trash Survey.
- Installed and Configured Mobile Device Management System.
- Installed new Disk Backup System for email archiving.
- Remediated effects of RansomWare on the Network.
- Three month test and evaluation of system for Data Auditing & Protection, Identity Management and User Behavioral Analytics for security of Town data.
- Upgrade of LastPass (password vault system).
- Assisted with changes to ERP system for Affordable Care Act (ACA) requirements.
- Completion of move of GIS system to the 'Cloud' through PeopleGIS.



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- Created infrastructure for Town Clerk's Vital Records Document Management System.
- Assisted Facilities Department in consolidating access to all HVAC controllers, both Town and School.
- Partnered with Belmont Light Department in purchase of ESRI software for GIS.

Goals for 2016:

- Move office applications to Microsoft Office 365 (OFF 365).
- Create a 'cloud based' collaboration space within OFF 365.
- Consolidate Fire Department Dispatch and Emergency Management systems and move them to a hosted environment.
- Continue to integrate our GIS with several other Town systems.
- Meet the challenge of cybersecurity by implementing systems to mitigate any cyber breach that may occur.
- Institute comprehensive Security Awareness training.

Respectfully Submitted,

David Petto
Town IT Director



TOWN ACCOUNTANT:

Department Head: Chitra V. Subramanian

The financial statements for the year ended June 30, 2015 have been audited by the accounting firm of Powers & Sullivan, CPAs and are located in Appendix section of the Town report. Following this message is an additional report that shows the FY15 financial activities for all funds other than the General Fund. It reflects activities for all funds including Community Preservation Fund, Gifts and Grants, Trust Funds, Enterprise Funds and all Capital Projects funds.

Accomplishments:

The Massachusetts Department of Revenue certified General Fund "Free Cash" as of July 1, 2015 at \$7,604,052. The audited financial statements were completed and presented to the Audit Committee in March 2016. The FY16 Tax RECAP was certified December 2015. The Town Accountant has coordinated with the Human Resources department, the Belmont Retirement systems, and Light, School & Treasury departments to provide information to the Actuaries for the OPEB actuarial study as of July 1, 2014.

Frank Martin, Assistant Town Accountant retired in June 2015. We wish Frank the very best in retirement. He is missed by his friends and co-workers of the Town of Belmont. Donna Tuccinardi joined as our new Assistant Town Accountant in July 2015 and immediately dove into year-end financials and Schedule A and assisted in preparation of reports filed with DOR.

Goals:

- Continue to participate in the utility billing system conversion for all Enterprise Funds to the extent it relates to the Accounting, Receivables reconciliations and Financial Statements of the Enterprise Funds.
- Prepare and collect data for OPEB actuarial study as of July 1, 2016.

- As part of efforts to minimize paper, Accounting will be researching invoice scanning solutions and into streamlining the purchase order system so that printed purchase orders are kept to a minimum.
- Town Accountant will review latest GASB requirements for the Accounting and Reporting for OPEB liability (GASB 73, 74 & 75).

I would like to thank Donna Tuccinardi, Brian Wyncoop and Maria Iannetti for helping me with the FY15 closing and with the preparation of financial reports.

Respectfully Submitted,

Chitra V. Subramanian

Chitra V. Subramanian
Town Accountant



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TOWN OF BELMONT						
FY15 STATEMENT OF OPERATIONS						
ALL FUNDS other than GENERAL FUND						
Description	Balance 7/1/2014	Revenue FY15	Expenditures FY15	Transfers FY15	Donations FY15	Balance 6/30/2015
COMMUNITY PRESERVATION CAPITAL PROJECTS						
OPEN SPACE:						
CLAYPIT POND	20,000.00		(18,438.45)			1,561.55
ROCKMEADOW IRRIG	10,000.00		(4,000.00)			6,000.00
JV IRRIGATION	0.00	8,700.00	(8,700.00)			0.00
BUTLER PLAYGROUND	0.00	66,524.00				66,524.00
WINN BROOK FIELD	0.00	100,000.00	(96,373.54)			3,626.46
RECREATION:						
UNDERWOOD POOL	594,863.00	1,405,137.00	(1,977,629.86)			22,370.14
HISTORIC PRESERVATION:						
HOMER HOUSE SURVEY	500.00					500.00
TOWN HALL DOORS	69,200.00		(69,070.50)			129.50
SURVEY- HISTORIC PROPERTIES	14,092.85		(14,092.85)			0.00
VITAL RECORDS	100,000.00		(46,632.42)			53,367.58
BELMONT COMMUNITY MOVING IMAGE 15(F)				12,000.00		12,000.00
COMMUNITY HOUSING:						
COMMUNITY HOUSING WIRING	18,838.78					18,838.78
BHA INTERNAL ELECT 15(B)	0.00		(9,494.00)	165,000.00		155,506.00
FIRST TIME HOMEBUYER	171,296.00	203,704.00				375,000.00
UNDERWOOD PARK PLAZA	162,045.03		(162,045.03)			0.00
SURVEY- HISTORIC PROPERTIES	100,907.00		(15,907.00)			85,000.00
TOTAL - CPA CAPITAL	1,261,742.66	1,784,065.00	(2,422,383.65)	177,000.00	0.00	800,424.01
FUND BALANCES RESERVED FOR APPROPRIATION						
INSURANCE REIMB. > \$20,000	85,500.19					85,500.19
SALE OF CEMETERY LOTS	245,837.50	163,700.00				409,537.50
SALE OF TOWN OWNED PROPERTY	46,761.53	776.40				47,537.93
CAPITAL ENDOWMENT FUND	3,674,787.20	51,954.76		(131,250.00)		3,595,491.96
STABILIZATION FUND - GENERAL	7,245.17	181.30				7,426.47
CEMETERY PERPETUAL CARE FUND	135,703.68			39,000.00		174,703.68
KENDALL SCHOOL FIRE INSURANCE	3,042,955.02					3,042,955.02
PARKING METER RECEIPTS	111,621.10	59,039.18		(60,000.00)		110,660.28
CUSHING SQUARE LOT PROJECT	80,000.00	240,000.00				320,000.00



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ASH LANDFILL STABILIZATION FUND	3,393,697.46	28,131.84				3,421,829.30
	10,824,108.85	543,783.48	0.00	(152,250.00)	0.00	11,215,642.33
TOWN GIFTS AND REVOLVING ACCOUNTS						
COUNCIL ON AGING REVOLVING	25,916.03	118,990.31	(116,547.60)			28,358.74
YOUTH COMMISSION REVOLVING	667.75	3,770.00	(4,084.97)			352.78
CULTURAL COUNCIL REVOLVING	7,409.01	11,403.39	(11,947.83)			6,864.57
LIB REVOLVING - PRINTERS/LOST BOOKS	25,429.08	11,882.00	(10,013.26)			27,297.82
TOWN CLERK GIFT	57.19					57.19
TREASURER DONATION	905.33					905.33
CONSERVATION ROCK MEADOW GARDEN PLOTS	11,612.20	9,455.00	(9,324.01)			11,743.19
MCLEAN GIFT CONSERVATION	37,208.28	1,200.00	(1,627.50)			36,780.78
CROSSWALK/ROADS GIFT - BELMONT	7,258.20					7,258.20
BENCHES FOR BELMONT	3.39					3.39
GIFT WOODLAND SEWER I/I	112,731.66		(3,937.32)	(0.85)		108,793.49
COUNCIL OF AGING GIFT	9,711.48	3,761.00	(4,257.75)			9,214.58
BICYCLE RODEO DONATION	4,398.24					4,398.24
DONATION FIRE DEFIBRILLATOR	146.45					146.45
CERT VOLUNTEER PROGRAM GIFT	490.08					490.08
FIRE SAFETY	5,179.34					5,179.34
OUTREACH WORKER - DONATION	3,077.53					3,077.53
PAPPAS FIT EQUIPMENT	9,914.16					9,914.16
PAPPAS GIFT - UNIFORMS	25.00					25.00
PAPPAS GIFT - FIREARMS	281.48					281.48
HIGH SCHOOL TRACK LIGHTING GIFT	2,573.26					2,573.26
BARRON POLICE ACHIEVEMENT AWARD	9,071.83					9,071.83
VERIZON LIBRARY GRANT	0.11		(0.11)			0.00
LIBRARY GIFT ACCOUNT	6,993.99	5,530.23	(374.70)			12,149.52
LIBRARY ART COUNCIL	121.35					121.35
DONATION - SHADE TREE	2,766.12	271.63	(2,915.90)			121.85
UNDERWOOD POOL FUND	147.68					147.68
BOSTON FOUNDATION DONATIONS	1,025.80					1,025.80



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PLAYGROUNDS					
MEMORIAL TREE DONATIONS - CEMETERY	3,053.00				3,053.00
PEQUOSETTE PLAYGROUND IMPROVEMENT	3,110.64				3,110.64
ENVIRONMENTAL FAIR	2,076.28				2,076.28
AUDITORIUM BALL	0.07				0.07
PLAYGROUND EQUIPMENT DONATIONS	3,347.86	1,016.41			4,364.27
MISC FIRE GIFT - CAPITAL	34.75				34.75
CULTURAL COUNCIL GALLERY GIFTS	2,851.33				2,851.33
ANIMAL CONTROL GIFT	1,194.91				1,194.91
ALS STUDY - GRANT	190.18				190.18
YOUTH GIFT FROM DARE	30.95				30.95
RECREATION DEPARTMENT GIFTS	2,318.49	4,608.00	(4,896.00)		2,030.49
VIDEO SURVEILLANCE EQUIPMENT GIFT	7,180.65				7,180.65
ROCK MEADOW GIFT-CITIZEN FORUM	1,141.00	2,528.00			3,669.00
FRIENDS OF SENIOR CENTER-CAPITAL NEEDS	16,794.00				16,794.00
K-9 PROGRAM DONATION	7,568.86		(1,097.30)		6,471.56
POLICE DEPT MEMORIAL	100.00				100.00
INSURANCE REIMBURSEMENT < \$20,000	24,587.65	5,380.39	(3,680.00)		26,288.04
RMV - PARKING HANDICAPPED	62,096.97	4,605.00	(117.50)		66,584.47
HISTORIC DISTRICT	10,227.37				10,227.37
CABLE TELEVISION - TRAFFIC MGT	40,000.00				40,000.00
CABLE TELEVISION - NEW EQUIPMENT	33,134.13	8,255.23			41,389.36
MCLEAN TRAFFIC MITIGATION	2,200.13				2,200.13
PLAN BD SITE PLAN REVIEW	6,350.00	1,700.00			8,050.00
CEMETERY PLANNING & DEVELOPMENT	1,634.17				1,634.17
VISION IMPLEMENTATION GIFTS	1,877.17	945.00	(176.88)		2,645.29
PLANNING BOARD LEGAL ADS	1,056.15	6,980.00	(6,163.79)		1,872.36
WETLAND PROTECTION CONSERVATION	9,323.08	202.50			9,525.58
BELMONT UPLAND ALEWIFE	0.00	300,000.00			300,000.00
BELMONT 150TH	16,885.99				16,885.99



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CELEBRATION						
HUMAN RIGHTS COMMITTEE GIFT	174.12					174.12
MCLEAN LAND MANAGEMENT	29,859.42	23,347.82	(10,030.00)			43,177.24
PARKS ELECTRICITY GIFT	25.00					25.00
BOS RETIRE STUDY GIFT	5,000.00					5,000.00
BIKE RACK PARKING	0.50					0.50
BELMONT SPORT FITNESS PROGRAM	0.00	3,500.00	(725.00)			2,775.00
GRANITE CURBING	37,794.00	44,107.50				81,901.50
BUS SHELTER - OAKLEY DEVELOPMENT	5,000.00					5,000.00
TOWN MEETING ELECTRONIC VOTING	14,050.44					14,050.44
SOLAR COLLECTORS	524.48					524.48
CARTON COUNCIL POWER WASHER	0.00	1,183.98	(1,183.98)			0.00
CHNA MENTAL HEALTH & WELLNESS	0.00	4,327.00	(1,250.00)			3,077.00
CHNA CAP BUILDING FLU VACCINE	0.00	5,000.00				5,000.00
WHEELABRATOR AGREEMENT	0.00	87,600.00	(87,600.00)			0.00
UNDERWOOD POOL	0.00	412,000.00				412,000.00
HISTORIC DISTRICT SIGN GIFT	0.00	1,000.00	(1,000.00)			0.00
SPRINGWELL HEALTH	1,030.00	5,140.00	(5,120.00)			1,050.00
	638,945.76	1,089,690.24	(288,071.40)	(0.85)	0.00	1,440,563.75
SCHOOL LUNCH PROGRAM	24,656.90	955,026.85	(848,046.06)	(35,000.00)	0.00	96,637.69
SCHOOL GIFTS & REVOLVING ACCOUNTS						
INSURANCE PROCEEDS OVER \$20,000 (School)	7,611.49					7,611.49
LOST BOOKS	1,588.74	1,428.00				3,016.43
BHS ATHLETIC REVOLVING	15,425.64	471,061.00	(467,724.76)			18,762.19
ADULT EDUCATION	14,354.33	43,423.00	(39,956.86)			17,820.48
TUITION - STUDENTS	73,950.81	167,343.00	(185,345.11)			55,948.32
SUMMER SCHOOL	10,052.54	55,334.00	(29,877.17)			35,509.37
SCHOOL BUILDING RENTALS	81,816.23	210,416.00	(44,234.32)			247,997.41
SATURDAY MUSIC PROGRAM	30,580.69	44,803.00	(43,216.08)			32,167.12
BUSING FEES	170.25	202,127.00	(194,614.27)			7,683.36
KINDERGARDEN TUITION	152,213.53	735,905.00	(701,214.64)	(95,000.00)		91,903.58
WELLINGTON SCHOOL-DONATIONS	5,329.07	400.00	(35.00)			5,694.07
SANTOS EXPENSE -	312.92					312.92



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BUTLER						
BELMONT AGAINST RACISM	0.00	20,000.00	(5,146.00)			14,854.22
BELMONT SAVINGS DONATIONS	10.24					10.24
WINN BROOK DONATION	4,665.79	500.00				5,165.79
FTECH TRAINING MANAGEMENT	556.43		(520.00)			36.43
BELMONT SPED ADV COUNCIL	367.81					367.81
BURBANK SCHOOL DONATION	0.82					0.82
CHENERY MIDDLE SCHOOL DONATION	2,671.82					2,671.82
COMMISSIONED MUSIC WORK	1,345.45					1,345.45
DONATIONS - BELMONT HIGH SCHOOL	2,800.00		(2,800.00)			0.00
SCHOOL GENERAL DONATION (NOT TREAS.)	15,245.68	5,732.15	(11,325.25)			9,652.58
WELLINGTON SCHOOL-TECH	542.70					542.70
CONCORD CONSORTIUM	15.00					15.00
BURBANK MAEVE GOULDING DONATION	675.10	1,725.00	(265.00)			2,135.10
HS CURB CUTS & WHEELCHAIR GIFT	4,067.35					4,067.35
INSTRUMENTAL MUSC REVOLVING	10,234.88	125,913.00	(76,688.00)			59,459.31
BHS FINE & PERM ARTS REV	0.00	96,905.00	(96,905.00)			0.00
BHS CLUB ACTIVITIES	0.00	8,250.00	(8,250.00)			0.00
CMS FINE ARTS & CLUB ACTIVITIES	8,587.98	73,237.00	(59,976.00)			21,848.68
BUTLER DONATIONS	10,237.75	18,313.00	(17,345.00)			11,205.51
CMS ATHLETICS REVOLVING	4,252.48		(4,252.48)			0.00
MJ FIRENZE SCHOOL DONATION	450.00					450.00
DAN DOWNEY MEMORIAL IT FUND	1,105.00					1,105.00
SUPERINTENDENT'S INNOVATION FUND	65,451.40		(36,758.00)			28,693.40
BUTLER PLAYGROUND	4,805.73					4,805.73
	531,495.65	2,282,812.16	(2,026,448.13)	(95,000.00)	0.00	692,859.68
FOUNDATION FOR BELMONT EDUCATION	0.00	31,250.00	(31,250.00)	0.00	0.00	0.00
TOWN FEDERAL GRANTS						
USDA ROCK MEADOW GRANT	6,610.71					6,610.71
CDBG - READY RESOURCE (WAVERLEY)	1,600.00	125.00				1,725.00



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FIRE)						
FEMA-FLOOD REIMB SUSP.	3,068.00					3,068.00
POLICE BULLETPROOF VEST	(3,436.39)	7,115.11	(5,848.22)			(2,169.50)
DRUG GRANT U.S. JUSTICE	162.95					162.95
TITLE III - HEALTH EDUC COUNCIL ON AGING	52.92					52.92
TITLE IIIE - ALTERNATIVE	4,888.89					4,888.89
EOPS - HOMELAND SECURITY	332.96					332.96
GOVERNORS HIGHWAY SAFETY PROGRAM	(4,204.72)	7,270.24	(5,618.75)			(2,553.23)
FEMA EMERGENCY PLANNING	1,260.53					1,260.53
CDC - EMERGENCY PREP	4.69					4.69
OFFICE OF JUSTICE GRANT	75.64					75.64
ARRA FIREFIGHTER GRANT	1,380.31					1,380.31
PHER	4,641.76	6,833.05	(6,833.05)			4,641.76
FEMA CITIZEN CORP	2,418.10					2,418.10
SPRINGWELL HEALTH	(38.01)					(38.01)
	18,818.34	21,343.40	(18,300.02)	0.00	0.00	21,861.72
SCHOOL FEDERAL GRANTS						
DRUG FREE SAFE SCHOOLS	10,699.18					10,699.18
IDEA SPED 94-142 GRANT 2015	0.00	711,910.00	(744,451.18)			(32,541.18)
IDEA SPED 94-142 GRANT 2014	1,037.88	143,570.00	(144,607.88)			0.00
TEACHER QUALITY FY15	0.00	60,348.00	(59,350.46)			997.54
TEACHER QUALITY FY14	940.12		(940.12)			(0.00)
TEACHER QUALITY FY13	74.75		(74.75)			0.00
TEACHER QUALITY FY11	(40.00)					(40.00)
LEP SUPPORT FY15	0.00	5,800.00	(4,731.00)			1,068.83
LEP SUPPORT FY14	1,459.00	15,174.00	(15,327.00)			1,306.40
LEP SUMMER FY15	0.00	856.00	(856.00)			0.00
SPED ED TITLE V 2003/2004	6,497.49					6,497.49
SPED ED TITLE VI 2001/2002	2,391.59					2,391.59
SPED EARLY CHILDHOOD FY15	0.00	31,047.01	(28,960.98)			2,086.03
SPED EARLY CHILDHOOD FY14	412.27		(412.27)			0.00
CHAPTER 1 DISTRIBUTION 02/03	56.04					56.04
CHAPTER 1	560.34					560.34



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DISTRIBUTION 03/04						
CHAPTER 1 DISTRIBUTION FY15	0.00	116,468.00	(114,375.21)			2,092.79
CHAPTER 1 DISTRIBUTION FY14	1,865.00		(1,865.00)			0.00
CHAPTER 1 DISTRIBUTION 12/13	40.40		(40.40)			(0.00)
SPED PROF. DEV. FY02	5,880.00					5,880.00
SPED PROF. DEV. FY14	1,736.50	10,756.00	(12,492.50)			0.00
SPED PROF DEV FY15	0.00	4,473.00				4,473.00
RACE TO THE TOP	0.26					0.26
	33,610.82	1,100,402.01	(1,128,484.52)	0.00	0.00	5,528.31
TOWN STATE GRANTS						
EXTENDED ELECTION HOURS	53,590.03	8,000.00				61,590.03
STATE AID TO LIBRARIES	177,444.89	35,604.00	(7,094.00)			205,954.77
LIBRARY MATCH INCENTIVE	3,094.00					3,094.00
COA SERVICE INCENTIVE GRANT 02	746.90					746.90
COA COORDINATOR - EOEA VOL./GERIATRIC	0.00	40,849.00	(40,849.00)			0.00
HAZARDOUS MATERIALS	3,382.50	12,699.00	(11,837.00)			4,245.26
SAFE GRANT OVERTIME	10,180.39	8,018.00	(13,750.00)			4,448.14
MWPAT:SEPTIC TANK MANAGEMENT PROG	39,343.66					39,343.66
POLICE-BULLET PROOF VEST	(1,230.00)	5,130.00	(10,361.00)			(6,461.60)
COMMUNITY POLICING	19,574.36		(829.00)			18,744.90
DARE-EDUCATION ON SMOKING/DRUGS	2,377.39					2,377.39
911 SUPPORT & INCENTIVE-FY14	8,710.53	42,061.00	(45,336.00)			5,435.29
FY14 911 TRAINING & EQUIP & PROF GRANT	24.02	5,321.00	(5,957.00)			(611.95)
SALE OF COMPOSTERS	2,774.29	1,380.00	(136.00)			4,018.68
ARTS LOTTERY	4,409.72	4,678.00	(5,950.00)			3,138.19
WELLINGTON BROOK GRANT	275.00	(175.00)				100.00
EOPS 911 TRAINING	803.30					803.30
EOPSS POLICE EQUIPMENT-FY10	1.00					1.00
FY15 Fire EMPG Grant	0.00		(6,536.00)			(6,536.33)
CITIZENS CORP FY12	(210.00)					(210.00)
COA INCENTIVE GRANT - FY12	575.00					575.00
FY13 PEDESTRIAN GRANT	(2.20)					(2.20)
FY12 FIRE 800 Mhz	(2,732.54)	2,770.55				38.01
	323,132.24	166,336.53	(148,636.33)	0.00	0.00	340,832.44



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SCHOOL STATE GRANTS						
ACADEMIC SUPPORT	50.45	5,725.00	(3,396.21)			2,379.24
METCO	0.00	497,826.00	(450,042.12)	(47,672.88)		111.00
CIRCUIT BREAKER FY 15	18,685.74	1,377,754.00	(1,367,205.74)			29,234.00
KINDERGARTEN ENHANCEMENT - FY14	0.00	126,160.00	(126,160.00)			0.00
	18,736.19	2,007,465.00	(1,946,804.07)	(47,672.88)	0.00	31,724.24
CHAPTER 90 - STATE HWY GRANTS	13,706.96	0.00	(376,414.03)	0.00	0.00	(362,707.07)
TOWN SMALL CAPITAL PROJECTS						
FY00 CEMETERY CONSTRUCTION	82,802.78		(82,802.78)			0.00
COMMUNICATION TOWER	2.68			(2.68)		0.00
FY06 ERP/FINANCIAL SOFTWARE	163,449.70		(13,850.00)	(64,136.38)		85,463.32
TOWN HALL ANNEX	0.22					0.22
FY99 LIBRARY FURNISHINGS	57.03			(57.03)		0.00
FY04 & prior CAPITAL PROJECTS - Town	9,544.24		(9,544.24)			0.00
FY06 CAPITAL PROJECTS - Town	5,651.72			(5,651.72)		0.00
FY07 CAPITAL PROJECTS - Town Landfill	62,003.49		(13,000.00)			49,003.49
FY11 TOWN HALL STAINED GLASS WINDOW	1,860.00					1,860.00
FY11 PARKS CHAIN LINK FENCE	29,800.00					29,800.00
FY12 LIBRARY MICROFILM	11,135.00					11,135.00
FY12 PUBLIC SAFETY LEASE	845.84					845.84
FY12 SIDEWALKS	1,332.92					1,332.92
FY13 - ASH LANDFILL PROJECT	728,814.00		(23,780.00)			705,034.00
FY13 - PUBLIC SAFETY LEASE	141.14					141.14
FY13 BS FACILITIES AUDIT	174,489.52		(121,471.00)			53,018.39
FY13 COA CENTER ROOF	0.00					0.00
FY13 DPW HWY DUMP TRUCK	350.38		(288.29)			62.09
FY13 DPW HWY 2 PICK UP TRUCKS	1,837.04					1,837.04
FY13 POOL REPLACEMENT PUMPS (4)	1,242.01					1,242.01
FY13 POLICE TELELOG RECORDER	0.00					0.00
FY13 SIDEWALKS	25,298.76					25,298.76
FY14 FIBER OPTIC CABLE	18,626.98		(8,221.00)			10,406.39



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FY14 FIRE PUMPER VEHICLES	497,138.91		(491,268.00)			5,871.06
FY14 FIRE AMBULANCE (Installment#1)	50,000.00					50,000.00
FY14 FIRE LADDER TRUCK	887,138.90		(872,138.00)			15,000.82
FY14 FIRE MONITOR (Installment#1)	7,000.00					7,000.00
FY14 HARRIS FIELD COMPLEX	959,683.50		(834,587.00)			125,096.23
FY14 POLICE COMPARATOR	150.80			(150.80)		(0.00)
FY14 REPEATERS	214.70			(214.70)		(0.00)
FY14 SNOW FIGHTER CONVERSION	449.02					449.02
FY14 SYNTHETIC TURF	35,339.67		(19,483.00)	(13,470.00)		2,386.22
FY14 THERMAL IMAGING	4,749.00					4,749.00
FY14-LEASE PURCHASE	0.14					0.14
FY15 AMBULANCE REPLACEMENT (INSTALLMENT 2)				50,000.00		50,000.00
FY15 BELMONT CENTER		1,450,000.00	(110,308.00)	1,300,000.00		2,639,692.49
FY15 BHS POOL FILTER			(40,000.00)	40,000.00		0.00
FY15 BHS POOL UPGRADE			(38,279.00)	40,000.00		1,720.65
FY15 BHS UNIVENT REPLACEMENT			(39,525.00)	50,000.00		10,475.38
FY15 CAD/RECORDS MGMT SERVICES			(39,707.00)	40,250.00		542.89
FY15 FIRE MONITOR (Installment#2)				7,000.00		7,000.00
FY15 CENTRAL FUELING SYSTEM			(75,300.00)	75,300.00		0.00
FY15 DPW MAIN BUILDING - NEW STOREFRONT/DOOR				15,000.00		15,000.00
FY15 DPW SHED ROOF REPAIR			(1,891.00)	37,000.00		35,108.56
FY15 FUEL TANK EMERGENCY REPAIR				20,000.00		20,000.00
FY15 GROVE STREET			(21,900.00)	30,000.00		8,099.74
FY15 LIBRARY AUTOMATIC DOOR			(5,185.00)	17,000.00		11,814.80
FY15 LIBRARY ELEVATOR REPAIR			(7,081.00)	75,000.00		67,919.01
FY15 MATERIAL SPREADER			(13,000.00)	13,000.00		0.00
FY15 PICK UP TRUCK			(37,380.00)	37,380.00		0.00
FY15 REPLACE LICESCAN FINGERPRINT			(16,000.00)	16,000.00		0.00
FY15 RESURFACE BASKETBALL COURT			(24,975.00)	25,000.00		25.00
FY15 SECURITY CAMERA STUDY			(47,500.00)	50,000.00		2,500.00



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FY15 SHIFT COMM RESP			(38,910.00)	55,000.00		16,090.48
FY15 SIDEWALK SNOW BLOWER			(87,500.00)	87,500.00		0.00
FY15 SIDEWALKS			(61,719.00)	200,000.00		138,281.20
FY15 SYSTEMWIDE BUILDING				133,070.00		133,070.00
FY15 THERMAL IMAGING			(22,834.00)	26,000.00		3,166.00
FY15 UNDERWOOD POOL		2,790,000.00	(1,821,807.00)			968,193.44
FY 15 PUBLIC SAFETY LEASE			(119,858.86)	120,000.00		141.14
	3,761,150.09	4,240,000.00	(5,161,092.90)	2,475,816.69	0.00	5,315,873.88
FIRE STATION BUILDING COMMITTEE						
FIRE STATIONS CONSTRUCTION	(71,440.01)	115,398.00	(27,924.00)			16,033.62
TOWN NON BUILDING CAPITAL FUND- Pavements						
FY11 PAVEMENTS	137,836.62		(129,675.54)			8,161.08
FY13 PAVEMENTS	210,664.57		(160,158.46)			50,506.11
FY14 PAVEMENTS	1,178,804.08		(711,608.40)			467,195.68
FY15 PAVEMENTS	0.00		(91,432.42)	1,284,000.00		1,192,567.58
	1,527,305.27	0.00	(1,092,874.82)	1,284,000.00	0.00	1,718,430.45
SCHOOL CAPITAL PROJECTS						
DESIGN - HIGH SCHOOL ATHLETIC FIELDS	25,737.78					25,737.78
CONSTRUCTION - HIGH SCHOOL ATHLETIC FIELDS	16,616.38					16,616.38
FY08 FIBER REDUNDANCY	23,322.67			(23,323.00)		0.00
FY09 ENVELOP REPOINTING	6,587.50			(6,588.00)		0.00
FY11 ATHLETIC FIELD FENCE	40,000.00					40,000.00
FY11 CMS BUILDING SECURITY	5,237.62			(5,238.00)		0.00
FY12 AIR DUCT CLEANING	3,469.50			(3,470.00)		0.00
FY13 NETWORK SWITCH	23,045.80			(10,045.80)		13,000.00
FY13 CEILING FANS	7,974.98					7,974.98
FY13 BUTLER GYM FLOOR	(4,664.00)		4,664.00			0.00
FY13 BUTLER OIL BURNER	21,550.00			(21,550.00)		0.00
FY14 CMS SECURITY	99,895.60		(38,038.00)			61,857.60
FY14 SCHOOLWIDE ENVELOPE	98,745.31		(16,560.00)			82,185.31
FY14 BHS SCHOOL PAVING PARKING LOT	60,103.60			(60,103.60)		0.00
FY14 INSTALL CEILING FANS	23,389.02					23,389.02
FY14 GAS CONVERSION	11,955.16					11,955.16



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FY14 SCHOOL VEHICLE	190.00					190.00
FY15 NETWORK SWITCHES			(112,992.00)	135,000.00		22,008.45
	463,156.92	0.00	(162,925.55)	4,683.31	0.00	304,914.68
WELLINGTON SCHOOL CONSTRUCTION	(108,665.50)		(20,793.00)	0.00	0.00	(129,458.50)
NON EXPENDABLE TRUST FUNDS						
CEMETERY PERPETUAL CARE	1,792,673.16	46,897.22		(39,000.00)		1,800,570.38
ATKINS, KATHERINE LIBRARY (Library)	22,990.67	569.09		(837.02)		22,722.74
BURDICK, ESTHER E. MEMORIAL. (Library)	12,948.59	320.55		(471.42)		12,797.72
DELUTY, MICHAEL E. (Library)	16,257.10	402.40		(591.87)		16,067.63
GRAY (DUSTAN), JANE EDUCATION SCHOLARSHIP (Library)	606,244.35	15,009.36		(22,250.98)		599,002.73
JENNEY, BLANCHE HOWE LIBRARY (Library)	17,525.88	433.88		(638.06)		17,321.70
WRISLEY, MARGARET LIBRARY (Library)	19,889.56	492.32		(724.11)		19,657.77
MARIE TELLIER (Non-expend to 2029)	78,096.13	1,954.76				80,050.89
NORTHWAY ERICKSON		53,338.59				53,338.59
	2,566,625.44	119,418.17	0.00	(64,513.46)	0.00	2,621,530.15
OPEB PERMANENT TRUST						
OPEB TRUST FUND	1,720,388.59	44,580.02	0.00	264,882.00	0.00	2,029,850.61
WATER ENTERPRISE						
WATER OPERATIONS	2,801,285.00	5,816,273.66	(4,777,185.72)	(711,029.27)	0.00	3,129,343.67
WATER CAPITAL PROJECTS						
MWRA BOND EARNINGS-Interest	371.80	1,192.47				1,564.27
WATER MAIN REPLACEMENT	75,223.31		(292,489.73)	250,000.00		32,733.58
FY14 WATER MAIN REPLACEMENT	275,000.00					275,000.00
WATER VEHICLE REPLACEMENT	971.18					971.18
FY14 VEHICLE REPLACEMENT	3,270.00					3,270.00
FY15 VEHICLE REPLACEMENT				79,000.00		79,000.00
WATER VEHICLE REPLACEMENT	33,728.12					33,728.12
GIS HARDWARE & SOFTWARE	75,130.39					75,130.39



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FY13 GIS	49,600.00					49,600.00
WATER METERS	272.92					272.92
WATER BUILDING DOORS & WINDOWS FY10	272.00					272.00
FY11 WATER ROOF REPAIRS	3,984.58					3,984.58
MWRA WATER SYSTEM MMDT-FY12	1,489,996.93		(247,323.87)	500,000.00		1,742,673.06
FY13 WATER MAINS ART12/ATM 5/12	(872,872.38)	269,602.00	(329,974.61)			(933,244.99)
	1,134,948.85	270,794.47	(869,788.21)	829,000.00	0.00	1,364,955.11
SEWER ENTERPRISE						
SEWER OPERATIONS	2,376,266.00	8,132,666.86	(7,011,717.38)	(747,439.00)		2,749,776.48
SEWER CAPITAL PROJECTS						
SEWER & DRAIN REPLACEMENT	18,836.81		(18,754.61)			82.20
FY15 SEWER REPLACEMENT				300,000.00		300,000.00
FY15 TRUCK REPLACEMENT			(119,600.00)	119,600.00		0.00
FY13 SEWER & DRAIN REPLACEMENT	191,446.46		(49,991.28)			141,455.18
FY14 SEWER & DRAIN REPLACEMENT	361,132.42		(103,934.68)			257,197.74
BOND SEWER LINE REMEDATION	201,852.04		(37,297.60)			164,554.44
TRUCK REPLACEMENTS	88,371.36					88,371.36
FY13 TRUCK REPLACEMENTS	14,015.00					14,015.00
FY14 TRUCK REPLACEMENTS	3,643.20					3,643.20
GIS ENGINEERING & HARDWARE	0.00					0.00
FY13 GIS ENGG & HARDWARE	7,903.00					7,903.00
FY13 SEWER & DRAIN REPLACEMENT - ART13,ATM5/12	0.00	289,992.73	(289,992.73)			0.00
FY09 MWRA GRANT I&I	226,272.31					226,272.31
FY09 MWRA LOAN	68,664.84		(118,529.41)			(49,864.57)
EARNINGS ON INVESTMENT	1,384.41	642.22				2,026.63
	1,183,521.85	290,634.95	(738,100.31)	419,600.00	0.00	1,155,656.49
SEWER SRF LOAN FY09 PROJECT						
FY09 \$11.608M SRF LOAN	671.08	0.00	0.00	0.00	0.00	671.08
INTERNAL SERVICE FUND						
EMPLOYEE HEALTH INSURANCE	1,977,912.84	3,234,543.33	(2,939,283.56)			2,273,172.61
EMPLOYER HEALTH INSURANCE	7,202,394.29	130,736.20	(9,488,484.82)	10,049,112.37		7,893,758.04
	9,180,307.13	3,365,279.53	(12,427,768.38)	10,049,112.37	0.00	10,166,930.65



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EXPENDABLE TRUST FUNDS						
DUSTAN GRAY CHILD LIBRARY	913.65		(13,400.00)	22,250.98		9,764.63
BELMONT EDUCATION DONATIONS (Check off)	56,101.19	9,253.82				65,355.01
MUGAR MEMORIAL POLICE	6,375.35	159.53				6,534.88
LAW ENFORCEMENT	20,745.46	1,799.05	(5,100.00)			17,444.51
CEMETERY ANNUAL PLANTING	115,085.20	6,135.84				121,221.04
SENIOR CENTER CHECK OFF	10,763.12	3,971.19				14,734.31
LIBRARY GIFT FUND (Library)	177,748.08	4,449.19	(144.97)			182,052.30
TRUSTEES BLDG FUND (Library) CHALLENGE	25,919.02	1,153.23				27,072.25
DUSTAN LIBRARY BLDG BEQUEST NON EXPEND	325,766.97	8,154.34				333,921.31
BARRON, CARL FIRE GRANT	2,484.03	62.10				2,546.13
SPECIAL TRUST from 5200	1,190.73		(315.15)	3,262.48		4,138.06
	743,092.80	35,138.29	(18,960.12)	25,513.46	0.00	784,784.43
SCHOLARSHIP FUNDS						
ACORN, RUTH SCHOLARSHIP	4,823.35	117.83	(200.00)			4,741.18
ARNO, GUY LIB. SCHOLARSHIP	7,304.77	179.92	(200.00)			7,284.69
BAKON, EDMUND B. SCHOLARSHIP	21,585.83	525.93	(1,000.00)			21,111.76
BELMONT SCHOLARSHIP FUND (Check off)	281,651.81	8,307.90	(2,600.00)			287,359.71
BELMONT WOMEN ROTARY	1,915.69	45.04	(200.00)			1,760.73
BETTENCOURT, WM. SCHOLARSHIP.	30,004.00	743.82	(500.00)			30,247.82
BLACKER, LILLIAN	27,704.02	670.38	(2,000.00)			26,374.40
BURNHAM, RICHARD A. SCHOLARSHIP	5,472.34	134.05	(200.00)			5,406.39
CRISAFULLI, CHARLES SCHOLARSHIP	3,927.54	95.40	(200.00)			3,822.94
DESTEFANO, COSMO, SCHOLARSHIP	1,489.56	30.06	(500.00)			1,019.62
FRIENDS OF BELMONT WRESTLERS	6,645.12	4,237.55	(300.00)			10,582.67
GRANT, BRENDAN SCHOLARSHIP	39,047.93	912.91	(4,500.00)			35,460.84
HANSON, PAUL MEMORIAL SCHOLARSHIP	2,732.78	68.34				2,801.12
HECHT, MALCOLM, JR.	36,002.07	893.96	(500.00)			36,396.03



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SCHOLARSHIP.						
KELLEY, PAUL L. SCHOLARSHIP	20,028.57	498.41	(200.00)			20,326.98
LEE, EDWARD -RAY, DONALD SCHOLARSHIP	7,534.88	185.67	(200.00)			7,520.55
LYONS, DUNCAN SCHOLARSHIP	6,401.09	157.30	(200.00)			6,358.39
MCNEIL, JOSEPH SCHOLARSHIP	7,143.46	171.60	(500.00)			6,815.06
MEYERHOEFFER, C. SCHOLARSHIP	2,171.48	47.12	(500.00)			1,718.60
NAHABIDIAN, ALICE MEMORIAL.	5,611.02	133.23	(500.00)			5,244.25
OLIN, JOHN R. SCHOLARSHIP	6,603.23	162.35	(200.00)			6,565.58
PHI BETA KAPPA BOOK AWARD	1,349.23	33.63	(30.00)			1,352.86
ALLEN, RICHARD LEARNING CENTER SCHOLARSHIP	1,612.77	33.15	(500.00)			1,145.92
RILEY, BRIAN SCHOLARSHIP	74,021.23	1,841.97	(1,000.00)			74,863.20
SAIA, PATRICIA MEMORIAL SCHOLARSHIP	5,993.28	645.96	(500.00)			6,139.24
SHARPE, HOWARD D. SCHOLARSHIP	7,654.83	489.14	(300.00)			7,843.97
SULLIVAN, JOHN J., SCHOLARSHIP	18,793.57	470.36				19,263.93
WESTLUND SCHOLARSHIP FUND	15,127.87	674.66	(500.00)			15,302.53
WESTPHAL CARL A., SCHOLARSHIP	56,858.54	1,408.83	(1,000.00)			57,267.37
WHITNEY, MARY E. SCHOLARSHIP FUND	41,946.22	1,035.56	(1,000.00)			41,981.78
SHAW, NORMA LEE, MEMORIAL ART SCHOLARSHIP	587.18	714.78	(500.00)			801.96
HIGH SCHOOL SCHOLARSHIP	34,450.00	32,850.00	(35,150.00)			32,150.00
RUANE, WM L JR SCHOLARSHIP FUND	9,065.33	219.70	(500.00)			8,785.03
FITZPATRICK, DENIS BOOK AWARD	3,614.00	140.96				3,754.96
REID FAMILY SCHOLARSHIP	13,249.64	324.42	(500.00)			13,074.06
VIALE SCHOLAR ATHLETE AWARD	2,421.30	547.24	(1,110.48)			1,858.06
ROTARY CLUB SCHOLARSHIP	5,013.34	2,250.14				7,263.48
ABBAY FREEMAN SCHOLARSHIP		2,655.49				2,655.49
ROBERT SULLIVAN SCHOLARSHIP		3,344.05				3,344.05
PALAIS SCHOLARSHIP		4,394.35				4,394.35
	817,558.87	72,393.16	(57,790.48)	0.00	0.00	832,161.55



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SPED STABILIZATION FUND						
TRANSFERS IN FROM GENERAL FUND	250,000.00			(250,000.00)		0.00
INTEREST INCOME	1,854.97	1,381.46				3,236.43
	251,854.97	1,381.46	0.00	(250,000.00)	0.00	3,236.43
AGENCY FUNDS						
SPORTING LICENSES due to COMMONWEALTH OF MA	(29.95)					(29.95)
TOWN HALL/ANNEX DETAIL	602.23	11,653.28	(16,284.48)			(4,028.97)
POLICE OFFICERS - PAID DETAILS	(124,841.37)	994,212.57	(905,805.47)			(36,434.27)
FIREARM LICENSE/REGISTRATION	2,087.50	4,912.50	(5,137.50)			1,862.50
FIREFIGHTERS - PAID DETAILS	8,020.06	48,777.24	(56,259.15)			538.15
AMBULANCE BILLING - THIRD PARTY	10.21					10.21
LIBRARY - CUSTODIAL DETAIL	154.75					154.75
SCHOOL - CUSTODIAL DETAIL	8,692.35	54,999.94	(62,294.73)			1,397.56
BHS ACTIVITY AGENCY	215,415.43	340,589.87	(302,546.60)			253,458.70
CMS ACTIVITY AGENCY	46,602.61	181,596.20	(182,464.41)			45,734.40
ABC STORMWATER FLOODING	12,000.00	24,000.00	(24,000.00)			12,000.00
RETIREMENT BOARD PAYROLL	(2.05)	93,811.30	(102,339.60)			(8,530.35)
CLARK HOUSE MOVE	2,974.19	1.13	(2,974.57)			0.75
BELMONT HOUSING TRUST	24,674.68	94.23	(3,500.00)			21,268.91
CUSHING VILLAGE REVIEW	6,034.35					6,034.35
	202,394.99	1,754,648.26	(1,663,606.51)	0.00	0.00	293,436.74
GRAND TOTALS	42,239,376.71	34,240,781.50	(43,265,365.96)	13,426,702.37	0.00	46,641,494.62



EMERGENCY MANAGEMENT AGENCY:

Director: Leo J. Saidnawey

Assistant Director: Rick Nohl

Appointed Members:

David L. Frizzell, Fire Chief

Angus Davison, Ast. Fire Chief

Bob Reardon Jr., Town Admin Office



Purpose and Duties:

The Belmont Emergency Management Agency (BEMA) is a local extension of the Massachusetts Emergency Management Agency (MEMA), established by the Commonwealth of Massachusetts to coordinate emergency services with various state, local and federal agencies during a state of emergency or alert. During such emergencies/alerts, MEMA operates from their headquarters in Framingham and communicates with local emergency management agencies, such as Belmont's, via radio, fax, message beepers, the internet and telephone.

Compliance:

The department's performance indicators are primarily compliance. If the Town meets or exceeds basic reporting, training, and testing criteria for State and Federal funding we become ineligible for reimbursement. Each year all cities and towns are required to complete several state and federal applications ensuring compliance with all local and federal guidelines. One of these forms is the National Incident Management System (NIMS) compliance which is a federal program. Compliance is required for Belmont to be eligible for any Federal funding. In addition, the State requires our Comprehensive Emergency Management Plan (CEMP) to be updated annually.

Belmont is fully compliant and has a long standing track record of completing these documents well ahead of schedule.

Communications:

Our largest expense is our communications expense. We pay for old fashion copper phone lines and an

Internet connection separate to the Town's connection as a backup, in the event of a town-wide failure or an infrastructure failure where the Internet has come subject to attack. Backing up high tech with low tech is common practice in Emergency Operations Centers and in the Town has proved itself to be critical more than once. Emergency Management often takes responsibility for posting updates to the Town website and Social Media Accounts during large scale incidents.

In 2015 the department continued to serve as the primary manager for the Town's license for the Citrix "GoToMeeting" software program. This program has allowed the Emergency Management team to hold conference calls when face to face meetings are not possible. The program has also been made available for use by other Town departments who have had need to host conference calls.



CERT – Volunteer Program:

The **Community Emergency Response Team (CERT)** Program is a volunteer organization administered by Emergency Management. CERT was developed by FEMA with the goal of educating people about disaster preparedness for hazards that may



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impact our area. Volunteers receive training in basic disaster response skills, such as fire safety, light search and rescue, team

organization, and disaster medical operations. During the last fiscal year Emergency Management staff hosted several training sessions at Fire Headquarters and made volunteers aware of additional training opportunities. At present we have 60 volunteers who have been trained and can be called upon to assist full time Town employees with large scale events and emergencies.

In 2015 the CERT team was activated to assist the Belmont Police with the Memorial Day parade. 6 Members of CERT assisted the police with cooking for over 200 residents/DARE program members at the conclusion of the parade. Police representatives were grateful for this assistance as it freed their personnel to manage the crowds and interact with the graduates of the DARE program.

Storm Ready:



The Town of Belmont remains as one of the dozen communities in the Commonwealth of Massachusetts that are certified by the National Weather Service as a Storm

Ready Community. Emergency Management continues to take a leadership role in making sure the Town complies with or exceeds the requirements of this distinction.

SKYWARN Training:

On November 18, 2015 Emergency Management partnered with the National Weather Service to host the SKYWARN Weather Spotter Training Program. Participants



learned the basics of weather spotting and how to report such findings to the NWS. The event was attended by approximately 50 people from across the local community.

Major Activities and Responses:

Members of the Emergency Management team maintain on-call availability to provide support to the Belmont Police and Fire Departments when major incidents impact the town. Senior members of the Emergency Management team were called upon several times in 2015 to provide support during building fires and weather-related incidents. If additional support, such as staffing a shelter, is necessary members of the Community Emergency Response Team (CERT Program) will also be called upon to provide assistance. Fortunately 2015 was a quieter year in terms of large-scale emergencies in Belmont and the CERT Team was not called upon for an emergency response.

Support Services:

Emergency Management continues to play a key behind the scenes role in helping other Town departments respond to emergencies. Our staff receives and distributes regular updates from the Massachusetts Emergency Management Agency that detail weather events and other hazards. In addition Emergency Management typically takes responsibility for compiling and submitting reimbursement requests to the State and Federal Government after any large emergency event.

Conclusion:

I would like to thank Fire Lieutenant Rick Nohl for his role as Assistant Director of Emergency Management. Special thanks go to Fire Chief David Frizzell, Brian Saper, Elizabeth Allison, Ernest Fay, Viktoria Haase, Bob Reardon Jr. and Administrative Assistant Kim Haley for their continued support to BEMA and the CERT program in Belmont.

