



Town of Belmont
Application for Election Workers

Town Clerk's Office
455 Concord Avenue
Belmont, Massachusetts 02478
(617) 993-2600

Date of Application: _____ Date Available to Start Work: _____

Personal Information

Name: _____
First Middle Last

Number and Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

How Were You Referred to Us? (check one)

- Newspaper Advertisement Town Clerk Brochure Town Website
 Employment Agency Friend

Have you ever worked as an Election Worker before? (check one) Yes No

If yes, where, when and what capacity?: _____

Would you be able and willing to work a full day if requested (6:30 am to approximately 9 pm)?
(check one) Yes No

Emergency Contact Information

Name: _____ Relationship: _____

Telephone: _____

Applicant's Certification

I understand that all statements made in this application are true and complete under pains and penalties of perjury. I authorize the Town of Belmont to investigate all statements made as part of this application and to secure any necessary information from all prior employers, references, academic institutions and law enforcement agencies. I release all of those persons, employers, references, academic institutions and law enforcement agencies from any and all liability arising from their giving and receiving information about my employment history, academic credentials, qualifications or criminal record. I understand that any false answers or statements or misrepresentations by omission made by me as part of my application will be sufficient for rejection of my application or for my immediate dismissal should one be discovered after I am employed. I understand that Federal law prohibits the employment of unauthorized aliens; all persons hired must submit satisfactory proof of employment authorization and identity and that failure to submit proof will result in denial of employment. I understand that the Town follows an "employment at will" policy and nothing in this employment application, in the Town's statements of personnel guidelines or in my communication with any Town employee or official is intended to create an employment contract between the Town and me. Employment is not guaranteed for a definite period of time and that some positions regarded as part-time and/or temporary are paid for actual hours worked and are not entitled to benefits offered to full-time positions (except FICA and Workers' Compensation). There is nothing to keep me from fulfilling the duties of the job for which I have applied. I certify that I have reviewed the functions of the position I am applying for and that I am able to complete all of the essential duties of this position.

Signature: _____ **Date:** _____

Please return this application to the Town Clerk's office:

***Town Clerk's Office
Belmont Town Hall, 1st Floor
455 Concord Avenue
Belmont, MA 02478***

(617) 993-2600

townclerk@belmont-ma.gov