Respectfully submitted,

Leo J. Saidnaway, Director
Emergency Management



FIRE DEPARTMENT:

Chief of Department: David L. Frizzell (EMT)

Assistant Chief: Edward Angus Davison (EMT)

Fire Prevention Captain: John A. Pizzi (EMT)

Assistant Fire Prevention / Training Officer: Lt. Robert Wollner (EMT)

Administrative Assistant: Kimberly A. Kaufman

Part Time Administrative Secretary: Wendy McDonald

Captains:

David J. DeMarco (EMT), Kenneth Gardiner, Jr. (EMT), Wayne L. Haley (EMT), John J. Mooney (EMT)

Lieutenants:

David Alesse (EMT), Agostino D. Azzone (EMT), Gerard M. Benoit (EMT), Edward R. Corsino, Jr. (EMT), Geoffrey Harvey (EMT), Richard Nohl (EMT), Daniel Scannell (EMT), Scott Spuria (EMT), Andrew Tobio (EMT), David Toomey (EMT), Steven Whalen (EMT), Stephen Wilcinski (EMT)

Firefighters:

Joseph Baptista (EMT), James A. Bing (EMT), Thomas Biondo (EMT), Andrew Butler (EMT), Brian Campana (EMT), Shaun Campana (EMT), Brian Corsino (EMT), Jason P. Corsino (EMT), Michael Dayton (EMT), Scott D'Entremont, Thomas Deneen (EMT), Christopher Drinan (EMT), Ace Elefteriadis (EMT), Charles Gerrard (EMT), Andrew Goneau (EMT), Christopher Hadge (EMT), Dana Harrington (EMT), William A. Kaufman, Jr. (EMT), Ryan Keane (EMT), James Kelly (EMT), Elizabeth Kinch (EMT), Anthony D. Lynch (EMT), John D. MacDonald (EMT), Michael MacNeil (EMT), Michael J. Madruga (EMT), Dennis Maher (EMT), James T. McNeilly (EMT), Tracy Mullen (EMT), Richard J. O'Brien, Brian O'Neill (EMT), Dustin O'Neill (EMT), James J. Papadinis (EMT), Steven Reilly (EMT), Sean Ryan (EMT), Christian Tocci (EMT), Ross Vona (EMT), Robert K. Wollner (EMT)

Appointments:

On March 16, 2015, Andrew Butler, Ryan Keane and Charles Gerrard were appointed as Paramedic Firefighters.

On April 27, 2015, Dustin O'Neill was appointed as a Paramedic Firefighter

Retirements:

On April 22, 2015, Michael Reilly retired after 27 years of service. We wish Firefighter Reilly health and happiness in his retirement.

Annual Report of the Fire Department:

Again, I wish to express my appreciation to the Board of Selectmen, Town Administrator David Kale, Department Managers, the Fire Station Building Committee and the dedicated Officers and Firefighters of the Belmont Fire Department for their continued support, cooperation and assistance during 2015. The Fire Department continues to provide top notch service to the residents of Belmont given its budget constraints. The Department continues to expand its Advanced Life Support services without additional burden to the taxpayer. The effort and support to bring this enhanced service forward is greatly appreciated.





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Apparatus Presently Operated by the Fire Department

Location:

Engine 1	2014 Emergency One 1250 GPM Class A Pumper	Headquarters
Engine 2	2005 Emergency One 1250 GPM Class A Pumper	Station 2
Engine 3 (Reserve)	2007 International/Emergency One 1000 GPM Custom Pumper	Station 2
Engine 4 (Reserve)	2003 Emergency One 1250 GPM Class A Pumper	Headquarters
Ladder 1	2014 Emergency One 110' Aerial Ladder	Station 2
Ladder 2 (Reserve)	1999 Emergency One 110' Aerial Ladder	Station 2
Rescue 1	2012 Ford F450 Horton Rescue Type 1 Ambulance	Headquarters
Rescue 2 (Reserve)	2007 Horton Rescue 555C Type 1 Ambulance	Headquarters
Boat with Trailer	Inflatable Rescue Boat and trailer	Station 2
Light Tower	Trailer light tower (Town resource)	Headquarters
Tech Rescue	18' Cargo Trailer for Technical Rescue)	Headquarters
Squad 1	1999 Ford F450 (transfer from DPW)	Headquarters
Car 1	2013 Ford Utility– Chief's Vehicle	Headquarters
Car 2	2007 Ford Explorer – Assistant Chief's Vehicle	Headquarters
Car 3	2015 Ford Expedition– Shift Commander's Vehicle	Headquarters
Car 4	2007 Ford Expedition – Fire Prevention Vehicle	Headquarters
Car 5	2015 Ford F-150 – Fire Prevention/Training Vehicle	Headquarters

Note: Reserve apparatus not staffed



Above: New Car 3 (*Left*), a 2015 Ford Expedition assigned to the on-duty Shift Commander and new Car 5 (*Right*), a 2015 Ford F-150 assigned as a staff vehicle for the Fire Prevention and Training Divisions.



Fire Alarm Record

During 2015 the Belmont Fire Department responded to **2872** calls for service.

Prior Years Calls for Service:

2007 – 3143 Calls	2011 – 3076 Calls
2008 – 3140 Calls	2012 – 3047 Calls
2009 – 3026 Calls	2013 – 3163 Calls
2010 – 3484 Calls	2014 – 2764 Calls

The 2015 calls are divided as follows;

A sample of fires and incidents responded to in 2015 are as follows;

- Structure Fires.....13
- Working Fires.....3
- Second Alarm.....2
- Third Alarm.....1
- Outside Fires..... 12
- Refuse Fires.....8
- Vehicles Fires.....4
- Fire/Explosion/Other.....51
- Motor Vehicle Extrication.....10
- Carbon Monoxide Activation.....56
- Spill, Leak, No Ignition.....82
- Hazardous Electrical Equipment.....45
- Over Pressure or Rupture.....0
- Bomb Scare.....0
- Hazardous Conditions – Other.....0
- Smoke Scare.....24
- Good Intent Calls.....87
- Dispatched & Cancelled Enroute.....49
- System Malfunction.....263
- Unintentional Alarms.....40

- Malicious False.....7
- Water Calls.....46
- Assist Police Department.....12
- Mutual Aid Given Out of Town.....119
- Mutual Aid Received into the Town.....35
- Service Calls.....166

Fire Prevention Bureau:

The Fire Prevention Bureau, located at Fire Headquarters, has been under the direction of Captain John A. Pizzi since 2005. He has been supported by Lieutenant Robert Wollner since July of 2014, who serves the work of the Bureau in addition to being in charge of the Fire Department’s Training Division. Wendy McDonald has served as the Bureau’s part-time Administrative Secretary since 2006.

The Fire Prevention Bureau provides a systematic inspection program of commercial establishments, schools, and institutions, as well as residential occupancies. They are inspected for the purpose of removing hazards, correcting conditions, and ensuring compliance with all Massachusetts General Laws, the Code of Massachusetts Regulations, and By-Laws of the Town of Belmont that are under the authority of the Belmont Fire Department. Pursuant to this effort, the Bureau reviews applications and issues permits requiring that all applicable work done in Town is in accordance with Massachusetts fire prevention laws and regulations.

As part of this effort, the Bureau provides planning consultations for permit applicants (architects, contractors, lessees, business owners, property owners, and legal representatives) and conducts substantive conversations with residents who have general questions or specific concerns regarding fire and life safety.



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In addition, the Fire Prevention Bureau compiles information mandated by Federal law requiring notification, permitting, and site inspections of underground tanks.

The Fire Officers assigned to the Fire Prevention Bureau are members of the Fire Prevention Association of Massachusetts (FPAM). Captain Pizzi currently serves as its immediate past president. Both Bureau officers attend the monthly meetings and seminars presented by the Fire Prevention Association of Massachusetts and the Department of Fire Services. In addition, the Fire Prevention Bureau works in conjunction with the Department of Fire Services, Division of Fire Safety, to obtain the latest information for compliance with and enforcement of Massachusetts General Law Chapter 148, Massachusetts Fire Prevention Regulations 527 CMR, and Fire Protection sections of the State Building Code 780 CMR.

In the interest of life safety and property protection, all citizens of the Town are encouraged to contact the Fire Prevention Bureau with any concerns pertaining to fire protection and safety. As a part of its public education agenda, the Bureau schedules children's group and school class visits to Belmont fire stations.

Dollar Value Saved & Loss Analysis:

Total Value of:	Estimated Cost:
Property Involved in Incidents	\$21,609,000
Property Losses in Incidents	\$2,050,200
Property Saved in Incidents	\$19,558,800
Vehicles Involved in Incidents	\$32,000
Vehicle Losses in Incidents	\$27,000
Vehicles Saved in Incidents	\$5,000

630 Permits were issued in the following categories:

- General
- Blasting
- Building Permit Plan Review/Permit to Proceed
- Propane Use/Storage
- Smoke Detector/CO Alarm Inspections (26F & 26F1/2)
- Oil Burner/Tank Installation
- Tank Truck (FP44)
- Tank Removal (AST & UST)
- Underground Storage Tank (FR290 Part 3)
- Cutting and Welding
- Fire Alarm Contractors Permit
- Flammable/Combustible Storage

1,005 Inspections and Fire Drills reflect the following categories:

- Restaurant Alcohol License Inspections
- Above/Underground Tank Removal
- Tank Truck (FP44)
- McLean
- Public and Private Schools
- Nursery Schools, Pre-Schools, Day Care Centers
- Assembly
- Other (Nursing Home, Lodging Houses, Group Homes)
- "Red Tag" Service Notices
- General Permits Inspections
- Blasting
- Smoke Detector/CO Alarm Inspections
- Building Permit Plan Review/Permit to Proceed
- Propane Use/Storage
- Underground Storage Tank (FP290 Part 3)
- Cutting and Welding
- Flammable/Combustible Storage



Belmont Fire EMS Report:

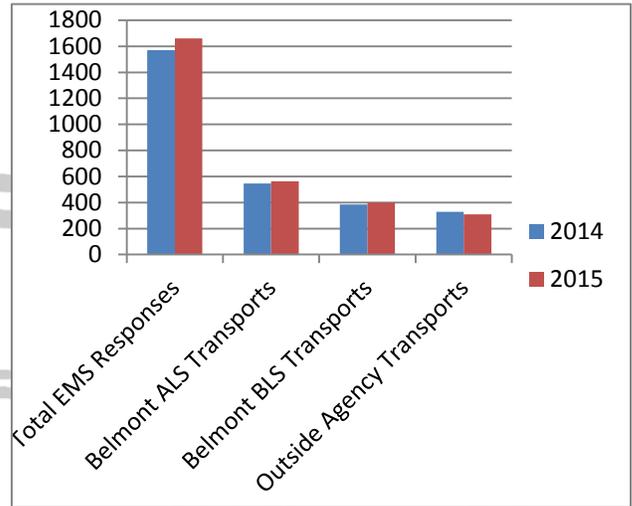
It is our pleasure to present the 2015 Annual Report of the Belmont Fire Department’s Emergency Medical Services Program. The EMTs and Paramedics that staff our fire apparatus are a remarkable team of highly trained, proficient, and dedicated professionals. These dedicated pre-hospital providers take their roles and responsibilities very seriously and are truly committed to serving our community.

During calendar year 2015 the Department responded to calls for emergency medical services and transported 963 patients to the hospital. Advanced Life Support care was delivered to 563 of these individuals or 58.5% while the remaining patients were transported at the Basic Life Support level which accounted for 400 or 41.5%.

Although it is impossible to include every aspect of our EMS program in this report, we hope to provide you with a snapshot of its structure, functions, contributions, and value. The continued support of the Town Administrator, Board of Selectmen and last, but not least, the citizens of Belmont have made and will continue to make both the Belmont Fire Department’s Advanced Life Support Program and Basic Life Support systems successful and beneficial to both Belmont citizens and visitors.

The Fire Department provides first response Basic Life Support (BLS) and Advanced Life Support (ALS) transporting service for the community. This equates to faster access to basic care from EMTs as well as advanced care from Paramedics including advanced airway control, intravenous (IV) access, medication administration, cardiac monitoring, interpretation, and treatment/defibrillation. These highly trained Paramedics work together with our Emergency Medical Technicians (EMTs) to transport patients to area hospitals.

On October 22, 2015 the Belmont Fire Department hit yet another milestone in its ability to provide Paramedic level care to the citizens and visitors of Belmont: we began staffing and equipping one of our engine companies or the ladder company with a Paramedic along with advanced life support equipment. This ensures that even when our rescue is



...tied up on another call, the Department can still provide the highest caliber of care available.

The Belmont Fire Department continues to be a leader and innovator in out-of-hospital care. All of our in-service companies operate and are equipped at the BLS level; this includes oxygen, basic first aid supplies, Epi-Pens, Albuterol, Narcan, glucose, glucometers, pulse oximetry as well as Lucas 2 CPR devices. The Rescue as well as an Engine or Ladder (when staffing allows) operates at the ALS level and these units carry a cardiac monitor / defibrillator which can obtain 12 lead EKG’s, CPAP (an advanced airway care procedure), capnography monitoring, and approximately 45 different types of emergency medications.

Total Number of Ambulance Responses	1660
Number of Transports	96
Basic Life Support (BLS) Transports	400
Advanced Life Support (ALS) Transports	563
Mutual Aid Given	67
Mutual Aid Received (Fire Department)	2
Professional Ambulance responses	347
Professional Ambulance BLS Transports	105
Professional Ambulance ALS Transports	102
Armstrong Ambulance responses	2
Armstrong Ambulance BLS Transports	0
Armstrong Ambulance ALS Transports	2



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All of our EMTs and Paramedics are licensed through **Engine Co 1 with ALS Equipment**

the Massachusetts Department of Public Health, Office of Emergency Medical Services, and also hold certifications in Basic Life Support (BLS). These EMTs are required to complete a minimum of 40 hours of continuing education every two years. The Paramedics are also required to maintain a certification in Advanced Cardiac Life Support (ACLS) as well as Pediatric Advanced Life Support (PALS); in addition to these certifications; they must attend a minimum of 60 hours of continuing education.

The Belmont Fire Department not only meets, but continually exceeds the minimum training standards - such as providing quarterly HALO (High Acuity, Low Occurrence) Training to our staff utilizing our in-house simulation lab. In the event of the most critical and life threatening emergency, a cardiac arrest, all the members of the Belmont Fire Department use the latest approach and equipment (the LUCAS CPR Compression Device). This is coupled with quarterly training on "pit crew" CPR, which has been proven to be successful if delivered by highly trained practitioners.

In 2015, almost all of the fire Department Paramedic participated in and completed a Tactical Combat Casualty Care Course. In the unlikely event of a mass shooting or other terrorism event, the priorities of patient care change. Thus with this new skill level, the Belmont Fire Department Paramedics will be able to adapt the patient care regimen to increase the survivability of such an event.

Mount Auburn Hospital's Medical Directors Dr. Gary Setnik and Dr. William Porcaro, who are continually pro-active in striving to deliver the best pre-hospital care possible, use the latest science and technology to oversee all EMS activity in conjunction with the EMS Coordinator and ALS Coordinator.

With the continued support of the community, it is our hope that the Belmont Fire Department will be able to continue to train our EMTs and Paramedics to the highest level of care and remain on the cutting edge of pre-hospital emergency medical care. As additional Paramedics join the ranks of the Belmont Fire Department, we look forward to increasing the number of fire Department companies able to provide advanced life support care.



Lucas 2 CPR Device



Zoll X-Series Cardiac Monitor / Defib



Training Division:

The Training Division has been under the direction of Lieutenant Robert K. Wollner since July 2014, and reports to the Chief of Department. The Training Officer works in conjunction with the Department of Fire Services/Massachusetts Firefighting Academy (DFS/MFA) and other public and private organizations, to provide training to the members of the Belmont Fire Department. Training activities are conducted in accordance with professional standards set forth by the National Fire Protection Agency (NFPA). Additionally, the Training Officer works with the EMS and ALS Coordinators to schedule appropriate EMS continuing education training.

The Training Officer's responsibilities include; selection and implementation of up-to-date continuing education in the areas of fire, rescue, safety and related public safety topics; organization of fire Department training materials, and the production and maintenance of training records for members of the Belmont Fire Department. Additional duties include equipment maintenance and inventory, providing support to the Fire Prevention Bureau as the Assistant Fire Prevention Officer, and manpower support to fire suppression activities. The Training Officer is also a member of the Massachusetts Institute of Fire Department Instructors and the Fire Prevention Association of Massachusetts and attends monthly educational and training seminars.

During 2015, members of the Belmont Fire Department received training in the following areas:

National Fire Academy -

- First Due Company Operations
- Communications for the Fire Service

Massachusetts Firefighting Academy -

- Flashover Recognition
- Rapid Intervention Team (RIT)
- Fire Investigation
- Dräger Maze
- New Fire Code Orientation (NFPA1 – 527CMR 1.0)

Five probationary Firefighters graduated from the MFA Career Recruit Firefighter 9-week training program. Each of our new firefighters were awarded the Firefighter I/II and Hazardous Material Operational Responder certifications.

Belmont Fire hosted the MFA's Instructor Methodology I Class in October and November. Six of our members enrolled and successfully completed the program. This class is the prerequisite for the Fire Instructor I certification.

Cross Training -

This year the Training Division started a new initiative to conduct joint training exercises with the Belmont Police Department. Topics included mandated reporting, and a day-long training exercise with the Northeastern Massachusetts Law Enforcement Council (NEMLEC) K-9 Units. The joint venture also includes a Department orientation for new police officers and firefighters to learn what the other Department's needs and expectations are during a response.

External Training -

Training was provided by Greenwood Emergency Vehicles on the operation of the new Engine and Ladder apparatus that was placed into service in 2015.

In March, PL Vulcan Fire Training Concepts was contracted to provide training on industrial accidents in their Man vs. Machinery class.

Fire Department Support Systems, Inc. based in Littleton, Mass. taught its Advanced Pump Operator class which provided our members the opportunity to run the new Engine through various fire ground scenarios through the use of their simulator.

In August all four suppression groups were given a health and nutrition lecture by Ms. Dana Harrison.

The Assistant Chief and Training Officer attended a one day conference on Interior Benchmarking, a new strategy for fire ground operations.

Boston MedFlight for the second year has continued its refresher training program with the Belmont Fire



2015 Annual Report

Department, providing landing zone preparation and helicopter training at no cost to the Town.

Internal Training -

A 6 week In-house Recruit Training Program was held in two separate sessions for 4 probationary firefighters from Belmont along with 3 probationary firefighters from Bedford Fire prior to their attending the MFA's Career Recruit Training Program.

The Training Division also provided a hands on training evolutions on motor vehicle extrication, ladder pipe and master stream operations. Classroom training on Fire Watch/Blasting Details,

Annual Evolutions -

In May, annual testing was completed on the Departments 8,000+ feet of firefighting hose. Over the winter months, snow was removed from around fire hydrants throughout the Town for winter operations following snow storms.

Metro Fire:

The Fire Departments of 34 greater Boston communities and Massport, with the support and approval of their local governments comprise the Metro Fire District 13 Association.

Formed in 1980, the association is enacted under provisions of the Massachusetts General Laws. Its service area encompasses the urban area within the Route 128 perimeter, serving an area of 351 square miles and a population of approximately 1,883,000. The premise for Metro-Fire is the realization that no urban community can completely self-protect. This is the basis for mutual aid among the communities. A very natural extension of this concept is the mutual sharing of a single or limited number of specialized resources. In the fire service, there are many instances requiring specialized equipment that are vital to a given situation, but only occasionally used. Metro-Fire is providing the mechanism for these types of resources to be available on a cooperation-shared basis. Some of these resources include District 2 Hazardous Material Response Team. The Team is available on a 24-hour basis to respond to hazardous material incidents that are beyond the capabilities of any one individual

community to control. All members of the Team have attended an extensive 160-hour training course and participate in monthly training sessions throughout the year. The Belmont Fire Department is extremely proud in having two members from the Department, Lieutenant Edward R. Corsino, Jr., and Lieutenant Scott Spuria on the District 2 HazMat Team. Their knowledge, interest and dedication to the program are a credit to the Department.

In addition to the HazMat Team and trucks, there is an incident command vehicle with a communications center on board. In addition, a heavy rescue for all transit accidents, a confined space/collapse/tunnel rescue unit, an air supply unit, foam bank and the extensive training film library. We also have access to the S.A.F.E. House trailer for training young people in fire safety at home. In an emergency situation, the vehicles can be delivered to the community in need. That community must then supply the personnel to operate it.

Recommendations from the Chief:

That the Town continues to support Department in its Capital and Operational needs to protect the citizens of the Town. By:

- The Town restoring the two vacant firefighter positions to the suppression forces.
- The Town establish a fulltime ALS Coordinator Position
- The Town increasing Information Technology support to modernize and automate records and personnel management.

Respectfully submitted,

David L. Frizzell, Chief of Department
Belmont Fire Department



LOCAL EMERGENCY PLANNING COMMITTEE:

Chair: Asst. Fire Chief Angus Davison

Vice - Chair: Leo J. Saidnawey

Committee Members:

Chief David Frizzell, Fire Department
Chief Richard McLaughlin, Asst. Chief James McIsaac, Police Department
Fire Lt. Edward Corsino, HazMat Rep.
Leo Saidnawey, Fire Lt. Richard Nohl, Emergency Management
Angela Braun, Belmont Health Dept.
Andrew Healy, McLean Hospital Rep. (Covered Facilities)
Asst. Chief Angus Davison, Emergency Medical Services Rep.
Fred Domenici, School Dept. and Transportation Rep.
Michael Santoro, Dept. Public Works
Robert Reardon Jr., Media Rep.
(Vacant) Community Rep.
James Palmer, Craig Spinale, Belmont Electric Light Rep.

Ex-Officio and Liaisons:

Robert J. Gad, Recording Secretary

Committee's Purpose and Duties:

In compliance with Federal Regulations the Town of Belmont established a Local Emergency Planning Committee (LEPC) in 2003. The LEPC is the local body that handles emergency planning and community right-to-know reporting on hazardous and toxic chemicals. The LEPC is comprised of Town Departments, industry representatives and community members.

In 2006, the Commonwealth launched a new on-line tool for the Town and LEPC to update and maintain its Comprehensive Emergency Management Plan. This was used through the year to maintain and update the plan. The latest information from the reporting sites has been entered and catalogued in this database. This on-line reporting tool was updated by the Commonwealth in 2008 to make it more user-friendly and provide more comprehensive information.

At the end of 2006 the Battle Road Regional Emergency Planning Committee (BRREPC) was formed. This regional approach originally involved the communities of Arlington, Bedford, Belmont, Burlington, and Lexington. Through this regional effort, the 6 communities combined their efforts and resources to develop a Regional plan and apply for Regional Development and Training funding, which is more readily available from the Federal Government and its agencies. The Regional Committee continues to work in cooperation with the Massachusetts Emergency Management Agency in bringing this new venture together. The BRREPC achieved Start-Up certification and held a disaster drill in early 2008. The success of the Committee's formation attracted the communities of Watertown, Newton and Brookline to also join us. The BRREPC conducted a tabletop emergency drill in June of 2010 in its process of achieving full certification. As stated last year, the retirement of Lexington Fire Chief William Middlemiss in 2011, who was chair of the BRREPC, caused some uncertainty in the direction of the Committee. Many Committee members of member communities have changed and the ability to get commitments has been sparse.



2015 Annual Report

Summary of Activities and Accomplishments:

Reviewed the status of the BRREPC and consulted with neighboring involved communities on reformation of the Committee.

Goals for 2016:

Continuing work to re-form and reorganize the Battle Road Regional Emergency Planning Committee.

Respectfully Submitted,

Assistant Chief Angus Davison, Chair
Local Emergency Planning Committee





POLICE DEPARTMENT:

Police Chief: Richard J. McLaughlin

Assistant Police Chief: James G. MacIsaac

Administrative Assistant to the Chief: Donna M. Costello

Captain: John P. Hoerr

Lieutenants:

Kristin Daley, Darin Demagistris, Christopher Donahue, Mark Hurley, Brendan O'Leary

Sergeants:

Paul Cowing, Kimberly Hurley, Benjamin Mailhot, Marc Pugliese, William Regan, Kevin Shea, Janice Sparks, David Sullivan, Brendan Young



Police Officers:

Shiraz Banosian, Todd Benedetti, Matthew Benoit, Alex Cheung, Timothy Connors, Kate Coppi, Marco D'Andrea Anthony DeStefano, John DeVito, Paul Garabedian, Michael Horan, Gary Long, Marie McHugh, Melissa O'Connor, Michael Pelrine, David Pimentel, Kristine Pugliese, Michael Pugliese, Jonathan Riddell, Robert Sacca, James Schwab, Scott Shallow, James Siracusa, Matthew Stewart, Michael Stewart, Franz Strassmann, Cory Taylor, John Thompson, William Watkins, Jr.

School Resource Officer

Melissa O'Connor

School Traffic Supervisors

Robert Berrigan, Erin Callanan, Katherine Chaprales, Jacqueline Daye, Joan DiPace, John Igo, Mafalda Iannetta, Laurence P. MacDonald, James Marcantonio, Leonard Muccioli, Frances Napoli, Donald Oates, Jr., Margaret Pelrine, James Ralston, Laurette Stevens, Reuben Wheeler

Reserve School Traffic Supervisors

James Busa, Marie McDonough, Germaine Walcott

Parking Control Officers

Laurence MacDonald, John Igo, Richard Cooney

Technical Services

John Steeves



2015 Annual Report

Traffic Bureau Administrative Secretaries

Carol Hurley, Linda Smith

Detective Bureau Secretary

(Part Time)

Carol Hurley

Promotions

Marc Pugliese permanently to Sergeant on February 18, 2015

Appointed

Marco D'Andrea to Police Officer on June 18, 2015

Michael Santoro to Police Officer on June 18, 2015

William Watkins, Jr. to Police Officer on June 18, 2015

John Igo to Parking Control Officer on September 6, 2015

Michael Stewart to Police Officer on October 31, 2015

Resigned

Michael Santoro resigned as a Police Officer on October 19, 2015

to take a position with the Massachusetts State Police

Richard Wright resigned as a Police Officer on June 4, 2015

In Memory

John Tobin, Parking Control Officer

The Police Department mourns the passing of John Tobin, who was a dedicated employee of the Department and the Town of Belmont for the past 17 years

The staffing level at the Police Department currently remains at 48 sworn officers. During the year, we had two members resign from the department. Officer Richard Wright resigned in June to explore a new career endeavor and in October, Officer Michael Santoro resigned to accept a position with the Massachusetts State Police. With these resignations we were able to interview a number of qualified candidates and fill the vacancies. Student officer Michael Stewart was hired to fill the vacancy created by Officer Wright and attended the Lowell Police Academy, graduating in October 2015. Student Officer Richard Murphy was hired to fill the vacancy created by Officer Santoro and is presently attending the Boston Police Academy. Murphy is due to graduate in the spring of 2016.

Provisional Police Sergeant Marc Pugliese was permanently promoted to the position of Police Sergeant in February 2015. Sergeant Pugliese is assigned to the Swing Sergeant's position that is within the Traffic Division.

In a continuing effort to improve our communications with the public, the department continues to utilize our social media accounts. The use of our social media accounts augments our community notification system (Blackboard Connect) and the department website. A new voluntary program, Smart 911, was launched in February. Smart 911 enhances our current 911 system by allowing residents to provide additional information to first responders when responding to 911 calls. Residents provide information, including but not limited to; medications, allergies, medical



history and the locations of important rooms in the dwelling. This additional information allows our dispatchers to provide responding police and fire units with pertinent information that will help us better serve those in need of emergency services.

In June, the Town of Belmont along with the Police Department assisted the Belmont Country Club in hosting the PGA Seniors Constellation Tour. From all accounts this PGA event was a great success. Captain J. Peter Hoerr was assigned as the Incident Commander for the Police during the weeklong event. Captain Hoerr was responsible for all planning, liaison work and the management of overtime associated with the event.

In the fall, a renovation project began within the Public Safety Communications area of the department. This project is due to be completed in early 2016. During the renovation, all the communication equipment, along with the furniture and technological upgrades will be upgraded to today's state of the art equipment. The last time a project of this magnitude within the Communications area was completed was 1995.

The Department's commitment to regionalization of services continued this year. Belmont continues to be an active member of NEMLEC (North Eastern Massachusetts Law Enforcement Council), where we are one of 61 member agencies that share personnel, resources and equipment.

The Department continues to be an active member in the Suburban Drug Task Force, again sharing personnel and resources with (7) other member communities.

We also continue our close partnerships with a number of our neighboring communities (Arlington and Cambridge) in combined efforts such as "CABHART" a "High Risk" assessment and response team that deal with situations involving domestic violence. Another program, the "Crisis Intervention Team" (CIT) training which we have engaged in with our partners, has enabled a number of our department members to receive additional specialized training to assist people in mental health crisis.

We continue to have great success with a number of programs that the Department offers to the community, one of which is the "Child Safety Seat Installation/Inspection Program". The hard work of the officers involved, continually generate positive feedback from expectant parents and grandparents who have been assisted by the program. During the year, 223 car seats were installed / inspected.

With our ongoing efforts to keep prescription drugs out of the wrong hands, we continue our partnerships with the DEA (Drug Enforcement Agency) and the Middlesex District Attorney's Office to provide a means for residents and non-residents to turn in for destruction, their unwanted / expired prescription drugs. To date, we have been able to destroy 200 plus pounds of unwanted prescription drugs.

I continue to be extremely proud of the men and women of the Belmont Police Department and the Auxiliary Police Unit who together, work proactively to provide the highest level of service to our community. The Department and its Auxiliary component continually embrace our "Community Policing" philosophy and approach which help to identify and resolve the problems that can have a negative impact on the community.

Respectfully submitted,

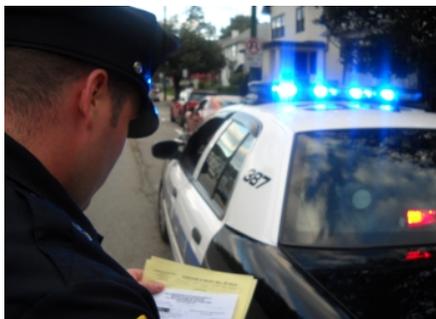
Richard J. McLaughlin, Chief
Belmont Police Department



2015 Annual Report

Traffic Bureau Annual Report:

Prepared by Benjamin J. Mailbot, Traffic and Records Sergeant



Total Calls for Service	19,955
Traffic Stops	3,916
Domestic / Follow-ups	121
209A Served	61
209A Violations	18

Accidents:

Reported	807
Investigated	411
Personal Injury	81
Persons Killed	0
Pedestrian	10
Pedestrians Injured	10
Pedestrians Killed	0
Bicycle	15
Bicycle with Injury	9
Bicycle with Fatality	0
Hit and Run	111

Intersections with 10 or more collisions:

1. Mill Street & Trapelo Road (15)
2. Pleasant Street & Trapelo Road (30)



2015 Annual Report

Citations:

Civil Motor Vehicle Violations (Civil Fine)	356
Civil Motor Vehicle Violations (Warnings)	2,738
Criminal Motor Vehicle Violations (Complaints)	123
Arrests for Motor Vehicle Violations	36
Motor Vehicle Violations Issued (Total)	3,253
Parking Violations	8,572

Licenses and Permits:

Taxi Licenses Issued	17
Parking Permits Issued	1,423
Bicycles Registered	0

2015 Traffic Bureau Revenue Received

Report Copies	\$2,367.50
Taxi Licenses	\$170
Parking Permits	\$123,580
Bicycle Licenses	\$0
Civil Motor Vehicle Fines Paid	\$37,055
Parking Violations Paid	\$159,195

Detective Bureau Annual Report:

Prepared by Lieutenant Brendan O'Leary and Sergeant Detective Kevin Shea

Assaults	37
Attempted Murder/Murder	0
Burglaries	49
Firearms Offenses	3
Kidnapping	1
Larcenies	183
Motor Vehicle Thefts	5
Narcotic Violations	18
Rape/Sexual Assaults	14
All Other Offenses	185
Total	495



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Detective Bureau Revenue Received

License to Carry Firearms & FID Permits	\$6,925.00
	State Share \$5,187.50
	Town Share \$1,737.50
Persons fingerprinted for security clearance, alien & employment applications, etc.	\$340.00
Clearance Letters	\$36.00

2015 Annual Court Summary

Total Court:	
Criminal Cases Filed	281
Arrests	107
Juvenile Trials	0
Adult Trials	71
Superior Court	4
Other Trials	2
Magistrate Hearings (Civil) (MV)	105
Magistrate Hearings (Criminal Traffic)	34
Magistrate Hearings (Criminal)	65
Traffic Appeals	15
Court Overtime (Hours)	504

Community Services / Training Division Annual Report:

Prepared by Lieutenant Kristin Daley, Community Services/Training Division

The training officer ensures all sworn members of the department receive up-to-date training mandated by the Municipal Police Training Committee. This includes in-service training at the Lowell Police Academy and bi-annual firearms training. Currently, all members are trained first responders and certified in CPR and AED. In addition to in-service training, Department personnel received specialized training in the following areas; Domestic Violence, Incident Command System, Active Shooter, Highway Drug Interdiction, Law Enforcement Officer Survival, Elder Abuse, Crisis Intervention, Domestic Terrorism, Child Passenger Safety, School Safety, and Juvenile Law.



Throughout the year, the Community Services Unit offers to the Community various programs such as the RX Drug Take Back, Child Safety Program, & Home Security Surveys. Also, in conjunction with the Council on Aging, we worked to educate our senior citizens on the most recent scams that target the elderly. The unit gave a lecture



regarding fraud to our senior citizens as well as working with our senior citizens one on one. The unit has also assisted residents in our town with mental health and other family issues. For our younger citizens, we work directly with the Middlesex Sheriff's Office and their Summer Camp Program that takes place in August each year. This year, we had 20 children attend this highly popular program.



DARE

The DARE Program continues to be a welcome fixture in the Chenery Middle School. This year, 331 students were

5 th Grade Classroom Hours	207 hours
DARE Graduation	1 hour
Wellington School Safety Talks	2 hours
Burbank School Second Grade Walking Tours	3 hours
Memorial Day Cookout & Parade	11 hours
Belmont Town Day	11 hours
Health and Wellness Advisory Meetings	7.5 hours
DARE Board of Directors Meetings	6 hours
Middlesex County Sheriff Department Youth Public Safety Academy	35 hours
DARE Charity Golf Tournament	15 hours
Police Department Station Tours	15 hours

Auxiliary Police:

Prepared by Lieutenant Kristin Daley, Community Services/Training Division

The Auxiliary Police gained one member bringing the Unit's strength to 23 officers. The Unit continues to provide officers for events such as Town Day, Christmas Tree Lighting, Halloween, Brendan Grant Road Race, Dan Scharfman Road Race and major storms, just to name a few. For the year 2015, the unit provided the Town with the following volunteer hours:

Events	302 hours
Patrol – Cruiser and Mountain bike	276 hours
Administrative	538 hours
Miscellaneous	310 hours
Training -	1720 hours
Firearms, OC and Baton Training	
Defensive Tactics	
Reserve In-Service Academy	
Legal Updates	
Communications Training	
CPR/AED and First Responder Training	
Monthly Training Meetings	



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2015 PUBLIC SAFETY / COMMUNICATIONS

Operations Manager: Daniel E. MacAuley, EMD

Supervisor of Communications: Edward S. Pendergast, EMD

Permanent Public Safety Dispatchers:

Edward Hudson, EMD; David Jones, EMD; Thomas O'Brien, EMD; James Riccio, EMD; Brendan Reilly, EMD; Michael Tortola, EMT; Daniel Walsh, EMD; Colby Weston, EMD

Per Diem Public Safety Dispatchers:

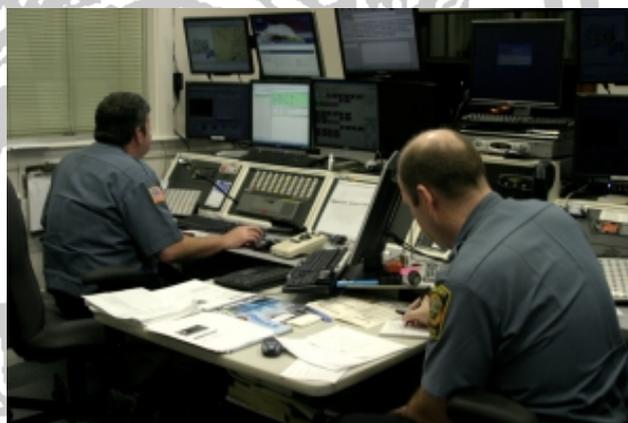
Robert McQuaid, P.A.; John Steeves, EMD; Andrew Tobio, EMT



2015 Public Safety Communications Revenue Received:

Alarm Fines	\$5,860
Alarm Registrations	\$21,750
Master Box Fees	\$15,325
Detail Administration 10%	\$28,864

All of our Dispatchers are certified as Emergency Medical Dispatchers (EMD) and now provide State mandated pre-arrival medical instructions on all medical emergency calls. All are re-certified annually as American Red Cross First Responders/CPR Rescuers which includes the use of an Automatic External Defibrillator (AED).



In late 2015, we began a total renovation of the Town's radio system and Communications Center. Work is expected to be completed in early 2016.

I am proud of the Public Safety Communications Division and know all of the staff is dedicated to making Belmont a safer community. The Communications Center is staffed 24 hours per day, 7 days per week by highly trained, highly motivated dispatch professionals. An emphasis on continuous training within the department maintains a level of readiness that we all can be proud of. The department continues to maintain a close relationship with the other Town agencies. Our dispatchers answer many calls for service after hours and on holidays for the Light Department, Highway Department and Water Department.

Respectfully submitted,

Daniel E. MacAuley, Operations Manager
Public Safety Communications



COMMUNITY DEVELOPMENT:

Department Head: Glenn R. Clancy, P.E.

Assistant Director: Ara Yogurtian

Senior Planner: Jeffrey A. Wheeler

Resident Engineer: Robert Bosselman

Inspection and Enforcement Officers:

Michael LaVecchia

Kevin Pickering

Administrative Staff:

Leanne Fierro, Administrative Coordinator

Gaëlle Severe, Administrative Assistant II – 11/16/2015

Gina Farrar, Administrative Secretary

Part Time Staff:

John D. MacDonald, Plumbing and Gas Inspector

David Farrar – Electrical Inspector

Mary Trudeau, Conservation Commission Agent

Engineering Division:

Pavement Management

In 2015, the following roadways were programmed for reconstruction.

Street	From	To
BRADLEY ROAD	GORDON TERRACE	PEARSON ROAD
CHARLES STREET	SLADE STREET	ORCHARD STREET
CONCORD AVENUE (EB)	COTTAGE STREET	Post Office
CONCORD AVENUE (WB)	Post Office	COTTAGE STREET
COTTAGE STREET	SCHOOL STREET	CONCORD AVENUE
EDWARD STREET	ORCHARD STREET	WAVERLEY STREET
ELM STREET	SCHOOL STREET	PAYSON ROAD
EMERSON STREET	CONCORD AVENUE	LOUISE ROAD
GARDEN STREET	WASHINGTON STREET	LONG AVENUE
HASTINGS STREET	COMMON STREET	BRETTWOOD ROAD
HOLT STREET	LEXINGTON STREET	KNOWLES ROAD
ORCHARD STREET	COMMON STREET	BEECH STREET
RICHMOND ROAD	PROPSECT STREET	LAWRENCE LANE
SHEAN ROAD	WAVERLEY STREET	GORDON TERRACE
SOMERSET STREET	PLEASANT STREET	SHADY BROOK LANE
WARWICK ROAD	COMMON STREET	CARLETON ROAD
WINTHROP ROAD	COMMON STREET	CHARLES STREET



2015 Annual Report

Conservation Commission

The Office of Community Development has a part-time Conservation Agent on staff who works closely with the Conservation Commission. The agent administers the Victory Garden's at Rock Meadow, manages the Rock Meadow conservation land and provides technical assistance on all matters relating to the Wetlands Protection Act.

Trapelo Road / Belmont Street Reconstruction Project

In October 2013 the Massachusetts Department of Transportation held a ground-breaking ceremony to formally begin the Trapelo Road / Belmont Street reconstruction project. Newport Construction from Salem NH was the low bidder with an amount of \$14,547,000. The project has a time of completion of two years and is scheduled to be substantially complete by December 1, 2015. The funding is from federal transportation bond money and some state funds. The Town of Belmont leveraged 1.5 Million in design funds over seven years to be able to take advantage of the state and federal funds.

Belmont Center Reconstruction

In 2014 funding was approved by Town Meeting for the reconstruction of Belmont Center. Community Development has worked for 6 years developing the project. Construction began Spring of 2015.

Police Department:

The Department worked closely with the Traffic Division in 2015 on several projects such as traffic pattern realignments and crosswalk locations as requested by different neighborhoods in Town. The Department also worked closely with the Police Department during numerous reviews of proposed developments that would impact traffic in Town. In addition, the Department prepared maps of the Town and provided court testimony to assist in court hearings.

Sanitary Sewers:

During 2015 private contractors made 21 connections to the sanitary sewer. The Department continued to provide various information as requested.

Storm Sewers:

Private contractors made 10 connections to residential properties and the Department took measurements and locations of the sewers for permanent records.

Town Clerk:

Restriction lines, 150 feet from election polling places, were marked out at each of the eight precincts at the request of the Town Clerk.

The Department also assisted the Town Clerk in selecting the proper house number for new or converted dwellings by providing technical assistance and plot plans of the property.

Traffic Advisory Committee:

In 2015 the Director of Community Development attended monthly meetings as staff liaison to the Traffic Advisory Committee. Truck traffic, intersection redesign, Trapelo Road redesign, as well as many other concerns were discussed at these meetings. Information and support was given to the Committee by this department as needed.

Public Works - Water Division:

The Engineering Division performed various functions for the Water Department including locating sanitary sewers and storm drains for repair and/or replacement of domestic water lines and main lines.

Notifications of new sanitary sewer house connections were sent to the Water Department to update the sewer use master list for billing purposes. Additionally, all phases of the Water Department's 30-Year Plan are closely coordinated with the Engineering Division in order to ensure coordination of utility replacements or upgrades as well as pavement restoration.

BUILDING DIVISION:

During 2015, this division processed 866 building permits, received 47 possible zoning violation complaints, 10 possible building code complaints and 26 general bylaw violation complaints. This division also enforced 4 snow events under the Residential Snow Removal Bylaw in which 208 letters were mailed and 25 citations were written. Estimated total building construction value was \$97,481,583. All alleged zoning and building code violation complaints received during the year were investigated and notifications were sent to the parties



involved. Through the cooperation of the Fire Department, the Building Division is notified of every fire in which possible structural damage is evident. Immediate inspections are made and recommendations given to the owners or builders.

Income for the calendar year 2015 from Building Permits totaled \$1,466,350 and income from Plumbing, Gas, Electrical, Board of Appeal, Certificate of Inspections, Home Occupation, Certificate of Compliance, Signs, etc. totaled \$356,697.

During 2015, 597 plumbing permits were issued to properly licensed persons. Inspections were made on all work for which permits were issued and other inspections were made at the request of the property owner.

Total income received was \$57,428.

During 2015, 427 gas permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$18,889.

During 2015 electrical permits were issued for which all necessary inspection and re-inspections were made. Total income received was \$241,475.

Total income received by this division was \$1,823,047.

State Building Code:

During 2015, as part of the duties required by the Massachusetts State Building Code, this division inspected 87 public buildings and spaces, (schools, hospitals, restaurants, public halls, day care centers etc.) for compliance with safe egress, emergency lighting and maximum capacity. The Code requires on-site inspections. Mandatory fees collected during 2015 totaled \$3,400. As a means of keeping informed with the State Building Code and its ongoing changes and amendments, representatives from this division attended several state sponsored workshops during 2013.

Health Department:

The Office of Community Development continued to work very closely with the Health Department in 2015. Many of the public safety issues that are addressed by the Building Inspector also involve the Health Department. Additionally, the Director of Community Development works very closely with the Health Department assisting with the review of proposed septic systems under the Title V Regulations. The Department also works closely

with the Health Department to review plans for new restaurants.

PLANNING DIVISION:

Zoning Board of Appeals:

During 2015, the Zoning Board of Appeals heard 42 cases for Special Permits and/or Variances with the following results (some of these cases involved more than one application):

TOTAL CASES	42
Special Permits	52
Comprehensive Permits	2
Variances	4
Appeal	1
DECISIONS	36
Granted	31
Upheld	4
Withdrawn	2
Continued	5

Planning Board:

The Planning Board heard (14) Cases. These cases included reviewing several cases related to new zoning requirements in the General Residence Zoning District.

TOTAL CASES	14
Site Plan Review	7
Special Permit	7
DECISIONS	13
WITHDRAWN	1
DENIED	1

Total application fees for both the Zoning Board of Appeals and Planning Board were \$9,050.

Respectfully submitted,

Glenn R. Clancy, P.E., C.B.O.
Director of Community Development



2015 Annual Report

DEPARTMENT OF PUBLIC WORKS:

Department Head: Jay Marcotte, MPA

Assistant Director: Michael A. Santoro

Public Works Administration:

Herewith I submit the Department of Public Works (DPW) report for the year ending December 31, 2015 covering the following: Public Works Administration, the Highway Division, the Recreation, Parks and Cemetery Division and the Water Division.

During 2015, Public Works Administration procured and administered 33 contracts for vehicles, supplies and/or services under Chapter 30B; the Uniform Procurement Act and Chapter 30 section 39M. Administrative time was spent working with the Tree Warden, Executive Safety Committee, Massachusetts Water Resources Advisory Board, Arlington – Belmont - Cambridge (ABC) Stormwater Board, Water Advisory Board, Board of Cemetery Commissioners, Shade Tree Committee and the Energy Committee. DPW personnel assisted with the following community projects: Voting, Arbor Day Celebration, Belmont Center Town Day, Holiday Lighting Ceremony in Belmont Center, Belmont Garden Club Community Planting Program, Belmont Serves Day, assisting with the maintenance of Joey's Park by the Friends of Joey's Park, completed the construction phase for the Underwood Pool Replacement Project and assisted with improvements to the Conservation Land at Rock Meadow.

Under the Public Works Capital Program the Highway Division was authorized to purchase a sidewalk snow blower at a cost of \$90,700, a one ton pickup truck at a cost of \$39,250, a sidewalk repair maintenance vehicle at a cost of \$200,000 and under the Sewer Capital a street sweeper replacement vehicle at a cost of \$178,500. The Recreation, Parks and Cemetery Division was authorized to purchase one turf field utility tractor at a cost of \$25,985 and the Recreation 15 seat passenger van was replaced at a cost of \$32,450.

Personnel:

In January, 2015 Jay Marcotte, MPA was hired for the Director of Public Works replacing Peter Castanino who



retired in November, 2014. His knowledge and experience will be an asset to the Department. Please welcome Jay Marcotte to the Department of Public Works as the new Director.

Annual Report of the Highway Division:

Prepared by Michael A. Santoro, Assist. Director of Public Works and Highway Division Manager

Street Maintenance:

The Highway Division maintained, cleaned and signed Belmont's 77.76 miles of public roads. In addition, we cleaned, signed and performed minor maintenance work on 8.28 miles of private ways.

During 2015 many sidewalk locations were repaired by Highway personnel totaling 1963 square feet and the Town's Contractor repaired 5,388 square feet of concrete sidewalk at various locations throughout town.

Street signs, regulatory and traffic signs were purchased, prepared, erected and maintained by the Highway Division.

Crosswalks, center and parking lines were repainted by Highway personnel during the year. The Highway personnel painted blue and white handicap markings on 32 various designated parking spaces throughout Town. A total of 345 gallons of white traffic paint, 400 gallons of





yellow traffic, 10 gallons of blue traffic paint and 47 pounds of reflective glass beads were used during 2015. During 2015, Highway personnel responded to 58 overtime snow or ice calls ranging from one inch to 25 inches. All snow and ice storms were cleared and treated for ice control by DPW personnel. Contractors assisted with snow plowing during six storms in 2015. The total snowfall for calendar year 2015 was 103 inches. Belmont's 1995 By-Law allowing a Snow Emergency Parking Ban was put into effect seven times during 2015. The Highway Division is responsible for providing emergency service response for this program at all times for public safety as well as for the continuity of services. We would like to thank all personnel, Contractors and residents for any and all efforts getting through one of the worst winters on record. The Community worked together to make sure safety was the number one concern.

The deterioration of the roads and sidewalks continues to be a major concern. With each passing year additional staff time and funding is required to maintain the public ways. The Pavement Management Program, administered by the Office of Community Development Department, continued to address the serious condition of the roads with limited available funding. A coordinated approach working with the Community Development Department and DPW continues to coordinate the replacement and repair of utilities in advance of the road and sidewalk improvements.

Sanitary Sewer Maintenance:

Belmont has three sanitary sewer pumping stations, one located on Stony Brook Road, one on Woodbine Road and Channing Road. The Highway Division routinely maintains these stations on a weekly basis. The Division is responsible for 76 miles of main lines, appurtenances and about 6,700 building services. The Division also maintains and cleans selected main lines throughout the Town as part of a regular maintenance program. This maintenance program has been significantly reduced because of staffing limitations. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

During 2015, 60 individual building connections were televised to determine the condition and priority for repair. As a part of our ongoing maintenance program 27 sanitary sewer lines were repaired. The Highway Division responded to 242 building service pipeline blockages during the year.

The Board of Selectmen voted to increase the metered sewer charge to \$11.81/CCF (hundred cubic feet) with a minimum service charge of \$16.69 per quarterly billing. The "lifeline" rate is at \$8.27/CCF.

Storm Drain Maintenance:

The annual cleaning of approximately 2,000 catch basins was completed during the spring by a private contractor. The Highway Division repaired 20 catch basins. An ongoing program of maintenance and cleaning of main lines was continued during 2015. This maintenance program has been significantly reduced because of staffing limitations. Maintenance and cleaning is also provided for storm drain connections to buildings. The Division is responsible for maintenance of all catch basins, manholes, 54 miles of main lines and the storm water pumping station that was installed on Pleasant Street in 2010. The Division is responsible for providing emergency service response at all times for this program for public safety and health as well as for continuity of service.

Central Fleet Maintenance Facility:



Since 1981 the Highway Division has managed a Central Fleet Maintenance facility at the Highway Yard on C Street. Most Town owned vehicles and equipment are serviced and fueled at this location. Gasoline, diesel fuel, preventive and general maintenance along with extensive equipment repair is available to all Town Departments. The Central Fleet Maintenance Facility staff is available to repair all Town vehicles as needed at all times. Waste motor oil generated from the Town's fleet as well as oil accepted from residents is collected at



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this location to be recycled. This facility is the base of operations and provides equipment storage for all Highway Division programs.

Deltas and Grounds Maintenance:

The Highway Division is responsible for 52 separate deltas, islands and grounds including most of the land around Clay Pit Pond. During the spring all areas were cleaned and for the balance of the growing season the property was mowed and maintained. Because of budget constraints, no seasonal staff was authorized to be employed during the growing season to assist with maintenance.

The Belmont Garden Club has, once again, provided labor and plantings to enhance several public areas throughout the Town. Their generosity and public spirit has helped enormously to beautify the town and is especially appreciated given recent budget and staffing limitations.

Solid Waste Collection and Disposal:



Residential solid waste continues to be collected once per week at each household, with recyclables collected every other week.

Russell Disposal is currently the Contractor for collection and disposal of solid waste and recycling.

In addition to weekly residential trash and the weekly appliance collection for recycling, the program also collects and recycles on an every other week schedule clear, green and brown glass, #1 thru #7 plastics, steel/tin/metal containers, mixed recyclable paper, corrugated cardboard, milk and juice cartons. Cathode ray tubes (televisions and computer monitors, also known as CRTs) are collected weekly as scheduled. On July 1, 2004 a \$15 per item fee was instituted for the recycling of Cathode Ray Tubes and a \$20 per item fee for the recycling of household appliances. Yard waste is collected every other week from April to mid-October and weekly

during the fall leaf season. The Belmont Transfer Station is open for seven weeks during the fall, including Saturdays for convenient residential drop off of leaves.

The Town is under separate contract with the Wheelabrator North Andover (WNA) Resource/Recovery Facility in North Andover, MA until 2015 to dispose of its solid waste.

During Calendar 2015, the Town recycled 5985 tons from a total residential solid waste stream of 13,300 tons for a recycling rate of 45 percent. The Town realized \$2,965 from the sale of recycling bins, \$1,325 from the sale of compost bins along with \$18,145 from the sale of appliance and CRT recycling stickers.

The position of a Recycling Coordinator was filled in 2012. This position has promoted program participation through the development and implementation of educational materials and outreach campaigns focused on increasing residential and municipal recycling. The efforts of the Recycling Coordinator initiated recycling by placing public recycling containers at the Underwood Pool, Skip Viglirolo Skating Rink and the High School Athletic Complex. In other public buildings there was a coordinated effort to improve recycling. There has been a concentrated effort to improve recycling at all public schools with expanded recycling in classrooms, lunch rooms and a permanent cardboard recycling program. The Recycling Coordinator continued the public information program to increase recycling through the local media, met with various Town groups including the Belmont Religious Council and worked with the Health Department coordinating the Household Hazardous Waste Program and community sanitation. In 2014 residents had the opportunity to recycle items not collected at the curb. With the help of the DPW and volunteers, on two Saturdays, scheduled in May and November, residents dropped off bulky rigid plastics, electronics, textiles, Styrofoam and personal paper for shredding diverting them from Belmont's trash tonnage.

Transfer Station Operation and Site:

The site continues to be used for solid fill disposal from Public Works and Town operations. Asphalt, concrete,



wood chips, tree stumps and logs from operations continue to be stored at this site before being recycled.

For the municipal service, leaves were collected weekly in containers by our solid waste and recycling contractor to be recycled by composting commercially out of Town. The fee of \$500 per vehicle to local landscape contractors for depositing leaves in our compost pile at the Transfer Station site on 1130 Concord Avenue for the fall season generated \$13,500 in revenue. Residents were also allowed to bring leaves to the compost area at no charge. For the last twenty-two years, the Division has windrowed the leaves in an effort to facilitate decomposition. Active marketing enabled a large amount of leaf compost to be transferred out of Town and recycled at no cost to the Town. We continue to actively seek markets for leaf compost so that we will have space for storage of future years' leaves for composting.

Working with the Office of Community Development the Town has retained CDM Smith, Inc. Consulting Engineers to provide an engineering assessment of the former Incinerator Site and ash landfill at 1130 Concord Avenue to comply with The Massachusetts Department of Environmental Protection's (DEP) regulations. The initial site assessment and comprehensive site assessment have been completed. We continue to work with the DEP to comply with the regulatory process to cap the ash landfill. Within the next year we expect to determine a post-closure use and complete the assessment and the final cap of the ash landfill meeting DEP regulations.

Annual Report of the Tree Warden:

Prepared by Thomas D. Walsh, Tree Warden

Asplundh Tree Expert Company is serving the first year of a three-year contract for tree care during fiscal year 2015. Thomas D. Walsh also is serving the first year of a three-year term as Tree Warden and his report follows:

For the twenty ninth consecutive year, the Town of Belmont was recognized as a Tree City USA by the National Arbor Day Foundation.

Arbor Day was celebrated on May 29, 2015 with the planting of new trees. The ceremony took place at the

Daniel Butler Elementary School to celebrate the refurbished playground.

During 2015, the Town purchased 115 trees to be planted in various locations. Trees were watered by Highway staff during the growing months. The Town removed 102 dead and dangerous trees during 2015.

The contractor maintained public shade trees predominantly in response to requests from citizens for service. In addition to maintenance work performed on these larger public shade trees, many small, young trees were pruned as part of our pro-active program to assure good form, structure, health and vigor as they develop towards maturity. Storm damaged trees also were routinely repaired to insure the long-term health of the affected trees. There were two Tree Hearings held during 2015 for the removal of several trees for the Belmont Center

Construction Project.

As Tree Warden, I express my appreciation and thanks to the Board of Selectmen,



Town Administrator, Director of Public Works, Department and Division Managers, Shade Tree Committee and employees of the Town for their support, cooperation and assistance during the past year.

Annual Report of the Parks and Cemetery Division:

Prepared by Joseph M. Urciuolo, Recreation, Parks and Cemetery Division Manager

Parks and Facilities provides for the cleaning, maintenance, repair and improvement of the resources for recreational enjoyment. These include; the Skip Viglirolo Skating Rink, Underwood Pool and adjacent park, Concord Avenue Athletic fields and facilities, Hittinger Street Field, Town Field, Pequossette Field, Cheney Middle School Field, Grove Street Field, Payson



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Park Playground and Winn Brook Field. In addition, this group maintains the tennis courts at the Grove Street Field, Pequossette Field, Chenery Middle School Field and Winn Brook Field as well as basketball courts at Town Field, Grove St. Field and Pequossette Field.

The chain link fencing maintenance program has continued to provide safe enclosures for these facilities. We made repairs at Pequossette Park, Grove Street Park, Town Field and the Underwood Pool. These repairs have added to the safety and overall appearance of the perimeter fencing of the parks.

A new pool was completed, replacing the oldest Municipal outdoor pool in the United States. This up to date pool includes two separate bath houses and two separate pools. One pool is a splash pool and wading pool in one and the other is a diving and lap pool. There is also a water slide in the wading pool. Such a pool allows us to have more programs for adults and youths. We also have an eating area and areas for sunning. This pool will become a tremendous asset for the Town for many years. The filtering system has been greatly improved and has become more efficient.

Again in 2015, the athletic fields and facilities had many improvements thanks to the generous donations from many organizations.

- As in the past the Brendan Grant Foundation has generously contributed to many projects for all the baseball and softball programs in town. The Foundation has supplied a new infield mix conditioner for the Varsity Baseball Field and Grove Street Park. They have paid to install and remove the outfield fence at the varsity and junior varsity baseball diamonds. They also paid to erect two batting cages at the girls softball field.
- We are grateful to the Frank E. French Company for once again donating a generous amount of infield mix.
- The Boy Scouts volunteered their time and energy to

paint the back stop at the Little League field at the Grove Street Park. This project helped to beautify and upgrade this popular park. They also made picnic tables for Payson Park, Grove St and PQ Park.

- The Belmont Day School graciously gave their time and energy to paint the retaining wall at the Town Field baseball diamond beautifying this well used park.
- Fibar was put on all play areas in Town. This allows the surface to be much safer for the children of the Town.
- The Belmont Soccer Association and Belmont Second Soccer have also again paid to maintain all the soccer fields in Town. Through their efforts the Belmont Soccer Fields are as well maintained as any in the area. Second Soccer and the Soccer Association were also instrumental in re-sodding a great deal of Grove St and PQ Park. They also completed phase two of the work at Winn Brook
- Through the efforts of Ellen Schreiber, Diane Miller and the Friends of Joey's Park, a completely new Joey's Park tot lot was built at the Winn Brook Playground. The original Joey's Park, built in 1989, had provided generations of children with many hours of enjoyment. This project was a wonderful community effort twenty four years ago and a revitalized community effort again today. All funds were raised by fundraising events, donations and a Community Preservation Committee grant. Such an effort brings the whole Belmont Community into play (young and not so young). Volunteers, companies that donated materials, heavy equipment, labor and the DPW built this tot lot from the ground up. We now have a play structure very similar to the old one with modern amenities meeting current safety standards. Joey's Park will benefit the children of Belmont as well as visitors from surrounding towns for many years to come.
- The Youth Hockey Association installed billboards in



the Skip Viglirolo Skating Rink; these boards enhance the appearance of this old facility.

The many generous contributions add great value to the recreational facilities and are enjoyed by the staff, participants and spectators alike. We thank all of these organizations for their tireless continued financial support at a time of great need and for donating their time to improve and maintain these important facilities. The Parks staff works closely with all of the Town organizations in the care and maintenance of all athletic facilities for the benefit of all.

Annual Report of the Water Division:

Prepared by Michael R. Bishop, Water Division Manager

Significant Information and Statistics:

All water consumed in Belmont is supplied by the Massachusetts Water Resources Authority (MWRA) from reservoirs owned and operated by the Massachusetts Division of Conservation and Recreation (DCR). The Town is under contract with the MWRA and is required to pay for all drinking water supplied to the Town.

Safe Drinking Water

Act:

During 2015 the water supplied to the Department of Public Works Water Division



by the MWRA was in compliance with all Maximum Contaminant Levels (MCL'S) as established by the Safe Drinking Water Act (SDWA). The SDWA defines water quality parameters which are considered safe for human consumption. The SDWA is administered by the U.S. Environmental Protection Agency (USEPA) and enforced by the Massachusetts Department of Environmental Protection (DEP). Water samples are analyzed on a weekly basis for microbiological contamination and on a periodic basis for organic compounds, heavy metals and pesticides. All tests are performed by the MWRA laboratory or a certified laboratory under contract with the MWRA. Reports are on permanent file both at the MWRA and the Water Division Office. The Division has identified all water service pipes which are either all or partial lead. A

program designed to replace these lead pipes was started in 1992 and will continue in 2015. As of December 31, 2015 there is only one partially lead lined water service line in Belmont.

Water Consumption Data:

** Data supplied by the MWRA

Average Water Consumption in Millions of Gallons per Day (MGD) **

Month	2011	2012	2013	2014	2015
January	1.763	2.060	1.968	1.817	1.838
February	1.851	2.007	1.944	1.857	1.906
March	1.776	1.951	1.950	1.811	1.869
April	1.752	2.105	1.996	1.817	1.843
May	1.954	2.228	2.355	2.013	2.497
June	2.312	2.624	2.433	2.523	2.569
July	2.673	2.845	2.743	2.620	2.712
August	2.398	2.535	2.710	2.579	2.864
September	2.303	2.308	2.434	2.481	2.202
October	2.042	1.904	2.098	2.005	2.201
November	1.797	1.878	1.781	1.851	1.879
December	1.898	1.916	1.754	1.820	1.807
Average	2.045	2.197	2.183	2.101	2.232

***Average Billed Consumption per person per day**

2011 - 79.02 Gallons 2012 - 84.89 Gallons 2013 - 84.35 Gallons
2014 - 81.19 Gallons 2015 - 83.88 Gallons

*** Estimated Population of 23,570**

Total Consumption from MWRA** 2011 -746,380,000 Gallons * 2012 - 804,428,000 Gallons * 2013 - 796,694,000 Gallons * 2014 - 766,785,000 Gallons * 2015 - 814,730,000 Gallons

Water Distribution System:

System Composition

Types of Pipe: Ductile Iron, Cast Iron, Galvanized Iron, Copper, Asbestos Cement
Size Range: 1.5 Inch to 16 Inch Diameter
Number of Hydrants: 772
Number of Services: 7,724
Types of Services: Copper, Brass, Cement Lined Iron, Galvanized Iron, Wrought Iron, and Cast Iron.
Percentage of Services Metered: 100%
Total Water Main: 489,681 Feet (92.74 miles)



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Water Main Replacement Program:

Water Main Replacement Project – 2015

The Clifton Street, Bartlett Avenue, Winslow Road project was awarded to Cedrone Trucking Inc., Billerica MA for the amount of \$1,299,766.48 dollars. Engineering estimates were \$1,771,100.00 dollars. Construction was delayed due to the initial bid was protested by the apparent “low bidder”. The Attorney’s Generals office was contacted and a hearing was scheduled to determine if the project should be rebid. On September 3, 2015 the Attorney General’s office ruled in favor of the Town to rebid the project. The project was rebid with a bid opening on September 23, 2015. Cedrone Trucking Inc. was the apparent low bidder and was awarded the contract. Due to the time of year, Palfrey Road and a segment on Bartlett Avenue were constructed with the remainder of the project to be completed in the spring of 2016. The remaining streets to be constructed as part of the 2015 Water Main Project in 2016 are listed below. A total of 8,630 linear feet of six inch, eight inch, ten inch and twelve inch ductile iron water main will be installed along with 95 six, eight, ten and twelve inch isolation valves and 22 new fire hydrants and the transfer of 155 water services and abandonment of existing water mains and all appurtenant work within the project limits.

Water Main Replacement Project – 2015

The 2015 Capital Water Main Replacement Project

- Clifton Street
Beatrice Circle to Rutledge Road
Rutledge Road to Rockmont Road
Rockmont Road to Prospect Street
- Bartlett Avenue
White Street to Jonathan Street
Jonathon Street to Bartlett Avenue
- Winslow Road
Hammond Road to Palfrey Road
- Palfrey Road
Common Street to Gilbert Road
- Payson Terrace
Payson Road (East) to Payson Road (West)
- Glendale Road
Common Street to Orchard Street

- Winter Street
Concord Avenue to North of Country Club Lane

Water Main Replacement Project – 2016

The FY17 2016 Capital Water Main Replacement Project will consist of:

- Cross Street
Brighton Street to Lake Street
- Common Street
Slade Street to Palfrey Road

Respectfully submitted,

Jay Marcotte, MPA
Director of Public Works



FACILITIES DEPARTMENT:

Department Head: Gerald R. Boyle, Director



Purpose and Duties:

The consolidated Facilities Department continues the responsibility of providing proper repair and maintenance services to all Town and School buildings totaling over 1 million square feet of building space. In FY16 the Facilities Department, to more consistently support the consolidation of Town and School resources, reconfigured two key positions. The Supervisor of Building Maintenance oversees all Town and School maintenance workers and custodians for in house repairs and maintenance while The Supervisor of Contracts Management is responsible for all outside contract vendors performing preventative maintenance as well as required repairs.

Building Systems and Maintenance:

450 Concord Ave

- No major work performed other than normal preventive maintenance work.



Town Hall

- Continued to have more shows in the Auditorium. Two different theatrical groups are using the hall for about 12 shows per group per year.
- Continued to review Auditorium lighting system to improve quality of performances.
- Performed miscellaneous repairs to slate roof.



Homer Municipal Building

- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency.
- Performed miscellaneous roof repairs.
- Repiped boiler exhaust to address long standing code issue.





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Beech Street Center

- Began phased retrofit to LED lighting
- Repaired damaged roof
- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency
- Replaced failed sump pump in mechanical room
- Annual carpet and tile cleaning work was completed
- Continued to review landscaping issues.



Public Works Facility

- Repaired roofing and masonry at the Cemetery garage.
- Replaced roof at the DPW storage facility.
- Conducted in house assessment of all DPW buildings to develop a list of prioritized needs and potential solutions.
- Continued a preventive maintenance program for overhead doors.



Fire Department Headquarters

- Completed window washing at both stations
- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency.



Fire Department Substation

- Completed window washing at both stations
- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency.
- Replaced dishwasher





Police Headquarters

- Completed repairs to front and side entrance stairs



Underwood Pool

- Acted as liaison to the Underwood Pool Building Committee for a successful opening of the new Underwood Pool including procurement of all furniture, fixtures, equipment and technology.



School Administration Building

- Repaired damaged roof.



Belmont High School

- Collaborated on fitness room renovation
- Worked with volunteer group to replace field house basketball court
- Reconfigured modular space to create 3 classrooms
- Partial recommissioning of HVAC systems
- Continued univert upgrades



Chenery Middle School

- Reconfigured library space to create computer lab
- Conducted Level 2 Energy Audit to provide information for energy management system retrofit.





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Mary Lee Burbank Elementary School

- Worked with Burbank PTO to establish outdoor classroom
- Replaced all carpeting on the Third floor.



Daniel Butler Elementary School

- Acted as liaison to Phase 2 of CPA funded playground project
- Performed asbestos abatement to two areas
- Completed Phase III Building Envelope repairs



Roger Wellington Elementary School

- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency.
- Assisted Wellington Building Committee with MSBA closeout.



Winn Brook Elementary School

- Began phased project of Master Clock Replacement
- Established pest management program
- Repaved Front Entrance



Belmont Public Library

- Replaced Elevator Controller
- Performed Asbestos Abatement of floor tile in basement and replaced with vinyl composition tile
- Replaced carpet in Flett Room
- Recommissioned HVAC system components resulting in certain upgrades to improve performance and energy efficiency





White Field House

- Made repairs to asbestos piping in basement
- Repaired broken exhaust fans



Project Management

- Conducted energy audits of numerous buildings to develop a plan for expenditure of initial \$151K of Green Community Grant money and identify future energy conservation measures.
- Continued responsibilities as Town liaison to the Underwood Pool Building Committee.

Town Wide

- Sponsored MIA OSHA 10 hour training course for custodial and maintenance personnel resulting in successful completion of course.
- Reorganized Facilities Department administrative structure for improved efficiency.
- All inspections performed and licenses issued on elevators, sprinkler and fire alarm systems, stove hoods and fire extinguishers.
- All preventive maintenance work was performed on elevators, HVAC equipment, overhead doors, boiler treatment, lifts and telephone and security software.
- Renewed consolidated bid contracts for Elevators, HVAC maintenance and repairs and On-call plumbing.
- Initiated Energy Reduction Program in accordance with Green Communities Designation.
 - Energy conservation measures included:
 - Level 2 audits
 - HVAC Control Upgrades
 - Lighting Retrofits

Respectfully Submitted,

Gerald R. Boyle
Director of Facilities



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COUNCIL ON AGING:

Chair: Michael Cahalane

Vice-Chair: Maryanne Scali

Board Members:

- Carolyn Bunyon
- Theodore Dukas
- Ethel Hamann
- Chao-Qiang Lai
- Tommasina Olson
- Penelope Schafer
- Joel Semuels
- Judy Singler
- James Stanton
- Leo Saidnawey, *Housing Authority Liaison*

Department Head: Nava Niv-Vogel, Director

Purpose and Duties:

The Belmont Council on Aging serves the needs of Belmont’s sizable senior citizen population -- over 9,000 Belmont Citizens are age 50 and older. According to the federal census of 2010 nearly 5,500 are age 60 and older, and almost 4,000 are age 65 and older. Using a combination of Town-provided funds, state, federal and foundation grants, user fees, donations from individuals and organizations, and volunteer services, the COA efficiently provides a wide-range of services to seniors. They include transportation, nutrition, health and wellness, social, arts and educational programming, as well as social support for seniors and their families. The COA completed its sixth full calendar year of operations in the new Beech Street Center. As of July 1, 2015 the number of annual users of COA surpassed the 2,000 mark for a total of 2,011 registered in the COA database. This remains an undercount of the true number of users. For a variety of reasons there are users who do not register. Participation rates increased in almost all programs and services.

The annual satisfaction surveys for center programming were distributed and collected in November. The results indicated high satisfaction with

programs with 95% reporting that they would recommend programs to others.



The range and scope of COA services encompass the following:

- The health and wellness programs include fitness classes such as aerobics, strength and flexibility, tai chi, chair yoga, meditation group, a walking group, line dancing, cardio conditioning, arthritis exercise, core workout and personal coaching. This past year Zumba, Bollywood dancing and an additional class of strength and flexibility were added. The fitness room program which opened in March 2012 continues to grow, and there were 270 members by year’s end. Health education courses



and workshops are offered by a variety of healthcare providers on diverse issues pertinent to the health of older adults. Direct health services are also provided. They include a weekly blood pressure clinic, monthly podiatry and physical therapy consultations and hearing screenings. There is also a medical equipment loan program. This service helps those seniors who are at risk of living independently at home. This past fiscal year 45 seniors received some needed piece of equipment. Brain wellness has become a central feature of the health and wellness programming. Courses on improving memory have been offered, and follow up practice programs are being planned.

- Socialization, adult education and the arts programs include the following: the “Bel-Aires” choral group, painting, card making, quilting, knitting round table, duplicate bridge, poker, mahjong, bingo, backgammon group, scrabble, ping pong, pool, in-house library, computer classes, tutoring in digital camera use, “hot topics” discussion group, book discussion group, movie matinees, concerts, live theatrical performances, local artist exhibits, adult education programming provided by individual expert presenters, English as Second Language classes, Spanish and Chinese language classes memoir writing and travel presentations. Other games have been introduced such as fantasy football and Wii bowling. The free senior swim program arranged through the Fernald School was a resource until October, when the facility closed. Seniors wishing to swim are provided with a variety of other resources in the area. The center continues to partner with the Powers Music School to provide quality concerts. Also off- site are two programs located at the Belmont Media Center, one a community service to the blind and the other a community news magazine program. The senior trips program is another type of enrichment program based at the center. Trips organized have included the Boston Symphony Orchestra, out of town performances, nature education oriented outings, local museums, boat outings and overnight trips. This past summer a trip to Revere Beach sand sculpture exhibit was extremely popular. A new program that will be repeated on an annual basis was the very spirited and inspiring Veterans’ Day Breakfast.

- It should be noted that all the above programs are fee based. The COA revolving account is used to collect fees from clients of chosen programs, which are then used to pay instructors or other providers for their services and/or for program supplies. Due to the increase in the number of programs and program participation which in turn spurred increases in revenues and expenditures, Town Meeting again approved an increase in the amount of the revolving account. Tracking of revenues and expenses are done by dividing the account into 4 sub-accounts. They are:1) fitness room program 2) supplies and equipment for programs and costs of special events 3) on-going classes and 4)program donations.
- Social work and transportation services remain core services which are vital for the well being of seniors living at home. Social work services include assistance with obtaining fuel subsidies, tax preparation, social, financial resources, social work evaluations, and home visits as well as health insurance counseling and outreach to seniors of linguistic minorities in the Town. The social work team provides assistance with obtaining home safety tools such as the Vial for Life and access to subsidies for home safety alert systems. The director facilitates a monthly support group for family caregivers. With the social work position just budgeted for 10 months a year, the director provides social work services over the summer. In addition to providing direct casework social work interns assist with special projects. In 2015 the social work intern conducted research and provided training to the new inter-departmental Safe and Healthy Housing Planning Group, as a means to moving forward with better coordinated services to seniors with hoarding and other safe housing related problems
- Transportation services include rides to medical appointments, adult day health centers, grocery and mall shopping, as well as destinations for activities of daily living such as banking, medication prescription pick ups and visits to friends and relatives living in institutions or at home.
- Nutrition Services are a core service at the center. Lunch is served daily to an average of 50 seniors and another 50 are served Home Delivered Meals.



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The local Area Agency on Aging, called Springwell bears the cost of most of the program. In addition to the lunch program the COA reaches out to local businesses such as Star Market for food donations that include continental breakfast and refreshments for special occasions.

- Director Special Activities-the Director coordinates with other Department Heads and appropriate agencies services to vulnerable adults in the community in preparation of or during times of emergency. As a means of insuring that Belmont seniors and COA are kept abreast of all pertinent issues that advance the quality of life for the Town's older population the director of the COA continues to take leadership roles such as the role of regional representative for the MCOA, chair and organizer of a local geriatric provider group called Belmont Elder Provider Group and the Town's Safe and Healthy Housing Planning Group.



Over the years the COA has also taken the lead in providing social services not only to seniors but to residents of all ages. These services include but are not limited to: 1) transportation to disabled adults under age 60 (as space permits); 2) volunteer opportunities and a supportive work environment for unemployed residents and students seeking to gain new work skills; 3) fuel assistance, free tax preparation assistance and health insurance counseling for seniors are utilized by residents of any age in the town (counseling is available to families who are caregivers of seniors or disabled adults); 4) intergenerational programming is planned throughout the entire calendar year and includes the yearly Ice Cream Social, musical programming and programs designed by the Social Worker to enhance

healthy communication across the generations and among families. The fitness room program is open to residents age 50 and older as are many of the fitness and cultural programs. Fostering diversity is an important value at the COA, and programs are designed to be welcoming of linguistic and ethnic minority families. The library and COA partner for certain adult education programming set at the center. Thanks to efforts by the new Library Director the center has a "little free library" on the premises, serving as coa community builder between the center and the neighborhood. The Beech Street Center provides space for a number of Recreation Department activities, including those for SPORT. The fitness room is available to SPORT participants on Saturday morning as it the bocce court over the summer. The after camp' children's program continued to use the center after hour over the summer. The Board of Selectmen, the Warrant Committee and other town groups routinely use the center after hours for hearings and other public events. Some of these meetings are televised for the public since the center was wired to make this possible. Revenue generating rental events and the extended hours of COA operations on Tuesday evenings add to the overall hours the center is used. As a result the center is used almost continuously during the day and evening at least 5 days a week. It is used almost every calendar day for some activity.

The following is a list of highlighted, specific accomplishments over the past year:

- **Increase in Number of Sponsorships of Center Programs by Area Businesses** This past year 7 more businesses (6 companies providing elder care and 1 bank) offered sponsorships of programs and/or services. This has enabled the COA to provide some higher quality programs, and the center now has a "Purell" station where anyone entering or leaving the building can sanitize their hands. The \$3,000 grant from Mount Auburn Hospital, for transportation services has been renewed as was the Cambridge Savings Bank's on-going grant of



\$2,500 each year for personal safety alert devices to qualified seniors and for the BSC Fitness Room Program.

- **Innovative Evidenced Based Programming:** Although the federal grant for Brain Fitness expired the increase in the state formula grant enabled another professionally run course of its kind to take place at the center. The director seeks additional funding for the sequel to this course, which enlists “graduates” to volunteer and organize group activities that maintain cognitive abilities. Programming of special educational or cultural value are now being recorded and played through Belmont Media on a bi-weekly basis, thus enabling many more to access senior programming.
- **Level Services Maintained During Months of Severe Weather:** Although the severe snow and icy conditions accompanied by frigid temperatures made provision of rides challenging all necessary medical rides were accommodated as conditions allowed. All seniors needing snow shoveling services were provided for, and program participation rates for the year were still relatively high given the number of days that center was closed.
- **Continued Program Development, Experimentation and Adaptation to New Needs:** Of the varied forms of growth a few stand out. Zumba Gold was added to fitness programs, and Laugh Yoga was also initiated. Senior run opera and musical appreciation programs have become popular. Bollywood dancing, Wii Bowling, Fantasy Football (no money or gambling involved) is taking place with a high school student instructor. A class in conversational Chinese is being taught by a local resident and has been well attended for a niche interest of this kind.
- **Continued Growth in Collaborative Projects with Other Town Departments:** Please refer to detailed listings and descriptions of collaborative projects in Part III of the narrative. In addition to those collaborations which have are funding neutral, the COA applied and received \$2,000 grant from Mass. Council on Aging for an initiative called “Age Friendly Communities”.

This would involve a needs assessment of seniors that would potentially involve various departments in a long range plan and projects. The World Health Organization and AARP both have guidelines to such communities. In the Greater Boston area both Boston and Brookline both have been deemed as “age friendly” by WHO standards. Other communities are encouraged to attempt this as well.

- **Improvements in Center Environment:** Thanks to the Facilities Department the custodian for the building is now assigned full-time to the center as of Oct. 2015. This has marked a significant improvement in overall safety and cleanliness on a day to day basis at the center. Communication has also been enhanced as the custodian is supplying a weekly report to this director regarding all issues at the department. The special senior center account which tax payers can check off a donation has recently seen an uptick of donations. The account balance of \$15,000 is being used to fund replacement of worn out or broken items at the center.



The COA partners with other agencies to provide services to Belmont seniors. Partners include the Area Agency on Aging called Springwell, McLean Geriatric Services, the state volunteer service called Serving the Health Needs of the Elderly (SHINE), AARP, Mass. Department of Transportation, Mt. Auburn Hospital Community Health Department, Belmont Media Center, Belmont Housing Authority, Powers Music



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School, Perkins Center for the Blind and a variety of other state and private health organizations.

The total sum of the budget appropriation for this past fiscal year remained stagnant. As reported by the Warrant committee in recent years, the department's budget is growing slightly less on average than other departments. Over a 13 year span there has been an overall decrease of Town funded FTEs from 7.7 in 2001 to 5.91 in FY'14 – a 23% reduction. Funding for most of the classes and special events are sustained by the participants, and those fees are processed through the department's revolving fund account which is now divided into subaccounts to facilitate tracking of revenues and expenditures. The annual increase in the allowable revenues and expenditures in the revolving account is directly attributable to the growth in programs and level of participation in programs. A measure of participation rates is the number of event "sign ins" recorded in the center's database called MySeniorCenter. In FY'15 there were 47,931 such sign-ins, an increase from the year before. None of the programs and services would be possible without the support of volunteers and labor funded by grants and other sources. Partnerships with universities and schools continue to be forged and maintained for the purposes of acquiring various types of skilled internships. For the third academic year in a row, Simmons School of Social Work has provided graduate level interns.

Apart from special grants, funding for additional programs and center needs has been available through non-profits organized to support the COA, private businesses and individuals. The Friends of the Belmont COA, Inc. currently funds scholarships for seniors who otherwise cannot afford center programs, the annual volunteer recognition dinner, extra light furniture for the center, and a publicity consultant to plan for expanded use of the media in advertising programs and services. Their newsletter and website, www.beechstreetcenter.org, serve as vital sources for publicizing the activities of the COA. A new

presence on Facebook allows for publicity to some of the local media outlets. The Friends organized a variety of fund-raising activities which also served as significant community events and services. They included: 1. the annual crafts fair; 2. the buy-a-brick program; and 3. a concert performance by a local and prominent swing band. Cambridge Savings Bank has continued to fund Lifeline personal alert security systems for elders in need and the for center's fitness room.

Respectfully submitted,

Nava Niv-Vogel, Director
Belmont Council on Aging



RECREATION COMMISSION:

Chair: David Kane

Vice - Chair: Jensen Lozano

Secretary: Kathy Jones

Committee Members:

- Ann Bere
- Anthony Ferrante
- Lynn Findlay
- Anne Helgen
- Mary Bradley
- Matt Sullivan

Ex-Officio and Liaisons:

June Howell, Management Liaison

Committee's Purpose and Duties:

The Recreation Commission consists of nine members, appointed by the Board of Selectmen, whose charge is to set policies for the Recreation Division of the Dept. of Public Works in the areas of:

- Facilities and Maintenance
- Recreation Programming
- Long Range Planning
- Fees
- Permitting

Summary of Activities and Accomplishments:

The Recreation Commission and the Recreation Department successfully ran programs throughout the year benefitting residents of all ages and abilities as summarized below

Successfully opened the new Underwood Pool for an abbreviated season to the delight of residents of all ages

Began a Comprehensive Strategic Plan of the Recreation Department

School Year Programs:

- Swimming lessons, both group and private for ages 18 months and over
- Dolphins Swim Team, 202 swimmers compete with area teams in the Middlesex League

- A variety of after school and evening programs for children featuring but not limited to Karate, Musical theater, Soccer and Parkour
- Ice Skating and Hockey Programs for all ages
- Ski Program at Nashoba Valley featuring six weeks of night skiing and one evening of snow tubing
- Recreation Soccer for adults ages 16 and over 3 times per week
- Zumba Exercise class for adults
- Babysitter Training Courses for grades 5 and over
- Lifeguard and Water Safety Instructor Courses for ages 15 and over
- Themed dance parties and special events for grades 5 & 6 several times per year
- Introductory Tee Ball and Baseball Programs
- Other special events throughout the year
- Recreation Membership offers the opportunity for swimming, ice skating and informal exercise throughout the fall and winter months



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BELMONT DOLPHINS

Summer Programs:

- Membership offers the opportunity for swimming in the Town's Underwood (outdoor) and Higginbottom (indoor) pools. The new Underwood Pool opened for an abbreviated season in August of 2015. An eager population attended public swimming sessions through Labor Day.
- Planning is underway for a full season of recreation programming at the Underwood Pool for the summer of 2016.
- Swimming lessons offered for children ages 2 and over
- A wide variety of summer sports and activity programs offered for 8 weeks during the summer. These week long programs offer instruction and play in:
 - Tennis
 - Volleyball
 - Baseball
 - Basketball
 - Soccer
 - Field Hockey
 - Lacrosse
- Non-Sports Programs for children ages 4 and over offer swimming, arts and crafts, games and field trips
- Extended Day Option for families requiring additional day care

Special Needs Programs:

The Belmont S.P.O.R.T. Program (Special Programs Organized for Recreation Time), provides more than

300 individuals with developmental disabilities the opportunity for competitive and non-competitive sports as well as social activities year round.

Athletes may choose to compete in the Special Olympics; many do that and Belmont S.P.O.R.T. consistently sends the largest contingent of athletes to both summer and winter games, often reaching the maximum allowed for groups.



**Special Olympics
Belmont**
S.P.O.R.T.

Some highlights in 2015 included:

- Basketball
- Swimming
- Soccer
- Alpine and Nordic Skiing
- Bowling
- Bocce
- Tennis
- Floor Hockey
- Power Lifting
- Track and Field
- Golf
- Softball
- Cycling



Belmont S.P.O.R.T.'s Annual Family Trip was a cruise to Bermuda aboard the Norwegian Dawn. A packed weekend of events included:

- A glass bottom boat tour
- Visited beautiful Bermuda beaches including Horseshoe Bay
- Attended special events and receptions several evenings onboard
- Snorkling

Belmont S.P.O.R.T. athletes are grateful for the support of many local organizations including the Belmont Hill School, several area banks, Star Market, the Belmont Lions Club and the Belmont Media Studio. Special thanks to the Belmont Police Department and Chief Rich McLaughlin for their continuing support.

Our athletes and participants are so fortunate to have the opportunity to attend sporting events as guests of the Boston Bruins and Celtics, even having the opportunity to meet Patrice Bergeron, who generously offers seating in his box for our group. Through Special Olympics, flag football is played at Gillette Stadium thanks to the generosity of Robert Kraft and the New England Patriots. The annual golf tournament at Sandy Burr Country Club was a great success with over 100 golfers participating to support our Special Olympic athletes.

Goals for 2016:

The Recreation Commission is committed to:

- Continuing to expand programming for residents of all ages
- Working closely with Town Committees to achieve similar goals which benefit residents

Respectfully Submitted,

David Kane, Chair
Recreation Commission



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Recreation Photo Gallery:





BELMONT LIGHT:

Municipal Light Board:

Chair: Sami Baghdady

Vice-Chair: Mark Paolillo

Member: James Williams



Light Board Advisory Committee:

Patricia DiOrio

Ralph Jones

Steve Klionsky

Gretchen McLean

Mark McVay

POWERING YOUR COMMUNITY SINCE 1898

Leadership:

General Manager: James F. Palmer

Purpose and Duties:

Belmont's three selectmen, acting as the Municipal Light Board, employ a General Manager who is the Chief Executive Officer of the Belmont Municipal Light Department (Belmont Light). The General Manager has full charge of the operation and management of Belmont Light, subject to the direction of the Board.

Belmont Light has powered the community of Belmont since 1898. The utility strives to provide reliable, safe electricity for Belmont's residents, businesses, and municipal buildings by embracing new technology and providing superior customer service. In addition to supporting the community's power needs, Belmont Light provides other essential services, including:

- Street and area lighting;
- Traffic signal and the fire alarm systems;
- Fiber-optic infrastructure construction and maintenance;
- Water and sewer billing;
- Lighting and banner-hanging for community events; and
- General support to other town departments.

Belmont Light is a member of the American Public Power Association, Northeast Public Power Association, The Solar Electric Power Association, Municipal Electric Association of Massachusetts, Energy Council of New England, Belmont Rotary Club, and Watertown-Belmont Chamber of Commerce.



Figure 1. The Municipal Light Board (from left to right: Member Jim Williams, Chair Sami Baghdady, and Vice-Chair Mark Paolillo) posed in celebration of the Blair Pond Substation's groundbreaking in June.

Summary of Activities and Accomplishments:

Community Involvement

Belmont Light staff worked closely with the community throughout 2015 to spread awareness about electricity and energy issues, with an emphasis on bill management and energy conservation. In 2015, Belmont Light participated in and supported:

- Belmont Town Day;
- Meet Belmont;
- Civic and community organizations, including the Belmont Foundation for Education, the Beech Street Senior Center, the Belmont Department of Veterans' Services, and the Belmont Energy Committee;
- Educational events at Belmont schools;
- The Belmont Farmers' Market;
- The Green Cup Energy Challenge;
- The Good Neighbor Energy Fund;



- Belmont Goes Solar;
- Public presentations and forums; and
- The Annual Tree Lighting Ceremony.

Belmont Light also held its third annual Winter Solstice event in December. At the event, residents donated over 75 blankets to Mission of Deeds, a local charity that provides household essentials to residents in need. Belmont Light further encouraged energy conservation through the publication of its annual historic calendar in December.



Figure 2. First Class Line Worker Mike Pelrine Helped Hang the Holiday Banner for the 2015 Tree Lighting Ceremony in December.

Figure 3. Records Management Specialist Teodolinda DaRosa (right) welcomed members of the Whouley family to the Belmont Light table the tree lighting festivities in December.



Figure 3. Senior Customer Service Representative Debbie Bottiglio (L) and First Class Line Worker Tom Carey greeted Belmont resident Barbara Skelley in front of the decorated tree.



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Figure 4. Senior Customer Service Representative enjoyed the fall weather with Belmont Light customer Mr. Brauer at the Farmers' Market in October.

Customer Satisfaction

The results of a customer satisfaction survey conducted in March and April 2015 were predominantly positive, indicating that Belmont Light customers are happy and satisfied with our service and reliability. Some of the highlights of the survey, which engaged a random sample of 400 customers via telephone, are:

- When compared to other utilities in the area that provide gas, phone, cable, and water services, Belmont Light is most highly rated.
- 91.8% of respondents view themselves as having a favorable relationship with Belmont Light, describing themselves as either advocates of Belmont Light, or loyal and satisfied customers.
- Since our last customer survey, conducted in 2011, there were impressive improvements in Belmont Light's perception as a progressive (+14%), reliable (+13.2%), and professional (+12.9%) organization.
- Despite a 2014 rate increase, over 70% of respondents believe that Belmont Light does all it can to keep customer rates low. Respondents requested even more communications about the reasons behind rate changes.
- Participants have a very positive perception of our staff, describing us as honest and possessing integrity (90.3%); helpful and knowledgeable (90.7%); effective in communicating with customers (87.1%); and responsive (86.8%).
- More than 86% of customers were satisfied with recent customer service and field visits.
- Residents have a solid awareness of our energy efficient lighting, appliance rebate, and home energy audit programs.



The survey also revealed opportunities for improvement. As a direct response to customer feedback, our business goals for 2015 and 2016 include providing more compelling reasons for customers to visit our website, increasing awareness of our Green Choice Program (www.belmontlight.com > Energy Solutions > Residential Programs), keeping our rates stable and reasonable, and continually conveying the benefits of having of a town-owned, municipal utility.

Belmont Light thanks all of its customers who generously allocated their time to responding to the survey.

Figure 5. In April, Belmont Light staff visited with students and teachers from Wellington School to commemorate their 1st place finish in 2015's Green Cup Energy Challenge.





2015 Financials

In 2015, Belmont Light provided a total of 125,605,633 kWh of electricity to 11,257 customer accounts. Belmont's highest system peak demand was 30,275 kWh and occurred on July 20th. Electric revenue for the year totaled \$23,582,379, while purchased power amounted to 131,560,106 kWh. Belmont Light transferred \$650,000 to the Town's General Revenue Fund as a Payment In Lieu of Tax (PILOT).

There were no changes in Belmont Light's base rates for residential, commercial, and municipal customers from 2014. Starting on January 1st, however, Belmont Light adjusted its Purchased Power and Transmission Charge (PPTA) to \$0.0105, assuming a 12-month recovery basis. From January through June 2015, \$583,000 was collected via the PPTA. The PPTA was decreased for the second half of the year based on updated estimates for purchased power costs. The adjusted charge of \$0.0062 took effect on September 1st. A new rate for customers with interconnected emission-free renewable wind and solar facilities also took effect on December 1, 2015, which reduced the buyback credit for excess energy from Belmont Light's full, applicable retail rate to 11 cents per kilowatt-hour. Detailed information on Belmont Light's rates is available at www.belmontlight.com.

Operations

Advanced Metering

Belmont Light continued to modernize its infrastructure through its advanced metering project, which reached the 98% completion point in 2015. The project entails the installation of state-of-the-art hardware, software, and communications networking equipment that will create opportunities for energy savings, operations efficiency, enhanced customer service, and reduced energy costs. The "smart" electric meters installed as part of the project communicate via a highly secure, town-wide, 900-MHz private network. Data collected from these meters will ultimately be made available to customers through a web portal, making it easy to analyze and manage their electricity usage. Smart meter installation will be completed by mid-2016.

Blair Pond Substation and 115 kV Transmission Project

An exciting amount of progress was achieved on Belmont's substation and transmission project in 2015. The project will majorly improve Belmont's aging and unreliable electric infrastructure and is critical step in ensuring that Belmont Light customers continue to receive safe, reliable power for decades to come.

With most of the project's planning and permitting phases completed by late 2014, the primary focus in 2015 was the construction of the new Blair Pond Substation. The project team broke ground at the Flanders Road site in June and construction followed at a steady, impressive pace. By the end of 2015, the substation building's external structure was erected and visible to the passerby, the building was weathertight, and the first of the substation's major equipment was delivered. A transformer will be delivered in early 2016, which will mark the final major phase of construction for the Blair Pond Substation. Once the work of installing the transformer is complete, smaller equipment will be hooked up and minor construction inside the substation building will continue until the substation's target completion date of June 2016.

As the substation building neared completion in late 2015, the construction phase for on the 115 kV transmission line was just beginning. The contract for the installation of the transmission line pipe was awarded in August. Preliminary site work began in late 2015, with more substantial inspection and clearing work scheduled for early 2016. Once the



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pipe has been installed along the transmission line's one-mile long route, the 115 kV cable will be pulled through by summer 2016, ultimately being connected and tested next fall.

Though 2015 progressed smoothly for the project, the year was not without its challenges. Due to changing MBTA policies and strict regional electricity rules, the Belmont Light project team decided in late 2015 to change the target energization date for the project from June 2016 to October 2016. This schedule adjustment does not affect ongoing construction at the substation building or on the transmission line and will not increase Belmont's costs for the project. The new energization date will ultimately help preserve overall project quality.



Figure 6. Belmont Light Staff at the groundbreaking of the Blair Pond Substation in June.

Figure 7. The nearly complete Blair Pond Substation Building.



Infrastructure & Development Projects

Belmont Light's operations team supported a number of important infrastructure and building projects in town this past year. For instance, we added approximately 12,000 new circuit feet of cable to our existing electric distribution system to power the Acorn Park housing development. We also adjusted poles and manholes along Trapelo Road to allow for the MassDOT Trapelo Road project to be completed, and provided engineering plans for the Oakmont Lane and Saint James Court Developments. Belmont Light's field and engineering staff looks forward to continued work at Acorn Park, Oakmont Lane, Saint James Court, and the Blair Pond Substation in 2016.

Billing System Upgrade

Belmont Light worked collaboratively with staff from other town departments throughout 2015 on a project to upgrade Belmont Light's billing and financial system. The goal of the project is to implement a fully integrated and innovative system that will satisfy all of Belmont Light and the town's applicable billing needs.



The project began in mid-2014 when Belmont Light alerted the Municipal Light Board and impacted town departments of a critical need to change billing systems, and later released an RFP soliciting interest from potential software vendors. After a rigorous evaluation process that finished in February 2015, Belmont Light and town staff selected NISC as the successful vendor. Belmont Light concluded contract negotiations with NISC this past August. In the months since, Belmont Light has meticulously reviewed potential system functionalities and settings for the finalized system structure. Preliminary implementation work began in late 2015 and the new system is expected to be fully operational in October 2016. The transition to a new financial and billing system will be a major, complex, and important project for Belmont Light staff for all of 2016.

Supply-Side Management & Renewable Energy

Belmont Light purchases electricity from the Independent System Operator-New England (ISO-NE) marketplace and maintains a diversified power supply portfolio that enables Belmont Light to offer its ratepayers competitive electricity pricing.

In accordance with our 2013 Energy Resources Policy, Belmont Light supports the development of environmentally benign power sources whenever it is cost-effective and feasible to do so. To this end, in 2015, Belmont Light continued to receive output from Spruce Mountain Wind and Saddleback Ridge Wind Projects under Purchase Power Agreements (PPA) executed in 2010 and 2013. By committing to buy power from these wind developments, Belmont Light helps ensure their continued operation. Belmont Light also executed a new PPA in 2015 to buy a portion of the output from a large-scale solar development in western Massachusetts that is expected to reach commercial operation by early 2016. Belmont Light's initial expression of interest and official PPA, along with those from other Massachusetts municipal utilities, were instrumental in solidifying that the solar project would be built.

Belmont Light customers directly contributed to our supply portfolio and renewable energy efforts this past year. Participants in the 2015 Green Choice Program funded the retirement of 226 Massachusetts Class I Renewable Energy Certificates (RECs) that represent 226,200 kWh of New England-based, renewable energy generation. Under Belmont Light's Policy on Emission-Free Renewable Energy (EFR) Facilities, effective December 1st, residential and commercial customers provided approximately 73,363 kWh of distributed solar photovoltaic (PV) electricity in 2015. The EFR Policy was approved by the Municipal Light Board based on the recommendations of the Temporary Net Metering Working Advisory Group.

In 2016, Belmont Light will continue to seek opportunities to acquire contract rights for proposed wind and solar energy projects throughout New England. We will also evaluate additional options for procuring and retiring RECs as a method to further support renewable energy resources.

Demand-Side Management & Energy Conservation

2015 Leading By Example Award

Belmont Light maintains a commitment to promoting the efficient use of energy, especially in light of increasing energy costs in New England. In 2015, Belmont Light was honored for this commitment when its demand-side management programming helped earn Belmont a 2015 Leading by Example Award from the Massachusetts Department of Energy Resources (MA DOER). The award is given annually to recognize outstanding efforts among Commonwealth agencies, public colleges and universities, and municipalities that have implemented policies and programs that have led to significant and measurable environmental and energy benefits.



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Figure 8. Representatives from Belmont Light accepted the Leading by Example Award from the Commonwealth's Department of Energy Resources in October. From left to right: Light Board Member Jim Williams, State Senator William Brownsberger, MA DOER Commissioner Judith Judson, Belmont Light General Manager Jim Palmer, State Representative Dave Rogers, Light Board Chair Sami Baghdady, Belmont Light Communications Coordinator Becca Keane, and LBE Director Eric Friedman.

Energy Efficiency Grant Program

Also in 2015, Belmont Light continued its Energy Efficiency Grant Program. Through the program, which launched in October 2014, is funded by a MA DOER \$250,000 award, and finishes in April 2016, Belmont Light aims to: 1) allocate 100 grants for home weatherization services, 2) provide 50 grants for high efficiency heat pump systems, and 3) install 100 LED streetlights in town.

Over 150 residential customers completed weatherization reviews through the program in 2015. Of the participating households, 115—or 76.7 percent—were found to have an opportunity for weatherization and over half of these participants (63 households) received grants after making qualifying weatherization improvements. This “conversion rate” is much higher than those of other successful energy efficiency programs. 2015's 63 grants brings Belmont Light to the 90 percent mark on its goal of 100 weatherization grants by the program deadline. With many weatherization grant requests still in the pipeline, Belmont Light expects that residents will help reach the 100 goal by January 2016.

The Energy Grant Program also offers hefty discounts on efficient heating/cooling systems. When customers convert to electric heat pump systems, they can reduce their energy bills while minimizing their carbon footprints by up to 60%.75 customers requested information about Belmont Light's heat pump grant opportunities via the program



website in 2015. 24 of these customers purchased and installed a heat pump system and received a program grant, bringing Belmont Light to close to halfway toward its goal of 50 heat pump grants. Providing the remainder of the heat pump grants will be an important goal for Belmont Light during early 2016.

The municipal project for the program entails the installation of 100 LED streetlight luminaires in Belmont to replace less efficient, more costly high-pressure sodium bulbs. Preliminary planning, surveying, and purchasing work for the streetlights occurred in 2015 and full installation is expected by late April 2016.

Once complete, the Energy Grant Program will have a strong, recurring impact on energy savings in Belmont. The residential energy efficiency programs offered through the program are expected to save 6,065 MMBtu of electricity annually. The streetlight project is expected to save 26,000 kWh per year.

Other Highlights

Additional demand-side management highlights for 2015 include:

- A successful peak reduction pilot program that resulted in energy reductions of 10-15 percent among participants.
- Providing \$7,925.00 in rebates for residents who participated in the 2015 ENERGY STAR Appliance Rebate Program.
- Donating over 4,500 energy-efficient light bulbs to customers, property owners, and area schools.



Figure 9. First Class Line Workers Darren Greeley (L) and Devin Herrick (R) helped spread the word about the Energy Efficiency Grant Program in September.

Looking forward to 2016, Belmont Light plans to debut a full-fledged version of the peak reduction program successfully piloted during 2015, an electric vehicle program aimed at increasing the number of climate-friendly automobiles in town, and extended discounts for heat pump systems.

Personnel

Belmont Light is pleased to have welcomed four new employees to the team in 2015: Engineer Waseem Aldabagh, Customer Service Representative Kerri Benson, Engineer Michael Bourgeois, and First Class Line Worker Devin Herrick. First Class Line Worker Rob Clancy also rejoined the Belmont Light staff during the latter part of the year. With these new and returning employees as part of the team, Belmont Light is well poised to continue providing superior reliability and customer service.



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General

Belmont Light staff appreciates continued support from other Belmont town departments. We would also like to thank members of the Municipal Light Board, the Municipal Light Board Advisory Committee, and the Belmont Energy Committee for their expertise, support, and dedication throughout 2015.

The general manager also extends to gratitude to Belmont Light's staff for their hard work and commitment, which is the foundation of Belmont Light's ability to provide outstanding and reliable electric services year after year.

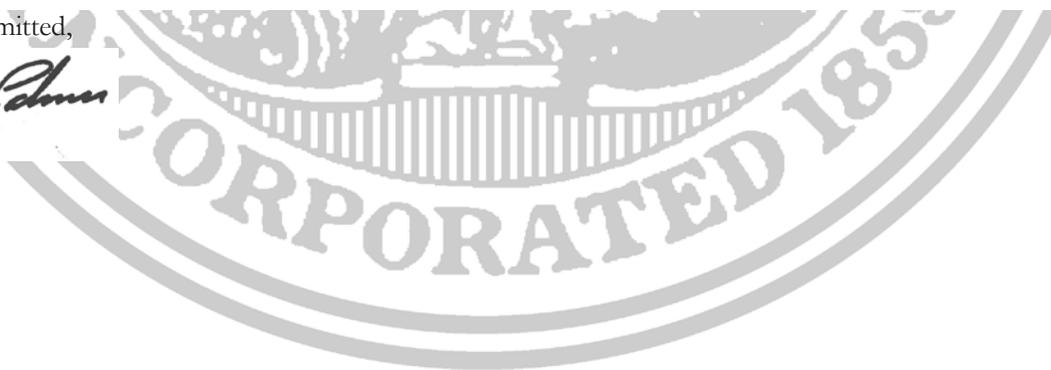


Figure 10. Belmont Light Staff, November 2015

Respectfully Submitted,

A handwritten signature in black ink that reads "James F. Palmer".

James F. Palmer
General Manager





Minuteman High School
Annual Report to Member Towns
Dr. Edward A. Bouquillon, Superintendent-Director

Introduction to the School

Minuteman High School is an award-winning regional high school located in Lexington, just west of Boston, in a sweeping 16-town district rich in Revolutionary War history.

Minuteman offers career and technical education in more than one dozen majors, ranging from carpentry and cosmetology to biotechnology and engineering technology. It couples that with rigorous academic instruction, including Advanced Placement courses.

Minuteman gives its graduates a competitive edge in the new global economy by providing them with a high-quality career and technical education, integrated with a rigorous grounding in mathematics, English, science, and social studies. Minuteman offers a wide selection of academic courses and programs, including foreign languages (Spanish, French and Latin), art, and Girls in STEM (Science, Technology, Engineering, and Mathematics). The school offers a wide range of sports and does not charge any fees to participate.

In a typical year, more than 60% of Minuteman’s graduates pursue college or advanced training.

The Minuteman district includes 16 member communities: Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston.

Minuteman High School is an accredited member of the New England Association of Schools & Colleges (NEASC).

A Look Back at 2015

The year 2015 was a busy one at Minuteman.

The school saw major changes in its leadership team, took several steps to advance its long-planned and long-awaited building project, secured state grants to support its programs, established a highly popular Girls in STEM Camp, refocused marketing efforts on



recruiting in-district students, received awards for student academic and trade successes, saw improvement in its MCAS scores, assisted non-profit community groups and towns with a host of projects, and secured approval of its budget from each of the 16 towns in the district.

Leadership Changes

Minuteman saw major leadership changes during 2015 with the appointment of a new Principal, Assistant Principal, Director of Outreach and Development, and Director of Special Education.

John “Jack” Dillon III, who served as the school’s Assistant Principal for nine years, was selected as Principal. Mr. Dillon has worked in education for 25 years. Before working at Minuteman, he served as Assistant Principal at Maynard High School and as a health teacher and acting Assistant Principal at Burlington High School. He earned a Master of Education degree from Cambridge College. He holds a B.S. in Education from Bridgewater State University.

He was one of 34 persons who applied for the Principal’s position. He succeeds Ernest F. Houle, who was appointed Superintendent-Director at Assabet Regional Vocational Technical High School in Marlborough.



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George M. Clement, a long-time educator and finalist for a national teaching award, was selected to succeed Mr. Dillon as the new Assistant Principal / Director of Admissions.

In his new role, Mr. Clement is responsible for letting seventh- and eighth-grade students and their families know about the high-quality educational opportunities available at Minuteman. He will meet annually with hundreds of potential applicants and be in overall charge of the school's admissions process. He will also be coordinating a variety of career development activities intended to give middle school students an opportunity to experience career and technical education and get a sampling of STEM (Science, Technology, Engineering and Math) initiatives.

Mr. Clement has been at Minuteman since 2009 as a Reading Specialist. In 2014, he was named a finalist for Scholastic Company's "All-Star Educator Award" for reading.

He holds a B.A. in History/Education from Merrimack College in North Andover and a Master of Education in Special Needs from Simmons College in Boston.

Steven C. Sharek was appointed in January as the school's Director of Outreach and Development. Mr. Sharek previously served as Superintendent-Director at Montachusett Regional Vocational Technical High School, as a Communications/Grants Coordinator and Cluster Coordinator at Greater New Bedford Regional Vocational Technical High School, and as the Assistant Dean of Academic Services at Southern New England School of Law (now UMass Dartmouth School of Law).

He previously served as a radio news reporter, assistant to the Mayor of New Bedford, City Councilor and Council President in New Bedford, and Town Moderator in Dartmouth.

Mr. Sharek holds a B.A. in English from UMass Dartmouth, a Master's in Educational Leadership from Bridgewater State University, and a Juris Doctor from Southern New England School of Law.

He succeeds Brendan Dutch, who served as Director of District Communications, and left for a position at the State House.

In October, Amy Perreault was appointed interim Director of Special Education, succeeding Kevin Lynn. Ms. Perreault has served as the Supervisor of Special Education at Minuteman since February of 2014. Prior to that, she served as Student Programs Support Administrator in the Fitchburg Public Schools. She has 15 years of experience in the field of education, having worked for Chapter 766 schools, residential and group home facilities, and in public schools in both California and Massachusetts. She has served as an adjunct faculty member for the University of Southern California and for Merrimack College. She is a Licensed Independent Clinical Social Worker. She holds a Bachelor's degree from Merrimack College in North Andover, a Master of Social Work from Simmons College in Boston, and a Doctor of Education in Educational Leadership (Ed.D.) from San Diego State University in California.

A formal search for a permanent Director was scheduled for later in the fall.

Building Project Advances

A long-planned building project took major steps forward during 2015.

On February 6, Minuteman's School Building Committee announced preliminary cost estimates for four alternatives: renovating the school with state financial help, renovating and expanding with state help, building a new school with state help, and building a new school and demolishing the old one with state help. In addition, a subcommittee released a cost analysis for a self-funded model that would be required if the state-funded project is rejected. According to Kaestle Boos Associates, Inc., the project architect, new construction is the least expensive of the options. A minimum of 40% of the estimated \$144.9 million project cost would be borne by the state. The maximum estimated district share would be \$86.9 million.



On March 11, the School Building Committee launched a series of public presentations and information-gathering meetings. The first meeting was held in Acton. During its presentations, Committee members stressed three reasons to take action: current problems with the building's condition must be addressed, the school's educational programming could be enhanced in a better physical plant, and the school's accreditation is in jeopardy solely because of the condition of the building.

On April 30, the School Committee held its final public presentation, this one in Arlington.

On May 11, the School Building Committee voted to recommend construction of a new school.

On May 19, the Minuteman School Committee endorsed construction of a new school as its "preferred option" for addressing current facilities issues; creating an educational environment that best meets the needs of students, teachers, and employers; and ensuring continued accreditation. The committee also authorized Skanska USA, its project manager, to submit supporting documentation to the Massachusetts School Building Authority (MSBA) by June 11.

On August 6, the MSBA unanimously endorsed the building of a new 628-student Minuteman High School on district land adjacent to the existing school. The MSBA Board of Directors voted 4-0 in favor of the district's "preferred solution" – construction of a new \$144.9 million school for 628 students. The board authorized the school to prepare detailed schematic drawings for the new building. "This is a huge step forward," said Ford Spalding, chairman of the Minuteman School Building Committee. "Now it's time for everyone in our member communities to rally around this project and protect the \$58 million that MSBA is offering to invest."

The new high school, which would be built in the Town of Lincoln on land owned by the District, would be funded by the MSBA and the 16 district towns. The MSBA would pay a minimum of 40% of eligible costs.

The new school would be smaller in size than the current school, with fewer students, but would still offer a host of advanced career and technical education programs designed to meet the region's current and emerging workforce needs.

State Treasurer Deborah Goldberg, who chairs the MSBA board, delivered an impassioned plea supporting vocational technical education and the value of schools such as Minuteman across the Commonwealth. "There's a direct connection between these schools and sustainable economic development in the state," said Treasurer Goldberg. She described Minuteman as a "magnet" for students who will be filling 21st century jobs. "We need to move forward," she said, "because of what it means to the state and our future." Once parents begin to see the connection between vocational technical education and high-paying jobs, she said she would not be surprised to see Minuteman back at the MSBA seeking to expand.

In a four-page memo provided to the Board of Directors, MSBA Director of Capital Planning Mary Pichetti outlined a series of reasons why the MSBA staff was recommending approval of the Minuteman project. Among other things, she said vocational technical education plays an important role in the economic future of the state; Minuteman is an important educational resource for students; the school's Educational Program Plan is "comprehensive", demonstrates demand for proposed programs, and aligns with evolving trends in employment; and there is a need for capital investment in the existing facility.

The July 21 memo also noted that new state regulations establish a capital fee to be added to non-resident students' tuitions and an additional fee for non-resident students enrolled in special education. According to the memo, this change "...addresses one of the District's long-standing concerns regarding its member's share of supporting non-resident students."

The MSBA memo strongly endorsed the planned 628-student school. It also indicated that a school with an enrollment of 600 is the *smallest* school the agency would be willing to commit state funds to.



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“The District has worked with its School Committee to craft a fiscally responsible plan that downsizes the school to avoid over-reliance on non-member enrollment while still maintaining a high quality vocational and academic curriculum,” wrote Ms. Pichetti. She said a school of 435 students “is not operationally sustainable and would not meet the District’s educational goals.” According to Ms. Pichetti, “[t]he MSBA would not be able to support the construction of a high school with a design enrollment less than 600 students due to the diseconomies of scale affecting the cost and the ability for the District to deliver its desired curriculum.”

Ms. Pichetti said a review of enrollment and application data “... demonstrate sufficient demand for program offerings to ensure the facility will be utilized.”

State Representative Carmine L. Gentile (D-Sudbury) and Representative Alice Peisch (D-Wellesley) both spoke to the MSBA board, noting that some town officials still had concerns about the size of the planned school and how it’s going to be funded. However, both also acknowledged the need for a new school.

Schematic Design Process Completed

Following the MSBA vote, Superintendent Edward Bouquillon scheduled a series of meetings with stakeholders to get their input on the project.

Working with a team of architects from KBA Associates, Dr. Bouquillon engaged students, faculty and staff members, business leaders, parents, community representatives, the School Building Committee, and the School Committee in shaping the design of the new school.

A completed schematic design was submitted to the MSBA on December 1.

Setting the Stage for Project Bonding

On December 22, the Minuteman School Committee took two votes that many town officials viewed as important to the project’s ultimate success.

The committee voted 13-0 to approve consensus amendments to the Minuteman Regional Agreement.

Members voted 14-0 to negotiate an intermunicipal agreement with the Town of Lincoln which will serve as host community for the new school.

The Minuteman School Committee postponed a vote to bond for the project until no later than February 23, 2016.

Local Funding Approval Still Needed

Minuteman must still secure local approval for the project.

The Minuteman School Committee has been discussing how best to proceed. State laws allows two options: consideration by Town Meetings in each of the 16 member towns or approval through a one-day district-wide referendum. As the year drew to a close, no decision had been made.

Building Committee chair Ford Spalding has stated frequently that it’s important to preserve MSBA’s base reimbursement rate of more than 40%. “If we turn down this project,” Mr. Spalding says, “the costs to our towns of repairing the building will far exceed what we’re going to invest in building a new school.”

A Building Committee Subcommittee estimated that repairing the school piecemeal would be almost twice as expensive as building a new school, take 10 years or more to complete, be more disruptive to students, probably hurt enrollment, and likely lead to the loss of Minuteman’s accreditation.

Poll Shows District Voters Support New School

Voters in the Minuteman High School district support the school, its programs, and a proposal to replace the school with a new building – and they do so in big numbers, according to professional research poll. The poll of 400 registered voters was conducted by nationally-recognized pollster David Paleologos of DAPA Research Inc. in late August. It has a margin of error of +/- 4.9 percentage points.

The poll, which was commissioned by Minuteman, was designed to gauge voters’ sentiment about the school and the quality of its programs, their awareness and level of support for a proposed building project, and the factors that most influence voters’ opinions.



“This poll shows that there’s a strong positive feeling in the district about Minuteman High School and its programs,” said pollster David Paleologos, head of DAPA Research Inc.

“There’s a clear willingness to build a new school,” Paleologos said. “And this support crosses all demographics: gender, income, age, area, and even political party. These are overwhelming numbers, and the type of results we don’t see very often.”

Some 78% of voters polled indicated positive or very positive feelings about the school, with only 2% indicating they had negative feelings. Sixty-four percent (64%) indicated they had positive or very positive feelings about the quality of the vocational-technical programs at Minuteman, with just 2% indicating negative feelings.

The poll showed overwhelming support for construction of a new school. Some 68.5% indicated they would vote to build a new school, 23% were undecided, and 8.5% indicated they would oppose it.

Intensity of support for a new school was higher than intensity of opposition, according to Mr. Paleologos.

Keys factors influencing voters decisions were impact on students (31%), impact on tax bills (22%), and condition of the existing building (16%).

By a margin of 46%-39%, voters indicated that they would prefer to see a decision about the project made by voters during a district-wide ballot, instead of by individual Town Meetings in each of the 16 Minuteman towns. Some 76% of those preferring a district-wide ballot favored building a new school; 63% of those preferring Town Meeting approval favored building a new school.

The live telephone poll was approved by the Minuteman School Committee in July and was conducted by DAPA Research August 25-28. Before the survey got underway, the polling questions were submitted to the Massachusetts Office of Campaign and Political Finance for approval.

During the spring of 2015, the Minuteman School Building Committee hosted public presentations in 15

of its 16 member communities and solicited input on five options, including renovation of the existing school, renovation and addition, and construction of a new school. Of those who completed written or online surveys, 89.1% of the respondents preferred construction of a new school.

New State Regulations Help District Taxpayers

The Board of Elementary and Secondary Education this year adopted new state regulations covering vocational technical education. While not all of the regulatory changes are helpful to Minuteman High School, two changes are big “wins” for taxpayers in the Minuteman school district.

One change established a capital fee for out-of-district students. Another established a special education fee for out-of-district students receiving special education services.

These regulatory changes are the direct result of efforts by Minuteman to allay concerns from the district’s member communities about the costs of providing educational services to out-of-district students.

With the full support of the Minuteman School Committee, the Superintendent worked with the Department of Elementary and Secondary Education to pursue a change in state regulations to allow Minuteman to assess a capital fee. The state Board adopted the new regulations on February 27. Those regulations call for both a capital fee and a special education fee.

The Minuteman School Committee and School Administration both support charging a capital fee for out-of-district students. We recognize that the new capital fee is a huge “win” for district taxpayers.

Why A New School?

The Minuteman facility is more than 40 years old. Its building systems – structure, electrical, mechanical, roofing, windows and exterior cladding – are at the end of their life and are failing fast. The facility falls far short of meeting today’s standards to support the planned educational curriculum, and it falls short of meeting current requirements for energy efficiency, life safety, air quality, seismic loading (earthquake



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resistance) and ADA compliance for accessibility, to name a few.

Minuteman's facilities can no longer keep pace with the instructional and program needs. For any technical school, it is imperative to maintain a current facility and curriculum. Minuteman facilities must be updated so as to support current needs and be flexible enough to meet future needs. The current conditions of the facility are an obstruction to delivering a high performance technical education and developing an adequate workforce. Minuteman is a community regional education resource effective in developing secondary students, and (re)training the existing workforce for the local and regional economy.

The approximately 330,000 square foot core structure was built in the early 1970's under a design concept known as the Open School. The exterior wall is jumbo masonry brick veneer with airspace and insulated cavity space with backup CMU wall assembly. The interior finish is either painted, furring with painted gypsum board or wall-mounted acoustical panels. There is no air and vapor barrier indicated in the wall construction does not comply with current code-mandated minimum performance standards. The exterior wall envelope is insulated metal panel with continuous single pane glazing on the upper portion of the exterior walls. The metal panel is acting as the air and vapor barrier. This wall construction does not comply with current code-mandated minimum performance standards. While some work has been done over the past few years to repair and upgrade certain parts of the building, the majority of the structure still comprises original materials and systems.

In anticipation of a major upgrade of the facility to meet the newly approved Education Program Plan, spending on maintenance work has intentionally been limited to critical work only. Consequently, preventive maintenance has been deferred and has accumulated to the point where much of it must now be considered critical. Coupled with the requirement to bring the building up to code, the scope of work that will need to be done as quickly as possible is enormous.

The condition of the school building has been the focus of attention for the New England Association of

Schools and Colleges (NEASC) since its visit to the school in 2009. It was the reason NEASC scheduled a follow-up "Focused Visit" in 2011 to review the status of the areas of concern. Rather than finding improvement as the evaluators had expected, the conditions had continued to deteriorate. In its Focused Visit report on the visit in May 2014, NEASC's Commission on Technical and Career Institutions rated the school facilities as "Needs Improvement." NEASC has placed Minuteman's accreditation on "Warning" status solely due to the condition of the building.

What Education in the New School Will Look Like

In the new school, there will be two Career Academies and a Shared House providing services and programs for all students. The Career Academies will include 16 state-approved Chapter 74 programs offering 21 career majors. These career vocational technical education (CVTE) majors are designed to match current and emerging labor market needs of the region. The new Educational Program Plan adjusts current program offerings through the phase out of two CVTE programs, the merging of two programs, and the creation of two new CVTE programs: Advanced Manufacturing & Fabrication and Multi-Media Design and Engineering.

Engineering, Construction, and Trades Academy

Advanced Manufacturing & Fabrication (New)
Electrical
Plumbing and Heating
Carpentry and Construction
Automotive Technology
Multi-Media Design and Engineering (New)
Robotics and Automation
Programming and Web Development
Design and Visual Communications

Life Sciences and Services Academy

Culinary Arts and Hospitality
Early Education and Teaching
Cosmetology and Barbering
Health Services
Environmental Science and Technology
Biotechnology
Horticulture and Landscaping Technology



This reorganization of the CVTE programs into two Career Academies is in response to the current and projected changes in the workforce. The entire Minuteman community, students, staff, faculty, parents and business advisory members have been involved in the development of this model. The new school is clearly the best selection to support the reorganization in a manner that enhances our school wide goal of deeply integrating academic and vocational curriculum. The original building was designed to separate the disciplines. This runs directly counter to the District's priority that programs work together, not in isolation. The existing facility contains six levels/floors. This further separates students and programs making the integration of curriculum impractical or inefficient in most instances.

The new Educational Program Plan necessitates an integrated delivery of educational programming across all disciplines. Relevant programming that prepares young people for college and career will increase the demand overall for access to Minuteman. Numerous research publications have documented the growing need for high schools to address the career development of all students in order to create a return on the weighty college investment facing families in our District. Minuteman students develop experience through integrated academic and technical training in their chosen field before they enter postsecondary institutions.

The Educational Program Plan reflects CVTE Programs and career majors that are valued by our member communities because they give our students an advantage in knowing their skills and interests related to their college major selection. The Career Academies, once fully implemented in a new facility, will facilitate the integration of academic and CVTE curriculum, a fundamental element in the District's philosophy. The Career Academy model was an outcome an extensive planning and visioning effort that took place over the 2010-2012 school years and reaffirmed through professional development activities in 2014- 2015. It was determined that the Career Academy model had several advantages that supported our core beliefs as a school community. This model not only facilitates the integration of academic and CVTE curriculum, it supports the logical adjacencies that enhance the learning experience for students in

different occupational training programs that are related to one another within the same academy. It also provides opportunity to locate programs within academies near programs that have combined project-based learning activities.

The new school will also substantially improve lab space for Robotics, Engineering and Automation; Environmental Science and Technology; Culinary Arts and Hospitality; and Health Assisting, allowing students to access high-level curriculum.

The Shared House will provide core programming that is accessed by all students, regardless of career major. This is best done in a central location. The Shared House will contain a variety of programming common to both Academies. It will continue to offer Advanced Placement (AP) classes, foreign languages, music, art, and a rigorous offering of college prep classes.

Academics comprise English (AP English Literature and Composition), Mathematics (AP Calculus A-B), Humanities (History, Civics, Psychology, Languages, Art, Music), Science (Biology, Chemistry, Physics, Applied Physics, Anatomy and Physiology, Nutrition), and Physical Education. The Shared House contains programs and services that most high schools offer, such as advanced placement classes, health and wellness (nursing) services, physical education, guidance and media (library) services. Guidance and career counselors are assigned by Academy and CVTE Program, not by alphabet or grade level. This affords traditional guidance staff with the opportunity to deliver services to students in a manner that is reflective of student interests within a career major.

Minuteman Secures State Grants

Minuteman High School secured nearly \$150,000 in separate competitive grants to supplement its budget and support its programs.

Minuteman was awarded an \$88,970 state grant to expand its Biotechnology program and give students a competitive edge in one of the state's fastest-growing industries. The grant was one of six awarded by the Massachusetts Life Sciences Center to schools in the MetroWest region.



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The grant will allow Minuteman's Biotechnology program to purchase biotech equipment and supplies, including Bioreactors and Bio Commanders software. This will make more equipment available to more students, allow the school to simulate industry environments or "wet labs," and increase the teaching of process control, an essential skill in any biotech career. The Bioreactor and accessories will allow Minuteman students to grow transformed cells to mimic the procedures used in industry.

Minuteman's Biotechnology program allows its students to explore and research the many careers in the biotech industry, including bio manufacturing technician, research and development scientist, and biomedical engineer. The four-year program includes aseptic techniques, microscope use, applied genetics, marine biology, microbiology electrophoresis, basic instrumentation, molecular biology and DNA, writing standard operating procedures, immunology, protein chemistry, proteomics, statistical process control, and sustainability and green techniques.

Biotech students at Minuteman can earn up to 11 college credits at Middlesex Community College while still in high school. These credits are transferrable to a four-year state university.

According to industry figures, the number of Biotechnology research and development jobs grew faster in Massachusetts than in any other state in the nation.

Minuteman operates a highly-regarded Technology Outreach Program in several middle schools in the Nashoba Regional School District and the Acton-Boxborough School District. The Outreach Program serves as a pipeline for students interested in careers in STEM (Science, Technology, Engineering, and Mathematics).

In July, the school was awarded a competitive state grant of \$59,940 to purchase three training simulation systems for students learning welding.

These high-tech systems will enhance instruction in the metal fabrication and joining technologies, freshman exploratory and advanced manufacturing programs. Advanced Manufacturing is a new program that will

start being phased-in during the 2016-17 school year. These machines provide a sophisticated virtual simulation of what it's like to actually do welding. Students using the machines wear a welder's helmet and have a realistic experience that is safe, educational, and utilizes fewer materials.

By using simulators, the potential for students to sustain burns and eye injuries, both of which are ever-present dangers in welding, is eliminated; electrical consumption and hazardous gas emissions from welding are lessened or eliminated; students tend to respond enthusiastically to the virtual aspect of these simulators, which reminds them of video games and can make the welding profession exciting. In addition, teachers can more effectively train students, track their progress, more accurately pinpoint their errors, and improve the quality and extent of the feedback students receive.

State Treasurer Visits Girls in STEM

Minuteman's Girls in STEM Career Exploratory Camp got a visit from a top state official: State Treasurer Deborah Goldberg.

During a visit to the school August 5, Treasurer Goldberg observed what these seventh- and eighth-grade girls were doing and learning, frequently interacting with them and asking many pertinent questions. She said the girls are being empowered "so they can realize their own dreams and make a difference" in the state's economy, especially in burgeoning, 21st Century fields such as health care, finance, high-tech and biotechnology that are largely dominated by men.

The weeklong Girls in STEM Career Exploratory followed on the success of the first Girls in STEM Camp ever held at Minuteman in February. Both programs featured hands-on learning experiences for the participants, who were mentored by Minuteman Girls in STEM Club members who themselves are mentored by women in STEM careers. The Girls in STEM Career Exploratory was attended by 34 middle school girls from Arlington, Bolton, Dracut, Everett, Lexington, Lincoln, Newton, Weston and Woburn.

"What we're doing is answering a need out there," said Michelle Roche, Minuteman's Director of Career and Technical Education. With Engineering instructor



Becky Quay and Horticulture/Landscape Technology instructor Sarah Ard, she has played an integral role in establishing these new STEM opportunities for female students at Minuteman.

Goldberg's visit began with a presentation about Girls in STEM by Minuteman students Julia Ruderman of Arlington, Alicia Benway of Waltham and Tristin O'Connor of Bolton.

The Treasurer visited four classrooms, one devoted to each STEM area, where activities were underway. She asked the students to discuss the experiments they were conducting and plunged in with gusto when it was her turn to take part. In the math classroom, Goldberg was invited to blow into a long plastic tube to demonstrate her lung capacity by seeing how much water she could displace. After she did so, the students calculated how much water she displaced.

Treasurer Goldberg asked why the students came to this STEM program. All agreed that they liked the females-only aspect of it. Several told her that they plan to pursue STEM careers. One declared she loves science.

Many local officials, members of the Treasurer's office, and Minuteman staff were present for Treasurer Goldberg's visit. They included Arlington Town Manager Adam Chapdelaine; Lexington School Superintendent Mary Czajkowski; State Representative Carmine Gentile (D-Sudbury); Jordan Eldridge, aide to State Representative Kate Hogan (D-Stow); Minuteman School Committee members David Horton of Lexington and Cheryl Mahoney of Boxborough; Needham Selectman Dan Matthews, and Laurel Bufano and Harriet Wong of the Belmont Burbank Elementary PTA.

New Recruiting, Retention and Marketing Efforts

Minuteman retained the services of Mark C. Perna, a nationally recognized expert in recruiting and retaining students in vocational-technical schools. Mr. Perna is the founder of Tools for Schools of Columbus, Ohio.

Throughout the year, he worked with a team of administrators, faculty and staff members led by Assistant Principal George Clement. They developed a comprehensive recruiting and marketing campaign to increase applications and enrollment from our member towns. With his help and concerted efforts by the

entire staff, Minuteman is going to attract and retain more of the right students in the right programs for the right reasons. As a result of doing this, the school will enroll more students, retain them in greater numbers, and attain higher graduation rates. The right student is one who is motivated, dedicated, sees the light at the tunnel, and wants to get there.

With Mr. Perna's help, Minuteman is changing its messaging to emphasize the advantage of a career technical education: students receive rigorous academic instruction and earn significant professional credentials that prepare them for college and career.

Further, Minuteman has redesigned and refocused many of its recruiting activities and the timeline used to deliver them. Among other things, the school has redesigned its ninth-grade exploratory program to give freshmen more freedom programs they really want to explore in depth. These changes will allow students to make educated and thoughtful decisions regarding which career path to choose. This will lead to a more streamlined educational experience and ultimately increase student retention rates.

Finally, the school has taken initial steps to simplify its admissions process by creating an online application system and developed a new 4-minute recruiting video to be shown to middle school students. The video was produced by Andrew Mudge of Black Kettle Films.

Student Awards

Massachusetts SkillsUSA Competition

Twelve students from Minuteman High School received medals -- four gold and eight bronze -- in a statewide skills competition. The students earned the medals at the SkillsUSA State Leadership and Skills Conference held in Marlborough from April 30 to May 2. Fifty-nine students from Minuteman took part in the event.

SkillsUSA allows students in career and technical education to compete in a host of technical and leadership competitions.

The medalists were Sarah Joseph (Arlington), bronze medal in career pathways showcase – health; Aiblenn Moore (Medford), bronze medal in



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telecommunications cabling; Caitlin Monagle (Wellesley), gold medal in community action project; McKenzie Hartman (Sudbury), gold medal in community action project; Alison Beucler (Medford), bronze medal in OSHA; Rachel Sheehan (Malden), bronze medal in OSHA; Kentra Vellom (Sudbury), bronze medal in OSHA; Danny Lessard (Medford), gold medal in Plumbing (postgraduate), Robin Verheyen (Harvard), bronze medal in commercial baking (postgraduate); Collin Kelly (Sudbury), gold medal in action skills; Kaleena Gullede (Watertown), bronze medal in career pathways showcase – health; and Allison Kirk (Saugus), bronze medal, career pathways showcase – health.

Michaela Ganimian (Stow) was elected to serve as a SkillsUSA State Officer next year, and Minuteman's SkillsUSA Chapter adviser Terry Regan was named Adviser of the Year. Engineering technology instructor Becky Quay and the following Minuteman students in the STEM (science technology, engineering and math) program were given special recognition as the SkillsUSA National Grand Prize winners for their Student2Student mentoring program: Nakeyra Santos (Lexington), Tanisha Santos (Lexington), Rachel Toups (Boxborough), Alicia Benway (Waltham), Channon Lessard (Medford), Alison Beucler (Medford), Anastasia Monich (Boxborough), Hannah Whitney (Acton), Emma Clemente (Medford), Tristin O'Connor (Bolton), Michaela Ganimian (Stow), Diana Perez (Everett), Sarah Joseph (Arlington), Julia Ruderman (Arlington), Kaleena Gullede (Watertown), and Alice Hawkes (Waltham).

National SkillsUSA Competition

Minuteman High School accepted a grand prize for its Girls in STEM program and a Minuteman student earned a silver medal during the 51st annual SkillsUSA National Leadership and Skills Conference in Louisville, Kentucky.

Minuteman's Girls in STEM team was honored with the top award from SkillsUSA's Student2Student Mentoring program. Students Sarah Joseph (Arlington), Kaleena Gullede (Watertown), Julia Ruderman (Arlington), and Alison Beucler (Medford) represented the Girls in STEM. They were joined by teacher advisors Becky Quay and Sarah Ard.

The school's Girls in STEM Club mentored seventh and eighth grade girls, informed them about STEM opportunities, education and careers, and provided them with outstanding female role models. Girls in STEM and Minuteman were each awarded \$500 to continue their work.

Collin Kelly of Sudbury earned the silver medal in the Action Skills competition in which students demonstrate a technical skill to a panel of judges. Collin demonstrated the proper technique for the monitoring and maintenance of ammonia concentrations in a fish tank.

The Community Action Project team of Caitlin Monagle (Wellesley) and McKenzie Hartman (Sudbury) finished fourth, just out of the medals, for their project stenciling storm drains in Wellesley. Danny Lessard (Medford) competed in the postgraduate plumbing category and finished in the middle of a talented group of contestants.

Michaela Ganimian (Stow) attended the Conference as a SkillsUSA State Officer-elect and served as a voting delegate, as did Ms. Joseph and Ms. Gullede.

Pioneer Institute Essay Contest

In May, Minuteman junior Julia Ruderman won first place in the Pioneer Institute's Frederick Douglass Prize Essay Contest for Massachusetts.

Ruderman, who lives in Arlington, earned a \$5,000 prize from Pioneer for her essay on the Old Schwamb Mill in Arlington.

The Frederick Douglass Prize Essay Contest for Massachusetts encouraged students to choose from dozens of historic sites across Massachusetts, and develop a clearly organized and well-researched essay drawing on primary and secondary sources, that explains the historical impact and significance, according to the Pioneer Institute.

Old Schwamb Mill on Mill Street is the country's only manufacturer of hand-turned, museum quality oval frames and it is the oldest continuously operating mill site in the United States (c. 1650).



Ruderman essay was selected for first place from 66 essays. An independent panel of judges, including current and former high school history teachers, selected winners.

Minuteman receives \$1,000 for Ruderman's accomplishment as well.

Walter J. Markham Award Nominee

Maria Cid-Pacheco, majoring in biotechnology, was Minuteman's 2015 nominee for the Walter J. Markham Award sponsored by the Massachusetts Association of Vocational Administrators (MAVA) and the Massachusetts Vocational Association (MVA).

The Markham Award, which is named for a visionary leader in the field of vocational technical education in Massachusetts, is bestowed on a senior who has demonstrated "leadership, good school attendance, excellence in technical studies and excellence in academic achievement," according to the guidelines established by MAVA and the MVA.

Cid-Pacheco, an Arlington resident, demonstrated leadership, initiative and dedication, both in and beyond the classroom. She received numerous prestigious awards, such as the Rensselaer Medal from the Rensselaer Polytechnic Institute in Troy, N.Y.; the Bausch & Lomb Honorary Science Award from the University of Rochester and the Future Farmers of America Agriscience Fair gold medal for Environmental Systems.

Cid-Pacheco expressed gratitude to her Biotechnology teachers, Patrick Rafter and Crystal Auger.

Outstanding Vocational-Technical Student Award

Emma Clemente, an environmental science and technology major, was the school's MAVA/MVA Outstanding Vocational-Technical Student of 2015.

She, along with other distinguished student honorees from technical high schools and programs across the Commonwealth, was honored at the annual Outstanding Vocational Student Award Dinner at Mechanics Hall in Worcester on April 15.

The Outstanding Vocational-Technical Student award requires, among other things "a minimum of a cumulative 3.50 grade-point average, leadership

qualities, technical competence, excellent attendance and community involvement."

Clemente clearly earned the respect of her environmental science and technology teachers at Minuteman, Patrick Rafter and Anthony Wilbur, who believe she is the "most academically gifted student among the senior class, and among the most reliable and conscientious students in the school."

Ranked in the top 5 percent of Minuteman's 2015 graduating class, Clemente earned her American Red Cross First Aid & CPR Certification, Massachusetts Grade 2 Municipal Wastewater Operator's License, Massachusetts Grade 1 Drinking-Water Treatment Plant Operator's License, OSHA HAZWOPER Certification, OSHA 10-Hour General Industry Safety Certification, and a Confined-Space Entry Certification.

MCAS Success

Minuteman High School improved its performance on MCAS tests this year, with that improvement extending to all disciplines and all student subgroups. Results of the test were reported by the Department of Elementary and Secondary Education (DESE).

"In many cases, the improvement was significant," said William J. Blake, Jr., Minuteman's Director of Curriculum, Instruction and Assessment. "Improvement was particularly significant for our students with disabilities."

Mr. Blake said scores in English Language Arts are the highest in Minuteman school history with a 100% pass rate and 97% of students rating Advanced and Proficient combined, an increase of 12% over last year. Students in all subgroups increased their performance on the ELA test, with 100% of females scoring Advanced and Proficient combined. Students with disabilities exceeded the state average in every standard and question type. Their open-response performance improved by 8%.

On the Mathematics test, Minuteman saw a 93% first time pass rate, with 73% scoring Advanced and Proficient combined, a 4% increase from a year ago. Short-answer responses improved across the board. Students in 9 of 15 subgroups increased their performance. Students with disabilities exceeded the



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state average in 15 of 17 math strands; their performance on short-answer questions increased by 20%, exceeding the state level by 9%. Their open-response performance exceeded the state by 10%. Students in Title I improved their performance on short-answer questions by 29%. Students in the high needs category improved their performance on short-answer questions by 16%, exceeding the state average.

In Science Technology and Engineering (STE) overall, Minuteman had a 98% pass rate with 69% scoring Advanced and Proficient combined, a 4% increase from 2014.

In Biology, Minuteman had a 98% pass rate, an 8% increase from 2014. Some 70% of those taking the Biology test scored Advanced and Proficient combined, a 9% increase from 2014. Overall, performance in Biology increased for all items, question types and 5 of 6 topics. Students in the economically disadvantaged category exceeded the state average in all items, question types, and 5 of 6 Biology topics. Students with disabilities scoring Advanced and Proficient combined increased by 19%. Students with disabilities improved in all areas and exceeded the state average in all items, question types, and 5 of 6 topics.

For the third consecutive year, Minuteman students who took the Chemistry exam had a 100% pass rate with 74% scoring Advanced and Proficient combined. Those students exceeded the state average in all areas, question type, and 7 of 8 topics.

District Enrollment for High School Program

As of October 1, 2014, Minuteman had 673 students enrolled in its high school day program. Of these, 384 (57.1%) lived in one of the 16 district towns and 289 (42.9%) lived outside the district.

For the high school day program, the breakdown of member town enrollment was as follows: Acton (26), Arlington (146), Belmont (29), Bolton (10), Boxborough (4), Carlisle (8), Concord (12), Dover (3), Lancaster (32), Lexington (40), Lincoln (4), Needham (22), Stow (18), Sudbury (24), Wayland (3) and Weston (3).

For the high school day program, students also came from more than two dozen communities from outside the district: Andover (2), Bedford (4), Billerica (17), Boston (35), Brookline (3), Burlington (2), Cambridge (3), Dedham (2), Everett (6), Littleton (1), Malden (7), Maynard (2), Medford (44), Newton (3), North Andover (2), Reading (5), Revere (1), Saugus (2), Somerville (3), Southborough (1), Stoneham (2), Wakefield (2), Waltham (50), Watertown (63), Wellesley (6), Wilmington (2), Winchester (3), and Woburn (16).

Post-Graduate Programs

The Minuteman Technical Institute (MTI) offers six (6) different post-graduate programs: Advanced Automotive Technology, Building Construction Technology, Cosmetology, Culinary Arts/Baking, Early Education & Care, and Electrical Wiring.

“We provide students with the skills they need to compete successfully for jobs in high-growth industries,” said Jill Asser, Director of Community Education. “They learn from the experts, they learn more, and they get the individual attention they deserve.”

MTI provides students with the required qualifications to confidently seek out and successfully compete for employment. Adults may apply to the MTI programs to hone their skills in a technical area, retrain for new employment, or learn new technical skills. MTI rapidly equips students with the knowledge, self-confidence, and industry certifications to enhance qualifications for their existing career or begin a new one.

MTI’s post-graduate programs follow the regular school calendar and are held from September through June, Monday through Friday, from 7:45 a.m. to 2:30 p.m.

MTI offers interest-free payment plans for all of its programs. In addition, students living in one of Minuteman’s 16 district towns receive a 50% tuition discount.



Enrollment in Post Graduate Programs

As of October 1, 2014, Minuteman had 63 students enrolled in its post-graduate programs. Of these, 26 (41.3%) lived in one of the 16 district towns and 37 (58.7%) lived outside the district.

For the post-graduate program, the breakdown of member town enrollment was as follows

Acton (4), Arlington (6), Belmont (2), Boxborough (1), Concord (4), Lexington (2), Lincoln (2), Needham (2), Stow (1), Sudbury (1), and Wayland (1).

For the post-graduate program, students came from more than 20 communities outside the district: Andover (1), Bedford (1), Belmont (2), Billerica (3), Boston (2), Burlington (1), Cambridge (1), Chelmsford (3), Hanscom AFB (1), Harvard (1), Lowell (2), Maynard (1), Medford (1), Melrose (1), Natick (1), Salem (1), Somerville (2), Tewksbury (1), Wakefield (2), Waltham (5), and Woburn (4).

Community Education

Minuteman Community Education offers more than 100 classes for adults of all ages to start a new hobby, get in shape, or learn a new skill.

Among the notable program offerings are Electrical Journeyman, Master Electrical, Plumbing Tier I, Basics of Personal Finance & Investing, Unconventional Investing, Dump Cable TV, Facebook & Social Networking for Seniors, Intro to 3D Modeling, Monoprinting, Protecting Your Digital Footprint, Soul Food, Student Loan Debt Relief, Universal Design for the Home, Tapas, Vintage Foods, Cake Decorating, Basics of Fondant, and much more.

The Community Education department offers youth programming to students in grades one through eight during the February and April school vacation weeks, which provides a great opportunity to learn about Minuteman's programs. Additionally, it offers a wide variety of programs for students entering grades 1-12 in the month of July. Community Education offers classes in Academics, Academic Enrichments, Career Exploration, Creative Arts, Sports & Recreation, Technology & Engineering, and Test Prep & Study Skills.

Approximately 2,000 children and adults come through these programs every year.

Approval of the District Budget

In a process that took a full eight months from start to finish, Minuteman's budget was approved by every Town Meeting in its 16 member communities. The new budget covers the period from July 1 to June 30, 2016. The \$19.8 million budget was 0.9% larger than last year's.

Under the leadership of Assistant Superintendent of Finance Kevin F. Mahoney, the annual budgeting process officially begins in October. At that time, Mr. Mahoney asks department heads to submit budget requests, with a draft preliminary budget going to the school committee in December, and meetings with town finance committees, boards of selectmen, and Town Meetings in the spring.

During 2015, the first Town Meeting was held in Lincoln on March 28. The final Town Meeting was held in Bolton on June 8.

The FY 2016 budget begins a multi-year transition to a school with a smaller, 628-student enrollment and slightly fewer career majors. Under the new budget, the school continues to phase-out two vocational/technical programs, merge two programs, and phase-in two others.

The budget eliminates an additional fee to member towns for Special Education. Instead, it incorporates those costs into the overall operating budget.

The new budget puts \$50,000 into a special OPEB Trust Fund to begin to set aside funds for employees' post-retirement health benefits.

Minuteman School Committee

A 16-member School Committee, comprised of volunteers appointed by Town Moderators in each of the member communities, approves the district budget, hires the superintendent, and sets policy for the district.

Four new members joined the School Committee during the year: Pam Nourse of Acton, Vincent Amoroso of Boxborough, Jennifer Leone of Lancaster,



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and Sharon Antia of Lincoln. Ms. Nourse succeeded Nancy Banks, who relocated outside the district. Mr. Amoroso succeeded Cheryl Mahoney. Ms. Leone replaced David Mazzola, who resigned. Ms. Antia succeeded Kemon Taschloglou, a long serving School Committee member.

The other members of the School Committee are Jeffrey Stulin of Needham (Chair), Carrie Flood of Concord (Vice Chair), and David Horton of Lexington (Secretary), Susan Sheffler of Arlington, Jack Weis of Belmont, David O'Connor of Bolton, Judith Taylor of Carlisle, Ford Spalding of Dover, Alice DeLuca of Stow, David Manjarrez of Sudbury, Mary Ellen Castagno of Wayland, and Douglas P. Gillespie of Weston.

Visit by the District Attorney

In April, Middlesex District Attorney Marian T. Ryan visited Minuteman to promote the “Cut it Out” program to Cosmetology and Culinary Arts students. Cut It Out is a program designed to train hairdressers, cosmetologists and other professionals to detect signs of domestic violence and report it to appropriate authorities. The initiative is sponsored by the Professional Beauty Foundation.

After the District Attorney made her presentation, Cosmetology students provided free salon services, including manicures and hairstyling, to several women served by two organizations that help victims of domestic violence: the Asian Task Force Against Domestic Violence and REACH Beyond Domestic Violence.

District Attorney Ryan ended the day with a lunch prepared by the school’s Culinary Arts students in the school’s student-run restaurant, the Fife and Drum.

Minuteman Students Work on Community Projects

Every year, students from Minuteman High School work on projects for non-profit agencies or member communities. During 2015, there were several high-profile projects: housing building in Wayland and Lexington and a greenhouse project at Fenway Park.

On July 13, construction began on a new affordable housing unit development on Fairview Avenue in

Lexington. The Lexington Housing Assistance Board (LexHAB) project includes three new units and the renovation of a single-family home. Students from Minuteman will renovate the single-family home, which was built in 1912. Students from the plumbing, electrical, carpentry and heating programs will work on the renovation, which will update the entire building. The four-bedroom home will be converted into a three-bedroom home during the renovation.

Students from Minuteman High School also are working on two duplexes on Stonebridge Road in Wayland.

Built by Habitat for Humanity, the two new dwellings will involve work by two dozen students from Minuteman.

Starting in the fall of 2014, juniors and seniors in the plumbing and electrical programs at Minuteman began installing the plumbing, electrical and heating systems in both buildings. The two buildings, at 91/93 and 95/97 Stonebridge Road, include four units.

Finally, a group of students from Minuteman High School helped construct a rooftop garden at Fenway Park using the skills they acquired in the school’s environmental science program. The students helped construct a green roof on top of Gate A for an extensive new garden called Fenway Farms. A variety of herbs and vegetables will be grown there to provide fresh ingredients for food served to Fenway patrons, to promote healthy eating choices, and to be environmentally friendly.

Educational Outreach to Member Towns

Minuteman High School teachers and students participated in a first-of-its-kind educational outreach project designed to enrich the learning experience of seventh graders at the William Diamond Middle School in Lexington.

In the first phase of this outreach, students from Diamond enhanced what they studied in their academic classes, including English, history and health, through a morning of hands-on activities and demonstrations provided by students and teachers from Minuteman. The two-pronged topic — understanding how the industrialization of farming



impacts our food supply and knowing how to make healthy nutritional choices — is derived from two books the students have already read.

For the second phase, the middle school students travelled to Minuteman to visit two technical programs of their choice and to shadow Minuteman students to discover the usefulness of career and technical education.

The goal is to show the middle school students how to focus on what they like to do and what they do well.

This project took place at Diamond and Minuteman on May 7 and June 1.

Minuteman in the National Spotlight

Minuteman High School was the focus of national attention at least three times during the year.

First, the school's Girls in STEM program was recognized by SkillsUSA, a national organization that runs trade and leadership competitions for students in career and technical schools. SkillsUSA recognized the value of Minuteman's mentoring efforts for Girls in STEM by awarding this initiative the 2015 Grand Prize in the Student2Student mentoring program. Minuteman was recognized at the national SkillsUSA conference in Kentucky.

Second, I authored an article that appeared in the April 2015 issue of *School Administrator* magazine. The article, "Career Skills v. Academics: Not an Either/Or Proposition," can be found at: <http://aasa.org/content.aspx?id=36953>. *School Administrator* magazine is published by the American Association of School Administrators (AASA).

Third, author Nicholas Wyman included a chapter on Minuteman's success in his book: [Job U: How to Find Wealth and Success by Developing the Skills Companies Actually Need](#). The book was published in paperback in January 2015.

In September of 2014, Minuteman High School was featured in a national radio broadcast. The American RadioWorks broadcast was called "A 21st-Century Vocational High School" and can be found at <http://www.americanradioworks.org/segments/a-21st-century-vocational-high-school/>.

Sports and Clubs

Minuteman offers a wide selection of clubs and sports and the vast majority of Minuteman students take advantage of these opportunities. Principal Jack Dillon reports that fully 85% of the student body is involved in a sport or participates in a club.

During 2015, two of our athletic teams – the boys' golf team and the boys' basketball team – won state vocational tournaments.

The school also appointed a new Athletic Director: Heather Plater, a Physical Education teacher and softball coach at Minuteman. Plater succeeds long-time Athletic Director John Donato, who resigned from the position at the end of last year. Both will continue to serve as Physical Education teachers at Minuteman.

Looking Ahead

The coming year should be another exciting one at Minuteman High School and I look forward to it with great hope and anticipation. The school's long-planned building project will again be front and center and I truly hope that our 16 member towns will rally around the project, protect the millions of dollars that the state is willing to invest it, and do what's best for our students – and our region's economy. Further, I am eager to start thinking more closely about how best to reuse the old facility in order to maximize the economic and financial benefits to the Minuteman district.

In closing, I wish to offer my personal thanks to the members of the District School Committee, both past and present; members of the School Building Committee; the Skanska/KBA Project Team; our faculty, staff, and students; our alumni; our Program Advisory Committee members; our town and state leaders; the townspeople who attended our community meetings, and the entire staff and board of the MSBA for bringing us to this point in the process. This is meaningful work and I am grateful for the efforts and commitment of my team.

Respectfully submitted,

Edward A. Bouquillon, Ph.D.
Superintendent-Director



2015 Annual Report

MASSACHUSETTS WATER RESOURCE AUTHORITY ADVISORY BOARD

The Massachusetts Water Resource Authority (MWRA) was created by the Massachusetts Legislature in 1984 to succeed the interests of the Metropolitan District Commission to deliver safe drinking water and water for fire protection as well as to treat and dispose of wastewater from its member communities, all in conformance with applicable law and regulation. The same legislation that created the MWRA also created the Massachusetts Water Resource Authority Advisory Board to represent the interest of the sixty-one member communities. Each municipality is represented by at least one person on the Advisory Board. In my capacity as Director of Public Works I have been appointed to the MWRA Advisory Board and Michael Bishop, DPW Water Division Manager, has been appointed as the alternate representative by the Board of Selectmen to represent the Town of Belmont. MWRA provides wholesale water and sewer services to a total of sixty-one communities. Fifty-one communities purchase water supply services, and forty-three communities purchase wastewater transport and treatment services. Thirty-four communities purchase both. Approximately 2.5 million people, or 43 percent of the population of Massachusetts live and work in the communities that purchase water and/or wastewater services from MWRA.

MWRA provides water and sewer services to communities on a wholesale basis and then each community provides services to its customers on a retail basis. As a result, water and sewer fees include each customer's share of the community's MWRA water or sewer assessments plus the community's own cost of providing water or sewer services. The MWRA funds its operations and capital costs primarily through its member assessments and charges.

MWRA finances its Capital Improvement Program (CIP) primarily from issuing long-term general revenue bonds. Savings in capital costs are particularly important since every dollar cut from the capital

budget saves approximately three dollars in future debt financing costs. The MWRA has adopted a policy whereby the term of bonds is matched to the life of the facility. In

order to control costs to its member communities the MWRA has placed a cap on capital expenditures. Approximately 80% of the capital improvements have been required by court order of regulation. The significant debt service for the MWRA is expected to be 60 to 65% of the annual current expense budget for the foreseeable future.

The severe shortfall in state revenues in FY 2003 required the elimination of the entire previous State Debt Service Assistance level of \$52.9 M. In FY 2004 State Debt Assistance returned at a \$4.1 M level, FY 2005 at \$8.0 M, FY 2006 at \$9.6 M, FY 2007 at \$18.9 M, FY 2008 at \$17.25 M, FY 2009 and 2010 not funded, FY 12 at \$0.5 M and in FY 13 funded at \$1.0 M and FY 14 funded at \$853,667 and FY 15 funded at \$1.1 M. The MWRA Advisory Board and staff continue to work with the state legislature and Governor's office to increase State Debt Service Assistance to help control debt service costs for the member communities. For FY 2015 Belmont's combined sewer and water assessment from the MWRA increased by \$77,709 over FY 2014, translating to a combined increase in sewer and water assessments by the MWRA to Belmont of 1.1%. Each community independently establishes retail sewer and water rates for its customers. By legislation, ratepayers and member communities are required to pay the full amount assessed against the respective communities by the MWRA.





In 2015/FY16 some noteworthy accomplishments for the MWRA Advisory Board have been:

LEGISLATIVE

- Successfully included \$1.1 million in DSA in state budget (able to override Governor Veto).
- Continue to work with Water Infrastructure Financing Committee to advocate/implement landmark S2021 bill, which significantly increases SRF.
- Track and monitor all relevant legislative bills
- Advisory Board filed 7 bills
- Regularly met with legislative leaders

FINANCE/RATES

- Successfully achieved buy in by MWRA staff and MWRA Board of Directors for “4 No More” – a strategy to keep combined rate revenue requirement increases below 4%.
- Further advocated that not only combined assessments adhere to “4 No More” but that water assessments were “smoothed” to have eliminate variances in percentage increase from year to year.
- FY16 wholesale assessments proposed by the MWRA were 4.1%; Advisory Board reduced CEB by \$4.8 million resulting in 3.36% increase.
- Continue to defease outstanding debt reducing long-term debt for MWRA. Through 2015 total amount defeased: \$335 million.
- MWRA Board of Directors adopted the Advisory Board proposal on how best to account for Debt Service Assistance. “Pay It Forward” allows debt service that comes in to be used to reduce the following fiscal year’s budget.

OPERATIONS

- Successfully initiated state-wide discussion to allow MWRA year-round use of wastewater pellets in state (DEP in final stages of accepting Advisory Board recommendation to increase molybdenum to 40 parts)
- Co-digestion
 - Advisory Board continues to ask the right question – is there a market for food waste/co-digestion.

- Recent request for interest validated Advisory Board concerns, placing MWRA/state investment on hold.
- Water System Expansion
 - North Reading has begun initial steps to join the system. Advisory Board staff spoke at North Reading Town Meeting.
 - Ashland is actively pursuing environmental steps (final vote by June 2016)
 - Voted Ashland 6-month emergency water use
- Stormwater
 - Held major education forum on storm water fees attended by over 100 individuals.

PUBLICATIONS/MEDIA

- Created series of videos for updates and education:
 - Green Sheet (finance)
 - Just The FAQs
 - MuniWorks (community workshop video recorded for reference)
- Board of Directors Summaries (Monthly) – 100% Electronic
- News & Notes (Monthly) – 100% Electronic
- Updated Website
- Water and Sewer Retail Rate Survey (Annually)
- Now have over 1,000 followers on Twitter

Detailed information on a variety of additional related subjects as well as the Current Expense Budget and Capital Improvement Program is available online at www.mwra.com.

Respectfully submitted,

Jay Marcotte, MPA
Director of Public Works
MWRA Advisory Board Member



2015 Annual Report

RETIREMENT BOARD:

Chair: Rosario Sacco; *Elected by Town Employees*

Vice-Chair: Thomas Gibson; *Appointed by Other Members of the Retirement Board*

James Sloman; *Appointed by the Board of Selectmen*

Walter Wellman; *Elected by Town Employees*

Chitra Subramanian; *Ex-officio Member*

Staff:

Angela Olszewski; Director

The Belmont Contributory Retirement Board respectfully submits its report for the year ending December 31, 2015 Annual Town Report.

Staff Transition:

Retirement Director Marion Cote retired after more than thirty years of service with the Town of Belmont, most of which she spent working for the Retirement Board. The Board thanked Marion for her long tenure of dedicated service. It then welcomed the new director, Angela Olszewski into her role.

Summary of Activities and Accomplishments:

The composite market value of the Belmont Retirement System is \$84,039,552 as of December 31, 2015. The rate of return was 1.1%.

The Retirement Board members continued to complete training during the year. They must complete 3 credits each year. Failure to complete this mandatory retirement will prohibit the member from serving beyond the conclusion of the term for which the training requirement was not met. Board members are also required to take the State Ethics Commission training program and the Open Meeting Law training.

In 2015 the Retirement Board Members and Staff attended educational seminars and workshops. The Board held monthly meetings and special meetings when necessary. They met with the Board of Selectmen, the Warrant Committee, and Town Administrator.

In 2015 the Retirement Board voted unanimously to grant a 3% Cost of Living increase to eligible retirees on their first \$12,000. There are a number of retirees that receive less than \$12,000 annually. The maximum cost of living increase that a retiree can receive is \$360.00 annually.

The employees of the Town are not covered by Social Security. When they retire and are eligible to receive Social Security from other employment then those benefits may be prorated. The Retirement Board offers information to all employees about Social Security and their Town Pension. Their Social Security benefit may be impacted if they are receiving a Public Pension.

The retirement director met with active employees as requested to provide information regarding retirement options and the value of their pension. She also meets frequently with retirees who have questions about their pensions. The director participated in the Annual Town Benefits Fair, which is open to all active employees and retirees. A presentation was made to the School Department employees, with the School Department Human Resources Director and the Town's Health Insurance Director.

Respectfully Submitted,

Angela Olszewski, Director



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Segment B: Chenery Middle School 7 pm



**TOWN OF BELMONT
WARRANT FOR 2015 ANNUAL TOWN MEETING
MAY 4, 2015
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Belmont High School Auditorium on **MONDAY, MAY 4, 2015, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

ARTICLE 1:

REPORTS

To hear the report of the Selectmen and other Town Officers. To hear the report of any Committee heretofore appointed and to act thereon.

This article accepts the reports of Town departments appearing in the Annual Town Report and allows the Board of Selectmen and other Town officers, boards and committees to report orally to the Town Meeting on appropriate matters not otherwise appearing on the Warrant. This article stays "on the table" throughout the Town Meeting to allow Town officials and committees to report when necessary.

Majority vote required for passage.

Yes ___ No ___

ARTICLE 2:

AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

To see if the Town will authorize the Selectmen to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so, or in any way act thereon.

This article is traditional and authorizes the Board of Selectmen to represent the Town's legal interests. This authority is clearly identified in the Massachusetts General Laws and the General Bylaws of the Town of Belmont.

Majority vote required for passage.

Yes ___ No ___

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ARTICLE 3:

AMEND GENERAL BYLAWS FOR "STORMWATER MANGEMENT AND EROSION CONTROL" §60-325

To see if the Town will vote to amend Section 60-325 of the Town of Belmont General Bylaws ("Stormwater management and erosion control") as follows, or take any other action relative thereto:

1. By renumbering Paragraph C(3) as C(4), and inserting a new Paragraph C(3) as follows:

(3) The Conservation Commission is hereby authorized, in conjunction with its administration of the Wetlands Protection Act, to impose such conditions regarding stormwater management and erosion control as are necessary to meet the design standards established by the Board of Selectmen pursuant to this Section, to the extent that those design standards are more stringent than required under the Wetlands Protection Act.

2. By striking, from Subparagraph F(2)(d), the initial phrase "Stormwater discharges that are authorized by" and replacing it with "Alterations for which all stormwater management has been reviewed and approved as part of," so that the Subparagraph reads:

(d) Alterations for which all stormwater management has been reviewed and approved as part of an order of conditions issued by the Conservation Commission;

and

3. By inserting, at the end of Subparagraph F(4)(a), the following additional sentence:

The Board of Selectmen is hereby authorized to require, by regulation, that the design storms specified in the Stormwater Management Standards be determined using (1) the relevant rainfall distribution from a data set compiled by the Northeast Regional Climate Center, or (2) the relevant rainfall distribution from a data set adopted by a United States federal agency or a Massachusetts state agency.

This article seeks to amend the General Bylaw to allow uniform application of the most recent rainfall data published by the Northeast Regional Climate Center to the design of Stormwater management systems throughout the Town of Belmont.

Submitted by Board of Selectmen

The Bylaw Review Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

ARTICLE 4:

AMEND GENERAL BYLAWS; AUTHORITY FOR TOWN CLERK TO ASSIGN APPROPRIATE ALPHANUMERIC REFERENCES

To see if the Town will vote to amend the General Bylaws of the Town of Belmont by inserting the following section 10-115 (E).

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The General Bylaws may be adopted, repealed, or amended at any Town Meeting in accordance with law. At the direction of the Bylaw Review Committee, the Town Clerk shall assign appropriate alphanumeric references to chapters, articles, sections, subsections, paragraphs, and subparagraphs of the General Bylaws and, in each case, the assignment of references shall be identified by a footnote or other convention.

or in any way act thereon.

Submitted by the Bylaw Review Committee

This article seeks to allow the Town Clerk, in consultation with Bylaw Review Committee, to renumber the General Bylaws.

The Bylaw Review Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

ARTICLE 5: AMEND GENERAL BYLAWS TO CORRECT TYPOGRAPHICAL CLERICAL ERRORS

To see if the Town will vote to amend the General Bylaws as follows:

- (1) By striking the word "its" from Paragraph D(4) of Section 60-200 and inserting, in place thereof, the word "their," so that the Paragraph, as amended, will read as follows:

Paragraphs (1), (2) and (3) of this Subsection shall not apply to a dog accompanying any person who, by reason of a handicap, is physically unable to comply with their requirements.

- (2) By inserting the word "Act" after "Disabilities" in the first sentence of Subsection I of Section 60-200, so that the sentence, as amended, will read as follows:

Except as the Board of Health may otherwise permit, no dogs, except those dogs that serve as service animals as defined by regulations issued pursuant to the Americans with Disabilities Act, 28 CFR 35.104, will be allowed in the following areas of the Town: all cemetery land, all public school playgrounds and athletic fields and all Recreation Department playgrounds and athletic fields.

- (3) By striking the word "abutter" from the first sentence of Paragraph C(3) of Section 60-205 and inserting, in place thereof, the word "abutters," so that the sentence, as amended, will read as follows:

The Town Clerk shall review the completed application, all comments received within 14 days of the notice to abutters given pursuant to Paragraph (2), and the kennel inspector's report.

and

- (4) By striking the word "or" from Subparagraph C(4)(g) of Section 60-1000 and inserting, in place thereof, the word "or," so that the Subparagraph, as amended, will read as follows:

Creation or construction of any temporary or other structure;

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or in any way act thereon.

Submitted by the Bylaw Review Committee

This article seeks to correct typographical clerical errors in the General Bylaws.

The Bylaw Review Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

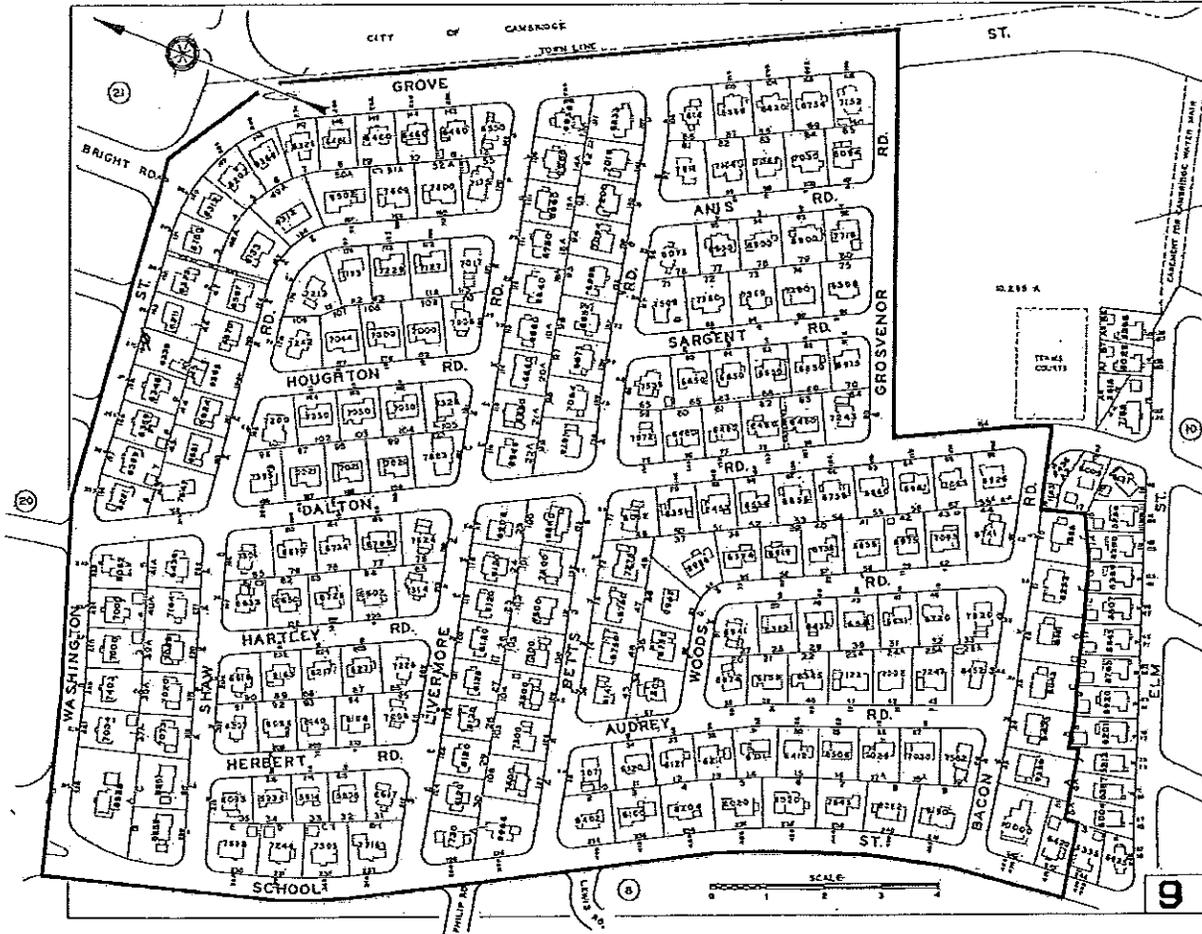
ARTICLE 6: CITIZENS' PETITION – ONE YEAR MORATORIUM IN A PORTION OF THE SINGLE RESIDENCE C ZONING DISTRICT ON THE CONSTRUCTION OF OVERSIZED SINGLE-FAMILY DWELLING UNITS

Petition for a One Year Moratorium in a Portion of the Single Residence C Zoning District on the Construction of Oversized Single-Family Dwelling Units

To see if the Town will vote to institute a one (1) year moratorium on the teardown and replacement of any existing detached single-family dwelling unit with any structure that exceeds a total height of thirty-two (32) feet, as measured from the average grade to the highest point of the roof (ridge), while the Town engages in planning studies to address the effects of such demolition and construction and recommends long-term regulations consistent with sound fire safety and land use planning goals and objectives.

The area to be covered under the moratorium includes parcels 20-161, 163-188, and 190-243 on the Town of Belmont Tax Assessor's Map 9 (shown below) and is bounded by:

- Grove Street between Washington Street and Grosvenor Road;
- Grosvenor Road, Dalton Road between Grosvenor and Bacon Roads, and both sides of Bacon Road (Nos. 10 - 43);
- East side of School Street from No. 476 south of Bacon Road and Washington Street; and
- South side of Washington Street between School and Grove Streets.



or in any way act thereon.

Submitted by 'Citizens for Responsible Zoning' (Stephen Pinkerton, Margaret Callanan, Richard Candee, Carol Moyles, Chris Moyles)

This article is submitted in the exact form as provided by the Citizens.

The Planning Board and Warrant Committee will report on this Article.

Two-thirds vote required for passage.

Yes ___ No ___

ARTICLE 7: AMEND ZONING BYLAW: AMEND GENERAL RESIDENCE ZONING DISTRICTS ZONING BY-LAW FOR SINGLE DWELLINGS AS AN ALTERNATIVE TO A TWO-FAMILY DWELLING

To see if the Town will vote to amend the Town of Belmont Zoning By-Law as follows:

Insert a new Section 6D.7. 'Single-Family Dwellings as an Alternative to a Two-Family Dwelling', after Section 6D.6, 'Special Permit Standards', and renumber the remaining Sections accordingly.

4/8/2015

6D.7 Single-Family Dwellings as an Alternative to a Two-Family Dwelling

In order to achieve the purposes of the General Residence Zoning Districts Zoning By-Law [amended April 2014] of controlling density and preserving the character of the associated neighborhoods, as an alternative to the construction of a two-family dwelling on a lot that is equal to or greater than 8,000 square feet and that has lot frontage equal to or greater than 90 feet, the Planning Board may grant a Special Permit for the construction of two single-family dwellings.

6D.7.1 Standards for Single-Family Dwelling Alternative

Notwithstanding the 'Dimensional Regulations' contained within Section 4.2 of this Zoning By-Law, each of the lots and the proposed dwellings shall meet the following standards:

1. Each lot:
 - a. Shall be at least 4,000 square feet and have at least 45 feet of lot frontage; and
 - b. Comply with Sections 4.3.1, 'Lot Width', and 4.3.10, 'Lot Shape', of this Zoning By-Law.
2. Each dwelling:
 - a. The lot coverage shall not exceed 25%;
 - b. The open space shall not be less than 45%;
 - c. The length of the dwelling shall not exceed its width multiplied by 1.6;
 - d. The height shall not exceed 32 feet; and,
 - e. Each dwelling shall comply with the 'Performance Standards' listed in Section 6D.4.

6D.7.2 Factors to Consider

In granting a Special Permit to allow two single-family dwellings instead of a two-family dwelling, in addition to the applicable 'Special Permit Criteria' set forth in Section 7.4.3 of this Zoning By-Law, the Planning Board shall make the following findings:

1. The lot sizes and frontages of each lot on which the single-family dwellings will be constructed are comparable to those in the surrounding neighborhood;
2. The open space between and surrounding the dwellings is maximized;
3. Each dwelling is compatible with the surrounding neighborhood;
4. Each dwelling complies with the standards listed in Section 6D.7.1, 'Standards for Single-Family Dwelling Alternative'; and,
5. This development (the lots and proposed dwellings) shall meet the 'Special Permit Standards' outlined in Section 6D.6.

6D.7.3 Conditions of Approval

In addition to the conditions that the Board may impose in granting a Special Permit under Section 6D.8, Conditions of Approval, the Planning Board shall impose additional conditions and safeguards

4/8/2015

that it determines to be appropriate to assure compliance with the standards set forth in Section 6D.7.1, including, but not limited to conditions:

1. Prohibiting the further division or reduction in size of the lots that the single-family dwellings will be constructed on;
2. Prohibiting the further enlargement of the single-family dwelling beyond the standards established in this Section;
3. Prohibiting lot coverage of more than 25%; and,
4. Maintaining open space of at least 45%.

This amendment allows the option of two single-family dwelling units instead of one two-family dwelling unit provided that certain thresholds are met. The amendment aids in controlling density and preserving the character of the surrounding neighborhoods by including limitations on the size of the single-family dwelling units.

Submitted by the Planning Board

The Planning Board and Warrant Committee will report on this Article.

Two-thirds vote required for passage.

Yes ___ No ___

ARTICLE 8: FY16 COMMUNITY PRESERVATION COMMITTEE BUDGET & PROJECTS

To see if the Town will vote to hear and act on the report of the Community Preservation Committee on the FY2016 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, to appropriate from the Community Preservation Fund, or to reserve amounts in the Community Preservation Fund for future appropriations, for the administrative expenses of the Community Preservation Committee for FY2016; for the acquisition, creation and preservation of open space - including land for recreational use; for the acquisition, preservation, rehabilitation and restoration of historic resources; and for the creation, preservation and support of community housing; Or act in any other manner in relation thereto.

Amount	Project Name	Category	Funding Source
\$60,000.00	Belmont Veterans Memorial Project	Historic Preservation	Unallocated Account
\$522,500.00	Electrical Upgrade Project	Community Housing	Community Housing Account / Unallocated Account
\$17,923.24	Digitization of Belmont Newspapers (1890-1923)	Historic Preservation	Unallocated Account
\$100,000.00	1853 Homer House Rehabilitation and Restoration	Historic Preservation	Historic Preservation Account

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\$295,000.00	Pequossette Tennis Courts Rehabilitation and Restoration	Recreational Land	Open Space/ Recreation Account/Unallocated Account
\$26,300.00	Wellington Station Exterior Restoration and Rehabilitation	Historic Preservation	Historic Preservation Account / Unallocated Account

This article is a standard article that appropriates funds to support the operations of the Town's Community Preservation Committee and its approved projects. The Community Preservation Fund receives revenues from a 1.5% property tax surcharge to fund the program. The state provides limited matching grant funds to the Town based on the surcharge collections.

or in any way act thereon.

Submitted by the Community Preservation Committee

The Community Preservation Committee, Warrant Committee, and Capital Budget Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

ARTICLE 9: CITIZENS' PETITION – NON-BINDING RESOLUTION: SOLAR POLICY

To see if the Town will vote to adopt the following non-binding resolution:

Shall Belmont's state representative and state senator be instructed to vote in favor of legislation requiring its municipal electric utility, Belmont Light: (1) to adopt the same net metering rates and policies that are applicable to investor-owned electric utilities in the state, and (2) to adopt rates and policies that do not discriminate against, or imposed other financial or technical impediments upon customers who seek to generate their own electricity from solar power?

Submitted by Anthony Alcorn

This article is submitted in the exact form as provided by the Citizens.

The Warrant Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

ARTICLE 10: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of each and all the elected officers of the Town, appropriate a sum of money for that purpose, determine how the same shall be raised, or in any way act thereon.

Elected Officials of the Town	Salary
Town Moderator	\$200
Chair of the Board of Selectmen	\$5,000

4/8/2015

Selectmen (2)	\$4,500	(each)
Town Clerk	\$88,016	
Town Treasurer	\$97,494	
Chair of the Board of Assessors	\$3,030	
Assessors (2)	\$2,200	(each)

This is a standard article that fulfills that state law requiring Town Meeting to set the compensation levels and to appropriate the funds necessary for FY16. Please note that Town Meeting establishes and appropriates the compensation of other municipal employees under Article 12.

The Warrant Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

ARTICLE 11: ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

To see if the Town will vote to appropriate a sum of money from the accounts classified as an "Enterprise Fund", pursuant to Chapter 44, Section 53F½ of the General Laws for water service, and for sewer and stormwater service; or in any way act thereon.

This is a standard article to appropriate funds to support the operations of the Town's water and sewer functions from enterprise funds that receive revenues from user fees. Enterprise funds are entirely self-supporting from user fees and do not receive any funding from property taxes.

The Warrant Committee will report on this Article.

Majority vote required for passage (two-thirds if borrowing). Yes ___ No ___

ARTICLE 12: FY16 BUDGET APPROPRIATION

To determine what sums of money shall be granted to pay Town expenses for the fiscal year beginning July 1, 2015 and to make the necessary appropriations for the same for the support of schools and for other Town purposes; to determine how the same shall be raised, or in any way act thereon.

This is a standard article that appropriates the Town's FY16 budget, commencing on July 1. The budget consists of several categories of expenditures, each require a separate vote of Town Meeting. Due to uncertainty regarding the amount of state aid, the budget will be heard at the June sessions of Town Meeting. The Warrant Committee Report contains the budget summary and supporting information and will be distributed to Town Meeting Members in advance of the sessions.

The Warrant Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

4/8/2015

ARTICLE 13: TRANSFER FUNDS TO STABILIZATION FUND

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury a sum of money to the stabilization fund.

This is a standard article that seeks the transfer of funds to a general stabilization fund to achieve the Town's financial plan for FY16.

The Warrant Committee will report on this Article.

Two-thirds vote required for passage. Yes ___ No ___

ARTICLE 14: AUTHORIZATION TO TRANSFER BALANCES TO FUND THE FY16 BUDGET

To see if the Town will authorize the transfer of certain balances on the Treasurer's books and Accountant's books, or in any way act thereon.

This is a standard article that authorizes the transfer of balances from various sources necessary to achieve the Town's financial plan for FY16 (the General Fund Budget).

The Warrant Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

ARTICLE 15: AUTHORIZATION FOR UP-FRONT FUNDS FOR CHAPTER 90 HIGHWAY IMPROVEMENTS

To see if the Town will vote to raise and appropriate, or transfer from unappropriated available funds in the Treasury, sums of money for the repair, improvement and construction of highways, said money to be used in conjunction with any money which may be allotted by the Commonwealth for the said purposes, authorize the acceptance of such allotment, determine how the money raised and allotted as aforesaid shall be expended under the provisions of Chapter 90 of the General Laws, and acts in amendment thereof and in addition thereto, or in any way act thereon.

This is a standard article that seeks to appropriate "up-front" funds that will be reimbursed from state highway aid, referred to as Chapter 90. This aid is authorized by the Legislature through state transportation bond issues. The estimated apportionment will be reported prior to the June sessions of Town Meeting. These funds, when supplemented with capital budget funds, will be used for the Town's Pavement Management Program to extend the life of our roadway system. In addition, the Town has used Chapter 90 funds to "leverage" substantial state/federal funding to design major road projects (i.e., Trapelo Road).

4/8/2015

The Warrant Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage. Yes ___ No ___

ARTICLE 16: APPROPRIATION OF CAPITAL EXPENDITURES

To see if the Town will vote to appropriate sums of money to purchase public safety equipment, computer equipment (including consulting work), public works equipment and furnishings and equipment for Town facilities, construct public ways, and for building and facility and public works construction, major maintenance and alterations (including design work); to determine whether these appropriations shall be raised by borrowing or otherwise; or in any way act thereon.

This is a standard article to appropriate funds for capital expenditures. While the article is general as to the categories of capital expenditures, the motion will be explicit. The recommendations of the Capital Budget Committee for FY16 capital expenditures will be distributed to Town Meeting Members prior to the June session of Town Meeting.

The Warrant Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage (two-thirds if borrowing). Yes ___ No ___

ARTICLE 17: APPROPRIATION OF OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

To see if the Town will vote to appropriate, or transfer from available funds in the Treasury, a sum of money to the Other Post-Employment Benefits ("OPEB") Stabilization Fund; and to determine whether the money shall be provided by the tax levy, by transfer from available funds, by transfer from the departmental Enterprise Funds, or by any combination of these methods; or in any way act thereon.

This article seeks to appropriate from available free cash or other available funds for future Town liabilities for Other Post-Employment Benefits.

The Warrant Committee will report on this Article.

Two-thirds vote required for passage. Yes ___ No ___

ARTICLE 18: AUTHORIZATION FOR REVOLVING FUNDS

To see if the Town will vote, pursuant to Chapter 44, Section 53E½, of the General Laws, to establish new revolving funds; to reauthorize revolving funds established under various previous votes of the Town by various Town Departments, to hear or receive a report concerning the receipts and expenditures of same or to amend the votes under any previously adopted revolving funds, to appropriate a sum of money to fund same, to determine how the money shall be raised or expended; or in any way act thereon.

This is a standard article that seeks authorization to establish new revolving funds, and to re-authorize existing revolving funds, for certain operations of the Town. These funds allow the expenditure of user fee, receipts for program expenses without further Town Meeting appropriation. However, Town Meeting must annually renew these funds.

4/8/2015

The Warrant Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

ARTICLE 19: ESTABLISH CAPITAL / DEBT STABILIZATION FUND

To See if the Town will vote to create and appropriate money, or transfer from available funds, to a Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of Capital / Debt Stabilization Fund; to determine whether the money shall be provided by the tax levy, by transfer from available funds, or by any combination of these methods; or to take any other action in relation thereto.

The Warrant Committee and Capital Budget Committee will report on this Article.

Two-thirds vote required for passage.

Yes ___ No ___

ARTICLE 20: AMENDMENT TO MINUTEMAN REGIONAL VOCATIONAL HIGH SCHOOL REGIONAL AGREEMENT

To see if the Town will vote, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on March 11, 2014 and which have been submitted as restated "Regional Agreement" bearing the date of March 11, 2014 to the Board of Selectmen of each member town prior to its vote on this article, or in any way act thereon.

Submitted by the Minuteman Regional School Committee

This article seeks to make amendments to the Minutemen Regional Vocational High School Agreement. The Agreement was last amended in 1980. These amendments require passage by all member communities (16 total) in order to take effect.

Summary of Proposed Amendments:

- *Uses a four-year rolling average where student enrollment is a factor in determining the annual operating and capital assessment in place of the single year figure;*
- *Introduces a weighted voting methodology for most School Committee actions;*
- *Authorizes the Regional School Committee to negotiate terms of the capital assessment for new member communities;*
- *Establishes a revised procedure for withdrawing from the District;*
- *Revises the formula by which annual capital costs are assessed; and*
- *Changes the method for authorizing debt, which would allow a community not supporting the debt to withdraw from the District.*

Belmont's Regional School Committee Representative and the Warrant Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

4/8/2015

ARTICLE 21: CITIZENS' PETITION: WRITTEN ARTICLE OPINIONS

To see if the Town will vote to adopt the following resolution:

Shall Belmont's Board of Selectmen, Warrant Committee, and Capital Budget Committee be instructed to distribute to Town Meeting Members at least one day in advance of any scheduled Town Meeting a written summary of the rationale behind their opinions on articles presented for Town Meeting Approval.

This article is submitted in the exact form as provided by the Citizens.

Submitted by James Williams

The Warrant Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage. Yes No

ARTICLE 22: CITIZENS' PETITION: TOWN BUDGET PROJECTION MODEL

To see if the Town will vote to adopt the following resolution:

Shall Belmont's Town Administrator be instructed to maintain a 30 year Steady State Projection Model of the Town's financial budget reporting three previous years, five estimated years going forward, and steady set projections for the next twenty two years based on the current five year estimates, historical trends and known revenues and expenditures.

This article is submitted in the exact form as provided by the Citizens.

Submitted by James Williams

The Warrant Committee and Capital Budget Committee will report on this Article.

Majority vote required for passage. Yes No

ARTICLE 23: CITIZENS' PETITION: QUARTERLY REPORT OF FREE CASH FLOW ACCOUNT

To see if the Town will vote to adopt the following resolution:

Shall Belmont's Town Administrator be instructed to distribute to Town Meeting Members a Quarterly report of the Town's Free Cash Flow account including amounts received and amounts disbursed since the last report and the source and uses of the funds received and disbursed. The report shall include the previous four years activity and a current year actual YTD and Full year projection.

This article is submitted in the exact form as provided by the Citizens.

Submitted by James Williams

The Warrant Committee will report on this Article.

Majority vote required for passage. Yes No

4/8/2015

ARTICLE 24:

CITIZENS' PETITION: RISK MANAGEMENT FUNCTION

To see if the Town will vote to adopt the following resolution:

Shall Belmont's Town Administrator be instructed to establish and maintain a Risk Management Function that will report both short and long term risks identified by the function to be extant in the operations of the Town's government activities. The initial report will be organized by Town Department and will report identified risks with probability estimates of event occurrence and estimates of costs including opportunity costs.

This article is submitted in the exact form as provided by the Citizens.

Submitted by James Williams

The Warrant Committee Capital Budget Committee will report on this Article.

Majority vote required for passage.

Yes ___ No ___

4/8/2015



Given under our hands this 8th day of April, 2015.

BELMONT - BOARD OF SELECTMEN

Handwritten signature of Sami S. Baghdady in black ink.

Sami S. Baghdady, Chair

Handwritten signature of Mark A. Paolillo in black ink.

Mark A. Paolillo, Vice Chair

Handwritten signature of James R. Williams in black ink.

James R. Williams

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA

2015 Special Town Meeting

INDEX OF SPECIAL TOWN MEETING WARRANT ARTICLES

SPECIAL TOWN MEETING			
FUND TRANSFERS			
ARTICLE 1	A	Transfer from Free Cash To Fund Snow and Ice Deficit \$748,000	2
ARTICLE 2	A	Transfer from Special Education Stabilization Fund \$250,000	3



Given under our hands this 21st day of April, 2015.

BELMONT - BOARD OF SELECTMEN

A True Copy, Attest
Ellen O'Brien Ashma
Town Clerk of Belmont, MA

Sami S. Baghdady
Sami S. Baghdady, Chair

Mark A. Paolillo
Mark A. Paolillo, Vice Chair

James R. Williams
James R. Williams



**TOWN OF BELMONT
WARRANT FOR 2015 SPECIAL TOWN MEETING
AUGUST 6, 2015
COMMONWEALTH OF MASSACHUSETTS**

Middlesex, ss.

To either of the Constables in said County:

Greetings:

In the name of the Commonwealth of Massachusetts you are required to notify and warn the Inhabitants of the Town of Belmont, qualified as the law requires to vote in elections and Town Affairs, to meet at the Chenery Middle School Auditorium on **THURSDAY, AUGUST 6, 2015, at 7:00 P.M.**, and to notify and warn the Town Meeting Members to meet and act at said time and place on the following Articles, viz:

ARTICLE 1: CITIZENS' PETITION - BELMONT CENTER RESTORATION PROJECT

In proceeding with the Belmont Center restoration project, as approved and funded by Town Meeting on November 17, 2014, shall the Board of Selectmen and other Town officials be directed to adhere to the plan represented in the Belmont Center Improvements design documents put out to bid by the Town in January 2015, said documents based on the conceptual plan presented to Town Meeting in the November 2014 Special Town Meeting. These documents shall be used in place of the Board of Selectmen's revised Belmont Center restoration conceptual plan, adopted unilaterally at a meeting held on May 28, 2015.

Submitted by citizens' petition.

This article is reproduced in the exact form as submitted by the Citizens.

The Board of Selectmen will report on this Article.

Majority vote required for passage.

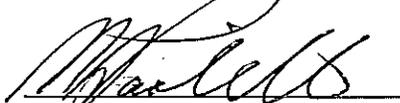
Yes _____ No _____



Given under our hands this 16th day of July, 2015.

BOARD OF SELECTMEN, TOWN OF BELMONT


Sami S. Baghdady, Chair


Mark A. Paolillo, Vice Chair

James R. Williams

A True Copy, Attest
Ellen O'Brien Ashman
Town Clerk of Belmont, MA



Appendix B:

2015 Election Results:

April 7, 2015 226

Election Summary Report
ANNUAL TOWN ELECTION AND OVERRIDE
BELMONT, MA
Summary For All Precincts, All Counters, All Races
Official Certified Results
4/7/2015

8 Precincts Reporting - 100.00%	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total
Registered Voters	2125	2264	2122	1859	2076	2079	2024	2225	16774
Cards Cast	1304	1180	1031	701	1010	1177	934	1270	8607
Turnout	61.36%	52.12%	48.59%	37.71%	48.65%	56.61%	46.15%	57.08%	51.31%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent	
MODERATOR 1 yr - ELECT ONE											
	Total										
Number of Precincts	1	1	1	1	1	1	1	1	8		
Precincts Reporting	1	1	1	1	1	1	1	1	8		
Total Votes	887	810	672	438	694	799	668	798	5766		
Times Blank Voted	417	370	359	263	316	378	266	472	2841		
MICHAEL J WIDMER	*	883	803	669	431	690	792	661	793	5722	99.24%
Write-in Votes		4	7	3	7	4	7	7	5	44	0.76%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent	
BOARD OF SELECTMEN 3 yrs - ELECT ONE											
	Total										
Number of Precincts	1	1	1	1	1	1	1	1	8		
Precincts Reporting	1	1	1	1	1	1	1	1	8		
Total Votes	1144	1040	901	599	908	1032	832	1150	7606		
Times Blank Voted	160	140	130	102	102	145	102	120	1001		
JAMES R WILLIAMS	*	692	504	485	281	445	585	490	567	4049	53.23%
ANDRES T ROJAS		450	528	416	315	461	441	340	580	3531	46.42%
Write-in Votes		2	8	0	3	2	6	2	3	26	0.34%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent	
BOARD OF ASSESSORS 3 yrs - ELECT ONE											
	Total										
Number of Precincts	1	1	1	1	1	1	1	1	8		
Precincts Reporting	1	1	1	1	1	1	1	1	8		
Total Votes	790	749	623	414	637	726	628	737	5304		
Times Blank Voted	514	431	408	287	373	451	306	533	3303		
MARTIN B MILLANE	*	787	744	620	411	636	722	624	734	5278	99.51%
Write-in Votes		3	5	3	3	1	4	4	3	26	0.49%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent	
BOARD OF CEMETERY COMMISSIONERS 3 yrs - ELECT ONE											
	Total										
Number of Precincts	1	1	1	1	1	1	1	1	8		
Precincts Reporting	1	1	1	1	1	1	1	1	8		
Total Votes	858	798	683	457	700	776	670	840	5782		
Times Blank Voted	446	382	348	244	310	401	264	430	2825		
E. O'BRIEN CUSHMAN	*	857	792	680	455	699	771	665	834	5753	99.50%
Write-in Votes		1	6	3	2	1	5	5	6	29	0.50%

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent	
BOARD OF HEALTH 3 yrs - ELECT ONE											
	Total										
Number of Precincts	1	1	1	1	1	1	1	1	8		
Precincts Reporting	1	1	1	1	1	1	1	1	8		
Total Votes	854	758	676	440	675	777	666	789	5635		
Times Blank Voted	450	422	355	261	335	400	268	481	2972		
DAVID B ALPER	*	848	749	669	438	668	773	661	787	5593	99.25%
Write-in Votes		6	9	7	2	7	4	5	2	42	0.75%

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Precinct 1 Precinct 2 Precinct 3 Precinct 4 Precinct 5 Precinct 6 Precinct 7 Precinct 8 Total Percent

HOUSING AUTHORITY 5 yrs - ELECT ONE											
	Total	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	
Total Votes	785	720	615	416	628	704	628	717	5213		
Times Blank Voted	519	460	416	285	382	473	306	553	3394		
DONNA BRESCIA	*	783	716	614	415	628	699	625	715	5195	99.65%
Write-in Votes		2	4	1	1	0	5	3	2	18	0.35%

LIBRARY TRUSTEES 3 yrs - ELECT TWO											
	Total	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	
Total Votes	1421	1269	1090	713	1126	1326	1112	1298	9355		
Times Blank Voted	452	405	369	255	324	394	251	481	2931		
ELAINE C ALLIGOOD	*	722	659	573	394	585	668	562	681	4844	51.78%
MARY ALICE WISTMAN	*	698	605	515	317	540	649	544	612	4480	47.89%
Write-in Votes		1	5	2	2	1	9	6	5	31	0.33%

SCHOOL COMMITTEE 3 yrs - ELECT TWO											
	Total	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	
Total Votes	1423	1250	1105	734	1121	1310	1121	1311	9375		
Times Blank Voted	445	412	364	230	334	399	253	479	2916		
LISA B FIORE	*	740	663	560	358	571	685	576	685	4838	51.61%
SUSAN E BURGESS-COX	*	680	582	540	370	541	616	535	622	4486	47.85%
Write-in Votes		3	5	5	6	9	9	10	4	51	0.54%

SCHOOL COMMITTEE 2 yrs - ELECT ONE											
	Total	Total	Total	Total	Total	Total	Total	Total	Total		
Number of Precincts	1	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	1	8	
Total Votes	797	720	622	412	623	724	629	753	5280		
Times Blank Voted	507	460	409	289	387	453	305	517	3327		
THOMAS M CAPUTO	*	795	713	618	407	623	718	626	746	5246	99.36%
Write-in Votes		2	7	4	5	0	6	3	7	34	0.64%

PCT 1 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Total Votes		8398	
Times Blank Voted		168	
ANNE MARIE S MAHONEY	*	666	7.93%
JOHN J WEIS	*	625	7.44%
ADAM DASH	*	618	7.36%
JAMES H STATON	*	613	7.30%
HELEN E GOLDING	*	603	7.18%
LYDIA PHIPPEN OGILBY	*	590	7.03%
GAIL M GORMAN	*	581	6.92%
MARY T GAVIN	*	580	6.91%
JOHN A BORELLI	*	561	6.68%
STEPHEN TOMCZYK	*	524	6.24%
IAN L TODREAS	*	513	6.11%
PETER J DIZIKES	*	505	6.01%
CLAUDIA J MATZKO		489	5.82%
JEFFREY ROTH		482	5.74%
MELISSA W OTIS		414	4.93%
Write-in Votes		34	0.40%

PCT 2 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Total Votes		6940	
Times Blank Voted		294	
LESLIE J AITKEN	*	603	8.69%
JAMES F GAMMILL	*	602	8.67%
THOMAS M CAPUTO	*	601	8.66%
SUZANNE H ROBOTHAM	*	587	8.46%
W. SUMNER BROWN	*	584	8.41%
JOHN J BUCKLEY	*	580	8.36%
DAVID C HURLEY	*	574	8.27%
KATHARINE E DREIER	*	568	8.18%
JUDITH A MCSWAIN	*	566	8.16%
MICHELE S BANKER	*	562	8.10%
BRIAN W LIDDELL	*	553	7.97%
KARNIG G OSTAYAN	*	544	7.84%
Write-in Votes		16	0.23%

PCT 3 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Total Votes		5642	
Times Blank Voted		295	
MARTIN L COHEN	*	536	9.50%
MARY K KENNEDY	*	530	9.39%
BONNIE L FRIEDMAN	*	512	9.07%
ANTHONY J ALCORN	*	507	8.99%
VINCENT P STANTON	*	507	8.99%
ROBERT V KENNEDY	*	504	8.93%
PAUL M MARZOCCHI	*	500	8.86%
WAYNE MESARD	*	499	8.84%
RICHARD K MADDEN	*	484	8.58%
JOHN H MAYER	*	478	8.47%
JOSEPH JOHN BERNARD	*	477	8.45%
JULIET JENKINS	*	39	0.69%
RACHEL HELLER		10	3.39%
MARIA MURPHY		7	0.12%
MATTHEW GOLDSTEIN		6	0.11%
PAUL MINOR		6	0.11%
All Other Write-in Votes		40	0.71%

PCT 4 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.00%	
Total Votes	4399		
Times Blank Voted	115		
SAMI S BAGHDADY	*	374	8.50%
DEBRA DEUTSCH	*	337	7.66%
ANDREW C. MACAULEY	*	334	7.59%
SAMIR S BAGHDADY	*	332	7.55%
LUCIA E GATES	*	327	7.43%
HENRY V KAZARIAN	*	326	7.41%
DAVID M WEBSTER	*	323	7.34%
DAVID C ENGERMAN	*	313	7.12%
CHARLES L CLARK	*	311	7.07%
ELIZABETH B SCHMIDT	*	307	6.98%
WILLIAM P DILLON	*	302	6.87%
JIRAIR M HOVSEPIAN	*	280	6.37%
LAURA JOY VANDERHART		278	6.32%
CHRISTINE E O'NEILL		249	5.66%
Write-in Votes		6	0.14%

PCT 5 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.00%	
Total Votes	6022		
Times Blank Voted	194		
ANDREW K PLUNKETT	*	528	8.77%
HEIDI L STEINERT	*	496	8.24%
TOMMASINA ANNE OLSON	*	495	8.22%
SUZANNE W BLOORE	*	477	7.92%
ROGER P WRUBEL	*	474	7.87%
MATTHEW J SULLIVAN	*	474	7.87%
HOWARD MARK FINE	*	463	7.69%
THAYER DONHAM	*	462	7.67%
FRANCIS A LOMBARDO	*	459	7.62%
MYRON J KASSARABA	*	447	7.42%
STEPHAN W CARLINI	*	417	6.92%
CLAUS C BECKER	*	410	6.81%
EDWARD SANDERSON,III		405	6.73%
Write-in Votes		15	0.25%

PCT 6 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
	Total		
Number of Precincts	1		
Precincts Reporting	1	100.00%	
Total Votes	7380		
Times Blank Voted	223		
LAURIE A GRAHAM	*	642	8.70%
JUDITH R SINGLER	*	620	8.40%
JOHN J BOWE	*	616	8.35%
THEODORE DUKAS	*	602	8.16%
PHILIP K THAYER	*	577	7.82%
MATTHEW D KILLEEN	*	566	7.67%
ERIC A SMITH	*	556	7.53%
ROBERT PAUL REARDON	*	548	7.41%
JAMIE H SHEA	*	545	7.39%
JOEL M SEMUELS	*	537	7.28%
JUDITH F FEINLEIB	*	520	7.05%
PETER A WHITMER	*	519	7.03%
APRIL EDRINGTON		461	6.25%
Write-in Votes		71	0.96%

PCT 7 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Total Votes		5734	
Times Blank Voted		231	
GLENN P WONG	*	557	9.71%
STEPHEN R PINKERTON	*	542	9.45%
JOAN A DREVINS	*	532	9.28%
AMY C ROSENSTEIN	*	529	9.23%
THOMAS DOUGLAS JOHN	*	506	8.82%
RICHARD A CANDEE	*	506	8.82%
LAURA JOYCE HILL	*	504	8.79%
SHELAGH E MEIER	*	499	8.70%
GLEN ALEXANDER MOHR	*	488	8.51%
ALEXANDRA E VAN GEEL	*	486	8.48%
MARIO M RATHLE	*	474	8.27%
GEOFFREY LUBIEN	*	45	0.78%
BENITA GOLD		20	0.35%
All Others Write-in Votes		46	0.80%

PCT 8 TOWN MTG MEMBERS 3 yrs - ELECT TWELVE			
		Total	
Number of Precincts		1	
Precincts Reporting		1	100.00%
Total Votes		6998	
Times Blank Voted		312	
CYNTHIA J TAYLOR	*	621	8.87%
KATHLEEN M BASKIN	*	608	8.69%
LYNN PETERSON READ	*	608	8.69%
ELLEN J SUGARMAN	*	602	8.60%
DONALD H MERCIER	*	599	8.56%
STUART R GALLANT	*	593	8.47%
ANTOINE G HRAIZ	*	567	8.10%
MARK P SMITH	*	565	8.07%
KEVIN P BROSNAN	*	561	8.02%
ANTHONY A FERRANTE	*	561	8.02%
EDWIN A RICHARD	*	557	7.96%
IDITH HABER KISIN	*	518	7.40%
Write-in Votes		38	0.54%

PCT 5 TOWN MTG MEMBER 1 yr - ELECT ONE		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	58	
Times Blank Voted	952	
FAILURE TO ELECT (TIE)		
Write-in Votes	58	100.00%

PCT 6 TOWN MTG MEMBER 2 yrs - ELECT ONE		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	83	
Times Blank Voted	1091	
KAREN BAUERLE	*	37
JOCELYN RECORD		7
YONG-HUA CHEN		6
All Other Write-in Votes	33	100.00%

PCT 7 TOWN MTG MEMBERS 2 yrs - ELECT FOUR		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	34	
Times Blank Voted	908	
BENITA GOLD	*	8
FAILURE TO ELECT (TIE FOR ADDITIONAL THREE SEATS)		
Write-in Votes	26	100.00%

PCT 6 TOWN MTG MEMBER 1 yr - ELECT ONE		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	91	
Times Blank Voted	1083	
JOCELYN RECORD	*	43
KAREN BAUERLE		24
Write-in Votes	24	100.00%

PCT 8 TOWN MTG MEMBER 1 yr - ELECT ONE		
	Total	
Number of Precincts	1	
Precincts Reporting	1	100.00%
Total Votes	684	
Times Blank Voted	586	
ROGER H READ	*	680 99.41%
Write-in Votes	4	0.59%

QUESTION ONE:
 "Shall the Town of Belmont be allowed to assess an additional \$4,500,000 in real estate and personal property taxes for the purposes of supplementing the capital budget and the town and school operating budgets for the fiscal year beginning July 1, 2015?"

	Precinct 1	Precinct 2	Precinct 3	Precinct 4	Precinct 5	Precinct 6	Precinct 7	Precinct 8	Total	Percent
QUESTION ONE, RESULTS:										
	Total									
Number of Precincts	1	1	1	1	1	1	1	1	8	
Precincts Reporting	1	1	1	1	1	1	1	1	8	
Total Votes	1302	1175	1027	691	1005	1173	934	1263	8570	
Times Blank Voted	2	5	4	10	5	4	0	7	37	
YES	*	815	580	548	306	594	757	516	617	4733 55.23%
NO		487	595	479	385	411	416	418	646	3837 44.77%



Appendix C:

2015 Financial Statements:

Audited Financial Statements..... 233

TOWN OF BELMONT, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

YEAR ENDED JUNE 30, 2015

TOWN OF BELMONT, MASSACHUSETTSREPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTSJUNE 30, 2015**TABLE OF CONTENTS**

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Independent Auditor's Report

To the Honorable Board of Selectmen
Town of Belmont, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of and for the year ended June 30, 2015 (except for the Belmont Contributory Retirement System which is as of and for the year ended December 31, 2014), and the related notes to the financial statements, which collectively comprise the Town of Belmont, Massachusetts' basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the Belmont Municipal Light Plant as of December 31, 2014, which represent 51.0%, 38.6%, and 60.8%, respectively, of the assets, net position, and revenues of the business-type activities. Those statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as it relates to the amounts included for the business-type activities of the Belmont Municipal Light Plant, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Belmont, Massachusetts, as of June 30, 2015 (except for the Belmont Contributory Retirement System and Municipal Light Plant which are as of and for the year ended December 31, 2014), and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We and other auditors have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 22, 2016 on our consideration of the Town of Belmont, Massachusetts' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Belmont, Massachusetts' internal control over financial reporting and compliance.

Powers + Sullivan, LLC

March 22, 2016

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Belmont, we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the year ended June 30, 2015.

The Town provides general government services for the territory within its boundaries, including police and fire protection, public education, water and sewer maintenance, trash disposal, electricity transmission and parks and recreational facilities.

Financial Summary

- The Town's assets exceeded its liabilities at the close of year 2015 by \$50.7 million.
- The Town's total net position decreased by \$1.9 million.
- At the end of year 2015, the unassigned fund balance for the general fund was \$12.7 million or 13.2% of general fund expenditures.
- This is the seventh year since the Town implemented GASB Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. At year end, the postemployment benefit (OPEB) liability totaled \$82.6 million. Please see Note 13 in the financial statements for further details.
- To offset the impact of OPEB liability, the Town has established an Other Postemployment Benefits Trust Fund (Trust) to account for funds set aside to help meet future postemployment benefit costs for retirees. During 2015, the Town transferred \$264 thousand and the Trust received \$45 thousand in investment income, bringing the balance to \$2.0 million. The Town voted to transfer \$205 thousand into the fund during 2016.
- At year end, the balance in the Town's Internal Service Fund totaled \$8.5 million, an increase of \$987 thousand from the prior year.
- In order to take advantage of favorable interest rates, the Town issued \$2,590,000 of General Obligation Refunding Bonds. Total debt service was reduced by \$258,139 over the next 12 years. Please refer to NOTE 8 for more information.

Overview of the Financial Statements

Our discussion and analysis of the Town is intended to serve as an introduction to the Town of Belmont's basic financial statements. The Town's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This analysis also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the Town's finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all of the Town's assets and deferred outflows and liabilities and deferred inflows, with the difference between them reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The *statement of activities* presents information showing how the Town's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this

statement for some items that will result in cash flows in future periods (e.g., uncollected taxes and earned but unused sick and vacation time).

Both of the government-wide statement of activities distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town include general government, public safety, education, public works, human services, culture and recreation, community preservation and interest. The business-type activities of the Town include the water, sewer and light plant.

The government-wide financial statements include not only the Town of Belmont itself (known as the *primary government*), but also a legally separate public employee retirement system for which the Town of Belmont is financially accountable. Financial information for this *component unit* is reported separately within the fiduciary fund statements.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. The focus of the Town of Belmont's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town of Belmont's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

The Town has implemented GASB #54, *Fund Balance Reporting and Governmental Fund Type Definitions*. The implementation of this standard changed the fund balance components to nonspendable, restricted, committed, assigned and unassigned. Additionally, under the new standard, the Town's general stabilization fund is reported within the general fund as unassigned while the Ash Landfill stabilization fund and the Special Education stabilization fund are reported within the general fund as committed.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund, the wellington school construction fund and the community preservation fund, which are the Town's major governmental funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation.

The Town of Belmont adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund as Required Supplementary Information fund to demonstrate compliance with this budget.

Proprietary funds. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses enterprise funds to account for its water and sewer systems and light plant activities.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the water and sewer systems, the light plant activities and the internal service fund all of which are considered to be major funds of the Town.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the Town's own programs.

Fiduciary fund reporting focuses on net position and changes in net position. The fiduciary fund category is split into four classifications: a pension trust fund, an other postemployment benefit trust, private purpose trust funds, and agency funds. Private purpose trust funds are used to account for trust arrangements that benefit individuals, private organizations, or other governments. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The Town's agency fund accounts for primarily police off-duty details and school student activity funds.

The Town is the trustee, or fiduciary, for its employees' pension plan and other postemployment benefit plan. The Town's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in fiduciary net position. These activities are excluded from the Town's government-wide financial statements because the Town cannot use these assets to finance its operations.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the progress in funding its obligation to provide postemployment benefits to its employees.

The Town has implemented GASB Statement 67, *Financial Reporting for Pension Plans*, GASB Statement 68, *Accounting and Financial Reporting for Pensions*, and GASB Statement 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*. As a result additional footnote disclosures and required supplementary information was added to the report, as well as the recognition of deferred outflows and the net pension liability related to the Town's pension obligations. See Note 12 for more information. To reflect this change, the Town has recorded a net pension liability, which has resulted in the revision of the June 30, 2014, balance of the governmental activities and business type activities by \$57,997,474 and \$3,176,026, respectively.

Government-wide Financial Analysis

Governmental Activities

The 2014 noncurrent liabilities and beginning net position have been revised by \$57,997,474 to reflect the implementation of GASB Statements #68 and #71 and the associated net pension liability. The Town is able to report positive balance in two out of three categories of net position. As noted below, assets exceeded liabilities by \$6.1 million at the close of the most recent year.

	<u>2015</u>	<u>(As Revised) 2014</u>
Assets:		
Current assets.....	\$ 60,302,682	\$ 55,830,467
Capital assets.....	140,101,602	135,575,484
Total assets.....	200,404,284	191,405,951
Total deferred outflows of resources.....	934,739	428,964
Liabilities:		
Current liabilities (excluding debt).....	7,122,235	5,532,697
Noncurrent liabilities (excluding debt).....	143,305,998	129,228,866
Current debt.....	2,908,329	3,577,838
Noncurrent debt.....	40,472,534	39,055,416
Total liabilities.....	193,809,096	177,394,817
Total deferred inflows of resources.....	1,410,687	1,318,776
Net Position:		
Capital assets net of related debt.....	103,830,716	98,844,737
Restricted.....	5,712,285	4,770,295
Unrestricted.....	(103,423,761)	(90,493,710)
Total net position.....	\$ 6,119,240	\$ 13,121,322

A significant portion of the Town's net position, \$103.8 million, reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net position, \$5.7 million, represents resources that are subject to external restrictions on how they may be used. The remaining deficit balance of *unrestricted net position*, of \$103.4 million is due to the recognition of the liabilities associated with GASB Statement #45 in the amount of \$76.7 million, as well as GASB Statement #68 in the amount of \$57.8 million.

The governmental activities net position decreased by \$7.0 million in the current year. The decrease was primarily due a \$10.3 million increase in the other postemployment benefits liability, and the fact that depreciation exceeded principal payments on debt by \$648 thousand. These decreases were offset by \$518 thousand of capital grants related to Chapter 90 highway grants and State matching CPA fund grants. Other elements affecting net position were a surplus in the Internal Service fund of \$987,000, the recognition of \$591 thousand of deferred outflows related to pensions and the Town's ability to fund capital additions (approximately \$3.9 million) from current year revenues.

Key elements of the change in net position are as follows:

	<u>2015</u>	<u>(As Revised) 2014</u>
Program Revenues:		
Charges for services.....	\$ 7,868,664	\$ 6,880,480
Operating grants and contributions.....	15,511,455	19,449,179
Capital grants and contributions.....	518,084	1,275,108
General Revenues:		
Real estate and personal property taxes.....	75,959,984	72,256,633
Tax liens.....	331,980	334,414
Motor vehicle and other excise taxes.....	3,467,076	3,231,491
Community preservation tax.....	970,713	907,112
Nonrestricted grants.....	2,546,466	2,526,960
Penalties and interest on taxes.....	427,131	389,566
Unrestricted investment income.....	479,466	886,008
Gain/(loss) on disposal of capital assets.....	776	-
Total revenues.....	<u>108,081,795</u>	<u>108,136,951</u>
Expenses:		
General government.....	7,626,030	7,450,689
Public safety.....	20,065,660	20,163,937
Education.....	66,732,538	72,354,998
Public works.....	15,430,071	11,037,195
Human services.....	1,435,129	1,320,058
Culture and recreation.....	3,446,940	3,182,350
Interest.....	1,284,634	1,152,557
Total expenses.....	<u>116,021,002</u>	<u>116,661,784</u>
Change in net position before transfers.....	(7,939,207)	(8,524,833)
Transfers.....	937,125	937,125
Change in net position.....	(7,002,082)	(7,587,708)
Net position at beginning of year (as revised).....	13,121,322	20,709,030
Net position at end of year.....	\$ <u>6,119,240</u>	\$ <u>13,121,322</u>

Business-type activities

The 2014 noncurrent liabilities and beginning net position have been revised by \$1,988,701 in the water fund and \$1,187,325 in the sewer fund. Combined business-type activities net position increased by \$5.1 million in the current year. The following table identifies key elements of the enterprise operations:

	<u>2015</u>	<u>(As Revised) 2014</u>
Assets:		
Current assets.....	\$ 35,990,811	\$ 26,492,464
Noncurrent assets (excluding capital).....	6,373,002	3,186,971
Capital assets.....	59,354,323	52,276,923
Total assets.....	<u>101,718,136</u>	<u>81,956,358</u>
Liabilities:		
Current liabilities (excluding debt).....	2,232,802	2,544,127
Noncurrent liabilities (excluding debt).....	9,395,482	8,723,008
Current debt.....	2,374,131	17,112,246
Noncurrent debt.....	41,446,423	12,797,737
Total liabilities.....	<u>55,448,838</u>	<u>41,177,118</u>
Total deferred inflows of resources.....	<u>1,713,177</u>	<u>1,310,917</u>
Net Position:		
Capital assets net of related debt.....	29,525,498	24,686,083
Unrestricted.....	15,062,985	14,782,240
Total net position.....	<u>44,588,483</u>	<u>39,468,323</u>
Program Revenues:		
Charges for services.....	38,890,289	34,859,538
General Revenues:		
Unrestricted investment income.....	84,535	15,791
Total revenues.....	<u>38,974,824</u>	<u>34,875,329</u>
Expenses:		
Water.....	4,825,769	4,937,845
Sewer.....	7,233,825	7,316,529
Light.....	20,857,945	19,837,537
Total expenses.....	<u>32,917,539</u>	<u>32,091,911</u>
Change in net position before transfers.....	6,057,285	2,783,418
Transfers.....	(937,125)	(937,125)
Change in net position.....	5,120,160	1,846,293
Net position at beginning of year (as revised).....	39,468,323	37,622,030
Net position at end of year.....	\$ <u>44,588,483</u>	\$ <u>39,468,323</u>

Financial Analysis of the Town's Governmental Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the Town's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, governmental funds reported combined ending fund balances of \$40.2 million comprised of \$20.0 million in the general fund, a deficit of \$129.0 thousand in the Wellington School construction fund, \$1.8 million in community preservation, and \$18.4 million in the nonmajor governmental funds. Overall fund balance increased by \$2.4 million in year 2015. This was primarily due to the issuance of \$4.4 million of long-term debt offset by the timing of the expenditure of grant funds versus the actual receipt of grant proceeds and activity of the Community Preservation Fund.

The general fund is the chief operating fund. At the end of the current year, the unassigned fund balance of the general fund was \$12.7 million, while the total fund balance was \$20.0 million. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 13.2% of general fund budgetary expenditures, while total fund balance represents 20.9% of that same amount. During 2015, the fund balance of the general fund increased by \$488 thousand. The change was primarily due to a budgetary surplus of \$693 thousand offset by an increase of \$71 in the Town's estimate for Appellate Tax Board cases.

The Wellington School construction fund is used to account for the activities related to the construction of the new school building. During 2015, the Town spent \$21 thousand on the project. At June 30, 2015, the fund has a deficit balance of \$129 thousand. The deficit will be funded with available funds and grant proceeds in future years. The project has only punch list items remaining as of June 30, 2015.

The community preservation fund had a fund balance at June 30, 2015, of \$1.8 million. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge on property taxes and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing. The fund decreased \$1.2 million during year 2015 due to the receipt of both state grants and the tax surcharges, offset by \$2.5 million of expenditures.

Financial Analysis of Proprietary Funds

The Water, Sewer and Light funds maintained positive results of operations and demonstrated the ability to recover all costs from rates.

The net position of the water, sewer and electric light funds increased \$5.1 million in year 2015. This performance was primarily the result of an increase in light user fees while controlling the related cost structures. The light department experienced an overall increase in revenue due to an increase in rates implemented in 2014. The water and sewer funds experienced slight increases in revenues while being able to control operating costs.

The internal service fund had an ending fund balance of \$8.5 million, which represents an increase of \$987 thousand over the prior year. Contributions exceeded claim payments by \$967 thousand and the fund earned \$20.0 thousand in investment earnings.

General Fund Budgetary Highlights

There was a net increase of \$1.8 million between the original and final adopted budgets. This increase primarily relates to free cash appropriations for construction on Belmont Center.

Capital Asset and Debt Administration

Capital Asset Administration

The Town of Belmont's investment in capital assets for its governmental and business type activities as of June 30, 2015, amounted to \$199.5 million (net of depreciation). This investment in capital assets includes land, construction in progress, land improvements, buildings, machinery and equipment, vehicles, and infrastructure assets. The Town's major capital projects relate to the Underwood Pool Construction, the purchase of public safety vehicles, paving, Belmont Center project and various other infrastructure projects.

In conjunction with the operating budget, the Town annually prepares a capital budget for the upcoming year and a five-year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town annually budgets over \$2.0 million per year from current-year appropriations for capital projects.

Light Department

Of the \$6.7 million increase in construction in progress, \$6.1 million was attributed to the 115KV substation project funded by \$26,100,000 of General Obligation Bonds. See debt administration note below for further information.

Debt Administration

Outstanding governmental bonded long-term debt, as of June 30, 2015, totaled \$41.6 million of which \$23.1 million relates to various School construction projects and purchases, \$9.7 million of refunding bonds, \$2.1 million relates to the senior center project, \$1.3 million relates to the purchase of fire vehicles, \$100 thousand relates to the Fire Station construction, and \$860 thousand relates to Harris Field repairs, \$2.8 million relates to the Underwood Pool construction, \$1.5 million relates to Town center construction, leaving a balance of \$171 thousand for other CIP projects. The enterprise funds have \$4.4 million in water debt and \$11.5 million in sewer debt, all of which are fully supported by the rates.

The Town has an "Aaa" rating from Moody's for general obligation debt.

Light Department

On April 26, 2012, the Town issued a Bond Anticipation Note (BAN) in the aggregate amount of \$14,000,000, which included a bond premium, bearing interest at 1.83% and maturing April 25, 2013. The proceeds were used to finance the 115kv Transmission Service Upgrade Project. On April 25, 2013, the BAN matured and was renewed in the aggregate amount of \$14,000,000 which included a bond premium, bearing interest at 1.77% and matured April 25, 2015. In April 2015, the \$14,000,000 BAN was permanently financed and an additional \$12,100,000 was added for a total long-term debt issuance of \$26,100,000 related to this project.

Please refer to notes 4, 7, and 8 for further discussion of the major capital and debt activity.

Economic Factors and Next Year's Budget

A statewide tax limitation statute known as "Proposition 2-1/2" limits the property tax levy to an amount equal to 2-1/2% of the value of all taxable property in the Town. A secondary limitation is that no levy in a year may exceed the preceding year's allowable tax levy by more than 2-1/2%, plus taxes levied on certain property newly added to the tax rolls. Certain Proposition 2-1/2% taxing limitations can be overridden by Town-wide referendum vote. The Town has taken advantage of this override capability to increase operating budgets and so-called "debt exclusions" that are not subject to the Proposition 2-1/2% limitations.

The Town collects 99% of its property tax billings in the year billed. Property taxes billed were \$75.6 million in 2015, which was a \$2.5 million increase from the prior year. \$654 thousand of this increase is the product of the certified new growth of the Town. Within this levy approximately \$3.4 million of previous debt exclusions were paid off.

The Town continues to experience growth in residential renovation and development. In year 2015, 1108 building permits were issued, resulting in \$100.2 million in taxable value. This activity has produced new growth tax revenue, which is exempt from the limitation imposed by Proposition 2 ½. For year 2015, the Town realized \$654 thousand in new taxes from this source.

The unemployment rate for Belmont as of December 2015 was 3.4% compared to the state figure of 5.6% and the nationwide figure of 6.3%.

Requests for Information

This financial report is designed to provide a general overview of the Town of Belmont's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, Town Hall, 19 Moore Street, Belmont, MA 02478.

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Basic Financial Statements

STATEMENT OF NET POSITION

JUNE 30, 2015

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents.....	\$ 42,800,486	\$ 27,775,718	\$ 70,576,204
Investments.....	12,377,735	-	12,377,735
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes.....	663,791	-	663,791
Real estate tax deferrals.....	672,848	-	672,848
Tax liens.....	933,802	65,952	999,754
Motor vehicle excise taxes.....	183,269	-	183,269
User fees.....	-	5,725,088	5,725,088
Departmental and other.....	413,392	-	413,392
Intergovernmental.....	2,099,122	98,468	2,197,590
Inventory.....	158,237	555,079	713,316
Prepaid expenses.....	-	92,582	92,582
Purchased power advanced deposits.....	-	1,677,924	1,677,924
NONCURRENT:			
Restricted cash and cash equivalents.....	-	6,373,002	6,373,002
Capital assets, non depreciable.....	16,456,335	16,193,264	32,649,599
Capital assets, depreciable.....	123,645,267	43,161,059	166,806,326
TOTAL ASSETS.....	200,404,284	101,718,136	302,122,420
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows of resources related to pensions.....	591,006	32,362	623,368
Deferred loss on refunding.....	343,733	-	343,733
TOTAL DEFERRED OUTFLOWS.....	934,739	32,362	967,101
LIABILITIES			
CURRENT:			
Warrants payable.....	2,785,074	1,638,367	4,423,441
Accrued liabilities.....	-	300,121	300,121
Accrued payroll.....	546,763	40,006	586,769
Health claims payable.....	1,650,000	-	1,650,000
Tax refunds payable.....	648,000	-	648,000
Accrued interest.....	568,877	100,493	669,370
Other liabilities.....	491,893	138,594	630,487
Capital lease obligations.....	306,552	-	306,552
Landfill closure.....	52,000	-	52,000
Compensated absences.....	73,076	15,221	88,297
Bonds payable.....	2,908,329	2,374,131	5,282,460
NONCURRENT:			
Capital lease obligations.....	97,401	-	97,401
Landfill closure.....	7,296,000	-	7,296,000
Compensated absences.....	1,388,445	289,214	1,677,659
Other postemployment benefits.....	76,690,787	5,939,232	82,630,019
Net pension liability.....	57,833,365	3,167,036	61,000,401
Bonds payable.....	40,472,534	41,446,423	81,918,957
TOTAL LIABILITIES.....	193,809,096	55,448,838	249,257,934
DEFERRED INFLOWS OF RESOURCES			
Advanced collections.....	1,410,687	-	1,410,687
Rate stabilization reserve.....	-	1,713,177	1,713,177
TOTAL DEFERRED INFLOWS OF RESOURCES.....	1,410,687	1,713,177	3,123,864
NET POSITION			
Net investment in capital assets.....	103,830,716	29,525,498	133,356,214
Restricted for:			
Permanent funds:			
Expendable.....	880,040	-	880,040
Nonexpendable.....	2,981,430	-	2,981,430
Other purposes.....	1,850,815	-	1,850,815
Unrestricted.....	(103,423,761)	15,062,985	(88,360,776)
TOTAL NET POSITION.....	\$ 6,119,240	\$ 44,588,483	\$ 50,707,723

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

YEAR ENDED JUNE 30, 2015

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary Government:					
<i>Governmental Activities:</i>					
General government.....	\$ 7,626,030	\$ 846,958	\$ 528,674	\$ 1,601	\$ (6,248,797)
Public safety.....	20,065,660	1,213,685	153,321	-	(18,698,654)
Education.....	66,732,538	3,019,702	14,197,324	-	(49,515,512)
Public works.....	15,430,071	1,896,052	301,379	266,506	(12,966,134)
Human services.....	1,435,129	232,121	212,648	-	(990,360)
Culture and recreation.....	3,446,940	660,146	66,611	-	(2,720,183)
Community preservation.....	-	-	-	249,977	249,977
Interest.....	1,284,634	-	51,498	-	(1,233,136)
Total Governmental Activities.....	<u>116,021,002</u>	<u>7,868,664</u>	<u>15,511,455</u>	<u>518,084</u>	(92,122,799)
<i>Business-Type Activities:</i>					
Water.....	4,825,769	6,485,130	-	-	1,659,361
Sewer.....	7,233,825	8,878,024	-	-	1,644,199
Light.....	20,857,945	23,527,135	-	-	2,669,190
Total Business-Type Activities.....	<u>32,917,539</u>	<u>38,890,289</u>	<u>-</u>	<u>-</u>	5,972,750
Total Primary Government.....	<u>\$ 148,938,541</u>	<u>\$ 46,758,953</u>	<u>\$ 15,511,455</u>	<u>\$ 518,084</u>	<u>(86,150,049)</u>

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

YEAR ENDED JUNE 30, 2015

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net position:			
Net (expense) revenue from previous page.....	\$ (92,122,799)	\$ 5,972,750	\$ (86,150,049)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	75,959,984	-	75,959,984
Tax liens.....	331,980	-	331,980
Motor vehicle and other excise taxes.....	3,467,076	-	3,467,076
Community preservation tax.....	970,713	-	970,713
Penalties and interest on taxes.....	427,131	-	427,131
Grants and contributions not restricted to specific programs.....	2,546,466	-	2,546,466
Unrestricted investment income.....	479,466	84,535	564,001
Gain (loss) on disposal of assets.....	776	-	776
<i>Transfers, net</i>	937,125	(937,125)	-
Total general revenues and transfers.....	<u>85,120,717</u>	<u>(852,590)</u>	<u>84,268,127</u>
Change in net position.....	(7,002,082)	5,120,160	(1,881,922)
<i>Net Position:</i>			
Beginning of year.....	<u>13,121,322</u>	<u>39,468,323</u>	<u>52,589,645</u>
End of year.....	\$ <u><u>6,119,240</u></u>	\$ <u><u>44,588,483</u></u>	\$ <u><u>50,707,723</u></u>

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2015

	General	Wellington School Construction	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents.....	\$ 20,545,817	\$ -	\$ 149,117	\$ 11,938,621	\$ 32,633,555
Investments.....	3,509,656	-	1,681,566	7,186,513	12,377,735
Receivables, net of uncollectibles:					
Real estate and personal property taxes.....	656,526	-	7,265	-	663,791
Real estate tax deferrals.....	672,848	-	-	-	672,848
Tax liens.....	933,802	-	-	-	933,802
Motor vehicle excise taxes.....	183,269	-	-	-	183,269
Departmental and other.....	400,467	-	-	12,925	413,392
Intergovernmental.....	-	-	165,000	1,934,122	2,099,122
Due from other funds.....	129,459	-	-	-	129,459
TOTAL ASSETS.....	\$ 27,031,844	\$ -	\$ 2,002,948	\$ 21,072,181	\$ 50,106,973
LIABILITIES					
Warrants payable.....	\$ 1,389,881	\$ -	\$ 499	\$ 1,394,694	\$ 2,785,074
Accrued payroll.....	523,074	-	-	23,689	546,763
Tax refunds payable.....	648,000	-	-	-	648,000
Other liabilities.....	491,893	-	-	-	491,893
Due to other funds.....	-	129,459	-	-	129,459
TOTAL LIABILITIES.....	3,052,848	129,459	499	1,418,383	4,601,189
DEFERRED INFLOWS OF RESOURCES					
Unavailable revenue.....	3,971,683	-	172,265	1,182,076	5,326,024
FUND BALANCES					
Nonspendable.....	-	-	-	2,981,430	2,981,430
Restricted.....	-	-	1,830,184	15,490,292	17,320,476
Committed.....	3,425,065	-	-	-	3,425,065
Assigned.....	3,892,731	-	-	-	3,892,731
Unassigned.....	12,689,517	(129,459)	-	-	12,560,058
TOTAL FUND BALANCES.....	20,007,313	(129,459)	1,830,184	18,471,722	40,179,760
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES.....	\$ 27,031,844	\$ -	\$ 2,002,948	\$ 21,072,181	\$ 50,106,973

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION**

YEAR ENDED JUNE 30, 2015

Total governmental fund balances.....		\$	40,179,760
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....			140,101,602
Accounts receivable are not available to pay for current-period expenditures and, therefore, are unavailable in the funds.....			3,915,337
Certain changes in the net pension liability are required to be included in pension expense over future periods. These changes are reported as deferred outflows of resources or (deferred inflows of resources) related to pensions.....			591,006
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.			
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net position.....			8,516,931
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....			(568,877)
Inventory is capitalized in the Statement of Activities.....			158,237
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.			
Bonds payable.....	(43,380,863)		
Capital lease obligations.....	(403,953)		
Landfill closure.....	(7,348,000)		
Other postemployment benefits payable.....	(76,690,787)		
Net pension liability.....	(57,833,365)		
Compensated absences.....	(1,461,521)		
Net effect of reporting long-term liabilities.....			(187,118,489)
In the statement of activities, deferred losses are reported for refundings of debt, which are amortized over the shorter of the remaining life of the refunding bonds or refunded bonds. In governmental funds, defeasances of debt are expensed when the refunding bonds are issued.....			343,733
Net position of governmental activities.....		\$	<u>6,119,240</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

YEAR ENDED JUNE 30, 2015

	General	Wellington School Construction	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:					
Real estate and personal property taxes, net of tax refunds.....	\$ 76,075,836	\$ -	\$ -	\$ -	\$ 76,075,836
Tax liens.....	336,922	-	-	-	336,922
Motor vehicle and other excise taxes.....	3,467,149	-	-	-	3,467,149
Charges for services.....	2,260,829	-	-	-	2,260,829
Penalties and interest on taxes.....	427,131	-	-	-	427,131
Licenses and permits.....	1,940,336	-	-	-	1,940,336
Fines and forfeitures.....	236,553	-	-	-	236,553
Intergovernmental.....	13,556,405	-	291,615	3,893,788	17,741,808
Departmental and other.....	-	-	-	3,837,794	3,837,794
Community preservation tax.....	-	-	991,630	-	991,630
Contributions.....	-	-	13	911,604	911,617
Investment income.....	294,236	-	8,245	156,871	459,352
Miscellaneous.....	-	-	-	1,425	1,425
TOTAL REVENUES.....	98,595,397	-	1,291,503	8,801,482	108,688,382
EXPENDITURES:					
Current:					
General government.....	3,734,959	-	394,555	500,236	4,629,750
Public safety.....	12,317,373	-	-	1,589,553	13,906,926
Education.....	47,373,217	20,793	96,374	7,333,910	54,824,294
Public works.....	9,475,354	-	-	1,876,522	11,351,876
Human services.....	839,470	-	-	168,024	1,007,494
Culture and recreation.....	2,756,495	-	1,977,630	2,210,199	6,944,324
Pension benefits.....	10,473,148	-	-	-	10,473,148
Employee benefits.....	1,933,248	-	-	-	1,933,248
State and county charges.....	1,713,081	-	-	-	1,713,081
Debt service:					
Principal.....	3,448,192	-	-	-	3,448,192
Interest.....	1,600,917	-	-	-	1,600,917
TOTAL EXPENDITURES.....	95,665,454	20,793	2,468,559	13,678,444	111,833,250
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	2,929,943	(20,793)	(1,177,056)	(4,876,962)	(3,144,868)
OTHER FINANCING SOURCES (USES):					
Proceeds from bonds and notes.....	-	-	-	4,355,398	4,355,398
Proceeds from refunding bonds.....	1,330,050	-	-	-	1,330,050
Premium from issuance of bonds.....	225,108	-	-	-	225,108
Premium from issuance of refunding bonds.....	80,015	-	-	-	80,015
Payments to refunded bond escrow agent.....	(1,410,065)	-	-	-	(1,410,065)
Sale of assets.....	-	-	-	776	776
Transfers in.....	1,311,125	-	-	4,074,263	5,385,388
Transfers out.....	(3,978,500)	-	-	(469,763)	(4,448,263)
TOTAL OTHER FINANCING SOURCES (USES).....	(2,442,267)	-	-	7,960,674	5,518,407
NET CHANGE IN FUND BALANCES.....	487,676	(20,793)	(1,177,056)	3,083,712	2,373,539
FUND BALANCES AT BEGINNING OF YEAR.....	19,519,637	(108,666)	3,007,240	15,388,010	37,806,221
FUND BALANCES AT END OF YEAR.....	\$ 20,007,313	\$ (129,459)	\$ 1,830,184	\$ 18,471,722	\$ 40,179,760

See notes to basic financial statements.

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES**

YEAR ENDED JUNE 30, 2015

Net change in fund balances - total governmental funds.....		\$ 2,373,539
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	8,622,111	
Depreciation expense.....	<u>(4,095,993)</u>	
Net effect of reporting capital assets.....		4,526,118
<p>Governmental funds report inventories as expenditures. However in the Statement of Activities the cost of those assets is capitalized and expensed when depleted.....</p>		
		54,023
<p>Revenues in the Statement of Activities that do not provide current financial resources are unavailable in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in unavailable revenue.....</p>		
		(627,477)
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Amortization of bond premiums.....	129,647	
Amortization of deferred charges.....	(55,281)	
Principal payments on capital leases.....	297,078	
Proceeds from bonds and notes.....	(4,355,398)	
Proceeds from refunding bonds.....	(1,330,050)	
Payments to refunded bond escrow agent.....	1,410,065	
Premium from issuance of refunding bonds.....	(80,015)	
Debt service principal payments.....	<u>3,448,192</u>	
Net effect of reporting long-term debt.....		(535,762)
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(65,559)	
Net change in accrued interest on long-term debt.....	16,809	
Net change in landfill closure accrual.....	(4,201,000)	
Net change in deferred outflow/(inflow) of resources related to pensions.....	591,006	
Net change in net pension liability.....	164,109	
Net change in other postemployment benefits.....	<u>(10,284,512)</u>	
Net effect of recording long-term liabilities.....		(13,779,147)
<p>Internal service funds are used by management to account for health insurance and workers' compensation activities.</p>		
The net activity of internal service funds is reported with Governmental Activities.....		<u>986,624</u>
Change in net position of governmental activities.....		\$ <u><u>(7,002,082)</u></u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET POSITION

JUNE 30, 2015

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2014)	Total	
ASSETS					
CURRENT:					
Cash and cash equivalents.....	\$ 4,541,799	\$ 4,072,362	\$ 19,161,557	\$ 27,775,718	\$ 10,166,931
Receivables, net of allowance for uncollectibles:					
Tax liens.....	24,790	41,162	-	65,952	-
User fees.....	1,839,658	2,482,569	1,402,861	5,725,088	-
Intergovernmental.....	-	98,468	-	98,468	-
Inventory.....	189,563	15,956	349,560	555,079	-
Prepaid expenses.....	-	-	92,582	92,582	-
Purchased power advanced deposits.....	-	-	1,677,924	1,677,924	-
Total current assets.....	6,595,810	6,710,517	22,684,484	35,990,811	10,166,931
NONCURRENT:					
Restricted cash and cash equivalents.....	-	-	6,373,002	6,373,002	-
Capital assets, non depreciable.....	275,357	-	15,917,907	16,193,264	-
Capital assets, depreciable.....	13,266,461	23,027,603	6,866,995	43,161,059	-
Total noncurrent assets.....	13,541,818	23,027,603	29,157,904	65,727,325	-
TOTAL ASSETS.....	20,137,628	29,738,120	51,842,388	101,718,136	10,166,931
DEFERRED OUTFLOWS OF RESOURCES					
Deferred outflows related to pensions.....	20,460	11,902	-	32,362	-
LIABILITIES					
CURRENT:					
Warrants payable.....	347,085	98,886	1,192,396	1,638,367	-
Accrued liabilities.....	-	-	300,121	300,121	-
Accrued payroll.....	22,633	17,373	-	40,006	-
Health claims payable.....	-	-	-	-	1,650,000
Accrued interest.....	-	100,493	-	100,493	-
Compensated absences.....	3,386	2,958	8,877	15,221	-
Bonds payable.....	650,958	733,173	990,000	2,374,131	-
Total current liabilities.....	1,024,062	952,883	2,491,394	4,468,339	1,650,000
NONCURRENT:					
Compensated absences.....	64,335	56,204	168,675	289,214	-
Other liabilities.....	-	-	138,594	138,594	-
Other postemployment benefits.....	1,519,343	1,222,721	3,197,168	5,939,232	-
Net pension liability.....	1,983,313	1,183,723	-	3,167,036	-
Bonds payable.....	3,774,310	10,753,848	26,918,265	41,446,423	-
Total noncurrent liabilities.....	7,341,301	13,216,496	30,422,702	50,980,499	-
TOTAL LIABILITIES.....	8,365,363	14,169,379	32,914,096	55,448,838	1,650,000
DEFERRED INFLOWS OF RESOURCES					
Rate stabilization reserve.....	-	-	1,713,177	1,713,177	-
NET POSITION					
Net investment in capital assets.....	10,209,286	12,795,377	6,520,835	29,525,498	-
Unrestricted.....	1,583,439	2,785,266	10,694,280	15,062,985	8,516,931
TOTAL NET POSITION.....	\$ 11,792,725	\$ 15,580,643	\$ 17,215,115	\$ 44,588,483	\$ 8,516,931

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

YEAR ENDED JUNE 30, 2015

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2014)	Total	
OPERATING REVENUES:					
Employee contributions	\$ -	\$ -	\$ -	\$ -	\$ 3,194,637
Employer contributions	-	-	-	-	10,049,115
Charges for services	6,484,980	8,878,024	23,582,379	38,945,383	-
Other	150	-	221,420	221,570	150,528
TOTAL OPERATING REVENUES	6,485,130	8,878,024	23,803,799	39,166,953	13,394,280
OPERATING EXPENSES:					
Cost of services and administration	4,492,181	6,442,343	19,576,084	30,510,608	-
Depreciation	315,729	510,777	1,281,852	2,108,358	-
Employee benefits	-	-	-	-	12,427,770
TOTAL OPERATING EXPENSES	4,807,910	6,953,120	20,857,936	32,618,966	12,427,770
OPERATING INCOME (LOSS)	1,677,220	1,924,904	2,945,863	6,547,987	966,510
NONOPERATING REVENUES (EXPENSES):					
Investment income	4,455	3,604	76,476	84,535	20,114
Interest expense	(17,859)	(280,705)	(9)	(298,573)	-
Other expenses	-	-	(276,664)	(276,664)	-
TOTAL NONOPERATING REVENUES (EXPENSES), NET	(13,404)	(277,101)	(200,197)	(490,702)	20,114
INCOME (LOSS) BEFORE TRANSFERS	1,663,816	1,647,803	2,745,666	6,057,285	986,624
TRANSFERS:					
Transfers out	(160,250)	(126,875)	(650,000)	(937,125)	-
CHANGE IN NET POSITION	1,503,566	1,520,928	2,095,666	5,120,160	986,624
NET POSITION AT BEGINNING OF YEAR	10,289,159	14,059,715	15,119,449	39,468,323	7,530,307
NET POSITION AT END OF YEAR	\$ 11,792,725	\$ 15,580,643	\$ 17,215,115	\$ 44,588,483	\$ 8,516,931

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2015

	Business-type Activities - Enterprise Funds				Governmental Activities - Internal Service Funds
	Water	Sewer	Light (as of December 31, 2014)	Total	
CASH FLOWS FROM OPERATING ACTIVITIES:					
Receipts from customers and users.....	\$ 5,813,011	\$ 8,031,236	\$ 24,300,310	\$ 38,144,557	\$ -
Receipts from interfund services provided.....	-	-	-	-	13,394,280
Payments to vendors.....	(3,115,228)	(5,026,742)	(15,259,664)	(23,401,634)	-
Payments to employees.....	(1,332,168)	(1,227,589)	(4,168,009)	(6,727,766)	-
Payments in lieu of taxes.....	-	-	(1,300,000)	(1,300,000)	-
Payments for interfund services used.....	-	-	-	-	(12,427,770)
NET CASH FROM OPERATING ACTIVITIES.....	1,365,615	1,776,905	3,572,637	6,715,157	966,510
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:					
Transfers out.....	(160,250)	(126,875)	-	(287,125)	-
Grant income.....	-	-	60,063	60,063	-
Grant expense.....	-	-	(55,923)	(55,923)	-
NET CASH FROM NONCAPITAL FINANCING ACTIVITIES.....	(160,250)	(126,875)	4,140	(282,985)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:					
Proceeds from the issuance of bonds and notes.....	769,602	388,461	12,100,000	13,258,063	-
Premium from the issuance of bonds and notes.....	-	-	1,808,265	1,808,265	-
Acquisition and construction of capital assets.....	(867,807)	(763,119)	(7,295,877)	(8,926,803)	-
Principal payments on bonds and notes.....	(583,358)	(617,349)	-	(1,200,707)	-
Interest expense.....	(17,859)	(209,936)	(9)	(227,804)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(699,422)	(1,201,943)	6,612,379	4,711,014	-
CASH FLOWS FROM INVESTING ACTIVITIES:					
Investment income.....	4,455	3,604	453	8,512	20,114
NET CASH FROM INVESTING ACTIVITIES.....	4,455	3,604	453	8,512	20,114
NET CHANGE IN CASH AND CASH EQUIVALENTS.....	510,398	451,691	10,189,609	11,151,698	986,624
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	4,031,401	3,620,671	15,344,950	22,997,022	9,180,307
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 4,541,799	\$ 4,072,362	\$ 25,534,559	\$ 34,148,720	\$ 10,166,931
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:					
Operating income (loss).....	\$ 1,677,220	\$ 1,924,904	\$ 2,945,863	\$ 6,547,987	\$ 966,510
Adjustments to reconcile operating income (loss) to net cash from operating activities:					
Depreciation.....	315,729	510,777	1,281,852	2,108,358	-
Payment in lieu of taxes.....	-	-	(650,000)	(650,000)	-
Rate stabilization reserve.....	-	-	402,260	402,260	-
Deferred outflows related to pensions.....	(20,460)	(11,902)	-	(32,362)	-
Changes in assets and liabilities:					
Tax liens.....	(12,877)	(22,193)	-	(35,070)	-
User fees.....	(659,242)	(726,127)	95,321	(1,290,048)	-
Intergovernmental.....	-	(98,468)	-	(98,468)	-
Inventory.....	(59,822)	(4,117)	(7,864)	(71,803)	-
Prepaid expenses.....	-	-	(11,828)	(11,828)	-
Purchased power advance deposits.....	-	-	(25,463)	(25,463)	-
Other postemployment benefits obligation.....	129,843	162,828	407,068	699,739	-
Net pension liability.....	(5,388)	(3,602)	-	(8,990)	-
Warrants payable.....	(2,157)	54,003	(218,190)	(166,344)	-
Accrued liabilities.....	-	-	(639,040)	(639,040)	-
Customer deposits.....	-	-	(1,070)	(1,070)	-
Accrued payroll.....	4,491	2,045	-	6,536	-
Accrued compensated absences.....	(1,722)	(11,243)	(6,272)	(19,237)	-
Total adjustments.....	(311,605)	(147,999)	626,774	167,170	-
NET CASH FROM OPERATING ACTIVITIES.....	\$ 1,365,615	\$ 1,776,905	\$ 3,572,637	\$ 6,715,157	\$ 966,510

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY POSITION

JUNE 30, 2015

	Pension Trust Fund (as of December 31, 2014)	Other Postemployment Benefit Trust	Private Purpose Trust Funds	Agency Funds
ASSETS				
CURRENT:				
Cash and cash equivalents.....	\$ 1,470,354	\$ 20,299	\$ 333,442	\$ 310,974
Investments.....	82,622,449	2,009,552	498,720	21,000
Due from general fund.....	3,684,344	-	-	-
Other assets.....	-	-	-	110,513
TOTAL ASSETS.....	87,777,147	2,029,851	832,162	442,487
LIABILITIES				
Warrants payable.....	54,850	-	-	-
Accrued liabilities.....	-	-	-	38,537
Liabilities due depositors.....	-	-	-	293,437
Deferred revenue.....	-	-	-	110,513
TOTAL LIABILITIES.....	54,850	-	-	442,487
NET POSITION				
Restricted for pensions.....	87,722,297	-	-	-
Held in trust for OPEB and other purposes.....	-	2,029,851	832,162	-
	\$ 87,722,297	\$ 2,029,851	\$ 832,162	\$ -

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

YEAR ENDED JUNE 30, 2015

	Pension Trust Fund (as of December 31, 2014)	Other Postemployment Benefit Trust	Private Purpose Trust Funds
ADDITIONS:			
Contributions:			
Employer.....	\$ 7,364,523	\$ 264,882	\$ -
Employee.....	2,378,296	-	-
Miscellaneous.....	-	-	52,970
Total contributions.....	9,742,819	264,882	52,970
Net investment income (loss):			
Net change in fair value of investments.....	4,901,800	44,580	-
Interest.....	1,077,953	-	19,423
Total investment income (loss).....	5,979,753	44,580	19,423
Less: investment expense.....	(457,985)	-	-
Net investment income (loss).....	5,521,768	44,580	19,423
Intergovernmental.....	65,400	-	-
Transfers from other systems.....	640,945	-	-
TOTAL ADDITIONS.....	15,970,932	309,462	72,393
DEDUCTIONS:			
Administration.....	182,628	-	-
Transfers to other systems.....	557,434	-	-
Retirement benefits and refunds.....	9,814,526	-	-
Educational scholarships.....	-	-	57,790
TOTAL DEDUCTIONS.....	10,554,588	-	57,790
CHANGE IN NET POSITION.....	5,416,344	309,462	14,603
NET POSITION AT BEGINNING OF YEAR.....	82,305,953	1,720,389	817,559
NET POSITION AT END OF YEAR.....	\$ 87,722,297	\$ 2,029,851	\$ 832,162

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Belmont, Massachusetts have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Belmont, Massachusetts (Town) is a municipal corporation that is governed by an elected three member Board of Selectmen. They in turn appoint a Town Administrator who has general supervision of and control over the Town's boards, commissions, officers and departments. The legislative body of the Town is the elected Town Meeting members which consist of 288 members elected for a three-year term in addition to some ex-officio members.

For financial reporting purposes, the Town has included all funds, organizations, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. One entity has been included as a component unit in the reporting entity, because of the significance of its operational and/or financial relationship.

Component Unit Presented as a Fiduciary Fund – The following component unit is presented as a fiduciary fund of the primary government due to the nature and significance of relationship between the Town and the component unit.

In the Fiduciary Funds:

- (1) The Belmont Contributory Retirement System (System) was established to provide retirement benefits to Town employees, the Belmont Housing Authority employees and their beneficiaries. The System is governed by a five-member board comprised of the Town Accountant (ex-officio), two members elected by the System's participants, one member appointed by the Board of Selectmen and one member appointed by the Board members. The System is presented using the accrual basis of accounting and is reported as a pension trust fund in the fiduciary fund financial statements.

Availability of Financial Information for Component Units

The System issues a publicly available audited financial report in accordance with guidelines established by the Commonwealth of Massachusetts' (Commonwealth) Public Employee Retirement Administration Commission (PERAC). That report may be obtained by contacting the System located at Town Hall, 455 Concord Ave, Belmont, MA 02478.

B. Government-Wide and Fund Financial Statements*Government-Wide Financial Statements*

The government-wide financial statements (i.e., statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component units.

Governmental activities, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Non-major funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets and deferred outflows, liabilities and deferred inflows, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. However, the effect of interfund services provided and used between functions is not eliminated as the elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences and claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *wellington school construction fund* accounts for activity related to the construction of the new Wellington School.

The *community preservation fund* is used to account for funds held for uses restricted by law for community preservation purposes. These funds are attributable to the Town's acceptance of the Community Preservation Act, which allows the Town to impose up to a 3% surcharge on property taxes and to receive matching state grant funds for specified uses related to the acquisition, creation, preservation and support of open space, historic resources, land for recreational use and community housing.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds or capital projects.

The *capital projects fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.

The *permanent fund* is used to account for and report financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following major proprietary funds are reported:

The *water enterprise fund* is used to account for the water activities.

The *sewer enterprise fund* is used to account for the sewer activities.

The *light enterprise fund* is used to account for the Town's electric light department activities.

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. This fund is used to account for risk financing activities related to the self-insured employee health program.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity by the Town for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *pension trust fund* is used to account for the activities of the System, which accumulates resources to provide pension benefits to eligible retirees and their beneficiaries.

The *other postemployment benefit trust fund* is a new fund established under special legislation to accumulate resources to provide funding for future OPEB (other postemployment benefits) liabilities.

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity by the Town.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate and personal property taxes levied are recorded as receivables in the year of the levy.

Real estate tax liens are processed during the year on delinquent properties and are recorded as receivables in the year they are processed.

Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer

User fees are levied quarterly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the year of the levy.

Since the receivables are secured via the lien process they are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables are recorded as receivables in the year accrued. The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

Government-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase in the fund financial statements. Such inventories are capitalized in the government-wide financial statements and carried at cost. Inventories of the Light Fund are carried at average cost.

G. Capital Assets

Government-Wide and Proprietary Fund Financial Statements

Capital assets, which include land, construction in progress, land improvements, buildings, machinery and equipment, vehicles and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Land improvements.....	20
Buildings.....	40-50
Machinery and equipment.....	5-20
Vehicles.....	5-15
Infrastructure.....	15-100

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

The fixed assets of the municipal light enterprise fund are capitalized upon purchase and depreciated at a rate of 5% of the cost of plant in service at the beginning of the calendar year, exclusive of land and land rights. The municipal light enterprise fund charges maintenance to expense when incurred. Replacements and betterments are charged to fixed assets.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the year of the purchase.

H. Deferred Outflows/Inflows of Resources

Government-Wide Financial Statements (Net Position)

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. In 2015, the Town reported a deferred loss on refunding and deferred outflows related to pensions as deferred outflows of resources.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. In 2015, the Town reported advanced collections and the light plant rate stabilization reserve as deferred inflows of resources.

Governmental Fund Financial Statements

In addition to liabilities, the governmental funds balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents assets that have been recorded in the governmental fund financial statements but the revenue is not available and so will not be recognized as an inflow of resources (revenue) until it becomes available. The Town has recorded unavailable revenue as deferred inflows of resources in the governmental funds balance sheet.

I. Unavailable Revenue

Unavailable revenue at the governmental fund financial statement level represents billed receivables that do not meet the availability criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Unavailable revenue is recognized as revenue in the conversion to the entity-wide (full accrual) financial statements.

J. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net position as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as “Due from other funds” or “Due to other funds” on the balance sheet.

K Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net position. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as “Transfers, net”.

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

L. Net Position and Fund Equity*Government-Wide Financial Statements (Net position)*

Net position reported as “net investment in capital assets” includes capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital assets. Outstanding debt related to future reimbursements from the state’s school building program is not considered to be capital related debt.

Net position is reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net position has been “restricted for” the following:

“Permanent funds – expendable” represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

“Permanent funds – nonexpendable” represents the endowment portion of donor restricted trusts that support governmental programs.

“Other purposes” represents restrictions placed on assets from outside parties.

Sometimes the Town will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the Town’s policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The governmental fund balance classifications are as follows:

“Nonspendable” fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

“Restricted” fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

“Committed” fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government’s highest level of decision-making authority. Town meeting is the highest level of decision making authority for the government that can, by adoption of an ordinance prior to the end of the year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

“Assigned” fund balance includes amounts that are constrained by the Town’s intent to be used for specific purposes, but are neither restricted nor committed. The Board of Selectmen has by resolution authorized the Town Accountant to assign fund balance. The Board may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year’s budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment.

“Unassigned” fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

Sometimes the Town will fund outlays for a particular purpose from different components of fund balance. In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balances in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. When different components of fund balance can be used for the same purpose, it is the Town’s policy to consider restricted fund balance to have been depleted first, followed by committed fund balance, and assigned fund balance. Unassigned fund balance is applied last.

M. Pensions

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of both the Belmont Contributory Retirement System and the Massachusetts Teachers Retirement System and additions to/deductions from the Systems fiduciary net position have been determined on the same basis as they are reported by the Systems. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

N. Long-term debt

Government-Wide and Proprietary Fund Financial Statements

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net position. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

O. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds, trust funds, and internal service funds is retained within the respective fund.

P. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred. Sick leave though accrued is expensed as incurred. There is no obligation to pay for sick time upon termination of employment.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

Q. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the year. Actual results could vary from estimates that were used.

R. Total Column*Government-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk - Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town does not have a formal policy for custodial credit risk. At year-end, the carrying amount of deposits totaled \$57,369,990 and the bank balance totaled \$57,924,447. Of the bank balance, \$2,456,167 was covered by Federal Depository Insurance, \$36,243,597 was covered by the Depositors Insurance Fund, \$3,903,613 was collateralized, and \$15,321,070 was exposed to custodial credit risk because it was uninsured and uncollateralized.

At December 31, 2014, the carrying amount of the Retirement System's deposits totaled \$1,470,354 and the bank balance totaled \$1,595,454. All of the bank balance was covered by Federal Depository Insurance.

Investments

Following are the investments of the Town as of June 30, 2015 and the Retirement System as of December 31, 2014.

Town's Investments:

Investment Type	Fair Value	Maturity			Quality Rating
		Under 1 Year	1-5 Years	6-10 Years	
<u>Debt Securities</u>					
U.S. Treasury Note.....	\$ 231,004	\$ -	\$ 231,004	\$ -	AAA
Corporate Bonds.....	1,522,410	538,442	689,804	294,164	A/AA/BBB+/NR
Federal National Mortgage Association.....	208,318	101,204	107,114	-	AAA
Federal Home Loan Mortgage Corp.....	111,063	-	111,063	-	AAA
Total Debt Securities.....	2,072,795	\$ 639,646	\$ 1,138,985	\$ 294,164	
<u>Other Investments</u>					
Equity Securities.....	3,272,949				
Negotiable Certificates of Deposit.....	8,262,819				
Mutual Funds.....	1,298,444				
Money Market Mutual Funds.....	4,286,492				
MMDT.....	15,957,439				
Total Investments.....	\$ 35,150,938				

Retirement System's Investments:

	Fair Value	Maturity		Quality Rating
		1-5 Years	6-10 Years	
<u>Debt Securities</u>				
Scout Core Plus Bond Fund.....	\$ 8,265,984	\$ 8,265,984	\$ -	AA
Mondrian Global Fixed Income.....	1,859,681	-	1,859,681	AA+ *
Loomis Sayles Multisector.....	6,535,138	-	6,535,138	BBB *
Total Debt Securities.....	16,660,803	\$ 8,265,984	\$ 8,394,819	
<u>Other Investments</u>				
Equity Mutual Funds.....	11,387,462			
Equity Securities.....	15,070,468			
PRIT Hedge Fund Account.....	9,964,580			
PRIT Alternative Fund.....	9,387,763			
PRIT Real Estate Fund.....	8,977,292			
PRIT International Equity Fund.....	9,212,285			
PRIT Fund.....	1,961,796			
Total Investments.....	\$ 82,622,449			

* Duration of underlying holdings in Scout Core Plus Bond Fund is 3.98 years, Mondrian Global Fixed Income Fund is 6.0 years, and the Loomis Sayles Multisector is 5.37 years.

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in possession of an outside party. Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risks because their existence is not evidenced by securities that exist in physical or book entry form. Of the Town's investments in U.S. Treasury Notes, corporate bonds, asset backed securities, and equity securities, as detailed above the Town

has a custodial credit risk exposure of \$5,345,744 because the related securities are uninsured, unregistered and held by the counterparty.

The Town's investment policy states that before conducting any business with a brokerage house that the Town must obtain a copy of their latest audited financial statement, proof of National Association of Security Dealers certification, and proof of credit worthiness, which the Town defines as at least five years in operation and minimum capital of \$10 million.

The Retirement System has custodial credit risk exposure of \$15,070,468 because the related debt and equity securities are uninsured, unregistered and held by the counterparty.

The Retirement System limits its custodial credit risk by utilizing an institutional custodial bank, currently State Street Bank, to custody all separately held securities which are registered under a nominee name that is specific to the Retirement System. Assets held in commingled fund accounts are also held in a similar fashion, with individual fund securities held in the fund's name at their custodian bank. A small percentage of the Retirement System's assets (typically less than 5%) may be held from time to time in commingled cash equivalent vehicles where the assets are subject to counterparty risk.

Interest Rate Risk

The Town's investment policy states that safety of principal is the foremost objective, followed by liquidity and then yield. Investments shall be made to achieve the best rate of return, taking into account safety and liquidity constraints, as well as, legal requirements while not explicitly limiting the maturities of allowable investments.

The Retirement System's fixed income assets are held in professionally managed, institutional commingled funds. The Retirement System limits its effective exposure to interest rate risk by benchmarking its commingled fixed income investment accounts to an intermediate duration benchmark (LB Aggregate) with a duration of 4-5 years. Further, the Retirement System's current fixed income investments are diversified by sector (corporate, government, asset-backed, mortgage, non-US dollar) to provide additional protection in various interest rate environments.

The Town participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 2 months.

The System participates in PRIT. The effective weighted duration rate for PRIT investments ranged from 1.33 to 21.81 years.

Credit Risk

The Town's investment policy seeks to lessen the credit risk associated with certain types of investments through diversification and prudent selection of investments in line with MGL CH 44 Sec. 55B.

The Retirement System has a policy that states no more than 20% of the fixed income assets may be invested in below investment grade securities (rated BBB by Standard & Poor's) and the average duration of the fixed income portfolio cannot be more than 20% higher than the market as measured by Lehman Aggregate Index.

Concentration of Credit Risk

The Town places a limit of 10% on the amount the Town may invest in any one issuer. The Town does not have more than 10% of its investments with any one issuer as of June 30, 2015.

For the Retirement System, no fixed income security, except issues of the U. S. Government, can comprise more than 5% of the Retirement Systems assets, measured at market; and no individual portfolio can hold more than 5% of its assets in securities of any single entity, except issues of the U. S. Government. Further, no equity security can comprise more than 5% of the equity portfolio measured at book value. The Retirement System does have investments in individual commingled mutual funds and trusts that represent more than 5% of the Retirement System’s assets, but in each case these investments are in institutional commingled funds that are invested in diversified portfolios of between 50 and 200 individual securities.

Foreign Currency Risk

The Retirement System’s exposure to foreign currency risk is attributable to its investments in individual commingled mutual funds and trusts that are invested in diversified (by country and security) portfolios on international stocks and bonds that are denominated in foreign currencies. The Retirement System’s combined policy target allocation to all non-US securities is currently 20% of the Retirement System’s total assets (12% international equities and 8% international bonds).

NOTE 3 – RECEIVABLES

At June 30, 2015, receivables for the individual major and nonmajor governmental funds, including the applicable allowances for uncollectible accounts, are as follows:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Real estate and personal property taxes.....	\$ 667,586	\$ (3,795)	\$ 663,791
Real estate tax deferrals.....	672,848	-	672,848
Tax liens.....	933,802	-	933,802
Motor vehicle and other excise taxes.....	423,907	(240,638)	183,269
Departmental and other.....	646,595	(233,203)	413,392
Intergovernmental.....	<u>2,099,122</u>	<u>-</u>	<u>2,099,122</u>
Total.....	<u>\$ 5,443,860</u>	<u>\$ (477,636)</u>	<u>\$ 4,966,224</u>

At June 30, 2015, receivables for the enterprise funds consist of the following:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Water user fees.....	\$ 1,839,658	\$ -	\$ 1,839,658
Water enterprise tax liens.....	24,790	-	24,790
Sewer user fees.....	2,482,569	-	2,482,569
Sewer enterprise tax liens.....	41,162	-	41,162
Sewer intergovernmental.....	98,468	-	98,468
Light user fees.....	<u>1,402,861</u>	<u>-</u>	<u>1,402,861</u>
Total.....	<u>\$ 5,889,508</u>	<u>\$ -</u>	<u>\$ 5,889,508</u>

Governmental funds report unavailable revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current year, the various components of unavailable revenue reported in the governmental funds were as follows:

	General Fund	Community Preservation Fund	Nonmajor Governmental Funds	Total
<u>Receivable and other asset type:</u>				
Real estate, personal property and tax deferrals....	\$ 2,454,145	\$ 7,265	\$ -	\$ 2,461,410
Tax liens.....	933,802	-	-	933,802
Motor vehicle and other excise.....	183,269	-	-	183,269
Intergovernmental.....	-	165,000	1,169,151	1,334,151
Departmental.....	400,467	-	12,925	413,392
Total.....	<u>\$ 3,971,683</u>	<u>\$ 172,265</u>	<u>\$ 1,182,076</u>	<u>\$ 5,326,024</u>

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2015, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 16,194,930	\$ 35,280	\$ -	\$ 16,230,210
Construction in progress.....	135,955	226,125	(135,955)	226,125
Total capital assets not being depreciated.....	<u>16,330,885</u>	<u>261,405</u>	<u>(135,955)</u>	<u>16,456,335</u>
<u>Capital assets being depreciated:</u>				
Land improvements.....	4,169,690	5,047,881	-	9,217,571
Buildings.....	131,681,414	147,350	-	131,828,764
Machinery and equipment.....	13,595,985	315,792	-	13,911,777
Vehicles.....	4,856,530	1,554,814	-	6,411,344
Infrastructure.....	35,843,011	1,430,824	-	37,273,835
Total capital assets being depreciated.....	<u>190,146,630</u>	<u>8,496,661</u>	<u>-</u>	<u>198,643,291</u>
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(2,483,101)	(217,920)	-	(2,701,021)
Buildings.....	(42,933,606)	(1,950,589)	-	(44,884,195)
Machinery and equipment.....	(11,514,783)	(878,049)	-	(12,392,832)
Vehicles.....	(4,027,949)	(307,488)	-	(4,335,437)
Infrastructure.....	(9,942,592)	(741,947)	-	(10,684,539)
Total accumulated depreciation.....	<u>(70,902,031)</u>	<u>(4,095,993)</u>	<u>-</u>	<u>(74,998,024)</u>
Total capital assets being depreciated, net.....	<u>119,244,599</u>	<u>4,400,668</u>	<u>-</u>	<u>123,645,267</u>
Total governmental activities capital assets, net.....	<u>\$ 135,575,484</u>	<u>\$ 4,662,073</u>	<u>\$ (135,955)</u>	<u>\$ 140,101,602</u>

Business-Type Activities:

	Beginning Balance	Increases	Decreases	Ending Balance
Water:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 3,138	\$ -	\$ -	\$ 3,138
Construction in progress.....	-	272,219	-	272,219
Total capital assets not being depreciated.....	3,138	272,219	-	275,357
<u>Capital assets being depreciated:</u>				
Land improvements.....	7,822	-	-	7,822
Buildings.....	519,034	-	-	519,034
Machinery and equipment.....	551,499	-	-	551,499
Vehicles.....	919,642	-	-	919,642
Infrastructure.....	30,984,158	867,807	-	31,851,965
Total capital assets being depreciated.....	32,982,155	867,807	-	33,849,962
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(7,822)	-	-	(7,822)
Buildings.....	(169,898)	(7,701)	-	(177,599)
Machinery and equipment.....	(521,754)	(49,119)	-	(570,873)
Vehicles.....	(749,124)	(49,549)	-	(798,673)
Infrastructure.....	(18,819,174)	(209,360)	-	(19,028,534)
Total accumulated depreciation.....	(20,267,772)	(315,729)	-	(20,583,501)
Total capital assets being depreciated, net.....	12,714,383	552,078	-	13,266,461
Total business-type activities capital assets, net.....	\$ 12,717,521	\$ 824,297	\$ -	\$ 13,541,818
Sewer:				
<u>Capital assets being depreciated:</u>				
Machinery and equipment.....	\$ 1,252,918	\$ -	\$ -	\$ 1,252,918
Vehicles.....	586,991	118,200	-	705,191
Infrastructure.....	25,396,500	644,919	-	26,041,419
Total capital assets being depreciated.....	27,236,409	763,119	-	27,999,528
<u>Less accumulated depreciation for:</u>				
Machinery and equipment.....	(127,083)	(39,276)	-	(166,359)
Vehicles.....	(972,095)	(126,806)	-	(1,098,901)
Infrastructure.....	(3,361,970)	(344,695)	-	(3,706,665)
Total accumulated depreciation.....	(4,461,148)	(510,777)	-	(4,971,925)
Total business-type activities capital assets, net.....	\$ 22,775,261	\$ 252,342	\$ -	\$ 23,027,603

	Beginning Balance	Increases	Decreases	Ending Balance
Light:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 9,349	\$ -	\$ -	\$ 9,349
Construction in progress.....	10,325,234	6,713,011	(1,129,687)	15,908,558
Total capital assets not being depreciated.....	<u>10,334,583</u>	<u>6,713,011</u>	<u>(1,129,687)</u>	<u>15,917,907</u>
<u>Capital assets being depreciated:</u>				
Distribution Plant.....	16,933,758	1,463,197	(246,297)	18,150,658
General Plant.....	8,709,688	236,412	-	8,946,100
Total capital assets being depreciated.....	<u>25,643,446</u>	<u>1,699,609</u>	<u>(246,297)</u>	<u>27,096,758</u>
<u>Less accumulated depreciation for:</u>				
Distribution Plant.....	(14,038,589)	(847,621)	246,297	(14,639,913)
General Plant.....	(5,155,299)	(434,551)	-	(5,589,850)
Total accumulated depreciation.....	<u>(19,193,888)</u>	<u>(1,282,172)</u>	<u>246,297</u>	<u>(20,229,763)</u>
Total capital assets being depreciated, net.....	<u>6,449,558</u>	<u>417,437</u>	<u>-</u>	<u>6,866,995</u>
Total business-type activities capital assets, net.....	<u>\$ 16,784,141</u>	<u>\$ 7,130,448</u>	<u>\$ (1,129,687)</u>	<u>\$ 22,784,902</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 568,684
Public safety.....	678,696
Education.....	1,870,885
Public works.....	796,114
Human services.....	21,689
Culture and recreation.....	<u>159,925</u>
Total depreciation expense - governmental activities.....	<u>\$ 4,095,993</u>

Business-Type Activities:

Water.....	\$ 315,729
Sewer.....	510,777
Light.....	<u>1,282,172</u>
Total depreciation expense - business-type activities.....	<u>\$ 2,108,678</u>

NOTE 5 – CAPITAL LEASES

The Town entered into a lease agreement to finance the acquisition of energy conservation equipment and also a lease agreement to finance the acquisition of an ambulance and other public safety related equipment. These lease agreements qualify as capital leases for accounting purposes, and therefore, have been recorded at the present value of the future minimum lease payments as of the inception date.

The following identifies the asset value acquired through the capital lease agreement:

<u>Asset:</u>	<u>Governmental Activities</u>
Machinery and equipment.....	\$ 2,141,096
Less: accumulated depreciation.....	<u>(1,719,110)</u>
Total.....	<u>\$ 421,986</u>

The future minimum lease obligation and the net present value of the minimum lease payments at June 30, 2015, follows:

<u>Year Ending June 30</u>	<u>Governmental Activities</u>
2016.....	\$ 317,997
2017.....	<u>99,069</u>
Total minimum lease payments.....	417,066
Less: amounts representing interest.....	<u>(13,113)</u>
Present value of minimum lease payments.....	<u>\$ 403,953</u>

NOTE 6 – INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

As of June 30, 2015, the Town had an interfund receivable and payable between the general fund and the Wellington school construction capital project fund in the amount of \$129,459. The purpose of this balance was to cover a deficit cash balance for cash flow purposes.

Interfund transfers for the year ended June 30, 2015, are summarized as follows:

<u>Transfers Out:</u>	<u>Transfers In:</u>		
	<u>General Fund</u>	<u>Non-Major Governmental Funds</u>	<u>Total</u>
General Fund.....	\$ -	\$ 3,978,500	\$ 3,978,500 (1)
Nonmajor Governmental Funds....	374,000	95,763	469,763 (2)
Water Enterprise Fund.....	160,250	-	160,250 (3)
Sewer Enterprise Fund.....	126,875	-	126,875 (3)
Light Enterprise Fund.....	<u>650,000</u>	<u>-</u>	<u>650,000 (4)</u>
Total.....	<u>\$ 1,311,125</u>	<u>\$ 4,074,263</u>	<u>\$ 5,385,388</u>

- (1) Transfers represent amounts voted to fund various capital projects.
- (2) Transfers represent amounts voted from receipts reserved for appropriation to fund the operating budget and amounts between various non-major funds.
- (3) Transfers represent the reimbursement of indirect costs form the Water and Sewer enterprise funds.
- (4) Transfers represent amounts related to a payment in lieu of taxes.

NOTE 7 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund and enterprise funds.

Short-term debt outstanding as of June 30, 2015 was as follows:

Type	Purpose	Rate (%)	Due Date	Balance at June 30, 2014	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2015
BAN	Light - Bond Anticipation Note.....	1.25%	05/25/14	\$ 14,000,000	\$ -	\$ 14,000,000	\$ -
BAN	Sewer - MCWT Interim Loan.....	0.11%	12/31/14	1,911,539	-	1,911,539	-
Total short-term debt.....				\$ 15,911,539	\$ -	\$ 15,911,539	\$ -

NOTE 8 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit". In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

In order to take advantage of favorable interest rates, the Town issued \$2,590,000 of General Obligation Refunding Bonds on May 7, 2015. \$2,575,000 of general obligation bonds were advance refunded by placing the proceeds of the refunding bonds in an irrevocable trust to provide for all future debt service payments on the refunded bonds. As a result, the refunded bonds are considered to be defeased and the liability has been removed from the statement of net position. This advance refunding was undertaken to reduce total debt service payments over the next 12 years by \$258,139 and resulted in an economic gain of \$227,303. At June 30, 2015, \$1,360,000 of governmental bonds and \$1,215,000 of sewer enterprise bonds were outstanding from the advance refunding and are considered defeased.

Details related to the outstanding indebtedness at June 30, 2015, and the debt service requirements follow.

Bonds Payable Schedule – Governmental Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2014	Issued	Redeemed	Outstanding at June 30, 2015
Septic Loan 97-2002.....	2020	\$ 60,160	0.00	\$ 18,862	\$ -	\$ 3,192	\$ 15,670
Fire Station Construction.....	2026	2,030,000	3.00-5.00	1,200,000	-	1,100,000	100,000
Land Acquisition.....	2025	780,000	4.00-6.00	440,000	-	400,000	40,000
Senior Center.....	2026	3,310,000	5.00	2,335,000	-	195,000	2,140,000
2010 Debt Refunding.....	2015	5,455,000	2.70	1,100,000	-	1,100,000	-
Wellington Elementary School.....	2035	26,700,000	2.00-3.00	23,835,000	-	760,000	23,075,000
2012 Debt Refunding.....	2024	9,956,000	3.00-5.00	9,405,000	-	1,005,000	8,400,000
School Department Vehicle.....	2020	30,000	3.00-4.00	30,000	-	5,000	25,000
Ladder Truck.....	2024	890,000	3.00-5.00	890,000	-	90,000	800,000
Fire Engine.....	2024	500,000	3.00-5.00	500,000	-	50,000	450,000
Harris Field Repairs.....	2024	960,000	3.00-5.00	960,000	-	100,000	860,000
Fire Station.....	2018	115,398	3.00	-	115,398	-	115,398
Town Center.....	2025	1,450,000	3.00	-	1,450,000	-	1,450,000
Underwood Pool.....	2030	2,790,000	2.00-3.00	-	2,790,000	-	2,790,000
2015 Debt Refunding.....	2026	1,330,050	2.00-3.00	-	1,330,050	-	1,330,050
Total Bonds Payable.....				40,713,862	5,685,448	4,808,192	41,591,118
Add: unamortized premium.....				1,919,392	-	129,647	1,789,745
Total.....				\$ 42,633,254	\$ 5,685,448	\$ 4,937,839	\$ 43,380,863

Debt service requirements for principal and interest for governmental bonds payable in future years are as follows:

Year	Principal	Interest	Total
2016.....	\$ 2,778,682	\$ 1,627,084	\$ 4,405,766
2017.....	2,753,134	1,480,080	4,233,214
2018.....	2,773,134	1,369,396	4,142,530
2019.....	2,768,134	1,266,654	4,034,788
2020.....	2,793,134	1,166,631	3,959,765
2021.....	2,805,000	1,056,261	3,861,261
2022.....	2,845,000	949,110	3,794,110
2023.....	2,875,000	840,498	3,715,498
2024.....	2,390,000	733,323	3,123,323
2025.....	1,720,000	646,773	2,366,773
2026.....	1,614,900	581,173	2,196,073
2027.....	1,375,000	527,900	1,902,900
2028.....	1,425,000	475,676	1,900,676
2029.....	1,475,000	421,450	1,896,450
2030.....	1,530,000	365,226	1,895,226
2031.....	1,400,000	306,800	1,706,800
2032.....	1,465,000	250,800	1,715,800
2033.....	1,530,000	192,200	1,722,200
2034.....	1,600,000	131,000	1,731,000
2035.....	1,675,000	67,000	1,742,000
Total.....	\$ 41,591,118	\$ 14,455,035	\$ 56,046,153

Bonds Payable Schedule – Enterprise Funds

Project	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2014	Issued	Redeemed	Outstanding at June 30, 2015
MWRA Water.....	2018	714,000	0.00	\$ 285,600	\$ -	\$ 71,400	\$ 214,200
MWRA Water.....	2019	872,000	0.00	436,000	-	87,200	348,800
MWRA Water.....	2021	1,977,570	0.00	1,285,424	-	197,758	1,087,666
MWRA Water.....	2022	1,000,000	0.00	800,000	-	100,000	700,000
MWRA Water.....	2023	500,000	0.00	450,000	-	50,000	400,000
MWRA Water.....	2024	500,000	0.00	500,000	-	50,000	450,000
General Obligation Bonds of 2014...	2034	482,000	2.75-4.00	482,000	-	27,000	455,000
General Obligation Bonds of 2015...	2035	269,602	2.00-3.25	-	269,602	-	269,602
MWRA Water.....	2025	500,000	0.00	-	500,000	-	500,000
Total Water.....				4,239,024	769,602	583,358	4,425,268
Sewer & Surface Drains.....	2027	2,479,000	4.10-5.00	1,590,000	-	1,340,000	250,000
MCWT Sewer.....	2031	7,226,667	2.00	6,318,072	-	315,183	6,002,889
MCWT Sewer.....	2017	559,406	0.00	335,644	-	111,881	223,763
MCWT Sewer.....	2033	1,579,600	2.00	1,515,704	-	65,285	1,450,419
2015 Debt Refunding.....	2027	1,299,950	2.00-3.00	-	1,259,950	-	1,259,950
MCWT Sewer.....	2035	2,300,000	2.00	-	2,300,000	-	2,300,000
Total Sewer.....				9,759,420	3,559,950	1,832,349	11,487,021
Light Plant Construction.....	2032	14,000,000	2.75-5.00	-	14,000,000	-	14,000,000
Light Plant Construction.....	2034	12,100,000	2.75-5.00	-	12,100,000	-	12,100,000
Total Light.....				-	26,100,000	-	26,100,000
Add: unamortized premium.....				-	1,808,265	-	1,808,265
Total Light.....				-	27,908,265	-	27,908,265
Total Enterprise.....				\$ 13,998,444	\$ 32,237,817	\$ 2,415,707	\$ 43,820,554

Debt service requirements for principal and interest for enterprise fund bonds payable in future years are as follows:

Water Enterprise

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016.....\$	650,958 \$	23,923 \$	674,881
2017.....	646,358	23,464	669,822
2018.....	646,356	22,264	668,620
2019.....	574,958	20,814	595,772
2020.....	487,759	19,364	507,123
2021.....	388,879	17,914	406,793
2022.....	290,000	16,464	306,464
2023.....	190,000	15,014	205,014
2024.....	140,000	13,564	153,564
2025.....	90,000	11,864	101,864
2026.....	40,000	10,664	50,664
2027.....	40,000	9,676	49,676
2028.....	40,000	8,300	48,300
2029.....	35,000	7,176	42,176
2030.....	35,000	5,926	40,926
2031.....	30,000	4,676	34,676
2032.....	30,000	3,550	33,550
2033.....	30,000	2,576	32,576
2034.....	30,000	1,450	31,450
2035.....	10,000	326	10,326
Total.....\$	<u>4,425,268</u> \$	<u>238,969</u> \$	<u>4,664,237</u>

Sewer Enterprise

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016.....\$	733,173 \$	286,729 \$	1,019,902
2017.....	737,992	274,527	1,012,519
2018.....	636,434	206,999	843,433
2019.....	641,819	192,839	834,658
2020.....	652,421	178,618	831,039
2021.....	663,242	164,185	827,427
2022.....	674,286	149,441	823,727
2023.....	680,560	120,215	800,775
2024.....	692,067	119,703	811,770
2025.....	698,815	104,518	803,333
2026.....	705,904	89,246	795,150
2027.....	698,044	75,030	773,074
2028.....	615,535	60,493	676,028
2029.....	628,288	48,082	676,370
2030.....	641,303	35,412	676,715
2031.....	654,591	22,482	677,073
2032.....	225,331	13,709	239,040
2033.....	230,229	9,183	239,412
2034.....	137,005	5,540	142,545
2035.....	139,982	2,800	142,782
Total.....\$	<u>11,487,021</u> \$	<u>2,159,751</u> \$	<u>13,646,772</u>

Light Enterprise

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2016.....	\$ 990,000	\$ 950,905	\$ 1,940,905
2017.....	1,005,000	922,376	1,927,376
2018.....	1,045,000	887,176	1,932,176
2019.....	1,080,000	849,026	1,929,026
2020.....	1,120,000	805,026	1,925,026
2021.....	1,170,000	759,026	1,929,026
2022.....	1,215,000	711,226	1,926,226
2023.....	1,260,000	661,626	1,921,626
2024.....	1,310,000	610,026	1,920,026
2025.....	1,365,000	548,626	1,913,626
2026.....	1,430,000	494,776	1,924,776
2027.....	1,475,000	453,258	1,928,258
2028.....	1,520,000	401,112	1,921,112
2029.....	1,580,000	347,962	1,927,962
2030.....	1,625,000	290,512	1,915,512
2031.....	1,685,000	224,112	1,909,112
2032.....	1,755,000	155,112	1,910,112
2033.....	1,825,000	91,150	1,916,150
2034.....	805,000	65,800	870,800
2034.....	840,000	33,600	873,600
Total.....	\$ <u>26,100,000</u>	\$ <u>10,262,433</u>	\$ <u>36,362,433</u>

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During 2015, approximately \$383,000 of such assistance was received. Of this amount, \$52,000 represents reimbursement of long-term interest costs, and \$331,000 represents reimbursement of approved construction costs. No further amounts are due from the Massachusetts School Building Authority.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit.

At June 30, 2015, the Town had the following authorized and unissued debt:

<u>Purpose</u>	<u>Amount</u>
Wellington school.....	\$ 2,638,586
Water.....	3,875,398
Underwood pool facility.....	112,000
Municipal light plant construction.....	1,200,000
Communication equipment.....	1,086,350
Fire alarm system.....	<u>1,055,000</u>
Total.....	\$ <u>9,967,334</u>

Changes in Long-Term Liabilities

During the year ended June 30, 2015, the following changes occurred in long-term liabilities:

	Balance June 30, 2014	Additions	Reductions	Balance June 30, 2015	Current Portion
Governmental Activities:					
Long-Term Bonds.....	\$ 40,713,862	\$ 5,685,448	\$ (4,808,192)	\$ 41,591,118	\$ 2,778,682
Add: unamortized premium.....	1,919,392	-	(129,647)	1,789,745	129,647
Total Bonds Payable.....	42,633,254	5,685,448	(4,937,839)	43,380,863	2,908,329
Other Postemployment Benefits.....	66,406,275	14,752,883	(4,468,371)	76,690,787	-
Landfill Closure.....	3,147,000	5,025,000	(824,000)	7,348,000	52,000
Compensated Absences.....	1,395,962	135,357	(69,798)	1,461,521	73,076
Net Pension Liability.....	57,997,474	-	(164,109)	57,833,365	-
Capital Leases.....	701,031	-	(297,078)	403,953	306,552
Total governmental activity long-term liabilities.....	<u>\$ 172,280,996</u>	<u>\$ 25,598,688</u>	<u>\$ (10,761,195)</u>	<u>\$ 187,118,489</u>	<u>\$ 3,339,957</u>
Business-Type Activities:					
Long-Term Bonds.....	\$ 13,998,444	\$ 32,237,817	\$ (2,415,707)	\$ 43,820,554	\$ 2,374,131
Other Postemployment Benefits.....	5,239,493	1,291,883	(592,144)	5,939,232	-
Compensated Absences.....	323,672	-	(19,237)	304,435	15,221
Net Pension Liability.....	3,176,026	-	(8,990)	3,167,036	-
Total business type activity long-term liabilities.....	<u>\$ 22,737,635</u>	<u>\$ 33,529,700</u>	<u>\$ (3,036,078)</u>	<u>\$ 53,231,257</u>	<u>\$ 2,389,352</u>

The long-term liabilities will be liquidated in the future by the general fund and enterprise funds.

NOTE 9 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Town classifies fund balance according to constraints imposed on the uses of those resources.

GASB 54 provides for two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The Town has reported principal portions of endowment funds as nonspendable.

Massachusetts General Law Ch.40 §5B allows for the establishment of Stabilization funds for one or more different purposes. The creation of a fund requires a two-thirds vote of the legislative body and must clearly define the purpose of the fund. Any change to the purpose of the fund along with any additions to or appropriations from the fund requires a two-thirds vote of the legislative body.

At year end, the balance of the General Stabilization Fund is \$7,426 and is reported as unassigned fund balance within the general fund; the balance of the Ash Landfill Stabilization Fund is \$3,421,829 and the balance of the Special Education Stabilization Fund is \$3,236, both of these are reported as committed fund balance within the general fund.

In addition to the Nonspendable fund balance, GASB 54 has provided a hierarchy of Spendable fund balances, based on a hierarchy of spending constraints.

- **Restricted:** fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- **Committed:** fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- **Assigned:** fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- **Unassigned:** fund balance of the general fund that is not constrained for any particular purpose

The Town has classified its fund balances with the following hierarchy:

	GOVERNMENTAL FUNDS				
	General	Wellington School Construction	Community Preservation Fund	Nonmajor Governmental Funds	Total Governmental Funds
FUND BALANCES					
Nonspendable:					
Permanent fund principal.....	\$ -	\$ -	\$ -	\$ 2,981,430	\$ 2,981,430
Restricted for:					
Community Preservation Fund.....	-	-	1,830,184	-	1,830,184
Nonmajor governmental funds.....	-	-	-	15,490,292	15,490,292
Committed to:					
Ash Landfill Stabilization Fund.....	3,421,829	-	-	-	3,421,829
Special Education Stabilization Fund.....	3,236	-	-	-	3,236
Assigned to:					
General government.....	702,364	-	-	-	702,364
Public safety.....	89,238	-	-	-	89,238
Education.....	189,643	-	-	-	189,643
Public works.....	127,425	-	-	-	127,425
Culture and recreation.....	91,102	-	-	-	91,102
Free cash used for 2016 appropriations.....	1,750,000	-	-	-	1,750,000
Release of overlay for 2016 budget.....	235,000	-	-	-	235,000
Free cash used to offset 2016 property tax debt exclusion.....	133,485	-	-	-	133,485
Free cash used to offset future property tax debt exclusion principal and interest.....	239,643	-	-	-	239,643
Free cash used for the 2016 OPEB contribution.....	334,831	-	-	-	334,831
Unassigned to:					
Kendall School Fire.....	3,042,955	-	-	-	3,042,955
Other unassigned.....	9,646,562	(129,459)	-	-	9,517,103
TOTAL FUND BALANCES.....	\$ 20,007,313	\$ (129,459)	\$ 1,830,184	\$ 18,471,722	\$ 40,179,760

NOTE 10 – LANDFILL CLOSURE

State and federal laws and regulations require the Town to close its old landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site after closure. The Town operated a solid waste landfill that ceased operations in 1973. The Town has reflected \$7.3 million as the estimate of the landfill closure liability at June 30, 2015. This amount is based on estimates of what it would cost to perform all future closure and post closure care in year 2015.

Actual costs may be higher due to inflation, changes in technology, or changes in regulations. Town meeting has voted a special purpose stabilization fund for this liability, which had a balance of \$3.4 million at year end.

NOTE 11 – RISK FINANCING

The Town is self-insured for its health insurance activities. The health insurance activities are accounted for in the internal service fund where revenues are recorded when earned and expenses are recorded when the liability is incurred.

Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

Health Insurance

The Town estimates Incurred But Not Reported (IBNR) claims based on an approximate two month claims paid average. The Town purchases individual stop loss insurance for claims in excess of the \$100,000 coverage provided by the Town. At June 30, 2015, the amount of the liability for health insurance claims totaled \$1,650,000.

Changes in the reported liability since July 1, 2013, are as follows:

	Balance at Beginning of Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Year-End
2015..... \$	1,650,000	\$ 12,427,770	\$ (12,427,770)	\$ 1,650,000
2014.....	1,800,000	12,034,394	(12,184,394)	1,650,000

Insurance

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

Workers' Compensation

The Town participates in a premium based workers' compensation insurance plan for its employees, except for police officers and firefighters for which the Town is self-insured. The Town's liability related to incurred but not reported claims for police officers and/or firefighters workers compensation is not material at June 30, 2015, and is therefore not reported.

General Liability

The Town is self-insured for its general liability insurance. MGL Chapter 258 limits the liability to a maximum of \$100,000 per claim in all matters except actions relating to federal/civil rights, eminent domain, and breach of contract.

NOTE 12 - PENSION PLAN*Plan Descriptions*

The Town is a member of the Belmont Contributory Retirement System (BCRS), a cost-sharing multiple-employer defined benefit pension plan covering eligible employees of the 2 member units. The BCRS is administered by five board members (Board) on behalf of all current employees and retirees except for current teachers and retired teachers. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. The System is a component unit and is reported as a pension trust fund in the fiduciary fund financial statements.

The Town is a member of the Massachusetts Teachers' Retirement System (MTRS), a cost-sharing multi-employer defined benefit plan. MTRS is managed by the Commonwealth of Massachusetts (Commonwealth) on behalf of municipal teachers and municipal teacher retirees. The Commonwealth is a nonemployer contributor and is responsible for 100% of the contributions and future benefit requirements of the MTRS. The MTRS covers certified teachers in cities (except Boston), towns, regional school districts, charter schools, educational collaboratives and Quincy College. The MTRS is part of the Commonwealth's reporting entity and the audited financial report may be obtained by visiting <http://www.mass.gov/osc/publications-and-reports/financial-reports/>.

Special Funding Situation

The Commonwealth is a nonemployer contributor and is required by statute to make 100% of all actuarially determined employer contributions on behalf of the Town to the MTRS. Therefore, the Town is considered to be in a special funding situation as defined by GASB Statement No. 68, *Accounting and Financial Reporting for Pensions* and the Commonwealth is a nonemployer contributor in MTRS. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. The total of the Commonwealth provided contributions have been allocated based on each employer's covered payroll to the total covered payroll of employers in MTRS as of the measurement date of June 30, 2014. The Town's portion of the collective pension expense, contributed by the Commonwealth, of \$4,449,603 is reported in the general fund as intergovernmental revenue and pension benefits in the current fiscal year. The portion of the Commonwealth's collective net pension liability associated with the Town is \$64,046,291 as of the measurement date.

Benefits Provided

Both Systems provide retirement, disability, survivor and death benefits to plan members and beneficiaries. Massachusetts Contributory Retirement System benefits are, with certain minor exceptions, uniform from system to system. The Systems provide retirement allowance benefits up to a maximum of 80% of a member's highest three-year average annual rate of regular compensation. For persons who became members on or after April 2, 2012, average salary is the average annual rate of regular compensation received during the five consecutive years that produce the highest average, or, if greater, during the last five years (whether or not consecutive) preceding retirement. Benefit payments are based upon a member's age, length of creditable service, level of compensation, and group classification. Members become vested after ten years of creditable service.

Employees who resign from service and who are not eligible to receive a retirement allowance or are under the age of 55 are entitled to request a refund of their accumulated total deductions. Survivor benefits are extended to eligible beneficiaries of members whose death occurs prior to or following retirement.

Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Board and are borne by the System.

At December 31, 2014, the BCRS membership consists of the following:

	<u>2014</u>
Active members.....	458
Inactive members.....	164
Disabled members.....	45
Retirees and beneficiaries currently receiving benefits.....	<u>301</u>
Total.....	<u><u>968</u></u>

Contributions

Chapter 32 of the MGL governs the contributions of plan members and member units. Active plan members are required to contribute at rates ranging from 5% to 9% of gross regular compensation with an additional 2% contribution required for compensation exceeding \$30,000. The percentage rate is keyed to the date upon which an employee's membership commences. The member units are required to pay into the System a legislatively mandated actuarial determined contribution that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The total member units' contribution for the year ended December 31, 2014 was \$7,364,523, 29.29% of covered payroll, actuarially determined as an amount that, when combined with plan member contributions, is expected to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The Town's proportionate share of the required contribution was \$6,568,671 which equaled its actual contribution.

Pension Liabilities

The components of the net pension liability of the participating member units at June 30, 2015 were as follows:

Total pension liability.....	\$ 156,113,431
The pension plan's fiduciary net position.....	<u>(87,722,297)</u>
The net pension liability.....	<u>\$ 68,391,134</u>
 The pension plan's fiduciary net position as a percentage of the total pension liability.....	 56.19%

At June 30, 2015, the Town reported a liability of \$61.0 million for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2014, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2014. Accordingly, update procedures were used to roll forward the total pension liability to the measurement date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participating members. At December 31, 2014, the Town's proportion was 89.19%, which changed from its proportion measured at December 31, 2013, at 89.17%.

Pension Expense

For the year ended June 30, 2015, the Town recognized pension expense of \$5,768,500. At June 30, 2015, the Town reported deferred outflows of resources related to pensions of \$608,554, from the net difference between projected and actual investment earnings on pension plan investments and \$14,814 from changes in proportion

and differences between employer contributions and proportionate share of contributions. Since the System performs an actuarial valuation bi-annually, there are no reported differences between expected and actual experience as of December 31, 2014.

The deferred outflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:	
2016.....	\$ 170,572
2017.....	170,572
2018.....	170,572
2019.....	<u>170,570</u>
Total.....	<u>\$ 682,286</u>

Actuarial Assumptions - The total pension liability in the January 1, 2014, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement that was updated to December 31, 2014:

- Valuation date..... January 1, 2014
- Actuarial cost method..... Entry Age Normal Cost Method.
- Amortization method..... Level payments on the 2002 ERI liability, payments increasing 4.5% per year for the 2003 ERI liability, and remaining liability amortized so that total payment increases 6.97% annually.
- Remaining amortization period..... As of July 1, 2014, 4 years for the 2002 ERI liability, 11 years for the 2003 ERI liability and 13 years for the remaining unfunded liability.
- Asset valuation method..... Market value of assets less unrecognized returns in each of the last five years. Unrecognized return is equal to the difference between the actual and expected return on a market value basis, and is recognized over a five-year period at 20% per year, further adjusted, if necessary, to be within 20% of the market value.
- Inflation rate..... 4.00%
- Projected salary increases..... Varies by length of service with ultimate rates of 3.75% for Groups 1 and 2, and 4.25% for Group 4.
- Cost of living adjustments..... 3.0% of the first \$12,000 of retirement income.
- Rates of retirement..... Varies based upon age for general employees, police and fire employees.

Rates of disability..... For general, police and fire employees, it was assumed that 10% of all disabilities are ordinary (90% are service connected).

Mortality Rates:

Pre-Retirement..... The RP-2000 Employee Mortality Table projected 27 years with a Scale AA.

Healthy Retiree..... The RP-2000 Healthy Annuitant Mortality Table projected 19 years with a Scale AA.

Disabled Retiree..... The RP-2000 Healthy Annuitant Mortality Table set forward 3 years projected 19 years with Scale AA (Previously, set forward 2 years and no projection).

Investment rate of return/Discount rate..... 7.75%

Investment policy

The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the Board. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension plan.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of January 1, 2014, are summarized in the following table:

Asset Class	Long-Term Expected Real Rate of Return	Target Allocation
Domestic equity.....	6.60%	28.00%
International developed markets equity.....	7.10%	12.00%
Core fixed income.....	2.20%	20.00%
High-yield fixed income.....	4.70%	11.00%
Real estate.....	4.40%	12.00%
Hedge fund, GTAA, Risk parity.....	3.90%	17.00%
Cash.....	1.80%	0.00%
Total.....		100.00%

Rate of return

For the year ended December 31, 2014, the annual money-weighted rate of return on pension plan investments, net of pension plan investment expense, was 6.69%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Discount rate

The discount rate used to measure the total pension liability was 7.75%. The projection of cash flows used to determine the discount rate assumed plan member contributions will be made at the current contribution rate and

that contributions will be made at rates equal to the actuarially determined contribution rate. Based on those assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability, calculated using the discount rate of 7.75%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.75%) or 1-percentage-point higher (8.75%) than the current rate:

	<u>1% Decrease (6.75%)</u>	<u>Current Discount (7.75%)</u>	<u>1% Increase (8.75%)</u>
The Town's proportionate share of the net pension liability.....	\$ <u>82,726,893</u>	\$ <u>67,070,092</u>	\$ <u>53,675,443</u>
BCRS total net pension liability.....	\$ <u>84,356,318</u>	\$ <u>68,391,134</u>	\$ <u>54,732,658</u>

The Town’s proportionate share of the net pension liability of \$67.1 million presented above includes \$6.1 million for the Belmont Municipal Light Plant that will not be recorded until their calendar year-end of December 31, 2015.

NOTE 13 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description – The Town of Belmont administers a single-employer defined benefit healthcare plan (“the Retiree Health Plan”). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town’s group health and life insurance plans, which cover both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. Retired plan members and beneficiaries currently receiving benefits are required to contribute 20% of the costs of benefits for the HMO and 50% of cost of benefits for the PPO plans if they are not participating in the Medicare Plan. Medicare eligible retirees and their spouses contribute 50% of the cost of the Medicare Enhance Supplement plan and the First Seniority. For year 2015, the Town contributed \$4.9 million to the plan.

Annual OPEB Cost and Net OPEB Obligation – The Town’s annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The components of the Town’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town’s net OPEB obligation are summarized in the following table.

Annual required contribution.....	\$ 17,026,532
Interest on net OPEB obligation.....	3,224,060
Adjustment to annual required contribution.....	<u>(4,398,144)</u>
Annual OPEB cost (expense).....	15,852,448
Contributions made.....	<u>(4,868,197)</u>
Increase in net OPEB obligation.....	10,984,251
Net OPEB obligation - beginning of year.....	<u>71,645,768</u>
Net OPEB obligation - end of year.....	<u>\$ 82,630,019</u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for year 2015 was as follows:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
6/30/2015	\$ 15,852,448	31%	\$ 82,630,019
6/30/2014	19,360,077	28%	71,645,768
6/30/2013	18,237,509	25%	57,631,510

Funded Status and Funding Progress – As of July 1, 2014, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$172.7 million, of which was the Town has funded approximately \$1.7 million. The covered payroll (annual payroll of active employees covered by the plan) was \$49.6 million, and the ratio of the UAAL to the covered payroll was 345.1%.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2014, actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 4.5% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical/drug cost trend rate of 10% initially, graded to 5% over 5 years. The UAAL is being amortized using level dollar open method over the maximum acceptable period of 30 years. The remaining amortization period at June 30, 2015 is 30 years.

NOTE 14 - COMMITMENTS

The Town has entered into, or is planning to enter into contracts totaling approximately \$10.0 million related to water and sewer infrastructure upgrades, for education and public safety vehicles, construction of a fire station, construction of a new municipal light plant, and for construction of the new Wellington School.

NOTE 15 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2015, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2015, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2015.

NOTE 16 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through March 22, 2016, which is the date the financial statements were available to be issued.

NOTE 17 – REVISION OF NET POSITION

Beginning net position of governmental activities, business-type activities, and each applicable enterprise fund has been revised to reflect the implementation of GASB Statements #68 and #71. The revised balances are summarized in the following table:

Description	6/30/2014 Previously Reported Balances	Implementation of GASBS 68 & 71	6/30/2014 Revised Balances
Government-Wide Financial Statements			
Governmental activities.....	\$ 71,118,796	\$ (57,997,474)	\$ 13,121,322
Business-type activities.....	<u>42,644,349</u>	<u>(3,176,026)</u>	<u>39,468,323</u>
Total.....	<u>\$ 113,763,145</u>	<u>\$ (61,173,500)</u>	<u>\$ 52,589,645</u>
Proprietary Fund Financial Statements			
Water enterprise.....	\$ 12,277,860	\$ (1,988,701)	\$ 10,289,159
Sewer enterprise.....	15,247,040	(1,187,325)	14,059,715
Light enterprise.....	<u>15,119,449</u>	<u>-</u>	<u>15,119,449</u>
Total.....	<u>\$ 42,644,349</u>	<u>\$ (3,176,026)</u>	<u>\$ 39,468,323</u>

NOTE 18 – FUTURE IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During 2015, the following GASB pronouncements were implemented:

- GASB Statement #67, *Financial Reporting for Pension Plans*; GASB Statement #68, *Accounting and Financial Reporting for Pensions*; and GASB Statement #71 *Pension Transition for Contributions Made Subsequent to the Measurement Date*. Financial statement changes include the recognition of a net pension liability, pension expense and deferred outflows/inflows of resources depending on the nature of the change each year. The financial statements also recognized a restatement of the beginning net position to reflect the net pension liability at the beginning of the year. The notes to the basic financial statements and the required supplementary information were expanded to include additional required schedules and disclosures.
- GASB Statement #69, *Governmental Combinations and Disposals of Government Operations*. This pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in the future:

- The GASB issued Statement #72, *Fair Value Measurement and Application*, which is required to be implemented in 2016.
- The GASB issued Statement #73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. The provisions of this Statement are effective for 2016—except those provisions that address employers and governmental non-employer contributing entities for pensions that are not within the scope of Statement 68, which is required to be implemented in 2017.
- The GASB issued Statement #74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, which is required to be implemented in 2017.
- The GASB issued Statement #75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, which is required to be implemented in 2018.
- The GASB issued Statement #76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, which is required to be implemented in 2016.
- The GASB issued Statement #77, *Tax Abatement Disclosures*, which is required to be implemented in 2017.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

GENERAL FUND
 SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
 BUDGET AND ACTUAL

YEAR ENDED JUNE 30, 2015

	Budgeted Amounts		
	Amounts Carried forward From Prior Year	Original Budget	Final Budget
REVENUES:			
Real estate and personal property taxes, net of tax refunds.....	\$ -	\$ 75,654,601	\$ 75,654,601
Tax liens.....	-	-	-
Motor vehicle and other excise taxes.....	-	2,792,760	2,792,760
Charges for services.....	-	2,165,796	2,172,396
Penalties and interest on taxes.....	-	200,000	200,000
Licenses and permits.....	-	800,390	793,790
Fines and forfeitures.....	-	185,000	185,000
Intergovernmental.....	-	9,098,426	9,098,426
Investment income.....	-	120,000	120,000
TOTAL REVENUES.....	-	91,016,973	91,016,973
EXPENDITURES:			
Current:			
General government.....	233,714	4,422,288	4,166,811
Public safety.....	49,445	12,875,167	12,893,520
Education.....	146,209	47,053,259	47,588,259
Public works.....	180,187	9,075,221	9,132,424
Human services.....	470	874,429	882,954
Culture and recreation.....	-	2,916,970	2,931,370
Pension benefits.....	-	6,023,545	6,023,545
Employee benefits.....	180,262	2,500,011	2,613,844
State and county charges.....	-	1,721,435	1,725,608
Debt service:			
Principal.....	-	3,432,191	3,448,191
Interest.....	-	1,656,196	1,640,196
TOTAL EXPENDITURES.....	790,287	92,550,712	93,046,722
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITUR	(790,287)	(1,533,739)	(2,029,749)
OTHER FINANCING SOURCES (USES):			
Premium from issuance of bonds.....	-	-	-
Transfers in.....	-	1,311,125	1,561,125
Transfers out.....	-	(2,678,500)	(3,978,500)
TOTAL OTHER FINANCING SOURCES (USES).....	-	(1,367,375)	(2,417,375)
NET CHANGE IN FUND BALANCE.....	(790,287)	(2,901,114)	(4,447,124)
BUDGETARY FUND BALANCE, Beginning of year.....	-	13,220,810	13,220,810
BUDGETARY FUND BALANCE, End of year.....	\$ (790,287)	\$ 10,319,696	\$ 8,773,686

See notes to required supplementary information.

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance To Final Budget
\$ 76,061,221	\$ -	\$ 406,620
336,922	-	336,922
3,467,149	-	674,389
2,260,829	-	88,433
427,131	-	227,131
1,940,336	-	1,146,546
236,553	-	51,553
9,106,802	-	8,376
264,543	-	144,543
<u>94,101,486</u>	<u>-</u>	<u>3,084,513</u>
3,734,959	155,873	275,979
12,317,373	89,238	486,909
47,373,217	189,643	25,399
9,475,354	127,425	(470,355)
839,470	-	43,484
2,756,495	91,102	83,773
6,023,545	-	-
1,933,248	546,491	134,105
1,713,081	-	12,527
3,448,191	-	-
1,600,918	-	39,278
<u>91,215,851</u>	<u>1,199,772</u>	<u>631,099</u>
<u>2,885,635</u>	<u>(1,199,772)</u>	<u>3,715,612</u>
225,108	-	225,108
1,561,125	-	-
(3,978,500)	-	-
<u>(2,192,267)</u>	<u>-</u>	<u>225,108</u>
693,368	(1,199,772)	3,940,720
13,220,810	-	-
<u>\$ 13,914,178</u>	<u>\$ (1,199,772)</u>	<u>\$ 3,940,720</u>

Pension Plan Schedules – Retirement System

The Pension Plan's Schedule of Changes in the Net Pension Liability presents multi-year trend information on the net pension liability and related ratios.

The Pension Plan's Schedule of Contributions presents multi-year trend information on the required and actual contributions to the pension plan and related ratios.

The Pension Plan's Schedule of Investment Return presents multi-year trend information on the money-weighted investment return on retirement assets, net of investment expense.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

**SCHEDULE OF CHANGES IN THE NET PENSION LIABILITY
AND RELATED RATIOS
BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

	2014
Total pension liability:	
Service cost.....	\$ 3,290,948
Interest.....	11,576,179
Changes in benefit terms.....	-
Differences between expected and actual experience.....	-
Changes in assumptions.....	-
Benefit payments, including refunds of employee contributions.....	<u>(9,665,616)</u>
Net change in total pension liability.....	5,201,511
Total pension liability, beginning.....	<u>150,911,920</u>
Total pension liability, ending (a)	<u>\$ 156,113,431</u>
Plan fiduciary net position:	
Member contributions.....	\$ 7,364,523
Employer contributions.....	2,378,296
Net investment income (loss).....	5,521,768
Retirement benefits and refunds.....	(9,665,616)
Administrative expenses.....	<u>(182,627)</u>
Net increase (decrease) in fiduciary net position.....	5,416,344
Fiduciary net position at beginning of year.....	<u>82,305,953</u>
Fiduciary net position at end of year (b)	<u>\$ 87,722,297</u>
Net pension liability - ending (a) - (b)	<u>\$ 68,391,134</u>
Plan fiduciary net position as a percentage of the total pension liability.....	56.19%
Covered-employee payroll.....	\$ 25,142,886
Net pension liability as a percentage of covered-employee payroll.....	272.01%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for
which information is available.

See notes to required supplementary information.

SCHEDULE OF CONTRIBUTIONS
BELMONT CONTRIBUTORY RETIREMENT SYSTEM

	2014
Actuarially determined contribution.....	\$ 7,364,523
Contributions in relation to the actuarially determined contribution.....	7,364,523
Contribution deficiency (excess).....	\$ -
 Covered-employee payroll.....	\$ 25,142,886
 Contributions as a percentage of covered- employee payroll.....	29.29%

Note: this schedule is intended to present information for 10 years.
 Until a 10-year trend is compiled, information is presented for those
 years for which information is available.

See notes to required supplementary information.

SCHEDULE OF INVESTMENT RETURN
BELMONT CONTRIBUTORY RETIREMENT SYSTEM

	2014
Annual money-weighted rate of return, net of investment expense.....	6.69%

Note: this schedule is intended to present information for 10 years. Until a 10-year trend is compiled, information is presented for those years for which information is available.

The annual money-weighted rate of return has been calculated by PERAC.

See notes to required supplementary information.

Pension Plan Schedules - Town

The Schedule of the Town's Proportionate Share of the Net Pension Liability presents multi-year trend information on the Town's net pension liability and related ratios.

The Schedule of Town's Contributions presents multi-year trend information on the Town's required and actual contributions to the pension plan and related ratios.

The Schedule of the Special Funding Amounts of the Net Pension Liability for the Massachusetts Teachers Contributory Retirement System presents multi-year trend information on the liability and expense assumed by the Commonwealth of Massachusetts on behalf of the Town along with related ratios.

These schedules are intended to present information for ten years. Until a ten year trend is compiled, information is presented for those years for which information is available.

**SCHEDULE OF THE TOWN'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
BELMONT CONTRIBUTORY RETIREMENT SYSTEM**

	December 31, 2014
Town's proportion of the net pension liability (asset).....	98.07%
Town's proportionate share of the net pension liability (asset)..... \$	67,070,092
Town's covered employee payroll..... \$	24,786,176
Town's net pension liability as a percentage of Town covered-employee payroll.....	270.59%
Plan fiduciary net position as a percentage of the total pension liability.....	56.19%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for
which information is available.

See notes to required supplementary information.

SCHEDULE OF TOWN'S CONTRIBUTIONS
BELMONT CONTRIBUTORY RETIREMENT SYSTEM

	2014
Actuarially determined contribution.....	\$ 7,222,270
Contributions in relation to the actuarially determined contribution.....	7,222,270
Contribution deficiency (excess).....	\$ -
Town covered-employee payroll.....	\$ 24,786,176
Contributions as a percentage of covered- employee payroll.....	29.14%

Note: this schedule is intended to present information for 10 years.
 Until a 10-year trend is compiled, information is presented for those
 years for which information is available.

See notes to required supplementary information.

**SCHEDULE OF THE SPECIAL FUNDING AMOUNTS
OF THE NET PENSION LIABILITY
MASSACHUSETTS TEACHERS' RETIREMENT SYSTEM**

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Town; the portion of the collective pension expense as both a revenue and pension expense recognized by the Town; and the Plan's fiduciary net position as a percentage of the total liability.

<u>Fiscal Year</u>	<u>Commonwealth's 100% Share of the Net Pension Liability Associated with the Town</u>	<u>Town's Expense and Revenue Recognized for the Commonwealth's Support</u>	<u>Plan Fiduciary Net Position as a Percentage of the Total Liability</u>
2015.....	\$ 64,046,291	\$ 4,449,603	61.64%

Note: this schedule is intended to present information for 10 years.
Until a 10-year trend is compiled, information is presented for those years for which information is available.

See notes to required supplementary information.

Other Postemployment Benefit Plan Schedules

The Schedule of Funding progress compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents, over time, the ratio of the actual annual employer contributions to the annual required contribution.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.

OTHER POSTEMPLOYMENT BENEFIT PLAN
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

JUNE 30, 2015

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Projected Unit Credit (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
7/1/2014	\$ 1,720,389	\$ 172,745,213	\$ 171,024,824	1.00%	\$ 49,551,000	345.1%
7/1/2012	1,316,700	195,943,349	194,626,649	0.67%	44,045,000	441.9%
7/1/2010	1,009,894	184,907,102	183,897,208	0.55%	39,766,311	462.4%
7/1/2008	501,409	166,550,323	166,048,914	0.30%	33,252,323	499.4%

Schedule of Employer Contributions

Year Ended	Annual Required Contribution	Actual Contributions Made	Percentage Contributed
2015	\$ 17,026,532	\$ 4,868,197	29%
2014	20,304,505	5,345,819	26%
2013	19,375,232	4,581,828	24%
2012	18,970,005	7,905,784	42%
2011	18,153,513	7,387,738	41%

See notes to required supplementary information.

OTHER POSTEMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS

YEAR ENDED JUNE 30, 2015

Actuarial Methods:

Valuation date	July 1, 2014
Actuarial cost method	Projected Unit Credit
Amortization method	Level Dollar, Open
Remaining amortization period	30 Years as of June 30, 2015
Asset valuation method	Market

Actuarial Assumptions:

Investment rate of return	4.5%
Medical/drug cost trend rate	10% graded to 5% over 5 years

Plan Membership:

Current retirees, beneficiaries, and dependents	691
Current active members	<u>801</u>
Total	<u><u>1,492</u></u>

See notes to required supplementary information.

NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by the Board of Selectmen (the "Board"). The Board presents an annual budget to the representative Town meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The representative town meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between voted functions subsequent to the approval of the annual budget, requires a vote at a special Town meeting.

The majority of appropriations are non-continuing which lapse at the end of each year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior year be carried forward and made available for spending in the current year. These carry forwards are included as part of the subsequent year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the payment of debt service is statutorily required, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by two-thirds majority vote of the Town meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original year 2015 approved budget authorized approximately \$95.2 million in appropriations and other amounts to be raised. Town meeting authorized an additional \$1.8 million increase in appropriations.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the year ended June 30, 2015, is presented below:

Excess (deficiency) of revenues and other financing sources (uses) over expenditures - budgetary basis.....	\$	693,368
<u>Perspective difference:</u>		
Activity of the Stabilization Funds recorded in the General Fund for GAAP.....		(220,307)
<u>Basis of accounting differences:</u>		
Net change in recording tax refunds payable.....		(71,000)
Net change in recording 60-day receipts accrual.....		85,615
Recognition of revenue for on-behalf payments.....		(4,449,603)
Recognition of expenditures for on-behalf payments.....		<u>4,449,603</u>
Excess (deficiency) of revenues and other financing sources (uses) over expenditures - GAAP basis.....	\$	<u><u>487,676</u></u>

C. Appropriation Deficit

During 2015, expenditures exceeded budgeted appropriations for snow & ice removal (a legal deficit). This deficit will be funded in future years through tax levy.

NOTE B – PENSION PLAN

Pension Plan Schedules – Retirement System

A. Schedule of Changes in the Net Pension Liability and Related Ratios

The Schedule of Changes in the Net Pension Liability and Related Ratios includes the detailed changes in the systems total pension liability, changes in the systems net position, and the ending net pension liability. It also demonstrates the plan's net position as a percentage of the total pension liability and the net pension liability as a percentage of covered payroll.

Since the retirement system performs an actuarial valuation bi-annually, there are no reported amounts for the changes in benefit terms and differences between expected and actual experience as of December 31, 2014.

B. Schedule of Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The total appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule, and additional appropriations in accordance with adopted early retirement incentive programs. The total appropriations are payable on July 1 and January 1. Employers may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual employer contributions may be less than the "total appropriation". The pension fund appropriations are allocated amongst employers based on covered payroll.

C. Schedule of Investment Return

The money weighted rate of return is calculated as the internal rate of return on pension plan investments, net of pension plan investment expense. A money weighted rate of return expresses investment performance, net of pension plan investment expense, adjusted for the changing amounts actually invested. Inputs to the money weighted rate of return calculation are determined monthly.

Pension Plan Schedules - Town

A. Schedule of the Town's Proportionate Share of the Net Pension Liability

The Schedule of the Town's Proportionate Share of the Net Pension Liability details the allocated percentage of the net pension liability (asset), the proportionate share of the net pension liability, and the covered employee payroll. It also demonstrates the net position as a percentage of the pension liability and the net pension liability as a percentage of covered payroll.

B. Schedule of Town's Contributions

Governmental employers are required to pay an annual appropriation as established by PERAC. The appropriation includes the amounts to pay the pension portion of each member's retirement allowance, an amount to amortize the actuarially determined unfunded liability to zero in accordance with the system's funding schedule,

and additional appropriations in accordance with adopted early retirement incentive programs. The appropriations are payable on July 1 and January 1. The Town may choose to pay the entire appropriation in July at a discounted rate. Accordingly, actual contributions may be less than the "total appropriation". The pension fund appropriation is allocated to the Town based on covered payroll.

C. Schedule of the Special Funding Amounts of the Net Pension Liabilities

The Commonwealth of Massachusetts is a nonemployer contributor and is required by statute to make all actuarially determined employer contributions on behalf of the member employers which creates a special funding situation. Since the Town does not contribute directly to MTRS, there is no net pension liability to recognize. This schedule discloses the Commonwealth's 100% share of the collective net pension liability that is associated with the Town; the portion of the collective pension expense as both revenue and pension expense recognized by the Town; and the Plan's fiduciary net position as a percentage of the total liability.

D. Changes in Assumptions:

The mortality assumption for disabled participants was changed from the RP-2000 Healthy Annuitant Mortality Table set forward two years to the RP-2000 Healthy Annuitant Mortality Table set forward three years projected 19 years with Scale AA.

The liability for vested members in inactive status was changed from the employee's annuity savings fund to the greater of the employee's annuity savings fund or the present value of a deferred annuity.

The percentage of accidental disability retirees that are assumed to die from the same cause of the disability was changed from 0% for all participants to 20% for Groups 1 and 2 and 60% for Group 4.

The percentage of disabilities assumed to be accidental was changed from 60% to 90% for Groups 1 and 2.

The percentage of deaths assumed to be accidental was changed from 20% for all participants to 55% for Groups 1 and 2 and 90% for Group 4.

The administrative expense assumption was increased from \$100,000 for 2012, increasing 3% annually, to \$175,000 for 2014, increasing 4% annually.

The assumed net 3(8)(c) disbursements were increased from \$75,000 to \$200,000, increasing 4% annually.

E. Changes in Plan Provisions:

Members hired on or after April 2, 2012, are covered by the provisions of Chapter 32 as amended by Chapter 176 of the Acts of 2011 and Chapter 139 of the Acts of 2012.

NOTE C – OTHER POSTEMPLOYMENT BENEFITS

The Town administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare and life insurance for eligible retirees and their spouses through the Town's group health and life insurance plans, which cover both active and retired members.

The Town currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis, but has established an Other Postemployment Benefit Trust fund to accumulate assets to help mitigate the costs of these benefits. As of the most recent actuarial report dated July 1, 2014, the Town had contributed approximately \$1.7

million to the fund. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is 1.0%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents, over time, the ratio of the actual annual employer contributions to the annual required contribution.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.



Appendix D:

2015 Town Meeting Summaries:

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August 6 th Special Town Meeting.....	332

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 1: REPORTS

MOVED: That the reports of the Selectmen and other Town Officers, departments and committees for the year 2014 be accepted.

The Motion was adopted unanimously at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

ARTICLE 2: AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

MOVED: That the Board of Selectmen be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town as and when it deems it for the best interest of the Town to do so; said power shall be vested solely in the Board of Selectmen.

The Motion was adopted unanimously at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

ARTICLE 3: AMEND GENERAL BYLAWS FOR "STORMWATER MANAGEMENT AND EROSION CONTROL" §60-325

MOVED: That the Town vote to amend Section 60-325 of the Town of Belmont General Bylaws "Stormwater management and erosion control" as set forth in "Attachment A 2015 Annual Town Meeting Article 3 Proposed Amendments to Stormwater Management and Erosion Control Bylaw" under Article 3 in the Warrant for this Meeting.

The Motion was adopted at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 4: AMEND GENERAL BYLAWS; AUTHORITY FOR TOWN CLERK TO ASSIGN APPROPRIATE ALPHANUMERIC REFERENCES

MOVED: That the Town vote to amend the General Bylaws of the Town of Belmont “Authority for Town Clerk to assign appropriate alphanumeric references” by inserting section 10-115 (E), as set forth in full under Article 4 in the Warrant for this Meeting.

The Motion was adopted unanimously at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

ARTICLE 5: AMEND GENERAL BYLAWS TO CORRECT TYPOGRAPHICAL CLERICAL ERRORS

MOVED: That the Town vote to amend the General Bylaws to correct typographical clerical errors as set forth in full under Article 5 in the Warrant for this Meeting.

The Motion was adopted unanimously at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

ARTICLE 6: CITIZENS’ PETITION – ONE YEAR MORATORIUM IN A PORTION OF THE SINGLE RESIDENCE C ZONING DISTRICT ON THE CONSTRUCTION OF OVERSIZED SINGLE-FAMILY DWELLING UNITS

MOVED: That the Town vote to amend the Zoning By-Law of the Town of Belmont by inserting a new Section 10.0, Interim Controls – Shaw Gardens and Hittinger Farm Overlay District, at the end of the Zoning By-Law as follows:

10.0 Interim Controls – Shaw Gardens and Hittinger Farm Overlay District

10.1 Purpose

The purpose of the Shaw Gardens and Hittinger Farm Overlay District is to provide a temporary period of prohibition on the teardown and replacement of any existing detached single-family dwelling unit with any structure that exceeds a total height of thirty-two (32) feet, as measured from the average grade to the highest point of the roof (ridge), while the Town engages in planning studies to address the effects of such demolition and construction and recommends long-term regulations consistent with sound fire safety and land use planning goals and objectives.

10.2 Establishment and Delineation

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

The boundaries of the Shaw Gardens and Hittinger Farm Overlay District are shown on the Shaw Gardens and Hittinger Farm Overlay District Map on file with the Town Clerk and include a portion of the underlying Single Residence C Zoning District as shown on the Town of Belmont Zoning Map. The Overlay District includes parcels 20 through 161, 163 through 188, and 190 through 243, as shown on the Town of Belmont Tax Assessors Map 9.

10.3 Development Restriction

For the period established under Section 10.4, within the Shaw Gardens and Hittinger Farm Overlay District, all requirements of the underlying zoning district remain in effect, except for the restriction established under this Section 10.3. No building permit shall issue for the construction, reconstruction, or modification of any detached single-family dwelling unit that will exceed a total height of thirty-two (32) feet, as measured from the average grade to the highest point of the roof (ridge).

10.4 Time Limitation

The provisions of this Section 10 shall expire on June 30, 2016; provided, however, that by vote at Town Meeting before said date, they may be extended for an additional period to continue planning studies necessary to promote the establishment of long-term regulations consistent with sound fire safety and land use planning goals and objectives.

The Motion was adopted by more than two-thirds majority, Yes 238, No 24, at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

**ARTICLE 7: AMEND GENERAL RESIDENCE ZONING
DISTRICTS ZONING BY-LAW FOR SINGLE DWELLINGS AS AN
ALTERNATIVE TO A TWO-FAMILY DWELLING**

AMENDMENT OFFERED BY PLANNING BOARD

MOVED: That Article 7 be amended in Section 6D.7.1, 'Standards for Single-Family Dwelling Alternative', Subsection 2, 'Each dwelling', by deleting the lot coverage requirement and renumbering the remaining standards, as follows:

6D.7.1 Standards for Single-Family Dwelling Alternative

2. Each dwelling:

- a) ~~The lot coverage shall not exceed 25%;~~
- a. The open space shall not be less than 45%;
- b. The length of the dwelling shall not exceed its width multiplied by 1.6;
- c. The height shall not exceed 32 feet; and,
- d. Each dwelling shall comply with the 'Performance Standards' listed in Section 6D.4.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

The Motion
To Amend was adopted unanimously at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

MOVED: That the Town vote to amend Section 6D of the Zoning By-Law by inserting a new Section 6D.7, 'Single-Family Dwellings as an Alternative to a Two-Family Dwelling', and renumber the remaining Sections accordingly as set forth in full under Article 7 in the Warrant for this Meeting

The Motion was adopted as amended by more than two-thirds majority, Yes 235 No 10, at the Annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium.

ARTICLE 8: FY16 COMMUNITY PRESERVATION COMMITTEE BUDGET & PROJECTS

MOVED: That the Town will hear and act on the report of the Community Preservation Committee on the FY2016 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town make appropriations from the FY16 estimated receipts of \$1,124,621.00 Community Preservation Fund as follows:

For Open Space:

Moved: That \$295,000.00 be appropriated from estimated FY16 receipts for the restoration and rehabilitation of the Pequossette tennis courts.

The Motion was approved at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

For Historic Preservation Projects:

Moved: That \$60,000.00 be appropriated from FY16 estimated receipts for Belmont Veterans Memorial Projects.

The Motion was approved unanimously at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

Moved: That \$100,000.00 be appropriated for 1853 Homer House Rehabilitation and Restoration.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

The Motion was approved unanimously at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

Moved: That \$17,923.24 be appropriated for the Digitization of Belmont Newspapers (1890-1923).

The Motion was approved unanimously at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

Moved: That \$26,300.00 be appropriated for the Wellington Station Exterior Restoration and Rehabilitation.

The Motion was approved at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

For Community Housing Projects:

Moved: That \$522,500.00 be appropriated for Electrical Upgrade Project for the Belmont Housing Authority.

The Motion was approved at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

And Moved: That \$56,200.00 be appropriated from the FY16 estimated receipts for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee.

The Motion was approved unanimously at the Annual Town Meeting held May 6, 2015 in the Belmont High School Auditorium.

ARTICLE 9: CITIZENS' PETITION – NON-BINDING RESOLUTION: SOLAR POLICY

MOVED: That the Town vote to adopt the resolution as set forth in full under Article 9 of the Warrant of this Town Meeting.

The Motion was indefinitely postponed by a vote of Yes 154, No 80 at the annual Town Meeting held May 4, 2015 in the Belmont High School Auditorium. Reconsideration was filed with the Town Clerk however no motion was made at a subsequent session of the Annual Town Meeting.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 10: SALARIES OF ELECTED OFFICIALS

MOVED: That there be paid to the elected officers of the Town as salaries for the fiscal year commencing July 1, 2015 the amount set forth opposite the name of each officer as listed below:

Town Moderator	\$ 200	
Chairman of the Board of Selectmen	\$ 5,000	
Selectman (2)	\$ 4,500	(each)
Town Clerk	\$ 88,016	
Town Treasurer	\$ 97,494	
Chairman of the Board of Assessors	\$ 3,030	
Assessor (2)	\$ 2,200	(each)

The Motion was approved at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

ARTICLE 11: ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

MOVED: A) That **\$6,286,246** be appropriated from the account classified as "Water Enterprise Fund" pursuant to Chapter 44, Section 53F½ of the General Laws for water service; said sum to be expended under the direction of the Board of Selectmen and said appropriation to be funded by a transfer of **\$528,000** from Water Retained Earnings and **\$5,758,246** from Water Revenues.

The Motion was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

MOVED: B) That **\$8,308,632** be appropriated from the account classified as "Sewer and Stormwater Enterprise Fund" pursuant to Chapter 44, Section 53F½ of the General Laws for sewer and stormwater services; said sum to be expended under the direction of the Board of Selectmen and said appropriation to be funded by a transfer of **\$275,000** from Sewer Retained Earnings and **\$8,033,632** from Sewer and Stormwater Revenues.

The Motion was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 12: FISCAL YEAR 2016 BUDGET APPROPRIATION

MOVED: A) That under General Government, **\$4,434,566** be raised and appropriated.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: B) That under Employee Benefits, **\$6,502,635** be raised and appropriated for Retirement expenses.

Amendment by Adam Dash et al:

MOVED: That the main motion (B) in Article 12 be amended to add after the words "Retirement expenses", the words "and that the Warrant Committee prepare a Pension Report that includes an analysis of the impact of the pension payments on the annual operating budget, such report must be delivered to Town Meeting Members by Oct 15th, 2015", so the motion reads:

"That under Employee Benefits, \$6,502,635 be raised and appropriated for Retirement expenses, and that the Warrant Committee prepare a Pension Report that includes an analysis of the impact of the pension payments on the annual operating budget, such report must be delivered to Town Meeting Members by Oct 15th, 2015. "

The Motion to Amend: was approved by a vote of Yes 137, No 85 at the Annual Town Meeting held June 1, 2015 in the Chenery Middle

The Motion was approved unanimously as amended at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: C) That under Employee Benefits, **\$2,777,375** be raised and appropriated for Other Reserves, including Health Insurance, Insurance and Salary Reserve.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

MOVED: D) That under Public Safety **\$12,817,290** be raised and appropriated.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: E) That under Belmont Public Schools **\$49,660,070** be raised and appropriated.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: F) That under Minuteman Regional School **\$831,525** be raised and appropriated.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: G) That under Public Services **\$9,896,229** be raised and appropriated.

The Motion was approved at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

MOVED: H) That under Human Services, **\$3,072,192** be raised and appropriated.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

ARTICLE 12: FISCAL YEAR 2016 BUDGET APPROPRIATION

MOVED: I) That under Debt and Interest on Debt **\$4,400,919** be raised and appropriated.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

ARTICLE 13: TRANSFER FUNDS TO STABILIZATION FUND

MOVED: That the Town raise and appropriate to the General Stabilization Fund the sum of **\$1,674,069**.

The Motion was approved by more than Two Thirds majority by a vote of Yes 214, No 32 at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 14: AUTHORIZATION TO TRANSFER BALANCES

MOVED: That **\$3,297,325** be transferred from the following available funds to meet a portion of the FY2016 operating budget expenses in such sums as listed below:

- a) **\$235,000** from fund balance in Abatement and Exemption Surplus Account
- b) **\$650,000** from Belmont Municipal Light Department to offset the tax rate
- c) **\$1,750,000** from Unreserved Fund Balance
- d) **\$90,000** from Parking Meters Receipts
- e) **\$163,000** from Water Revenue for indirect costs
- f) **\$130,000** from Sewer Revenue for indirect costs
- g) **\$125,000** from Capital Endowment Fund for various capital expenditures
- h) **\$154,325** from Capital Projects Fund for various capital expenditures

And that the entire revenue derived from the sale of electricity to private customers, municipal departments, including the cost of street lighting and from jobbing during the twelve months beginning January 1, 2015, be allocated and appropriated for the operating expenses of the Municipal Light Department including out-of-state travel, all said appropriations and payments to be expended under the direction of the Municipal Light Board and that the Town Accountant is hereby authorized to make such transfers on the books of the Town.

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

**ARTICLE 15: AUTHORIZATION FOR "UP FRONT" FUNDS FOR CHAPTER 90
HIGHWAY IMPROVEMENTS**

MOVED: That the Town be authorized to construct, reconstruct, resurface or repair all or portions of various Town Ways and to authorize the expenditure of \$801,398 as may be received from the Commonwealth of Massachusetts through the Massachusetts Department of Transportation for the fiscal year commencing July 1, 2015 and expended under the provisions of Chapter 90 of the Massachusetts General Laws.

The Motion was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 16: APPROPRIATION OF CAPITAL EXPENDITURES

MOVED: **A)** That **\$1,818,365** be appropriated for the purchase of Public Safety Equipment, Site Improvements, Public Works Equipment, Equipment for Town Facilities, and consulting services in connection therewith, to construct public ways, and for Building and Facility and Public Works Construction; and for Major Maintenance and Alterations (including design work) as follows, said sum to be raised by general tax and expended under the direction of the Board of Selectmen.

	<u>FY16</u>
DEPARTMENT OF PUBLIC WORKS	
1. Sidewalk Snow Blower	\$ 90,700
2. Sidewalk Maintenance	\$ 200,000
3. Pick-up Truck Replacement	\$ 39,250
4. Turf Field Utility Tractor	\$ 25,985
5. Resurface Basketball Courts (Pequossette)	\$ 25,000
6. Recreation - 15 Passenger Van Replacement	\$ 32,450
Subtotal	\$ 413,385
POLICE DEPARTMENT	
1. Replace Portable Radios	\$ 123,415
Subtotal	\$ 123,415
LIBRARY	
1. Storage Shed for Gas-Powered Equipment	\$ 10,000
2. Feasibility Study	\$ 45,000
Subtotal	\$ 55,000
FIRE DEPARTMENT	
1. Public Safety Equipment Lease Payment (Year 4)	\$ 120,000
2. Ambulance Replacement (Year 3)	\$ 50,000
3. Cardiac Monitor Replacement (Year 3)	\$ 7,000
Subtotal	\$ 177,000
FACILITIES DEPARTMENT	
1. Town/School Security Upgrades Design (Year 2 of 5 multi-year security upgrades)	\$ 100,000
2. Belmont High School (BHS) Fire Alarm System Replacement	\$ 120,000
3. Town Hall - Fire Alarm System Replacement	\$ 40,000
4. BHS Basketball Court Floor Replacement	\$ 100,000
5. Butler School System Wide Building Envelope	\$ 150,505

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

(continued) ARTICLE 16: APPROPRIATION OF CAPITAL	EXPENDITURES
6. Butler School Boiler Replacement	\$ 62,500
7. Butler School Fire Alarm System Replacement	\$ 143,250
8. Burbank School Boiler Replacement	\$ 150,310
Subtotal	\$ 866,565
COMMUNITY DEVELOPMENT	
1. Burbank School Curbing-Sidewalks	\$ 35,000
2. Traffic Speed Mitigation-Raised Intersection (Lexington Street and Sycamore Street)	\$ 48,000
3. Community Path Feasibility Study	\$ 100,000
Subtotal	\$ 183,000
GRAND TOTAL	\$ 1,818,365

The Motion (A) was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

MOVED: B) That \$1,086,350 be appropriated for the purchase of materials and installation of radio transmission equipment, Joint Public Safety Communications Center equipment and portable radios and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow and issue bonds and to take any other action necessary and incidental thereto.

The Motion (B) was approved by more than Two Thirds majority by a vote of Yes 225, No 6 at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

MOVED: C) That \$1,055,000 be appropriated for the design and purchase of equipment, materials and installation of a replacement fire alarm system at Belmont High School and to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow and issue bonds and to take any other action necessary and incidental thereto.

The Motion (C) was approved by more than Two Thirds majority by a vote of Yes 221, No 9 at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

MOVED: D) That \$1,549,000 be appropriated for road paving projects, said sum to be raised and expended under the direction of the Board of Selectmen.

The Motion (D) was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

ARTICLE 17: OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

MOVED: That the Town appropriate the sum of **\$366,738** to the Other Post Employee Benefits (“OPEB”) Stabilization Fund for the purpose of funding Other Post Employment Benefits and that the money shall be provided by transfer from available funds, by transfer from the departmental Enterprise Funds, as follows:

Free Cash	91.3%	\$334,832
Light Enterprise Account	4.5	16,503
Sewer Enterprise Account	2.0	7,335
Water Enterprise Account	<u>2.2</u>	<u>8,068</u>
Total	100%	\$366,738

The Motion was approved unanimously at the Annual Town Meeting held June 1, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 18: AUTHORIZATION FOR REVOLVING FUNDS

MOVED: That the Town authorize or reauthorize revolving accounts for Fiscal Year 2016 pursuant to Chapter 44, Section 53E½ of the General Laws as printed in the motion under Article 18 that was previously distributed to each Town Meeting Member.

Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits
Teen/Youth Events	Recreation Commission	Event fees	Teen/youth center events	\$5,000
Senior Programs	Council on Aging	Course/Program fees	Program costs, trip expenses	\$150,000
Art Gallery	Belmont Cultural Council	Percentage of art sales	Gallery exhibit and event expenses	\$15,000
Restoration Maintenance of Rock Meadow	Conservation Commission	Rental fees: garden plots	Restoration, maintenance of conservation area	\$11,000
Copying/ Lost Books	Board of Library Trustees	Lost book fees; Printing/ copying fees	Replacement of lost books; copier, printer, supplies & maintenance	\$15,000
Stormwater Consulting	Community Development	Consultant fees collected from permit applicants	Consultant fees	\$50,000
Stormwater Improvements	Community Development	Consultant Fees and contributions collected from permit applicants	Consulting, design, construction, and maintenance of public or shared stormwater facilities	\$100,000
Martin Luther King Day Breakfast	Human Rights Commission	Ticket Sales	Event expenses	\$5,000

The Motion was approved unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 19: ESTABLISH CAPITAL/DEBT STABILIZATION FUND

MOVED: That the Town create a Capital/Debt Stabilization fund in accordance with Section 5B of Chapter 40 for the purpose of defraying the capital costs, or the costs of borrowing, associated with the engineering and design (including feasibility studies), construction, reconstruction, renovation, furnishing and equipping of any of the four following building projects (not in any order of priority): (1) the Belmont High School, (2) the Belmont Public Library, (3) the Department of Public Works facility, or (4) the Belmont Police Station, or any combination thereof.

The Motion was approved by more than Two Thirds majority by a vote of Yes 192, No 33 at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

ARTICLE 20: AMENDMENT TO THE MINUTEMAN REGIONAL VOCATIONAL HIGH SCHOOL REGIONAL AGREEMENT

MOVED: That Article 20 be postponed indefinitely.

The Motion was adopted unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 21: CITIZENS' PETITION: WRITTEN ARTICLE OPINIONS

MOVED: That the Town vote to adopt the following resolution:

Belmont's Board of Selectmen, Warrant Committee, and Capital Budget Committee shall be instructed to distribute to Town Meeting Members at least one day in advance of any scheduled Town Meeting a written summary of the rationale behind their opinions on articles presented for Town Meeting Approval.

AMENDMENT BY JAMES R. WILLIAMS

MOVED: That the motion be amended to add after the words "Meeting Approval." the words " as time permits.", so the motion reads " Belmont's Board of Selectmen, Warrant Committee, and Capital Budget Committee shall be instructed to distribute to Town Meeting Members at least one day in advance of any scheduled Town Meeting a written summary of the rationale behind their opinions on articles presented for Town Meeting Approval as time permits."

The Motion to amend was adopted at the at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium

The Motion was defeated by a vote of Yes 36, No 139 at the at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

ARTICLE 22: CITIZENS' PETITION: TOWN BUDGET PROJECTION MODEL

MOVED: That Article 22 be postponed indefinitely.

The Motion was adopted unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT ANNUAL TOWN MEETING
MAY 4, 2015
CERTIFICATION OF VOTES**

ARTICLE 23: CITIZENS' PETITION: QUARTERLY REPORT OF FREE CASH FLOW ACCOUNT

MOVED: That Article 23 be postponed indefinitely.

The Motion was adopted unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

ARTICLE 24: CITIZENS' PETITION: RISK MANAGEMENT FUNCTION

MOVED: That Article 24 be postponed indefinitely.

The Motion was adopted unanimously at the Annual Town Meeting held June 3, 2015 in the Chenery Middle School Auditorium.

**BELMONT, MASSACHUSETTS
SPECIAL TOWN MEETING
MAY 6, 2015**

CERTIFICATION OF VOTES

**ARTICLE 1: TRANSFER FROM FREE CASH TO FUND SNOW AND
ICE DEFICIT \$748,000**

MOVED: That the Town transfer the sum of \$748,000 for the Snow and Ice Deficit and to meet this transfer, \$748,000 be transferred from Free Cash as set forth under Article 1 in the Warrant for this Meeting.

The Motion was unanimously approved at the Belmont Special Town Meeting held May 6, 2015 at the Belmont High School Auditorium.

**ARTICLE 2: TRANSFER FROM SPECIAL EDUCATION STABILIZATION FUND
\$250,000**

MOVED: That the Town transfer the sum of \$250,000 from the Special Education Stabilization Fund to the School General Fund Budget as set forth under Article 2 in the Warrant for this Meeting.

The Motion was adopted by more than Two-Thirds Majority vote at the Belmont Special Town Meeting held May 6, 2015 at the Belmont High School Auditorium. Yes 233; No 11

BELMONT SPECIAL TOWN MEETING

AUGUST 6, 2015

CERTIFICATION OF VOTE

ARTICLE 1:

CITIZENS' PETITION - BELMONT CENTER RESTORATION PROJECT

MOVED: That in place of the revised Belmont Center Improvements conceptual plan adopted by the Board of Selectmen at its hearing on May 28, 2015, the Board of Selectmen and other Town officials be urged to adhere to the plan represented in the Belmont Center Improvements design documents put out to bid by the Town in January and February 2015, and awarded on April 21, 2015, said documents based on the working drawings presented in the November 17, 2014 Special Town Meeting, that included the replacement of the cut-through road in front of Belmont Savings Bank with a town lawn.

The motion was adopted as amended by a roll call vote 112 Yes, 102 No, 4 Abstain at the Special Town Meeting held August 6, 2015 at the Chenery Middle School Auditorium.



Town of Belmont, Massachusetts

Calendar Year 2015 Annual Town Report

Report Compiled by Robert P. Reardon Jr.
Office of the Town Administrator / Board of Selectmen

Hard copies of this document are available for viewing at the Office of the Town Clerk, Office of the Town Administrator / Board of Selectmen, and the Belmont Public Library.
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